

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

September 10, 2004
120 S. Riverside Plaza, 21st Floor
Chicago, Illinois

Call to Order and Roll Call

Vice-Chair Devine convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Robert Boehmer, the Authority's Secretary and General Counsel, to call the roll.

In addition to the vice-chair, other Authority members in attendance were:

Kankakee County Sheriff Timothy Bukowski
Mr. Brad Demuzio
Ms. Barbara Engel
State's Attorneys Appellate Prosecutor Director Norbert Goetten
State Appellate Defender Theodore Gottfried
DeKalb County Circuit Court Clerk Maureen Josh
Attorney General Designee Ellen Mandeltort
Madison County State's Attorney William Mudge
Mr. John Piland
Mr. John Z. Toscas
Director Larry Trent

*Chairman Sheldon Sorosky arrived during the executive director's report.

Approval of the Minutes of the June 4, 2003 Regular Meeting

{Mr. Toscas made a motion to approve the minutes of the regular meeting held on June 4, 2004. Director Goetten seconded the motion, which passed by unanimous voice vote.}

Chairman's Remarks

Vice-chair Devine noted that the Governor signed House Bill 5415 in July, which adds the President of the Cook County Board as of January 1, 2005. He noted that Associate Director of Research and Analysis, Gerry Ramker, resigned effective September 24, 2004 to take a job at the Bureau of Justice Statistics. Dr. Ramker has been with the State for 20 years. Ms. Engel expressed gratitude for Gerry's excellence and professionalism and extraordinary work he has done over the last eleven years Ms. Engel has been an Authority member. State's Attorney Devine noted that we also received a letter from the Administrative Office of the Illinois Court commending Gerry Ramker for his work. Director Trent added that Gerry Ramker had done a great job and that the Authority's loss will be Washington's gain.

{Ms. Engel made a motion, seconded by Ms. Josh, to adopt the Resolution of Commendation for Gerry Ramker. The motion was adopted by unanimous voice vote.}

Executive Director's Report

Vice-chair Devine called on Director Levin to provide the Executive Director's report. Director Levin highlighted some staff activities contained in the mailing. She introduced new staff members, reported on the status of the Authority's information systems, integration activities, and research and analysis unit activities. In addition, she

reported that we are continuing to monitor the progress of federal appropriations bills for the Byrne and LLEBG programs. She said that it currently looks like LLEBG may be increased overall for the state while the Byrne amounts may decrease. Director Levin noted that staff is continuing to work on the issue regarding general revenue matching funds for state agencies. She said that we do have some match funds and we are trying to figure how to allocate the funds so that nobody gets hurt. She said that staff was now trying to determine the amount of match funds that will be necessary to support current programs. In response to a question, Director Levin said that state agency grantees should continue the process of applying for renewal grants. She said that state agencies applying for new grants should assume that the Authority will not be providing match.

Budget Committee Report

Chairman Sorosky called on Executive Director Levin to provide the Budget Committee report.

Executive Director Levin noted that the Budget Committee Chair Gene Murphy and Vice-Chair Devine were not able to attend the June 8th meeting. She said that a summary of the meeting was at members' places and that everything passed unanimously. She then called on Ted Miller to provide the fiscal report. Mr. Miller referred to the summary in the mailing, noted that the Authority had no audit findings for the 2003 Single Audit and that the GAAP reports were done on time. He reported that in the General Revenue Fund we have spent 78 percent of our operations budget. He said that in the Criminal Justice Information Systems Trust Fund (CJIS Trust Fund) and federal funds we are also spending at normal historical levels.

Mr. Miller noted that our general revenue for FY05 was cut by \$1.2 million, most of which was from the grants to state agencies line item. He said that we did not need to lay anyone off. He noted that we were able to move some contractual people over to full time positions. He noted that only a small change was made in the Motor Vehicle Trust Fund line.

Director Gottfried asked whether lobbying by some state agencies had any impact. Director Levin said that she was questioned about the state agency match issue. She noted that letters regarding the match funds did not seem to be effective, but communications from users regarding the Criminal Justice Information Systems Trust Fund seemed to have prevented a transfer from that fund to the general revenue fund. In response to a question from Sheriff Bukowski, Director Levin noted that the \$300,000 previously removed from the CJIS Trust Fund was not restored.

Uniform Conviction Information Act Fees

Chairman Sorosky noted that the Authority needs to set the maximum fee that criminal justice agencies other than the Illinois State Police may charge for assisting citizens with requests for conviction information under the Uniform Conviction Information Act. He called on Robert Boehmer to discuss the memo contained in the mailing. Mr. Boehmer explained that the Authority has to set the fee annually, but most local agencies are not assisting persons under the Act. He said that the Authority's survey of law enforcement agencies indicates that the maximum fee should be raised from \$16 to \$24.

{Director Goetten made a motion, seconded by Sheriff Bukowski, to raise the maximum fee that criminal justice agencies may charge under the Uniform Conviction Information Act to \$24. The motion passed by unanimous voice vote.}

Preview of November Elder Abuse Seminar

Chairman Sorosky noted that the Authority sponsored an elder abuse summit earlier this spring and will be sponsoring another in the fall. He called on Director Levin to introduce the next speakers. Director Levin thanked Jennifer Vesely and Megan Starsiak for their work in coordinating the summits. She noted that the summits were paid for by VOCA and VAWA funds and were cosponsored by the Department on Aging and the Attorney General's Office. She noted that State's Attorney Piland will be providing some of the opening remarks for the fall meeting. Director Levin introduced the two presenters – Jim Andriakos from the Illinois State Police and Kane County Assistant State's Attorney Scott Larson. Mr. Andriakos and Mr. Larson discussed the difficulties involved in the investigation of financial exploitation cases and described how they go about training prosecutors and law enforcement officers to deal with these cases.

New Business

None.

Adjourn

{Upon a motion by Ms. Josh, seconded by Mr. Toscas and adopted by unanimous voice vote, Chairman Sorosky adjourned the meeting.}

Respectfully Submitted,

A handwritten signature in black ink that reads "Robert P. Boehmer". The signature is written in a cursive, flowing style.

Robert P. Boehmer
Secretary and General Counsel