



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

May 28, 2015

Dear Authority Board Members,

Please find attached to this email material for our June 5<sup>th</sup> board meeting.

The meeting will be held at the Illinois Criminal Justice Information Authority's ("Authority") office at 300 West Adams, Suite 200, from 9-11am.

The attached includes our agenda, previous board meetings minutes, a proposal for public comments, and the Strategic Plan for Violence Against Women Act (S.T.O.P. Violence Against Women in Illinois).

Please note: the Strategic Plan requires immediate board action. It was drafted and approved by the Authority's Ad Hoc Victim Service's Committee in 2014, but was not approved by the Board due to a lack of quorum. The Authority's Victim Services Programs Administrator, Ronnie Reichgelt, will give a short presentation about the Strategic Plan and answer any questions you might have.

I look forward to seeing all of you next Friday,

Sincerely,

John Maki  
Executive Director  
Illinois Criminal Justice Information Authority

Enc.

- Agenda for June 5, 2015 Authority Board Meeting
- Dec. 5, 2014 Authority Board minutes
- Consideration of Proposed Open Meetings Act Public Comment Rules
- Strategic Plan for Violence Against Women Act (S.T.O.P. Violence Against Women in Illinois)



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Regular Authority Meeting  
Friday, June 5, 2015 at 9:00 a.m.  
300 W. Adams, 2<sup>nd</sup> Floor Conference Room  
Chicago, IL

**AGENDA**

- I. Roll Call
- II. Approval of Minutes of December 5, 2014 Board Meeting
- III. New Business: Consideration of Proposed Open Meetings Act Public Comment Rules
- IV. Old Business: Approval of Violence Against Women Act (VAWA) Strategic Plan for 2014-16
- V. Introduction of Authority Board Members
- VI. The Authority's Mission and Core Work
- VII. The Role of the Board
- VIII. Board Resolutions
- IX. Public Comment
- X. Adjourn

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Chip Washington, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 W. Adams St. Suite 200, Chicago, Illinois, 60606-5150 or at (312) 793-8550. TDD services are available at (312) 793-4170.



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**MINUTES**

**REGULAR MEETING  
ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY  
Friday, December 5, 2014 at 8:45 a.m.  
300 West Adams Street, 2<sup>nd</sup> Floor Conference Room  
Chicago, Illinois**

**Call to Order and Roll Call**

Chairman Peter Ellis welcomed Board Members and guests to the December 5, 2014 quarterly Board Meeting of the Illinois Criminal Justice Information Authority. He called the meeting to order and asked General Counsel Lisa Stephens to call the roll.

In addition to Chairman Ellis, Authority Board Members in attendance were:

Public Defender Abishi Cunningham  
Sheriff Thomas J. Dart  
State's Attorney Ramon Escapa  
Mr. Felix M. Gonzalez  
Director Bobbie Gregg  
Mr. John Harvey  
Ms. Cynthia Hora  
Ms. Lisa Jacobs  
Director Michael Pelletier  
Public Defender Randall B. Rosenbaum  
Ms. Jennifer Vollen-Katz

Noting there was not a quorum, Chairman Ellis said approval of the minutes of the October 10, 2014 Regular Authority Meeting would be held until a quorum was attained.

**Chairman's Remarks**

Chairman Ellis then welcomed new Board Member Ramon Escapa, Schuyler County States Attorney and asked him to introduce himself. State's Attorney Escapa said he was elected in 2012, graduated from Western Illinois University, and Southern Illinois University Law School. He added that he lives in Rushville and has four children. Chairman Ellis thanked him and asked Authority Executive Director Jack Cutrone for an update on Authority business.



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**Executive Director's Remarks**

Mr. Cutrone stated that matters have been proceeding normally, noting the Authority's work with the National Governors Association Data Exchange and its pilot projects in multiple jurisdictions. He went on to report that the Community Violence Prevention Program (CVPP) had been closed and that the Authority was still responding to information requests from the Office of Auditor General regarding OAG's audit of the Neighborhood Recovery Initiative (NRI). Mr. Cutrone added that the Authority was in the process of an audit of its handling of the CVPP program and is not exactly sure when that report will be released, but speculated either next spring or early June and said that the Board would be advised.

He said he thought the Authority was operating in a way that speaks well for the agency and for the Board, and announced that later in the meeting there would be a presentation on the Authority's evaluation of the Chicago Police Department's Crisis Intervention Team (CIT). He added that the study was authored mainly by ICJIA Research Analyst Rebecca Skorek who also recently completed an evaluation of the River Valley Detention Center's program that screens incoming detainees for mental health issues. He further explained that River Valley Detention Center provides an assessment for necessary treatment, and then develops a corresponding plan.

In conclusion, he welcomed new Board Member Ramon Escapa and turned the meeting back to Chairman Ellis, who thanked Mr. Cutrone and announced that a Budget Committee Meeting would take place. Chairman Ellis appointed all Board Members present as Members of the Budget Committee as a whole pursuant to Authority rules and called upon Budget Committee Designees representing absent Members to identify themselves for the record.

**Budget Committee Meeting**

**(Please See Attached Minutes of the Budget Committee Meeting)**

Upon adjournment of the Budget Committee Meeting, Chairman Ellis called upon D. Lorenzo Padron, Chief Financial Officer, to report on financial matters.



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**Fiscal Report by D. Lorenzo Padron, Chief Financial Officer**

Mr. Padron thanked Chairman Ellis and presented the Office of Fiscal Management's (OFM) Performance Report for the period ending October 30, 2014. He explained that the OFM Performance Report covered the first four months of Fiscal Year 2015 and was divided into two parts, with the first part summarizing OFM performance for the four months ending October 30, 2014 and including the following sections: Reports completed and submitted by OFM during the period, including each report's title, its purpose and the recipient entity's name; Federal Grants describing the activities and identifying the results of the OFM grant proposals' fiscal evaluation process, the disbursement value of grant funds, and the check and balance mechanism established by ICJIA to ensure that sub-recipients comply with federal rules and regulations regarding internal controls and application of grant fund cost principles; and Other Fiscal Activities describing several of the interagency fiscal reports that bind the Authority to comply with statute and regulation and also the Office of Fiscal Management's role in overseeing the financial administration of the Motor Vehicle Theft Prevention Fund.

Mr. Padron proceeded to explain the second part which he said was a graphical representation of ICJIA's fund appropriations compared to expenditures/obligations during the four months ending October 30, 2014 and including the following: Exhibit #1, General Revenue Operations, which showed that as of October 30, 2014, the Authority spent or obligated \$486,229 or 28 percent of the \$1,733,800 General Revenue Funds appropriated for Fiscal Year 2015; Exhibit #2, which showed the value of the appropriated funds administered by the Authority versus their respective percentage utilization/commitment, pointing out that the last quadrant represented the aggregate value of the funds relative to the total utilization/obligation of 34 percent, as of the end of the reporting period; and Exhibit #3, Federal Funding Sources, which identifies the Authority's individual federal funding source, the value of each grant award, the amount of fund expenditure, and the remaining available balance of each grant award.

He then summarized as of October 30, 2014, the percentage of expenditures/obligations per fund category as follows: General Revenue Operations, 28 percent; Criminal Justice Trust Fund (Federal), 32 percent; General Revenue Matching Funds/Other, 48 percent; Criminal Justice Information Projects Fund, 4 percent; Other Funds, 33 percent; and Total Awards and Grants, 34 percent.

In concluding, he called for questions or comments. With no response, Chairman Ellis thanked Chief Financial Officer Padron and announced the presentation referenced earlier on the Crisis Intervention Team (CIT) in Chicago: Using Data for Program Improvement and Enhanced Linkage Capacity by Kurt Gawrisch, Chicago Police Department; Rebecca Skorek, ICJIA; and Amy Watson of the University of Illinois at Chicago.



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**Presentation on Crisis Intervention Team (CIT) in Chicago: Using Data for Program Improvement and Enhanced Linkage Capacity by Kurt Gawrisch, Chicago Police Department; Rebecca Skorek, ICJIA; and Amy Watson, University of Illinois at Chicago**

Rebecca Skorek introduced her co-presenters and said that the presentation would cover the origins and development of CIT in Chicago, how data can be used for program improvement, and the next steps moving forward to enhance the CIT program. She then called on Kurt Gawrisch, who stated that CIT training was designed not only to increase education and training for law enforcement about recognizing mental illness, and about de-escalation and intervention, but also about linking individuals out of the criminal justice system to community-based mental health services. He added that it also is about collaboration between law enforcement, advocates, and mental health service providers.

In citing CIT's history in Chicago, he pointed out that it is based on a model developed in Memphis in 1988, starting here in 2002, currently with 2,500 adult CIT programs existing throughout the United States. He reviewed the role of then Executive Director of the National Alliance on Mental Illness of Greater Chicago, Suzanne Andriukaitis, in reaching out to the Chicago Police Department in 1999 to encourage mental health training. He traced how the training has grown from a pilot program of 40-hours for veteran law enforcement officers to a full-fledged embedded program within the Chicago Police Department with protocols, and that it is voluntary in addition to eight hours of mandatory training.

He added that the training has been well received citing the response of a 19-year member of the Chicago Police Department, "Best training I've had in the 19 years with CPD... (I'm) proud to be a CIT member."

Officer Gawrisch then described how the CIT specially-trained officers were brought in for focus groups and asked what else they thought was needed, with the outcome that two additional 40-hour training programs were added: one dealing with returning veterans experiencing PTSD, and the other, addressing youth with mental health problems. He noted that in 2015 there will be two new pilot programs regarding diversion from an emergency room for individuals who do not meet the criteria for inpatient hospitalization to community services.

At that point, Ms. Skorek covered how data is used for program improvement and enhanced linkage capacity. Ms. Lisa Jacobs then inquired when or how a CIT officer is brought into an incident or call, with Officer Gawrisch explaining the process. In the ensuing discussion, Ms. Watson addressed additional CIT training so that there is better



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availability of CIT-based-trained officers, as well as some of the advanced youth and veteran officers. Officer Gawrisch then reported that the goal for the Chicago Police Department is to train 25 percent of the force, which follows the recommendation of the International Memphis Model on which the CPD program is based.

In closing, both Ms. Skorek and Officer Gawrisch announced that the 2016 CIT International Conference will be held in Chicago, with the date to be determined in either March or April. At that point, Chairman Ellis thanked them and Ms. Watson for their presentation and asked if there were any questions or comments. Hearing none, he then asked if there were any old or new business. With no response, he thanked everyone for their participation, wished them happy holidays, and adjourned the meeting.



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**Office of the General Counsel**

May 26, 2015

**MEMORANDUM**

To: Members of the Illinois Criminal Justice Information Authority Board and designees

From: Lisa Stephens, General Counsel

Re: Rules on Public Comment at Open Meetings

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Public Act 96-1473, effective January 1, 2011, amended section 2.06 of the Open Meetings Act to provide:

(g) Any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body. 5 ILCS 120/2.06(g), added by public Act 96-1473.

The intent of the legislation is clear: the public has a right to address a public body, and that body has a right to promulgate rules concerning that right. The public policy of Illinois is to give citizens advance notice of and the right to attend all meetings where public business is discussed or acted upon. 5 ILCS 120/1; see also 735 ILCS 110/5 (it is public policy of the State of Illinois to encourage involvement and free participation of citizens in the process of government... opinions and arguments of citizens are vital to the continuation of representative democracy).

The public body may impose reasonable time, place and manner regulations that are content neutral if those regulations are narrowly tailored to serve a significant governmental interest and leave open ample alternative channels of communication. *Perry Education Association v. Perry Local Educators' Association*, 460 U.S. 37, 45 (1983). Time limits on public comments are reasonable. See *Wright v. Anthony*, 733 F.2d 575, 577 (8<sup>th</sup> Cir. 1984) (three minutes). Furthermore, public comment limited only to the subjects on the agenda is reasonable. See *White v. City of Norwalk*, 900 F. 2d 1421, 1425 (9<sup>th</sup> Cir. 1990). Also, speakers can be stopped if the comment becomes irrelevant, repetitious or disruptive. *Id* at 1425-26.





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The Illinois Criminal Justice Information Authority Board should adopt rules that govern how public comments are to occur at Authority Board and Committee meetings. These rules may include, but are not limited to, reasonable time limits on commenting. The Office of General Counsel recommends that the Authority Board promulgate rules governing its open meetings consistent with the law and public policy. The recommendations are as follows:

- Set aside a specific portion of the meeting for public comment.
- Limit the length of public comment to three minutes per speaker.
- Require public comment to be limited to subjects on the meeting's agenda.
- Allow the Chair of the Board or Committee to cut off a comment if it is irrelevant, repetitious, or disruptive.

The Authority Board shall establish rules by a majority vote. Once established, the rules shall be published on the website.