



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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**MINUTES**

**Illinois Criminal Justice Information Authority  
Strategic Opportunities Committee Meeting**

March 29, 2016 at 10:00 a.m.

300 West Adams, Suite 200 - Large Conference Room, Chicago, Illinois 60606

**1. Call to Order and Roll Call**

The Strategic Opportunities Committee (SOC) of the Illinois Criminal Justice Information Authority met on Tuesday, March 29, 2016, at 300 West Adams, Suite 200, Large Conference Room, Chicago, Illinois. SOC Chair Paula Wolff called the meeting to order at 10:03 a.m.

Other Authority members and designees present were:

Acting Director John Baldwin (via teleconference)  
Public Defender Amy Campanelli  
Director Patrick Delfino (via teleconference)  
Cynthia Hora for Attorney General Lisa Madigan  
Sheriff Michael McCoy  
Director Michael J. Pelletier  
Lanetta Haynes-Turner for President Toni Preckwinkle  
Authority Chair Hon. Elizabeth Robb  
Chief Rick Tanksley

Also in attendance were:

John Maki, Authority Executive Director  
Kevin Givens, Authority Federal and State Grants Unit Associate Director  
Lisa Castillo, Authority Associate General Counsel  
Reshma Desai, Authority Special Projects Program Advisor  
Jude Lemrow, Authority Federal and State Grants Unit Administrative Assistant  
James Hickey, Chicago Police Department  
Shai Hoffman, Authority Program Supervisor  
Greg Stevens, Authority Program Supervisor  
Mary Ratliff, Authority Program Director (via teleconference)  
Randy Kurtz, Authority Deputy Director  
Mary Ann Dyar, Authority Program Director  
Lindsey LaPointe, Authority Program Manager  
Daynia Sanchez-Bass of the Cook County Public Defender's Office  
Linda Taylor, Authority Criminal Justice Specialist

Other Authority staff members and guests.

## **2. February 25, 2016 Strategic Opportunities Committee (SOC) Meeting Minutes**

Ms. Hora requested two corrections:

1. Page 3, second paragraph, third sentence, the term *victim's* should be plural possessive.
2. Page 3, third paragraph, third sentence, the term *consultant's* should be plural, but not possessive.

**Motion:** Ms. Hora moved to approve the Minutes of the December 8, 2015 SOC meeting, as corrected. Sheriff McCoy seconded the motion and it passed by unanimous voice vote.

## **3. Discussion and Approval of Revised Guiding Principles**

SOC Chair Wolff introduced the Authority's Guiding Principles. She said that the Guiding Principles had originally been introduced in draft form and suggested revisions were included in the draft presented at this meeting. These overarching principles will guide the Authority's grant-making and research activities.

Director Maki said that these Guiding Principles would be incorporated into future requests-for-proposals (RFPs) and budget recommendations.

Ms. Hora said that a victim service provider had contacted her with comments relating to Guiding Principle #10, *Collaboration*; specifically that victim service providers' roles are not necessarily intended to address expedience through collaboration in the justice system. She said that there was also concern about the term *information sharing* as it might conflict with victim privilege; she suggested revising that to say *appropriate information sharing*.

The consensus of the committee was to add the word "appropriate" and to ask Ms. Hora to relay to the provider that the intent of the language is not to interfere with victim privilege. The record should also show that measured access to justice and responsibility to victims by service providers are absolutely the intentions of the principles. The committee wanted this to be incorporated in the minutes so Ms. Hora could assure the provider that the concerns were understood. The new goal will read:

Collaboration: The sectors of criminal justice system and victim service providers should collaborate to provide efficient, effective, and expedient justice. This collaboration should foster cross-system coordination and appropriate information sharing.

**Motion:** Ms. Campanelli moved to approve the Guiding Principles, as amended. Chief Tanksley seconded the motion and it passed by unanimous voice vote. The final version of the Guiding Principles is attached to these minutes as Attachment A.

#### **4. Discussion and Approval of Revised Justice Assistance Grants (JAG) Goals**

Executive Director Maki called attention to a document in the meeting materials entitled *Goals for JAG Purpose Areas*. He said that these would be the goals around which the Authority calibrates its work in the pursuit of outcomes and objectives by which the Authority's effectiveness can be measured.

##### *Corrections and Community Corrections*

Ms. Hora said that the Goal under Corrections and Community Corrections was described in an unnecessarily long sentence. She requested a correction; that *services to offenders* should be revised to *service offenders*. The Committee agreed by consensus. The new Goal will read:

To provide resources both to enhance the safety of correctional facilities, victims and the public by supporting research informed or promising behavioral change programming informed by proven risk assessment and also to service offenders with mental illness, developmental disabilities and substance use disorders in order to reduce reoffending, with an emphasis on programming that allows offenders to safely remain in their communities and to pay restitution to victims of their crimes.

##### *Prosecution, Court Programs, and Indigent Defense*

Director Delfino, referring to the Indigent Defense Goal, said that consideration should be given to supporting pro-bono counsel in addition to public defenders, particularly in counties where the public defenders are part-time and they sometimes conflict with pro-bono appointees. Ms. Wolff stated the minutes should reflect this point since it is the intent of the Goals as proposed by the Committee.

Director Maki said that the Preamble attempted to address that in its last sentence; "*Any implementation of these goals will take into account a proportional distribution of funds*"

*to all parts of the criminal justice system and respect the geographical needs across Illinois.”*

**Motion:** Ms. Haynes-Turner moved to approve the Revised JAG Goals, as amended. Sheriff McCoy seconded the motion and it passed by unanimous voice vote. The final version of the JAG Goals document is attached to these minutes as Attachment B.

## **5. Discussion of Revised Byrne Justice Assistance Grants (JAG) Strategic Plan**

Director Maki called attention to the document in the meeting materials entitled *Illinois Criminal Justice Information Authority Strategic Plan: Edward Byrne Memorial Justice assistance Grant for Federal Fiscal Years 2016-2019 (DRAFT)*. He said that this document puts the principles and goals that have already been approved into an active planning and implementation context. He said that this strategic plan is JAG-specific and that similar plans were being developed for other major federal programs / funding sources.

### Strategic Plan

Ms. Hora requested that the last sentence of the last paragraph under Strategic Plan read, “Eventually, all of the Authority’s major federal public safety *and victim services* formula block grants will be encompassed in an overall plan...” The Committee agreed and accepted that change by consensus. The new sentence in its entirety will read:

Eventually, all of the Authority’s major federal public safety and victim service formula block grants will be encompassed in an overall plan, centered in a set of foundational principles and priorities, and anchored in a dynamic process involving the Board and its oversight committees, agency staff, and the agency grantees.

### Grantmaking Principles

Ms. Hora requested that *experience in the field* be added as a foundational item in Grantmaking Principle #2 along with *the best available research, evaluation, practice, and professional advice*.

SOC Chair Wolff said that such experience would fall under *practice* in that list and that the minutes of the Committee will reflect the intent to include “experience and knowledge” in Grantmaking Principle #2.

Ms. Hora requested that, in addition to the existing items, some portion of available federal and state funds should be use for core victim services.

SOC Chair Wolff said that the four items listed on Page 4 were not intended to countermand any of the previous Principles, but were listed to draw attention to additional issues as appropriate. Mr. Maki suggested a slight revision above the four items on Page 4 to replace “Also” with “In addition”. The new sentence will read:

In addition, to the extent permitted by program guidelines, some portion of available federal and state funds should be used for the following:

### Priorities

Ms. Hora requested that the headline in the block on Page 5 of the memo read, “Authority-Administered Federal Public Safety *and Victim Service* Formula Block Grants.” The Committee agreed by consensus. The new heading will read: “Authority-Administered Federal Public Safety and Victim Service Formula Block Grants”.

### Process for Byrne JAG Grantmaking, FFY 2016-18

Ms. Hora requested that the following edit be made to the second sentence of Item 2, “Without a policy, match requirements have been ~~has~~ inconsistent...”

Mr. Hickey requested that the following edit be made to the second sentence of Item 3, “~~This is problematic, as~~ The best way to ensure...”

SOC Chair Wolff requested that the following edit be made to the first sentence of Item 3, “~~Too few of the Authority’s past~~ Byrne JAG grants are designed, supported, or evaluated by research.”

Ms. Hora requested that Item 1 under Authority Staff Objectives read, “The Authority will assess all Byrne JAG Grantees based on the Authority’s *Guiding and Grantmaking* Principles and JAG Program Goals.

All these suggestions were incorporated by consensus of the Committee.

### *Authority Staff Objectives*

Pursuant to a lengthy discussion, the SOC suggested that, pending Authority Board approval, letters should be sent to the Authority’s grantees addressing the recent request for grantee self-assessments and describing the new Guiding and Grantmaking principles

and processes. The letter will be distributed to the Committee once the letter has been drafted and sent.

Director Maki described the Authority Staff Objectives and Committee Action Steps proposed for the first year of the Byrne JAG Grantmaking planning process. He stated that the Staff Objectives and Committee Action Steps will be revised and should be considered an ongoing project.

**Motion:** Ms. Campanelli moved to approve the *Illinois Criminal Justice Information Authority Strategic Plan: Edward Byrne Memorial Justice assistance Grant for Federal Fiscal Years 2016-2019*, as amended. Ms. Hora seconded the motion and it passed by unanimous voice vote. That Plan in its amended form is attached to the minutes at C.

## **6. Other Business**

None.

## **Adjourn**

**Motion:** Ms. Hora moved to adjourn the meeting. Director Pelletier seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 11:17 a.m.