

**ILLINOIS
MOTOR VEHICLE
THEFT
PREVENTION
COUNCIL**



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Illinois Secretary of State

Jack Cutrone
Executive Director
Illinois Criminal Justice
Information Authority

Grant Review Committee Meeting Summary

Thursday, April 17, 2014 | 10:00 am

Crowne Plaza Hotel & Conference Center
3000 South Dirksen Parkway
Springfield, IL 62703

I. Call to Order & Roll Call

Colonel Todd Kilby, Chair of the Grant Review Committee (GRC), called the meeting to order and asked ICJIA Acting Deputy General Counsel Junaid M. Afeef to take roll.

Name	Present	Telephone	Absent
Chairman Todd Kilby	x		
Kathleen Boehmer	x		
Larry Cholewin	x		
Director Brad Demuzio	x		
Gerald Farina	x		
Chief Fengel			x
Mike Golden	x		
Jerry Brady (Council member)	x		

* Four members need to be physically present for a quorum

Quorum was established. State's Attorney Brady attended the meeting and was made a part of the GRC for the purposes of the committee deliberations.

Chairman Kilby gave a brief introduction.

Ron Litwin, formerly the Acting CFO, introduced Lorenzo Padron, ICJIA's new CFO. Mr. Padron gave a brief introduction of himself.

Pat Murphy from NEMAT was also on the telephone.

II. Approval of October 2, 2013 Grant Review Committee Meeting Summary

Chairman Kilby stated that the GRC meeting summary for the 10/2/13 meeting was behind Tab A of the meeting materials. He asked the members if there were any additions, deletions or questions regarding the summary. There were none. Chairman Kilby then asked for a motion to approve the meeting summary of 10/2/13.

Motion: approve the 10/2/13 meeting summary.

Motion: Director Demuzio

Second: Mr. Cholewin

Vote: Approved unanimously

III. PROGRAM DIRECTOR'S REPORT

Chairman Kilby asked Program Director Greg Stevens to present his report. Mr. Stevens referenced his memo and the supporting materials found behind Tab B of the meeting materials.

Mr. Stevens reported that the expected expenses through 2/28/14 were \$1,083,090 and the reported expenses were \$754,541. Mr. Stevens further noted that the anticipated

"A working partnership of the public and private sectors fighting vehicle theft in Illinois"

balance of the trust fund at the end of 2014 would be \$1,994,155. There are fiscal footnotes and fiscal staff present to answer questions.

Next, Mr. Stevens discussed the report showing lapsed funds. He noted that in calendar year 2013 the total lapse amounted to less than 1% of the annual budget.

Mr. Cholewin made a comment about the administrative costs in 2012 and 2013 and observed that there was an increase in those costs. Mr. Litwin noted that the increase is a result of increases in pensions, medical benefit expenses, salaries and rent. Mr. Cholewin asked if these items will continue to increase. Mr. Litwin stated that he could not answer that question. Director Demuzio asked who was charged to the MVTPC Trust Fund, and Mr. Litwin noted that there are 4 FTE positions from ICJIA which are charged to the MVTPC Trust Fund.

Mr. Stevens made brief remarks on the funding chart, the summary chart of unit reports submitted, the program fleet vehicle summary and the report on staff activities.

With regard to staff activities, Mr. Stevens noted that the insurance company mailing was complete and to date the MVTPC had collected \$6,597,856. He reported that a FOIA to the Department of Insurance resulted in a list of every insurance company writing insurance policies that trigger a payment obligation to the MVTPC Trust Fund.

Mr. Stevens also noted that the Governor's proposed budget calls for an increase in the annual appropriation for the MVTPC from \$6.5 million to \$7 million.

IV. QUARTERLY ACTIVITY SUMMARY

Chairman Kilby next moved to the Quarterly Activity Summary item on the agenda. He noted that this report is prepared by the Illinois State Police Clearinghouse. He asked for review and feedback. There were no comments or questions.

V. PROGRAM PROFILE: NORTHEAST METRO AUTO THEFT TASK FORCE

Chairman Kilby noted that the next item on the agenda was a program profile of the Northeast Metro Auto Theft Task Force, and that the program profile was included in the meeting materials behind Tab D. He noted that the program would not make a presentation at the GRC meeting but will be presenting at the next Council meeting on May 21, 2014.

VI. OLD BUSINESS

There was no old business.

VII. NEW BUSINESS

Master Sergeant Ed Mirabelli's retirement just announced. Master Sergeant Gregg Cavanaugh's departure was announced as well. Both individuals were congratulated by the GRC members. ICJIA's Acting CFO Ron Litwin was recognized as well as he has retired and will soon be departing.

IX. ADJOURN

Motion to Adjourn

Motion: Director Demuzio

Second: Mr. Farina

Vote: Unanimously approved.

Respectfully submitted,

Junaid M. Afeef

Acting Deputy General Counsel