



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Regular Authority Meeting
Friday, June 3, 2011 at 9:00 a.m.
300 W. Adams, 2nd Floor Conference Room
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the March 4, 2011, Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Eugene E. Murphy Jr. Chair*)
 - a. Report on the May 5, 2011 Budget Committee Meeting
 - b. Fiscal Report
- Evidence Based Practices Initiatives (*Rosemarie Gray, Director of Adult Probation, 19th Judicial Circuit, Lake County, IL*)
- Old Business
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 W. Adams St. Suite 200, Chicago, Illinois, 60606-5150 or at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

**REGULAR MEETING
ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY
March 4, 2011 at 9:05 am.
300 West Adams Street, 2nd Floor Conference Room
Chicago, Illinois**

Call to Order and Roll Call

Vice Chairman Anita Alvarez welcomed Board Members and guests to the first 2011 quarterly Board Meeting of the Illinois Criminal Justice Information Authority. She called the meeting to order and asked General Counsel Lisa Stephens to call the roll.

In addition to Vice Chairman Alvarez, Authority Board members in attendance were:

Chief David P. Bradford
Clerk Dorothy Brown
Public Defender Abishi Cunningham
Sheriff Thomas Dart
Director Patrick Delfino
Director Bradley Demuzio
Ms. Barbara Engel
Mr. Felix M. Gonzalez
Ms. Cynthia Hora
Interim Director Patrick Keen
Director Michael J. Pelletier
Sheriff Patrick B. Perez
Acting Director Gladyse Taylor
Mr. John Z. Toscas

Approval of Minutes of December 3, 2010 Regular Meeting

With a quorum in place, Vice Chairman Alvarez asked for a motion to adopt the minutes of the December 3, 2010 Authority Board Meeting.

{Mr. John Z. Toscas moved that the minutes of the December 3, 2010 Authority Board Meeting be adopted, with Ms. Cynthia Hora seconding the motion. In response to a call for any corrections, Ms. Engel corrected the word protectory to trajectory on page seven, fifth line of the seventh paragraph. With the correction, the motion was adopted by unanimous voice vote. }

Vice Chairman's Remarks

Vice Chairman Anita Alvarez then announced four resolutions honoring Board Members for their service and contributions toward assisting the Authority to fulfill its mission during their terms and said that she would be requesting a single unified motion to adopt the four when she finished reading them. She stated that they were for William A. Mudge who served from January 12, 2004 until December 7, 2010, as State's Attorney of Madison County; Jonathon Monken who served from March 23, 2009 until February 14, 2011 as Acting Director of the Illinois State Police; Jody Weis who served from February 1, 2008 until March 1, 2011 as Superintendent of the Chicago Police Department; and for David Bradford who served from May 12, 2003, and would be retiring April 30, 2011 as Chief of Police of the Glen Carbon Police Department.

She recounted Chief Bradford's background and said that he was retiring after 33 years in law enforcement, assuming his current position in 1988, after having started as a patrol officer with the Edwardsville Police Department. She also cited his being a past President of the Illinois Association of Chiefs of Police and the Southern Illinois Chiefs of Police Association, as well as having served on the International Association of Chiefs of Police Executive Board.

She then asked for a unified motion to adopt the resolutions.

{Mr. Toscas moved to adopt the motion, which was seconded by Mr. Bradley Demuzio. In response to a call for any discussion, Ms. Engel said that on behalf of the Board, she wanted to thank Chief Bradford for being a wonderful Board Member and that he will be missed. The motion then was adopted by unanimous voice vote.}

Ms. Alvarez next called on Executive Director Jack Cutrone for his remarks.

Executive Director's Remarks

Mr. Cutrone started by discussing the issue of continued federal funding. He explained that there was a continuing resolution for funding at least through the next couple of weeks at Federal Fiscal Year (FFY)10 levels, but stated that what happens after that was unclear. He said that the President's requested budget largely maintained funding for the programs with which the Authority was most concerned, adding that there were some slight decreases and reiterating uncertainty as to what the final budget will be after probable long negotiations.

Next Mr. Cutrone addressed a matter that is approaching which may have an effect on some of Illinois' federal funding, and that is Illinois' being at the final stages of its request for an extension of the requirement under the Justice Assistance Grants (JAG) program that there be compliance in state sex offender registration with the federal Adam Walsh Act. He pointed out that the Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) of the U.S. Department of Justice will be making the determination whether Illinois is in compliance with the Adam Walsh Act. He said that if it is determined that Illinois is not in substantial compliance, there is a 10 percent penalty to JAG funding and therefore Illinois will lose 10 percent of its JAG award.

The final item Mr. Cutrone mentioned concerned the waiver of the match requirement for JAG, which he said was discussed in a memo he sent to the Board by e-mail a few days earlier and which he wanted to clarify. He then presented background on how the JAG match requirement was imposed, pointing out that it did not emanate from the federal government but rather from the Authority Board. He went on to explain that the Authority had been administering the Anti-Drug Abuse Act (ADAA) grant program, which required a 25 percent match, but when the federal government terminated the ADDA program and substituted in its place the Byrne JAG grant program, the federal government match requirement was eliminated; however, the Authority Board voted to maintain it in around 2003.

Mr. Cutrone said that the reason for recommending that it now be waived is basically the general state of the economy, problems of the state's budget and the budgets of units of local government as well as not-for-profit agencies that have been suffering as a result, with funding largely withdrawing. He stressed that this recommendation does not suggest that match be waived completely and that there still would be a requirement that those applying for a grant without any match would have to establish financial need. He added that Authority staff would make that initial investigation as a guide to recommendations to the Budget Committee and Authority Board.

Additionally, Mr. Cutrone emphasized that the matter of supplanting by grantees who have been spending money on programs and supplying match then learning it was no longer necessary and wanting to stop would be prohibited from doing so by federal requirements unless they can justify the reason for such action. He said that this is an issue of which the Authority in its review of grant applications is very cognizant.

Further, he highlighted a situation that would affect the Authority adversely if the match requirement for JAG funding remained mandatory. He referred to a JAG grant that the Board makes to the Authority to support the ICJIA Research and Analysis Unit, with matching funds supporting nine R&A staffers in whole or in part. He went on to say that the Authority requested \$650,000 in match for the state FY12 budget, but the Governor's office, being faced with a deficit of over \$10 billion and therefore being required to make drastic cuts in agency budgets across the state, removed that item in the agency's budget that was submitted to the General Assembly, with the result that the Authority will not have General Revenue Funds to support those nine positions.

Also citing the negative effect of requiring matching funds, he said that there are some very good programs that can benefit from JAG funding but cannot make the match and thus cannot apply for a grant. He mentioned as an example a program with the Cook County Sheriff to provide housing and services to women upon their release from Cook County Jail, which can be critical in reducing recidivism. He said it was already designated by the Budget Committee for a grant, but the agency was not able to supply the required match, as was originally anticipated and without that contribution, the Sheriff, subject to service budget cuts due to the County's budget, will have to refuse the grant.

Moving on, Mr. Cutrone then said that he would entertain any questions that the Board might have. He reiterated that he was requesting that the Board approve the modification of the match waiver as he described so it is not an absolute requirement and becomes discretionary depending on need and depending on whether or not a waiver of match would constitute supplanting.

At that point, Ms. Engel said that she would like to make such a motion because she thinks it is important. But she added that first she had a question as to the penalty amount that could be imposed on JAG funding if it is deemed that Illinois is not in compliance with the Adams Walsh Act, and the financial impact such action would have. Mr. Cutrone reiterated that it is a 10 per cent penalty on JAG funding for Adam Walsh.

He asked Mike Carter, Federal and State Grants Unit Program Supervisor, to confirm the amount of the last federal fiscal year grant for JAG, which Mr. Carter said was \$10.7 million. Mr. Cutrone thus said it could be approximately \$1 million dollars less, which could be a substantial loss. Mr. Cutrone said that he would keep the Board apprised of the status of the situation.

Vice Chairman Alvarez then returned to the motion that Ms. Engel made to adopt the recommendation to modify the match requirement for JAG grants and make it discretionary subject to the approval of the Board. Before Ms. Alvarez called for a vote, Mr. Toscas asked for assurance that the recommendations are subject to the approval of the Board, and was so assured. Ms. Hora then inquired if the staff have criteria on which recommendations would be based. Mr. Cutrone responded that similar standards that the staff now use in making funding recommendations would be employed and probably would be more formalized.

{Ms. Engel repeated the motion, which was seconded by Public Defender Abishi Cunningham and adopted by unanimous voice vote.}

Mr. Cutrone concluded his remarks and thanked the Board.

Budget Committee Report

Ms. Alvarez next turned to financial matters, announcing that Budget Committee Chairman Eugene E Murphy, Jr., unfortunately had to cancel his attendance because of illness. She went on to appoint all present Board Members as members of the Budget Committee as a whole for the Budget Committee portion of the Authority Board Meeting, thus constituting a quorum.

Ms. Alvarez called on Program Supervisor Mike Carter to proceed with the Budget Committee Meeting.

Justice Assistance Grants (JAG) FFY07 and American Recovery and Reinvestment Act (ARRA) FFY09 Plan Adjustments

Designation Reductions

Mr. Carter said that Sangamon County returned \$22,116 of its \$138,569 FFY07 designation supporting the Central Illinois Enforcement Group. A local police department could no longer

provide an officer to that unit, consequently these funds were returned. Staff has plans for the expenditure of these funds.

He called attention to the table at the bottom of Page 1 of the handout memo describing ARRA09 funds recently returned to the Authority. A lot of money was returned from grants made under the Starcomm Request-for-Proposals (RFP). There are still many eligible departments on the list for potential Starcomm grants. Staff will revisit that list and reallocate these returned funds to the eligible agencies on that list.

Designation Reallocation

Mr. Carter said that, per Executive Director Cutrone's earlier comments, the Haymarket Center had intended to partner with the Cook County Sheriff to provide services to female offenders with substance abuse issues. Haymarket could not generate the required matching funds and so the \$250,000 designation for this program had to be turned down. Pursuant to the Authority Board's vote earlier, staff now recommends that the \$250,000 be reallocated to Haymarket, but without the obligation of matching funds.

In response to a question by Ms. Hora, Mr. Carter said that the actual cost of the program was intended to be \$330,000. Haymarket will be able to implement this program on only \$250,000 because the program's start date, which had been January 1, 2011, is now April 1, 2011. The difference in costs is offset by the months that the program did not function.

Recommended Designations

Mr. Carter said that staff recommends designating a maximum of \$20,000 of the returned FFY07 funds from Sangamon County described above to the DuPage County Sheriff's Office for the purpose of delivering leadership training to approximately 50 local police agencies throughout Illinois. This training, entitled, *Leaders without Titles*, will focus on enhancing six competencies of human function: physical well-being, intellectual ability, social ability, emotional ability, personalization ability, and moral make-up. Staff recommends that this designation be made without obligation of match as the majority of agencies benefitting from this will be local agencies that otherwise could not have provided this training to their people.

He said that staff recommends designating a maximum of \$165,079 to Lake County. He said that the designation request had been changed from the Lake County Sheriff's Office to the Lake County State's Attorney's Office. These funds would restore a Gang Crime Analyst position that was previously implemented in 2009 using Project Safe Neighborhoods funds. These funds would be used to hire a Crime Analyst who would work under the auspices of the Lake County State's Attorney's Office during the period of April 1, 2011 to February 28, 2013. These funds will be used primarily to pay for the crime analyst salary and benefits for a 21-month period. The remaining funds will be used to pay for formal training on crime analysis software, a laptop, cell phone service, and additional indirect costs.

Mr. Carter, in response to a question from Ms. Hora, said that Lake County had reported making 1,300 gang-related arrests under the Project Safe Neighborhoods program in 2009.

{Mr. Felix Gonzalez moved to approve the JAG FFY07 and ARRA09 Plan Adjustments. The motion was seconded by Clerk Dorothy Brown and adopted by unanimous voice vote.}

Adjourn

At approximately 9:30 a.m., the Budget Committee portion of the meeting concluded and the Authority Regular meeting resumed with discussion of other items on its agenda.

Before moving on, Mr. Cutrone said that he was remiss in not sending apologies earlier from the Authority's new Chairman, Peter M. Ellis, for his absence. He explained that Mr. Ellis had a business trip scheduled for the entire week before he was appointed as Chairman. Mr. Cutrone said he also was remiss in not welcoming one of the Authority's newest members, Abishi Cunningham, the Public Defender of Cook County, and apologized.

Fiscal Report by Dreena Jones, Chief Fiscal Officer

Ms. Alvarez then called on Chief Fiscal Officer Dreena Jones for a fiscal report. Ms. Jones said she was presenting the fiscal year 2011 second quarter year-to-date fiscal report and called attention to Exhibit 1, Operations, under tab 3 in the Board materials.

She stated that the Authority had expended and obligated 39 percent of its General Revenue operations, with Personnel and Contracting expenses representing 95 percent of the expenditures. Ms. Jones turned to Exhibit 2, Awards and Grants, indicating that the Authority had expended and obligated 22 percent of the General Revenue Matching funds and 37 percent of its total appropriation, with the Criminal Justice Trust Fund representing 38 percent of those expenditures. She stated that the Juvenile Accountability Incentive Block Grant Fund represented 25 percent, and the total Awards and Grants was 37 percent. She explained that of those expenditures, 71.4 percent represented grants given to local and nonprofit organizations.

At that point, Ms. Brown referred to the General Revenue Fund being at 39 percent at the end of the second quarter and asked if that was because expenses were being held down as a result of concerted efforts. In response, Ms. Jones said that with December 31 being the end of the second quarter, some of the expenses have been late in coming in and at this particular time they had not been reported, which is the reason the percentage was low. Mr. Cutrone added that in terms of holding the line on expenses, the Authority's budget has been shrinking over the last few years and less has been requested and received in a variety of across the board categories. He said this is mostly being done through the budget process and by trying to avoid unnecessary expenditures, so it is an issue about which the Authority is very concerned, as is the state.

Ms. Brown next inquired about the 37 percent in the Awards and Grants category and asked if that meant the Authority awarded only 37 percent of what was available. Ms. Jones replied that of the \$112.9 million, \$42 million has been awarded, which represents the 37 percent. Mr. Cutrone also explained that the Authority asks for more than it actually anticipates it is going to spend in any given year and tries to hold its federal funding in reserve for when funding is needed because of economic conditions in future years.

He said that by requesting more than the Authority thinks it is actually going to spend, it allows the flexibility to come before the Board if there is a reason to spend more of the portion, adding that it is a way to keep options open. In response, Ms. Brown asked if the Authority was in any jeopardy of losing any grants because they have not been utilized. Mr. Cutrone assured her that was not the case.

Ms. Alvarez then asked if there were any other questions. Hearing none, she thanked Ms. Jones.

2010-2012 Services*Training*Officers*Prosecution Violence Against Women Act (STOP VAWA) Implementation Plan Approval

Ms. Alvarez moved to the next agenda item which was the approval of the 2010-2012 STOP VAWA Implementation Plan, which she pointed out was in the Board materials and asked if there were any questions or comments. Ms. Hora mentioned that she had some suggestions regarding the portion concerning legislation and said she was assured that changes would be made in the plan next year, with which she concurred. Ms. Engel then commended the staff for their work, after which Ms. Alvarez called for a motion to adopt the plan.

{Chief Bradford moved that the 2010-2012 STOP VAWA Implementation Plan be approved. Sheriff Patrick B. Perez seconded the motion, which was adopted by unanimous voice vote.}

Presentation on the Judicial Circuit Integrated Justice Information Project by Chief Judge Janet Holmgren of the 17th Judicial Circuit, Mr. Gus Gentner, Project Chairman, Winnebago County Court and Case Management Project, and Ms. Michelle R. Rock, Specialty Courts Administrator

Ms. Alvarez next introduced Chief Judge Janet Holmgren of the 17th Judicial Circuit for a presentation on the Integrated Justice Information Sharing Project which is underway in Winnebago County. She went on to say that the Authority strongly promotes this project, which has been successful in bringing all the key stakeholders together to advance effectiveness and collaboration.

Chief Judge Holmgren thanked the Board for the invitation to speak which she mentioned developed out of the Data Workgroup at the Authority's Summit where she referred to the Winnebago County project. She then introduced Gus Gentner, Project Chairman for the Winnebago Court and Case Management Project, and Ms. Michelle Rock, Specialty Courts Administrator, who also would be presenting. Chief Judge Holmgren began by pointing out that it is a \$6.7 million Information Technology conversion project, which has created a fully integrated justice information system. She continued to say that there are two components to the project, which Mr. Gentner was going to address.

She explained that one is called full court enterprise that includes the clerk, court and probation information; and the other, called full case that is coordinated with the state's attorney and the public defender's offices. She said that the system actually permits communication with each other, allowing case origination to occur in the state's attorney's office and populate the system

where it needs to go. Judge Holmgren gave the history of the project, starting in 2005 when a consultant was retained in Winnebago County to review its justice system, identify critical gaps, and make recommendations about how efficiencies could be improved, out of which came a study, generically referenced as a gap study.

She discussed the steps ranging from creating a Systems Requirements Definition (SRD) document to identifying the offices or the information bearers that were involved in the project. She went on to highlight the synergy and communication that grew out of the extensive and exhaustive conversations around justice information sharing and the strong partnership among all of the justice partners in Winnebago county, conversations that she said she thought were unprecedented in her jurisdiction and probably unique to the community. Chief Judge Holmgren said it is a project that has been exciting to everyone involved and has incredible promise and potential, adding that benefits from it are already being recognized and realized. She then turned the presentation over to Mr. Gus Gentner and said that he has been at the helm since 2006.

After thanking Chief Judge Holmgren, Mr. Gentner referred the Board to the timeline chart on the screen, Court and Case Management “Path to Excellence,” from 2005 through 2010 and described what transpired in each year. He said that at the start, a classic legacy 20 year old software system was being used. He then described the process for creating an SRD, which included examining those that had been produced by Louisiana, Texas, Vermont and others and synthesized them into what the Winnebago County 17th Judicial Circuit should be doing. Mr. Gentner said that it took a year of everyone working together to produce a 119-page document for issuing a request for proposals from vendors.

He described selecting Justice Systems Incorporated as the vendor, and moving the system to web-enabled technologies. He also cited the challenge of transferring all the data from the old system into the new one, which constituted 1.8 million cases, resulting in 117 million rows and 30 years of data. He added that when the conversion was performed in November of last year, 629 cases were missed but retrieved.

Mr. Gentner stated that based on research that indicates 50 percent of all private and public major IT initiatives fail, with the other 50 percent seriously challenged by cost overruns, and not meeting schedules, he thought the Winnebago court and case management evolution was going well, having been active for almost 120 days. He also reported that transmuting from a case-based to a party-based system has been beneficial citing as an example its ability to reduce multiple listings of the same individual with many aliases and different spellings and get all the information associated, which improves reporting and management capabilities.

Mr. Gentner noted that the flow of data between the jail and the court system, between the public defender and the court system, and the state’s attorney and the court system has been going very well and that in a month, information from the records system out of the police departments will be flowing. In conclusion, as an example of the new system’s efficiency, he mentioned a circuit clerk who needed the number of outstanding traffic cases in the City of Rockford, which Mr. Gentner indicated was able to be produced in minutes, not days, not weeks, not months, but in minutes, made possible by the move from old legacy technology to web-enabled technologies.

At that point, Acting Director Gladyse Taylor inquired if the goal is to interface with systems outside of Winnebago County, like the Department of Corrections and the Authority and other municipalities having a web-based environment, with Chief Judge Holmgren responding in the affirmative. Ms. Michelle Rock then added that as Specialty Courts Administrator, such information sharing is starting to happen with the use of an access database, which minimizes the number of times information needs to be entered. She described the database being used to track and cross reference all the jail days of the people in the specialty courts for which she is administrator. She also referred to a state mental health court database that she is hoping can be integrated to reduce the entry of information to one time.

Mr. Cutrone then asked Chief Judge Holmgren if there was acceptance among all the facets of criminal justice and how that was handled. She recounted challenges such as data clean-up and system change, but indicated that by continuing to demonstrate the efficiencies of the full court enterprise and full case system of information sharing, the acceptance is growing steadily.

Ms. Engel stated that she thought this was a very important topic and would hope there would be larger discussions statewide to foster this kind of information sharing. Ms. Taylor followed by saying that there have been some meetings with justice and state agencies on information sharing. She added that ideally the concept discussed is the direction the state should be working toward, enabling all 102 counties to interface with statewide systems both in a receiving and delivery methodology, including other areas of information such as relating to mental health, medical and education.

Ms. Brown added that she would like to hear more about the Winnebago County information sharing experience. She said that she hoped a presentation could be made to the Technical Committee of the Illinois Integrated Justice Information System (IIJIS), which is working toward setting standards relating to integration for the entire State of Illinois. Ms. Engel then suggested that she would like to see the Authority get more formally involved perhaps through the entity that Ms. Brown mentioned with the purpose of investigating if the Winnebago County project could be utilized by a larger audience in Illinois.

Ms. Alvarez then thanked Chief Judge Holmgren, Mr. Gentner and Ms. Rock and asked if there were any old or new business. Ms. Brown said she would like to recognize Nicole Sims of her staff who has attended Authority meetings and was leaving the Clerk's Office to work for a consulting firm. At that point, Ms. Alvarez called for a motion to adjourn.

Adjournment

{Mr. Toscas moved that the meeting be adjourned. Director Bradley Demuzio seconded the motion, which was approved by unanimous voice vote.}



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Memorandum

To: Authority Members
From: Dreena S. Jones, Chief Fiscal Officer
Date: May 11, 2011
Re: Authority Fiscal Reports

Attached are the FY 2011 fiscal reports covering the period:
July 1, 2010 through March 31, 2011.

Exhibit #1 – Operations

As shown on Exhibit 1, the Authority has expended or obligated 57% of our General Revenue operations.

Exhibit #2 – Awards and Grants

As shown on Exhibit 2, the Authority has expended or obligated 46% of our General Revenue Matching/Other funds appropriation and 46% of the total appropriation.

I will be available at the Authority meeting to answer any questions you may have regarding these reports.



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Memorandum

To: Authority Members
From: Dreena S. Jones, Chief Fiscal Officer
Date: May 11, 2011
Re: Summary of Office of Fiscal Management Activities

The following highlights the work by the Office of Fiscal Management for the Fiscal Year 2011 through March 31, 2011.

Reports

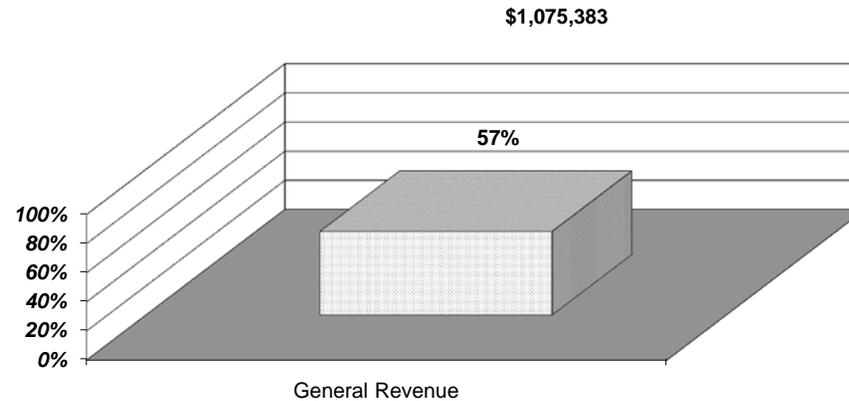
The following reports were prepared and submitted by the OFM staff:

- Quarterly Federal Financial Status Reports (SF 425's) for direct and formula grant awards
- Cost center reports for agency operations and federal grant cost centers.
- Monthly reports for funding and expenditures for the American Recovery and Reinvestment Act (ARRA) grants
- Quarterly analysis report preparation for the Governor's Office of Management and Budget
- Illinois State Legislative Forms for FY2012 Budget

Federal Grants

- Conducted preliminary budget reviews of approximately 336 interagency agreements
- Processed 274 contract obligation documents (\$34,401,916) and 848 vouchers (\$27,719,366) for federal grants to state and local governments and not-for-profit agencies

Exhibit #1 - Operations
Illinois Criminal Justice Information Authority
FY 2011 Expenditures/Obligations
 July 1, 2010 - March 31, 2011

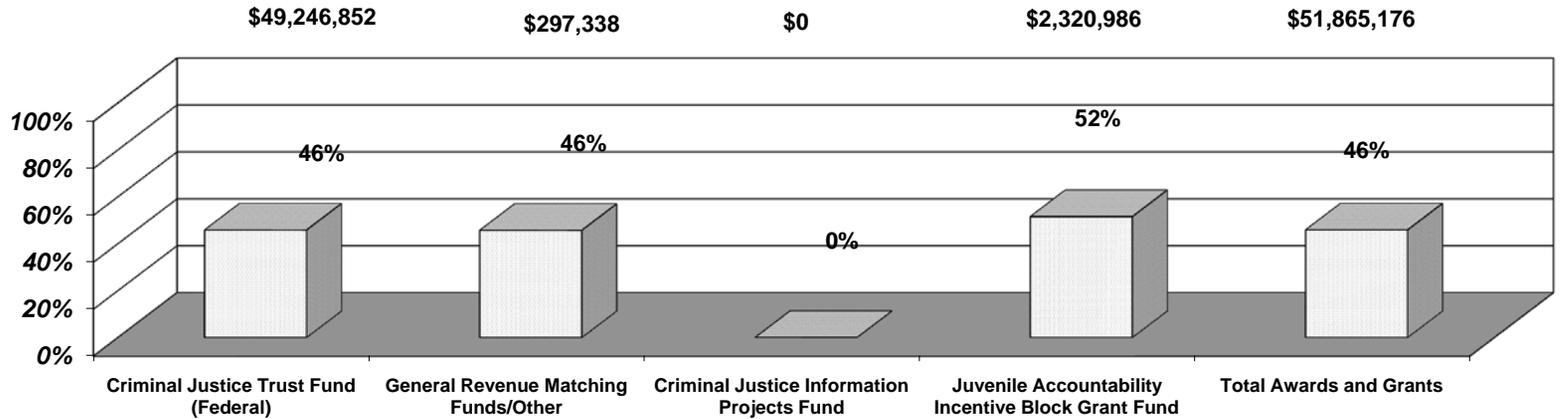


	General Revenue			
	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)
Personal Services	\$1,213,800	\$43,640	\$806,003	\$364,157
Retirement	\$0	\$0	\$0	\$0
FICA	\$92,800	\$3,338	\$59,753	\$29,709
Contractual	\$405,000	\$25,388	\$149,947	\$229,665
Travel	\$5,000	\$0	\$967	\$4,033
Commodities	\$8,000	\$0	\$5,423	\$2,577
Printing	\$10,000	\$0	\$2,686	\$7,314
Equipment	\$360	\$0	\$350	\$10
EDP	\$84,000	\$2,936	\$10,815	\$70,249
Telecommunications	\$45,000	\$436	\$33,068	\$11,496
Operation of Auto	\$10,000	\$0	\$6,023	\$3,977
Prompt Pay Interest	\$640	\$0	\$348	\$292
Total	\$1,874,600	\$75,738	\$1,075,383	\$723,479
% of Appropriation (less Reserve):		4%	57%	39%

(1) This amount is the total that the Legislature approved and does not equal the total amount spent.

(2) Balance does not equal end of period cash balance. This is the difference between budget and actual expenditures / obligations.

Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2011 Expenditures/Obligations
 July 1, 2010 - March 31, 2011



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)
Federal Assistance Support	\$10,100,000	\$3,894,880	\$6,205,120	\$650,000	\$0	\$297,338	\$352,662			
State Agencies	\$27,500,000	\$10,267,321	\$17,232,679							
Locals/Non-Profit Orgs.	\$68,100,000	\$34,934,179	\$33,165,821							
Misc. Awards/Grants	\$1,700,000	\$150,472	\$1,549,528	\$0	\$0	\$0	\$0	\$400,000	\$0	\$400,000
Total	\$107,400,000	\$49,246,852	\$58,153,148	\$650,000	\$0	\$297,338	\$352,662	\$400,000	\$0	\$400,000
% of Appropriation (less Reserve):		46%	54%			46%	54%		0%	100%
	Juvenile Accountability Incentive Block Grant Fund			Total						
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)			
Federal Assistance Support				\$10,750,000	\$0	\$4,192,217	\$6,557,783			
State Agencies				\$27,500,000	\$0	\$10,267,321	\$17,232,679			
Locals/Non-Profit Orgs.				\$68,100,000	\$0	\$34,934,179	\$33,165,821			
Misc. Awards/Grants				\$2,100,000	\$0	\$150,472	\$1,949,528			
Juvenile Accountability Block Grant	\$4,500,000	\$2,320,986	\$2,179,014	\$4,500,000	\$0	\$2,320,986	\$2,179,014			
Total	\$4,500,000	\$2,320,986	\$2,179,014	\$112,950,000	\$0	\$51,865,176	\$61,084,825			
% of Appropriation (less Reserve):		52%	48%			46%	54%			

(1) This amount is the total that the Legislature approved and does not equal the total amount spent.

(2) Balance does not equal end of period cash balance. This is the difference between budget and actual expenditures / obligations.

General Revenue	57%
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Criminal Justice Trust Fund (Federal)	46%
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General Revenue Matching Funds/Other	46%
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Criminal Justice Information Projects Fund	0%
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Juvenile Accountability Incentive Block Grant Fund	52%
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Total Awards and Grants	46%
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MEMORANDUM

TO: Authority Members

FROM: John Chojnacki, Associate Director – Federal & State Grants Unit

DATE: June 3, 2011

RE: **June 3, 2011 Authority Regular Meeting / Budget Agenda**

Attached are additional materials for the June 3, 2011 Authority Regular Meeting. These documents describe Budget Agenda items that will be presented for approval at the meeting.

These materials will also be available on the Authority's website, www.icjia.state.il.us .

Thank you.

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Meeting Notice

Budget Committee
Friday, June 3, 2011
Illinois Criminal Justice Information Authority
300 West Adams
2nd Floor Conference Room
Chicago, IL 60606

Agenda

Budget Committee

Eugene E. Murphy, Jr.
Chair

▶ Call to Order and Roll Call

Hon. Anita Alvarez
Vice Chair

1. Justice Assistance Grants (JAG)
FFY10 Plan Adjustment #1

Bradley G. Demuzio

Barbara L. Engel

▶ Old Business

Becky Jansen

▶ New Business

Hon. Lisa Madigan

▶ Adjourn

**Illinois Criminal Justice
Information Authority**

Peter M. Ellis
Chair

Hon. Anita Alvarez
Vice Chair

Jack Cutrone
Executive Director

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Mr. Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 West Adams Street, Suite 200, Chicago, Illinois 60606 (telephone 312/793-8550). TDD services are available at 312-793-4170.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

MEMORANDUM

TO: Budget Committee Members

FROM: John Chojnacki, Associate Director, Federal & State Grants Unit

DATE: June 3, 2011

RE: **Justice Assistance Grants (JAG) FFY10 Designation**

Winnebago County

Staff recommends designating a total of \$260,000 in JAG FFY10 funds to Winnebago County, so it can work in partnership with the University of Illinois to develop and establish the state's first Center of Excellence (COE) on behavioral health disorders of those who have entered the Illinois criminal justice system. The mission of the COE is to serve as an independent entity that provides technical assistance, resources, and training to law enforcement, judges, courts, policy makers, consumers, families, and treatment providers throughout all of Illinois. In addition, COE will conduct research and compile evidence-based practices.

The COE, in part, was borne from a series of regional and statewide strategic planning meetings involving stakeholders from the Department of Human Services, Division of Mental Health; Illinois Criminal Justice Information Authority; Treatment Alternatives for Safe Communities; the Mental Health Court Association of Illinois; the Administrative Office of the Illinois Courts; and members of the Special Supreme Court Advisory Committee on Justice and Mental Health. That meeting identified a statewide need for the criminal justice system to improve its response to persons with mental illnesses or behavioral disorders by developing alternatives to incarceration, such as diversion programs and specialty courts, for those identified with mental health and substance use disorders.

This funding will be the catalyst for 18 months of COE development. It will pay for a director's salary (\$100,000 for 18 months); one field staff worker (\$33,750 for 9 months); one administrative assistant (\$15,750 for 18 months); one University of Illinois (UI) Evaluator (\$4,750 for 12 months); fringe benefits (\$59,815); cell phone service fees (\$1,650 for 18 months); office supplies, postage, printing and graphic design work (\$8,426); travel (\$15,000); and an evaluator consultant (\$20,859 for 18 months). All of these figures are approximates and might require minor adjustments. The COE, within

the first six months, will conduct review of previous strategic planning and statewide mapping, identify and recommend evidence-based practices for modeling, develop a COE website, and develop training plans. The following 12 months will focus on establishing partnerships with the state's counties and circuit courts for training.

The COE headquarters will be located at the UI, School of Medicine in Rockford, Illinois with satellite offices at UI-Chicago, UI-Peoria, UI-Springfield and UI-Urbana/Champaign. An advisory board will be created to serve as oversight for the COE and to assure that the mission and priorities are pursued.

Agency	Program Area	FFY10
Winnebago County	Planning, Evaluation, and Technology Improvement	\$260,000
TOTALS		\$260,000

SUMMARY OF AVAILABLE FUNDS

The table below describes funds remaining available for future use, assuming the adoption of the staff's recommendations described in this memo:

Currently Available	FFY06	FFY07	FFY08	FFY08 Supp.	FFY09	ARRA	FFY10
Local	\$0	\$0	\$488,367	\$0	\$1,039,206	\$971,494	\$6,955,169
State	\$0	\$0	\$0	\$125,520	\$47,027	\$44,072	\$1,272,110
Local Formula Fund Allocation	\$0	\$0	\$460,766	N/A	\$500,000	N/A	\$478,284
Interest Available	\$0	\$0	\$257	\$1,975	\$71,118	\$422,635	\$1,091
Total	\$0	\$0	\$949,390	\$127,495	\$1,657,351	\$1,438,201	\$8,706,654
FFY Expiration	9/30/10	9/30/10	9/30/11	9/30/11	9/30/12	2/28/13	9/30/13

Staff will be available at the meeting to answer any questions

**JUSTICE ASSISTANCE GRANTS
FFY10 PLAN
ATTACHMENT A - *Revised 5/2/11***

JAG Purpose Area: PROSECUTION AND COURT PROGRAMS

Program Title: Specialized Prosecution Initiatives	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Systemic Sentencing Issues Appeals Project</u> Office of the State's Attorney's Appellate Prosecutor	\$284,300		
<u>Project Title: Systemic Sentencing Issues Appeals Project</u> Office of the State Appellate Defender	\$189,529		

JAG Purpose Area: PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT PROGRAMS

Program Title: Evaluation

<u>Project Title: Drug Strategy Impact Evaluation</u> Illinois Criminal Justice Information Authority	\$1,250,000		
<u>Project Title: Center of Excellence</u> Winnebago County	\$0	\$260,000	\$260,000

UNALLOCATED FUNDS

Unallocated - Discretionary

Undesignated Local	\$7,215,169	\$6,955,169	(\$260,000)
Undesignated State	\$1,272,110		
<i>Undesignated Interest</i>	<i>\$0</i>	<i>\$1,091</i>	<i>\$1,091</i>

Unallocated - Formula Allocations

Undesignated Local Formula Funds	\$478,284		
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ADMINISTRATIVE FUNDS

Administration

Administration Funds	\$1,187,710		
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TOTAL	\$11,877,102	\$11,878,193	\$1,091
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ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: John Chojnacki, Associate Director, Federal & State Grants Unit
Date: May 19, 2011
Re: Federal and State Grants Unit Report – June 3, 2011 Authority Meeting

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of February 1 to April 30, 2011. During this period, FSGU headcount remained at 18.

Grant Activities

During the reporting period, FSGU staff monitored 325 grants, representing approximately \$61,868,788 in grant funds. Monitoring included the following:

- Reviewing (1,200) monthly or quarterly reports: (698) data and (502) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (approximately 29) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Engaging in constant daily contact with our grantees to resolve grant-related technical assistance issues. This includes telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also receives communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff began processing 63 new agreements (grants), representing \$6,585,811 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
- Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
- Making necessary changes and forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and
- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

Meetings

During the reporting period, FSGU staff have planned for and/or staffed three meetings:

- The Illinois Motor Vehicle Theft Prevention Council (IMVTPC) conducted meetings on March 16, 2011 in Chicago.
- The Juvenile Crime Enforcement Coalition met on April 28, 2011 at the Authority's offices in Chicago.
- The Authority's Budget Committee met on February 10, 2011 at the Authority's offices in Chicago.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

Federal Program Applications

During the reporting period, FSGU staff submitted applications to the federal government for awards from the following federal programs:

Program	Date Submitted
STOP Violence Against Women Act Program (VAWA) FFY11	February 22, 2011
Sexual Assault Services Program (SASP) FFY11	April 5, 2011
Juvenile Accountability Block Grants Program (JABG) FFY10	April 27, 2011

Requests For Proposals (RFPs)

During the reporting period, FSGU staff has administered two RFPs:

1) Released an RFP using Justice Assistance Grants (JAG) FFY07 funds providing \$812,159 to local law enforcement agencies seeking a maximum of \$20,000 to purchase a police cruiser and police cruiser-related equipment. Staff have received 308 applications and 42 agencies were selected for awards.

2) Released an RFP using Justice Assistance Grants (JAG) FFY07 funds providing approximately \$160,000 to local law enforcement agencies seeking a maximum of \$20,000 to purchase LiveScan system equipment. This RFP is still open.

Other Activities

- 1) In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- 2) During the reporting period, FSGU continued to operate without a full staff. Executive staff is pursuing the hiring process with expectations of returning the unit to full strength. On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.
- 3) Staff continually updates Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- 4) Staff is examining ways to improve the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- 5) FSGU staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.
- 6) Staff has been working closely with Fiscal Management staff to close out the following federal awards:
 - A) Juvenile Accountability Block Grants (JABG) FFY 2006.
 - B) Congressionally Mandated Award (CMA) for the Elder Abuse Protection and Prevention Project (EAPPP) FFY 2008
- 7) Staff continues to be involved in post-Balanced and Restorative Justice (BARJ) Summit activities, including the Illinois BARJ initiative.
- 8) As part of the Authority's on-going efforts to upgrade its information systems, staff has worked with the Information Services Unit and the Research and Analysis Unit to design a new web-based database system. The new Enhanced Grant Management Information System (eGMIS) was rolled out on May 1, 2011. eGMIS replaced a system that was approximately 20 years old.
- 9) Staff has been heavily focused on ARRA planning, administration, RFPs, and technical aspects of ARRA compliance.



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To: Authority Members
From: Edith Feliciano
Date: May 13, 2011
Re: Summary of Human Resources Activities

The following highlights the work performed by Illinois Criminal Justice Information Human Resources Unit since the last Authority Meeting.

Recruitment, Screening and Hiring

Electronic Personnel Action Requests (EPARs) were processed to fill funded headcount vacancies. All information, with the initiation of the personnel requisition to the final candidate selection, is posted on the system. It allows for highly accurate and efficient hire tracking while eliminating the paper transfer. Five positions were posted, three Criminal Justice Specialist 1 – Opt. 2, Technical Advisor II and Executive I. When the Criminal Justice Specialist 1 – Opt. 2 posting comes down will request that the exam be open. Applications of bidders and current state employees will be submitted to Central Management Services.

Employee Benefits

- Provided staff with disability leave information. Processed all related Medical/Administrative paperwork and FMLA's
- Tracked ongoing leaves
- Processed several Deferred Compensation transactions
- Assisting employees with questions regarding their SERS status and/or reciprocal Benefits

Salaries & Compensation

- Assisted in continued bi-monthly payroll processing for 73 employees
- Issued time balance reports monthly to payroll and contractual employees
- Continued to check timesheets of federally funded employees for correct time certification reports
- Assisted Shared Services by giving documentation and communicating changes for ICJIA
- Assisted CFO with January, February, and March headcount Report.

Equal Employment Opportunities

- Submitted the Second Quarterly Report for FY2011
- Training will be ongoing for Affirmative Action Planning for our agency in order to met and attain our hiring goals
- Online disability survey to all staff

Staff Development & Training

- Alter staff of training available by the Department of Human Rights
- Continued to provide staff with development tools now available in library for use
-

Other Miscellaneous Projects

- Working with all unit directors to update organization charts to submit to CMS
- Working with unit directors to identify any classification issues
- Working with CMS classifications to establish and clarify job descriptions
- Processing January, February, and March annual performance evaluations on staff
- 9 Day Work Week Form establish

Reports

The following reports were prepared and submitted:

- Second Quarterly EEO Report for FY2011
- AFSCME Report/Vendor Contract Spreadsheet
- Weekly HR Report to Executive Director
- Secretary of State FY2010 Workforce Report
- ISL reports to Office of Fiscal Management
- FY2010 Annual Flex Time Report
- CMS Agency Report Summary
- Public Act 87-5221 Child care Report to CMS



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Memorandum

To: Authority Members

From: Herbert Johnson
IIJIS Project Manager

Date: May 16, 2011

Re: Illinois Integrated Justice Information System Project Update
February 2011 through May 2011

Since the last report to Authority members, progress has been made in the following areas of the Illinois Integrated Justice Information Systems (IIJIS) Project:

IIJIS Governance

- The Implementation Board of IIJIS met on April 20, 2011 and it was announced that the Annual Report was submitted on time to the Governor's Office and the leadership of the Illinois General Assembly. A new Vice-Chair of the Implementation Board was appointed due to Mr. Michael Carroll, formerly Director of Information Systems in the Cook County State's Attorney's Office assuming new responsibilities with the Office of the Chief Judge of Cook County. Commander Jonathan Lewin, Managing Deputy Director, Public Safety Information Technology, City of Chicago Office of Emergency Management and Communications was appointed by the Board Chair and approved by the Implementation Board as its new vice-chair.

Planning and Policy Committee

- Members of the Planning & Policy Committee have been actively engaged in the Information Sharing Workgroup of the ICJIA Crime Reduction Strategic Planning Initiative. The committee had acquiesced to the Information Sharing Workgroup and had deferred the work of developing a gap analysis based on the current and the desired environment of information sharing in Illinois as presented in the Strategic Direction for Enterprise Information Sharing 2009-2012. The Planning and Policy committee has since agreed to resume its efforts to obtain an understanding of the current state of each of its strategic issues as opposed to the end-state vision of where Illinois would like to be regarding the specific issue. The committee continues to work with both the Technical and Funding Committees on issues related to infrastructure development and interoperability, as well as funding.



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Funding Committee

- The Funding Committee meets on the second Thursday of each month. The committee is continuing its efforts to recruit new members, and is working with the Outreach Committee to assist in the development of a recruitment flyer. Mr. Michael Carter, Programs Manager from the ICJIA Federal and State Grants Unit (FSGU) has joined the Funding Committee, to provide his input and expertise to the Funding Committee. The committee plans to utilize the results and outcomes of the IIJIS Survey on Integration to address some of the funding needs of the respondents. The committee is looking at creative ways to help the criminal justice entities meet some of its basic information sharing and technology needs.

Technical Committee

- The Technical Committee meets on the first Wednesday of each month. Members of the committee have been assigned to an ad hoc committee responsible for developing a web-based technology survey that will provide real-time responses. The Technical Committee continues to explore the possibility of a public-private awareness effort to leverage potential private-sector partnerships in the development of technology projects for the public sector. The Technical Committee plans to work with the full Implementation Board to assist the Chicago Police Department in facilitating use of the pending Regional Case Reporting (R-CASE) platform now being developed. This platform will serve agencies in Illinois and the Great Lakes Region.

Outreach Committee

- The Outreach Committee met on March 24, 2011 and April 21, 2011 with the next meeting scheduled for May 19, 2011. Ms. Nicole Sims, formerly Director of Management Information Systems for the Clerk of the Circuit Court of Cook County, and the coordinator of the Outreach Committee, has left to pursue other opportunities. Her duties and responsibilities with respect to the IIJIS Outreach Committee are being conducted by Ms. Karen Landon and Ms. Nicole Williams of the Management Information Systems office. The committee is preparing its second issue of the IIJIS e-Newsletter. The IIJIS Recruitment Flyer is being updated and plans for distribution are pending. The committee is also in the planning phase for an IIJIS Briefing Session. Discussions are focused on hosting a half-day session to showcase and demonstrate successful information sharing integrated justice initiatives from planning to implementation.

Memorandum

To: Authority Members
From: Anthony Jenkins
Date: May 16, 2011
Re: Information Systems Unit Report

Since the last report to Authority members, progress has been made in the following areas of the Information Services Unit (ISU).

The InfoNet System

One hundred and eighteen (118) victim service providers use InfoNet as their data collection and reporting system. This includes 67 domestic violence programs, 37 sexual assault centers, and 14 child advocacy centers. Since the last quarterly report, the InfoNet team continued to improve the efficiency and performance of the system for its users. Some specific accomplishments during the past quarter follow.

ICJIA staff continued to provide technical assistance and training to InfoNet users. An estimated 300 technical assistance calls were responded to and nine trainings were held since the last quarterly report. The table below displays information for each of these trainings. New Users is for those who have little to no experience using InfoNet. Funding for Staff teaches users how to input information for grant-funded staff, so they can extract grant-specific data. Generating Reports provides an overview of reports available in InfoNet followed by a demonstration of how reported information can be used by itself as well as in conjunction with other data sources (e.g. census data, crime data) for program development, identifying underserved populations and service gaps, and programmatic tasks such as case management and staff supervision.

Date	Training	User Type	Location	Duration	# of Attendees
3/8/11	New Users	DV	Chicago	4.5 hrs	16
3/9/11	Funding For Staff	DV	Chicago	2 hrs	13
3/9/11	Generating Reports	DV	Chicago	2 hrs	15
3/15/11	New Users	SA	Chicago	4 hrs	5
3/16/11	Funding For Staff	SA	Chicago	2 hrs	3
3/16/11	Generating Reports	SA	Chicago	2 hrs	3
3/28/11	New Users	SA	Springfield	4.5 hrs	13
3/29/11	Funding For Staff	SA	Springfield	2 hrs	9
3/29/11	Generating Reports	SA	Springfield	2 hrs	11

Staff also convened an InfoNet Users' Advisory Group meeting among domestic violence program users in Springfield on March 29, 2011. These meetings serve as a forum for ICJIA staff to gain feedback from InfoNet users regarding system utility. Users often offer suggestions for improving InfoNet for the upcoming fiscal year. A review of InfoNet upgrades since the last meeting was provided, and new potential upgrades were discussed including several revisions to the Referral Source page, the Direct Services page, and new reports to be available for FY12.

Staff compiled InfoNet data during this reporting period to complete several reports required by the federal Office of Violence Against Women (OVW). These reports reflected the work of several of ICJIA's VAWA grantees and were submitted to OVW in March, 2011.

Staff worked with the Chicago Metropolitan Battered Women's Network (CMBWN) in effort to begin tracking more outcome measures for domestic violence programs. Staff met with CMBWN staff in March, 2011, to provide a demonstration of InfoNet and the data collected. Staff also discussed how this information could be used as outcome measures, as well as additional ways InfoNet could be modified to collect additional service outcomes.

With assistance of staff from Illinois State Police, ICJIA staff made modifications to the software (known as Remedy) used to track InfoNet's technical assistance and data requests. These modifications will allow staff to better measure performance with responding to these requests. For example, prior to these modifications, there was no way to determine how many requests were resolved within 24 hours.

InfoNet was recently highlighted in a report completed by Duke University. The project aimed to analyze the development of a new statewide data collection tool for victims of domestic violence and sexual assault in North Carolina. Project staff interviewed ICJIA staff and completed a thorough review of InfoNet's system components and operating procedures to gain insight on what may help or impede development of a similar tool for North Carolina.

InfoNet is an Internet-based, virtual private network (VPN), and therefore requires security software that restricts use of InfoNet to only authorized users from approved computers, and provides encryption services as sensitive data transports over the Internet. Since the security software used by InfoNet since 2002 (known as SmartPass) is no longer being developed and not compatible with computers running Windows 7, staff needed to find a new product to meet InfoNet's needs. ICJIA identified and purchased this product last fall, and subsequently began transitioning users to the new software. Since the last quarterly report, staff transitioned about 45 user agencies to this new software.

InfoNet's development staff completed routine tasks this quarter required for maintaining the system. These duties included completing daily, weekly, and monthly data backups;

monitoring InfoNet's batch reporting service; responding to system errors as they occur; and testing the system for readiness and need for hardware and/or software upgrades. Following describes additional development tasks undertaken during the quarter to improve InfoNet's performance.

- 1) Work has continued upgrading a management report known as the Client/Staff Service Report to the newer .Net technology. This will improve overall system performance and prepare the system for more advanced, user-friendly upgrades. When complete, this upgrade should also eliminate system errors that occasionally occur due to technological inconsistencies.
- 2) A first draft of a new report was completed that will allow domestic violence program users to generate summary data on service outcomes. These data reflect client satisfaction with the services they received. This report will allow users and funding agencies to extract service outcome data from InfoNet. Currently, users enter this data into InfoNet but they have no means of extracting aggregate data without contacting ICJIA staff. This new report will give them the ability to extract these data on their own. Testing of this report has just begun.
- 3) Revisions continued for upgrading InfoNet's Management Client Income Report. This is a report available to domestic violence programs that displays the number of clients served by user-specified income ranges and by clients' primary income sources.
- 4) Revisions continued on a new report that will allow users to extract staff and funding information for specific grants. For example, a user will be able to run a "VOCA Report", and the report will provide each staff person supported by this grant, what services are funded, and the percent of services supported with the VOCA grant. This will improve the accuracy of grant-specific data and make this information easier for users to maintain and keep up to date.
- 5) A first draft of an upgrade was completed that will improve the efficiency by which users enter data about clients who receive group services. This enhancement will allow users to enter group service information more quickly. Testing of this upgrade has just begun.

Two InfoNet development staff attended professional development courses recently to enhance their knowledge and skills with software applications that support the InfoNet system. Both staff reported that they felt these trainings were beneficial and applicable to

Systems Support:

Systems support continues its technical support to the agency internal and external users along with the support of the agency local and wide area networks. Maintaining, upgrading and updating the existing systems remain the top priority. Technical resources are being used to troubleshoot servers, computers and other network peripherals as needed. The agency systems, CLARIS, InfoNet, GMIS, and Web Services are being monitored and backed up. CLARIS reports are being generated on a weekly basis and the results provided to the Claris staff.

The Authority's Help Desk Remedy program is a problem request tracking system. It allows the Authority to track information about itself as well as internal and external requests placed upon our technical support staff. This information is tracked using various Remedy applications. Total number of Remedy Tickets for this quarter is four hundred and fifty eight.

System Support staff is working with Ron Miller Enterprise Email Engineer Manager on converting all of the Authority's staff member's email system to the New Vaulting service. Enterprise Vault (eVault) archives items from staff's mailbox. Older emails, calendar items, and attachments are moved to a Vault. The Vault is located within the Symantec software and resides on inexpensive back-end storage. It will also replace our current method of Archiving to exchange .PST files (aka, Large Personal Folders, Archive Folders). The Vault can be searched if you need to view or retrieve an item that has been archived. There are many benefits to this new Archiving solution.

System Support staff is looking for an easy way to install the new Windows 7 operating system on programmers and tech support staff's workstations, and still have the classic Windows XP operating system on the same workstation. This configuration is needed to support clients and software that are using XP, while also supporting clients in the field that are using the new Windows 7 operating system. The software that's being considered that will accomplish this task is called EasyBCD this is an advanced GUI application that makes it easy to modify the Windows boot loader and the entries in it.

System Support staff has installed the new version of Web trends on our new 64 bit Dell Server. Web trends is a Web analytics suite program, which collects and presents information about user behavior on our web sites.

System support is evaluating a program called Clonezilla Live, this is a small bootable GNU/Linux program used for disaster recovery, disk cloning and deployment solution. Clonezilla is an open source disk cloning application. Like other disk cloning applications, Clonezilla copies the contents of a hard drive for transfer to another storage medium, such as another computer's hard drive or a removable medium, such as a DVD or a USB drive. Clonezilla is compatible with Windows, Macintosh and Linux operating system

Hardware:

Staff has been working with OAS to acquire two Verizon Aircards, a AirCard is a high speed wireless broadband card that will give Authority staff members mobile Internet access on the Authority's laptops, using cellular data service. This card will allow staff members to check their email, and login to the Authority's network to access files and databases.

As part of the Disaster recovery plan, Tech support staff is working on creating a backup print server, in the event our main print server becomes unavailable, this will ensure that printing capabilities will not suffer if the main print server expires. A print server is a dedicated server that connects a printer to a network. It enables users to print independently of the file server or a dedicated PC.

Applications:

Web Development:

Our Webmaster continue to update the Authority's ISU Tech Notes Resource Center on our intranet site, this section highlight useful computer related resources and tips, and tries to demystify technology and help people understand the new gizmos, and procedures.

This quarter the Authority upgraded its website, implementing a new design and a variety of new features, including grant tracking and criminal statute search tools. The new design incorporates current usability and best-practice guidelines and will provide a strong platform for future Authority web applications.

Staff is continuing to work on the Authority's CJ DataNet redesign. Staff implemented the initial (static) pages on the website. Web staff is working with R&A staff members to create a design document for the next phase. In addition to dynamic data displays on the website, we'll work to implement interactive Google-based mapping for user generated queries.

MARS (Motor Vehicle Automated Reporting System):

Development Staff continues to work with the MARS project manager on creating a MARS Mgr Project module. This module will contain the reports managers will need to assist them in monitoring.

GMIS (Grants Management Information System):

GMIS is used to administer and track grants and other procurement actions. GMIS acts as a planning tool and as a data management tool. GMIS keeps track of grant-specific

information such as: Fiscal information, Data collected from grantees reports detailing program activities/effectiveness, Grantee contact information, and Grant/grantee tasks and due dates. The data in GMIS provides accurate reports detailing grant, grantee and, monitor activities and information.

eGMIS (Enhanced Grants Management Information System):

This quarter the eGmis programming staff has released the new version of GMIS (Grants Management Information System), the system is called eGMIS (Enhanced Grants Management Information System). eGMIS is a web-based data collection system used to administer and track grants and other procurement actions. eGMIS acts as a planning tool and as a data management tool. eGMIS keeps track of grant-specific information such as:

- Fiscal information.
- Data collected from grantees reports detailing program activities/effectiveness.
- Grantee contact information.
- Grant/grantee tasks and due dates.

Information from eGMIS is used for mandatory Reporting to the U.S. Dept of Justice.

CLARIS (Clandestine Lab Reporting Information System):

Programming staff continues to support the applications/databases code and repair problems as they arise.

Clandestine Lab Reporting Information System (CLARIS) is a web-based data collection system for reporting and analysis of methamphetamine lab seizure data used mainly by law enforcement agencies in Illinois. With CLARIS, remote users access the program and centralized database at the Authority using a Web-browser.

CLARIS is used by the Illinois Meth Response Teams and other drug enforcement groups who perform methamphetamine lab seizures. Data collected is submitted to Illinois State Police for analysis. Agencies also use CLARIS to file the required EPIC report, and to perform local monthly and annual statistical tabulations

The data will be useful in determining, among other criteria, the types, numbers, and locations of laboratories seized; manufacturing trends; precursor and chemical sources; the number of children and law enforcement officers affected; and investigative leads. The data may also be useful to agencies in justifying and allocating current or future resources.

Claris Incident are submitted to the designated Department of Justice (DOJ) receiving agency (El Paso Information Center – EPIC), the total Claris Transmissions for this quarter is: 160.



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Memorandum

To: Authority Members
From: Hank Anthony, Associate Director for Administrative Services
Date: May 19, 2011
Re: OAS Activities

The Office of Administrative Services continues to support the day to day activities of the Authority to include: mail operations, supply room operation, security, reception, procurement of goods and services, vehicle maintenance, telecommunications coordination, property inventory control, Authority database maintenance, internal staff moves and travel and conference coordination activities.



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Memorandum

To: Authority Board Members

From: Lisa Stephens, General Counsel

Date: May 12, 2011

Office of the General Counsel Report for the June 3, 2011 Authority Board Meeting

This memorandum highlights significant events and the work performed by the Office of General Counsel since the last OGC Report.

Legal Advice to Authority Staff and Grant Review, etc.

The staff of the Office of General Counsel continues to perform its role as legal advisor to the staff of the Authority and to provide legal review of grants and related documents, contracts, and the like. Since the last Authority meeting, OGC has reviewed approximately 108 grant interagency agreements, amendments and revisions, grantee contracts with vendors, sub recipients, procurement documents, etc.

OGC staff continues to keep abreast of all the ARRA requirements and attend all relevant ARRA related meetings.

OGC staff drafted the FSGU Financial Guidelines consisting of creating a summary of all grants and creating a chart of the grant process.

OGC staff continues to make periodic and necessary modifications to the Authority form agreements and related documents in order to conform to changes in federal and state law, regulations and good practice.

OGC staff continues to regularly review Authority publications prior to release for potential legal issues.

As part of OGC's responsibilities, staff members researched a number of topics for Authority staff and provided legal advice.



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Motor Vehicle Trust Fund Suit

The Property and Casualty Insurance Association of America (PICCA) filed a suit in the State of Illinois in 2006. The Governor and other top Illinois State Officials (the State) are named as defendants. The suit asks for the return of over \$6 million of monies removed from the fund and for an injunction barring further removal of funds from the Trust Fund.

An agreed court order between the plaintiff and defendants was entered on June 6, 2006. The State agreed that no money would be withdrawn from the fund and the plaintiff agreed to withdraw its motion for preliminary injunction.

The defendants filed a motion to dismiss all counts of the complaint which was heard and denied in October 2006. The plaintiffs filed a motion for summary judgment which was denied in January 2008. Another similar case, A.B.A.T.E of Illinois v. the State (ABATE) stayed the legal proceedings of PICCA and there are no legal proceedings proposed or undertaken to date.

In ABATE, a group of motorcyclists challenged the transfer of money from the Cycle Ryder Safety Training Fund to the General Revenue Fund pursuant to the Fiscal Year 2004 and Fiscal Year 2005 Budget Implementation Acts. The trial court rejected the ABATE's constitutional and statutory challenges and granted a motion for summary judgment for the State. ABATE filed an appeal with the Illinois Appellate Court, Fourth Judicial District. The appellate court affirmed the motion for summary judgment granted by the trial court.

It is reasonably possible the ABATE case may impact the eventual outcome of the PICCA case in a decision favorable for the State. The Office of General Counsel states that the impact may be nominal because there are distinguishing issues of property and trust law in the trial and appeal in ABATE that are not relevant to the PICCA litigation. The plaintiff in ABATE also argued theories and law not addressed by the appellate court in ABATE.

Legislation

OGC submitted legislative proposals for the current legislative session. The first proposal is the renewal of the authorizing statute for the Motor Vehicle Theft Prevention council which is due to sunset 2012.

The second proposal is an amendment to the Freedom of Information Act which was introduced last year and subsequently died in committee. The amendment provides with respect to the disclosure exemption for administrative enforcement and law enforcement records, extends the exemption to records the disclosure of which would affect enforcement proceedings and investigations of any public body (now, the public body that received the request). Requires a public body that receives any administrative enforcement or law enforcement records request but that is not the public body or law



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enforcement or correctional agency contemplating or conducting a proceeding or investigation to transmit the request to such body or agency.

Additionally, OGC drafted proposed amendments to various bills including HB 297 (Employment Restrictions Report), HB 1237 (Victims Rights Compliance), HB 1316 (State Police Trust Funds) and HB 3033 (Juvenile Justice Grants). OGC continues to track other legislation of interest to the Authority.

Requests for Information

The OGC responded to 17 Freedom of Information Act Requests and a variety of general requests for information.

Meetings, Boards and Conferences

Sean O'Brien, Deputy General Counsel, is developing a Grant Writing Guide to provide technical assistance to grantees. Sean continues to answer and report all FOIA requests made to the Authority. More recently, Sean has participated in a working group researching options to supplement the Death Penalty Abolition Fund. The fund will be transferred to ICJIA for which funds are to be expended for services for families of victims of homicide or murder and for training of law enforcement personnel.

Associate General Counsel, Junaid Afeef, is working with the Illinois Motor Vehicle Theft Prevention Council providing advice and counsel generally. Additionally, Junaid continues to serve as the secretary to the ICJIA's Institutional Review Board where he managed the review and approval of an exemption request for a component of the "Anne's House Study" being conducted by ICJIA R&A staff. Junaid has become the point person for the Governor's office with regard to legislative issues effecting ICJIA and participates on weekly Public Safety Team conference calls. Junaid is also the point person for OGC on the Medicaid & Justice Populations Workgroup.

Associate General Counsel, Simeon Kim, continues to lead the criminal offense index project where OGC has compiled an index of all criminal offenses and sentences in Illinois. The index is searchable on our public website. Simeon and Junaid assisted the R&A unit on numerous research projects including the Adult Walk-Through of the Criminal Justice System, research projects for recidivism studies and assisted in creating a risk assessment tool for the Kane County State's Attorney's Office.



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Memorandum

To: Authority Board Members
From: Cristin Monti Evans, Public Information Officer
Date: May 19, 2011
Re: Office of Public Information Report for the June 3, 2011, Authority Meeting

The Office of Public Information (OPI) designs, edits, and publishes the Authority's written materials, including press releases, the agency's annual report, *The Compiler*, and other publications such as *Research Reports*, *Research Bulletins*, and *Program Evaluation Summaries*. OPI staff also responds to information requests from the public, the media, and others.

Publications. OPI staff edits, designs, and publishes online a variety of ICJIA publications. This quarter, OPI:

- Continued edit and design of *Get the Facts* documents.
 - *Get the Facts* – Juvenile justice system: Juvenile records/expungement
 - *Get the Facts* – Criminal justice system: Pretrial process
 - *Get the Facts* – Criminal justice system: Sentencing
 - *Get the Facts* – Criminal justice system: Courts

Get the Facts is a two-page Q&A fact sheet that answers frequently asked questions from the public on a variety of adult and juvenile criminal justice topics. R&A and OPI staff plan to publish online one Q&A sheet (PDF) on a new topic each month through March 2011. Now available online are:

- *Get the Facts* – Criminal justice system: Criminal records
- *Get the Facts* – Criminal justice system: Arrests
- *Get the Facts* – Criminal justice system: Corrections
- *Get the Facts* – Criminal justice system: Victims' rights
- *Get the Facts* - Juvenile justice system: Pretrial
- *Get the Facts* - Juvenile justice system: Arrests
- *Get the Facts* - Juvenile justice system: Courts
- *Get the Facts* - Juvenile justice system: Detention
- *Get the Facts* - Juvenile justice system: Corrections

- Completed compilation, edit, design, print, and distribution of the ICJIA State Fiscal Year 2010 Annual Report.
- Edited the Illinois Integrated Justice Information System 2010 Annual Report.
- Edited the Motor Vehicle Theft Prevention Council 2010 Annual Report.
- Initiated edit and design of *Research Bulletin* on illegal prescription drug use trends, written by Senior Research Analyst Jessica Reichert.
- Initiated edit and design of *Program Evaluation Summary* summarizing evaluation of Sheridan Correctional Center Therapeutic Community Year 6.
- Initiated compilation and development of the June 2011 Illinois Integrated Justice Information System *E-News* Newsletter.
- Assisted in template development and document design of Illinois Sentencing Policy Advisory Council *Research Briefing*, “*Illinois Felony Sentencing: A Retrospective.*”
- Designed covers and coordinated outside printing of two Illinois Juvenile Justice Commission reports:
 - Policies and Procedures of the Illinois Juvenile Justice System
 - Juvenile Justice System and Risk Factor Data: 2008 Annual Report.

Other activities. OPI also:

- Continued development and planning with webmaster of redesigned ICJIA website. These efforts included:
 1. Coordination of design, and content development and compilation of the Research & Analysis Unit’s Statistical Analysis Center site.
 2. Coordination of design, and content development and compilation of Federal & State Grants Unit web pages, including grant program descriptions and grant tracking features.
 3. Coordination of design and content development for EBP web portal.
 4. Homepage and overall site design assistance and content development based on staff input.
- Edited and coordinated publishing of public notice, “*Illinois Motor Vehicle Theft Prevention Council Requests Input on Statewide Four-Year Motor Vehicle Theft Prevention Strategy.*” Notice was published in the Breeze-Courier, the official state newspaper.

- Edited and coordinated publishing of public notice, “*ICJIA requests proposals for livescan system grants.*” Notice was published in the Breeze Courier, the official state newspaper.
- Wrote and pitched press release, “*ICJIA Announces Edward Byrne Memorial Justice Assistance Grant Program Awards for Law Enforcement Vehicles,*” distributed statewide April 5. This release garnered positive ICJIA media coverage across Illinois via the following news outlets:
 1. *WJBD FM*
 2. *Quad City Times*
 3. *WREX-NBC TV*
 4. *Taylorville Daily News*
 5. *Daily Register*
 6. *Journal Standard*
 7. *WIFR TV-Rockford*
 8. *WJEZ FM*
 9. *Suburban Life*
 10. *WJBC FM*
- Coordinated development of new Adult Redeploy Illinois web portal.
- Utilized social media outlets to publicize ICJIA resources, publications, research, requests for proposals, and other initiatives.
- Initiated planning and template development for implementation of new e-mail marketing software, Constant Contact. Constant Contact provides e-mail marketing services that will assist ICJIA in disseminating user-friendly press releases, grant announcements, requests for proposals, research, and other ICJIA products to a subscriber list of nearly 3,000.
- Edited the CJ Dispatch, e-mailed monthly to ICJIA website users.



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To: Authority Members

From: Mark Myrent, Associate Director
Research and Analysis Unit

Date: May 16, 2011

Re: Research and Analysis Unit Report for the June 2011 Authority Meeting

This memorandum highlights some of the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting.

I. NEW PROJECTS

A. St. Leonard's Ministries Program Evaluation

St. Leonard's Ministries operates four main programs—St. Leonard's House, Grace House, the Michael Barlow Center, and St. Andrew's Court. St. Leonard's House (SLH) provides housing for adult men exiting prison and Grace House (GH) provides housing for adult women exiting prison. They are both voluntary, transitional housing programs with an average stay of 120-180 days. The Michael Barlow Center provides educational and vocational assistance to formerly incarcerated men and women who may or may not be program residents. St. Andrew's Court is permanent supportive housing for men, many of whom were residents in the St. Leonard's House program. St. Leonard's Ministries' programs have never been formally evaluated, so there is a lack of information indicating the effectiveness of the programs. An evaluation and report of the findings will identify and share the critical program components that are effective in contributing to successful client outcomes. This information will also help educate policy makers about the potential benefit of long-term, structured reentry programming for formerly incarcerated men and women. A final report is expected to be completed by Winter 2013.

B. Medicaid and Justice Populations-Statewide Working Groups

The genesis of the Medicaid and Justice Populations workgroup was a series of discussions at the Authority's strategic planning workgroups about the advent of national healthcare reform and its impact on justice-involved individuals and the agencies that serve them. Participants asked the Authority to convene an exploratory meeting of senior administrators from the Illinois Department of Corrections, Illinois Department of Human Services (DASA/DMH/HCD/OCAPS), and the Illinois

Department of Healthcare and Family Services to determine the appropriate role of the Authority and the scope of the issue.

In February 2011, the initial meeting was convened at the Authority. The workgroup identified the broad issues facing state criminal justice and health and human services agencies, including the need to better understand how existing protocols and partnerships can inform the statewide discussion. In March and April 2011, state officials presented initiatives with potential for replication and/or expansion, including:

- Department of Human Services, Division of Mental Health (DMH): Jail DataLink Project which connects open mental health cases with DMH to new county jail admissions to triage re-engagement into mental health services;
- Department of Human Services, Office of Clinical, Administrative and Program Support: current procedures for cross-matching Medicaid recipients with new admissions into State Psychiatric Hospitals to suspend services until hospital discharge;
- Department of Human Services, Human Capital Development Services and Bureau of Research and Analysis: pending policy for “quick reinstatement” of Medicaid benefits for individuals who contact local Medicaid offices upon release from more than 30 days of detention in county jail;
- Department of Human Services, Human Capital Development Services and Illinois Department of Healthcare and Family Services: pending policy to “restrict” Medicaid benefits to hospitalization while incarcerated in county jail for more than thirty days; and
- Department of Juvenile Justice: lessons learned from their Medicaid planning activities and suggestions for this planning process.

Participants are now beginning a needs assessment and strategic planning process using the guidelines set forth in the Justice Center at the Council of State Government’s *“Implications of the Federal Health Legislation on Justice Involved Populations”* project. This document identifies type of services that Medicaid will cover, procedures for enrollment, and when enrollment can occur.

The workgroup several components to shape a comprehensive plan for Illinois in implementing healthcare reform for justice-involved populations, including eligibility determination; procedures for enrollment; existing privacy and information sharing laws and the need to develop new laws, practices, MOU’s, and information sharing systems; timing for enrollment; types of services; preparing service providers and justice system officials for these changes.

C. Kane County State’s Attorney-Standardized Decision Making Tool

The Kane County State’s Attorney approached R&A to develop an evidence-based risk, asset, needs assessment to help inform plea decisions. Staff met with the State’s Attorney to identify the primary factors for determining plea decisions. Staff are now in the process of working with the State’s Attorney and his staff to pilot test and implement the tool.

Authority staff will work closely with the state’s attorney’s office (SAO) to monitor implementation on a number of levels. First, the SAO will determine the “weights” given to each risk, asset, and need factor to appropriate score the tool. Secondly, the SAO will pilot test the tool for ten working days to

determine its efficacy. Authority staff will then meet with the SAO to reframe the tool as necessary, first monthly, then periodically over a 12-month period. An overlying objective is to offer the tool to other state's attorneys in Illinois.

D. Anne's House Program Evaluation

ICJIA staff will complete a process evaluation of Anne's House during year one of program operations. The residential home, operated by Salvation Army can accommodate up to eight women and girls aged 12-21 years old who are domestic (non-international) victims of commercial sexual exploitation. The home provides a safe nurturing residential environment along with long-term trauma treatment, life skills training, spiritual support, education, anger management, money management, and recreational activities. The evaluation will describe the program's services and its participants, as well as gain input from staff.

There will be five components to the research: Component 1 will be a description of the program and its participants; Component 2 will be case file review of program participants; Component 3 will be a client satisfaction survey; Component 4 will be interviews with adult program staff; and Component 5 will be a description of similar homes around the country. The Institutional Review Board will review the application for the research at its June 2011 meeting. A final report is expected to be completed by Summer 2012.

E. Inventory of Employment Restrictions on Persons with Criminal Records

Illinois Senate Bill 2109, which was recently signed into law, directs the Authority, under the direction of a Task Force, to review the statutes, administrative rules, policies, and practices that restrict employment of persons with a criminal history, and to report to the Governor and the General Assembly those employment restrictions and their impact on employment opportunities for people having those criminal records. All state agencies are required to submit a report that describes restrictions for employment within the agency; in facilities licensed, regulated, supervised, or funded by the agency; and in occupations that the agency licenses or provides certifications to practice. Agencies are required to report, among other data, specific disqualifying offenses delineated in these statutes, rules, and policies - and time limits for each offense. If the agency is afforded discretion in determining disqualifying offenses, the criteria used by the agency must be reported (for example, whether disqualifying offenses are related to the practice of a given profession, considered an act of "moral turpitude", or one that calls into question "good moral character"). Agencies are also required to describe any exemptions, waivers, or review mechanisms available to individuals to seek relief from disqualification. In addition to this reporting for all agencies, executive agencies are required to participate in an accounting of actual applicants who underwent criminal background checks, the number found disqualified, the number who sought waiver, those denied waiver.

The Senate bill was reintroduced in May to amend the various due dates of reports. The final report to the Governor and the General Assembly will be due in September 2012. While awaiting the convening of the Task Force, Authority staff have met several time to familiarize themselves with the various provisions of the bill and the associated tasks that are to be performed. Appropriate contact

information for all state agencies is being compiled, as well as a preliminary listing of the state job titles within each agency.

F. Drug Task Force Research

ICJIA staff have reviewed the literature concerning drug task forces (Metropolitan Enforcement Groups and Task Forces), and found that much is still unknown about their processes and outcomes. This research will allow us to learn more about the operations of these units in Illinois - specifically what and how information is used to develop strategic priorities. Besides informing the field and advancing the literature on drug task forces staff hope to identify the core components of program success. That information will be used to inform ICJIA's grant review and grant administration process for this program area. Participants will be drawn from all ICJIA-funded drug task forces, and participation will be voluntary. There will be structured questions based on the nine research questions. The questions address the development of drug task forces' goals, objectives, and strategic priorities; identification of problems and needs in the community; the ways in which program effectiveness or success are measured; collaboration with local police departments, probation, parole, and service providers; changes to task forces in the past ten years; and advice for other drug task forces or for agencies wanting to start a task force. A summary of the focus group responses will be shared with the task force officials and published on the web. The Institutional Review Board approved this research in February 2011. Two focus groups are scheduled in June in Chicago and Springfield. A final report is expected to be completed by Winter 2012.

G. Criminal History Record Information (CHRI) 2010 Audit

The unit's Criminal History Record Information (CHRI) Audit Center is a Justice Assistance Grant (JAG) funded in-house effort to continuously examine the accuracy, completeness and timeliness of the criminal history record information reported to the state repository maintained by the Illinois State Police, and to recommend strategies for improvement.

Preparations for the 2011 CHRI audit have begun. The focus of the audit will be on court disposition reporting, since accurate and complete conviction information is a key component of decisions within the criminal justice system and an increasing number of decisions outside of criminal justice (employment, housing, student loans, and so on).

During this quarter, staff made some preliminary contacts at the Cook County Circuit Court Clerk's office regarding the feasibility of obtaining their court disposition records to use as a reference point for the audit of the state's CHRI system, as well as a review of information from Winnebago County's Integrated Information Project to gain knowledge of the Automated Disposition Reporting System (ADR) used in that county to report court dispositions to ISP. A full proposal for the 2011 CHRI Audit will be presented to the State Police in July, with work to commence thereafter.

H. Statistical Fact Sheet Updates

Staff is working on updating the Illinois criminal justice statistical fact sheets consisting of violent and property offenses and arrests, drug trends, victimization, and criminal court case filings spanning from 1999 to 2008 (in some cases 2009 data). These brief statistical summaries are slated to be public domain on the agency's website before the end of the year.

II. CURRENT PROJECTS

A. Program evaluation and research projects/ internally funded

The R&A Unit pursues a program evaluation and research agenda through an in-house Justice Assistance Grant (JAG)-funded grant program. Evaluation and research efforts conducted, supported, or monitored by R&A staff include:

1. Illinois Criminal Justice Information Authority Strategic Planning Initiative – Summit Follow-up

On September 22-23, 2010, ICJIA staff convened a large group of criminal justice professionals, lawmakers, and policymakers from across Illinois at the Criminal Justice Planning Summit. At this event, participants reviewed current challenges in the adult justice system based on the experiences of policymakers, practitioners, and others in the field, and on the latest research. They also identified priorities for a statewide strategy for criminal justice policy, funding initiatives, and justice research in the coming years. This effort is the first since 2001 to create and implement a strategic criminal justice plan for the state of Illinois. Several panelists, from both Illinois and across the country, presented strategies from law enforcement, courts, probation, and community members that can potentially be adopted within local Illinois jurisdictions.

ICJIA partnered with several key state and national criminal justice and human services agencies to gather information and guide planning for the summit, including the Illinois Department of Corrections, Illinois Department of Juvenile Justice, Illinois Department of Human Services, Illinois State Police, Illinois Department of Child and Family Services, and the National Criminal Justice Association, Justice and Research Statistics Association, and Pew Research Center. Other partners include representatives of the state's mental health, law enforcement, judicial and court services, and criminal justice associations.

Staff completed several fact-finding strategies to pinpoint critical criminal justice issues and the most effective and efficient evidence-based policies, practices, and programs in Illinois and across the nation. These include reviewing existing statewide strategic plans from around the country to identify areas for potential replication and lessons learned, interviews with state justice and human service association leaders to solicit information about critical issues facing their communities, and workgroups with representatives of the academic and policy advocacy communities. Staff also collected existing needs assessment data, reports, survey findings, and other information reflective of current justice trends in Illinois that could be used to support the development of the summit agenda and the strategic plan.

In the end, this initiative will result in a coordinated statewide, data-driven strategic approach to crime reduction and justice system investment. This effort and the subsequent working sessions, which will take

place in January and February 2011, will increase the investment all facets of the justice system have in planning for a more organized and strategic effort to reduce crime and increase public health and safety.

The Authority hosted five working meetings with over 140 stakeholders from all sectors of the justice and human services fields to review the draft plan resulting from the Summit. The five groups began identifying action steps for programs and practices, professional development, public policy, and research and evaluation that will become the guiding document for the Authority's activities, and will be offered to as well as for other justice-related agencies in the state. The meetings were held in February and March 2011. Specifically, working groups:

- ensured that the identified critical challenges represent those that are most acute and widespread;
- proposed realistic strategies to address the critical challenges;
- determined whether existing strategies are in place that can be adopted, replicated, or expanded to address the core challenges; and
- provided knowledge and expertise that will contribute to the identification of critical challenges, and facilitate the identification of realistic programs and practices, training and professional development and public policy action steps within the strategic plan.

The draft of the strategic plan is currently being reviewed internally and by state partners. The goals, objectives, and action steps pertain to both local and state-level stakeholders, and include the need for program grants, professional development, changes in public policy, additional research, and/or enhancements to information technology.

In accordance with the overriding theme of *creating smarter solutions for crime reduction*, the plan supports programs, practices, and policies that are multijurisdictional and multidisciplinary; promising or evidence-based; and support professional development and training. It is expected to be released in the summer 2011.

2. Evidence Based Practices Initiative

As part of ICJIA's movement toward endorsing promising and evidence-based practices, staff have begun to develop an online portal of promising and evidence-based juvenile and criminal justice practices. The resource will serve as a tool for potential and current grantees and other state and local program administrators. The components of this online resource will include:

- Descriptions of and links to existing online repositories and searchable databases of promising and evidence-based practices.
- Descriptions of and links to existing online technical assistance manuals and guides for identifying promising and evidence-based practices.
- Summaries of selected promising and evidence-based practices from meta-analyses and evaluations.
- Snapshots of selected current Illinois practices, resulting from current promising and/or evidence-based initiatives, which can be applied to the implementation of other promising or evidence-based programs. To contextualize the snapshots in order to provide an effective mechanism for knowledge transfer, program officials were asked to address the following implementation issues:

- √ How did you know you had a problem?
- √ What was the problem you needed to address?

- √ Who was the leader in addressing the problem? Has that changed through the life of the strategy?
- √ How did you determine your strategy (policy, program, or practice) for addressing the problem?
- √ What are the core components of your strategy that make it effective?
- √ Who are the key partners?
- √ How much did it cost?
- √ What type of reorganization of existing resources did you undertake?
- √ How did you garner public support for your strategy?
- √ In retrospect, what would you have done differently to plan for, develop, and implement your strategy?
- √ How do you know your strategy is working?

Local contact information for program leaders was also provided. This information has begun to be placed on the agency website. More will be posted as additional evidence-based practices material is identified, and as tools are developed to facilitate the implementation process. During this quarter, staff compiled a web portal with links to over 50 reports, searchable data bases and technical assistance documents about identifying and using evidence-based practices. This portal is currently being enhanced to include summary explanations of evidence-based practices being employed in Illinois and will be complemented by a series of Authority-sponsored webinars and roundtables about effective practices to take place over the next 24 months.

3. Assessment of First Defense Legal Aid

In December of 2010, staff began working with the First Defense Legal Aid (FDLA) program, a non-profit that provides education on individual rights at arrest and legal representation at interrogation, to provide technical assistance and basic outcome evaluations for these services. The project has been divided into multiple sections.

The first, providing technical assistance in examining the efficacy of the StreetLaw program, received IRB exemption in December and was started in January. StreetLaw is a program whereby lawyers volunteer to go into Chicago Public Schools classrooms or community group meetings and provide a basic lesson on how to interact with police officers when stopped for questioning, including individual rights and responsibilities in such situations. Students are given a test before the lesson to gauge their baseline level of knowledge of the subject matter, and then given the same test after the lesson to determine how much was learned during the presentation. As well, staff members in these classrooms and community groups were given a survey to determine their level of satisfaction with the presentation, and provide feedback for FDLA. Both the test results and the survey results were examined by staff, and the analyses were presented to FDLA in January.

The next phase will be to examine the efficacy of FDLA's station representation program, which utilizes on-call volunteer lawyers to provide legal counsel during the interrogation of an arrestee. The service is provided free to the individual, and requires either the arrestee or a friend or family member to call FDLA and request representation. Staff has examined records kept by the volunteers and entered into a database maintained by FDLA, and has compiled preliminary findings. It is expected that these findings will be finalized and presented to FDLA during this quarter.

4. Prescription Drug Research Bulletin

This research bulletin will provide up-to-date information on the status of illegal prescription drug use in Illinois using existing statewide data. It is an update to an earlier report on this topic that was produced by the Authority in 2008. A partial draft has been completed and will be finalized following receipt of additional data from the Illinois Department of Human Services. The bulletin will describe the types of prescription drugs, the prevalence of illegal use, and overdoses and deaths. Illinois-specific information will include prescription drug-related treatment admissions and emergency room visits, as well as the State's efforts to combat illegal use – such as new laws and its prescription drug monitoring program. A draft is currently in review and a final report is expected to be completed by Summer 2011.

5. Survey of Balanced and Restorative Justice (BARJ) Programs

The Authority has supported Balanced and Restorative Justice (BARJ) programs in the juvenile justice system for several years by sponsoring BARJ trainings for police, prosecutors, detention centers and probation departments, as well as service providers and school officials. Staff have also produced several BARJ guides that contain detailed instructions for incorporating BARJ principles into the operations of these agencies and institutions. This project is a continuation of that effort. The survey will create an inventory of restorative justice practices in Illinois and measure the extent to which agencies have incorporated components of restorative justice into their programming. The online survey closed on May 13, 2011. Staff is now analyzing the survey results and compiling the final report. This report is expected to be finalized in Autumn 2011.

6. Risks, Assets, and Needs Assessment (RANA) Task Force Support

The Crime Reduction Act, signed into law in August 2009, created the Risks, Assets, and Needs Assessment (RANA) Task Force to adopt a standardized assessment instrument for the state criminal justice system. The goal of the Task Force is to find the best possible assessment instrument/system to be used at all levels of the Illinois criminal justice system to improve public safety outcomes. The task force has conducted a national overview of commonly used assessment tools, including LSI-R (which is used in Illinois), COMPAS, and Ohio Risk Assessment System (ORAS), and how they are used to structure case plans and supervision/sanction strategies. They have also reviewed the assessment instruments currently used by the courts and corrections agencies in Illinois. To aid in these objectives, the task force convened an advisory group with community-level representatives, researchers, the bar association, sex offender management board, and legislators. Authority staff serve on the task force, and have assisted in selecting criteria by which to assess the different instruments including: the inclusion of criminogenic domains, the validity and reliability of the assessment instrument, its utility at different points in the justice system, its adaptability to existing agency data systems, costs, and ease of implementation and training. A Request for Information (RFI) was issued in order to identify the overall capabilities of vendors to meet these criteria. Following a review of the RFI responses, a Request for Proposal (RFP) was prepared, and will be issued with the goal of selecting an instrument for implementation by June 2011. Shortly thereafter, a vendors conference will be held to supply additional information to the process.

7. Juvenile Justice System and Risk Factor Data: 2008 Annual Report

Supported by a grant from the Illinois Juvenile Justice Commission, the annual report entitled “Juvenile Justice System and Risk Factor Data” is a compilation of county-level juvenile justice system and risk factor data. Research staff are now amassing the 2008 data sets for the 2008 Annual Report. Similar to previous editions, this report summarizes recent trends in these data over time and discusses emerging juvenile justice system issues in Illinois, including Balanced and Restorative Justice, the Illinois Juvenile Detention Alternatives Initiative, Disproportionate Minority Contact, and Redeploy Illinois. This report was published in March. Preliminary data acquisition for the 2009 report is underway.

8. Policies and Procedures of the Illinois Criminal Justice System

Staff have completed an initial draft of a step-by-step walkthrough of the general practices, processes, and procedures of the Illinois criminal justice system, from arrest through community supervision. The report is intended to mirror the already published Juvenile Walkthrough and will include detailed information on assessments, diversion, and special issues. The report will be provided to an advisory committee of experts including judges, police, attorneys, and professionals in the field to review for accuracy. A draft of the report is complete and a final report is expected to be completed by Summer 2011.

9. Sheridan Correctional Center National Drug Prison and Re-entry Therapeutic Community Recidivism Study

The goal is to evaluate the post-prison outcomes for graduates of Sheridan by interviewing re-incarcerated graduates of the Sheridan program and learning the factors that contribute to a Sheridan program graduate’s failure at re-entry. Failure includes a return to drug use or other technical violations, or committing a new crime. Data will be collected through 50 face to face interviews with successful graduates of the Sheridan who have been re-incarcerated since their release from Sheridan. The information will allow for a better understanding of what happens with Sheridan graduates after release in order to offer recommendations to improve the effectiveness of the Sheridan program.

Opened in January 2004, Sheridan Correctional Center is a medium security prison operated by the Illinois Department of Corrections (IDOC), which uses a Therapeutic Community model. Every inmate at Sheridan participates in substance abuse treatment. Before enrolling in the program, inmates agree to participate in the in-prison therapeutic community and 90 days of community substance abuse treatment (aftercare) as a condition of their parole. A successful Sheridan graduate includes anyone who completes the in-prison portion of the Sheridan program and is released from Sheridan Correctional Center on Mandatory Supervised Release. This study enhances prior research on Sheridan by providing quantitative and qualitative information from former participants themselves. This information could then be used to enhance programming both internally at Sheridan Correctional Center and externally with partner agencies and parole in order to improve a Sheridan graduate’s re-entry experience. Data collection was completed in January 2011 and the final report is expected to be completed in Summer 2011.

10. National Alliance on Mental Illness (NAMI)/Chicago Police Department (CPD) Youth Crisis Intervention Team (CIT) Training Evaluation

The Chicago Police Department (CPD) established its Crisis Intervention Team (CIT) in 2004 to address the high prevalence of mental illness among incarcerated adults. All CIT members volunteered to attend a 40-hour training to become certified. The purpose of the CIT-training is to teach law enforcement officers how to identify signs and symptoms of mental illnesses, exercise skills to defuse crisis situations, and make dispositions that best serve individuals' needs. In May 2009, the Chicago Police Department (CPD) and the National Alliance on Mental Illness (NAMI) held its first advanced CIT training on addressing mental health issues among the youth population. ICJIA research and analysis staff is currently evaluating the extent to which the advanced training curriculum is helpful for officers, as they respond to situations involving youth experiencing mental health crises. The evaluation project was approved by the Authority's Institutional Review Board (IRB) in June 2010 and will be completed by June 2013. Each year of the three-year evaluation project will have specific objectives guided by the previous year's findings. A report will be completed for each year's findings and all findings will be conveyed to the Youth—CIT training staff in a way that allows them to improve and enhance their training practices.

Year 1 of the evaluation project began shortly after IRB approval and had the following objectives: (1) measure officer pre- and post-training knowledge; (2) measure officer retention of the training material; (3) measure officer satisfaction with the training; (4) measure officer intention to use the training material; and (5) measure officer use of the training curriculum in the field. Year 1 of the evaluation project was completed in November 2010. Initial findings were presented to NAMI/CPD Youth-CIT training staff in February 2011. ICJIA research and analysis staff anticipates the report of Year 1's findings to be completed by Fall 2011.

As this is an accumulative evaluation, Year 2's evaluation objectives were guided by Year 1's findings. Year 2 of this evaluation project aims to (1) measure officer knowledge of the Youth—CIT training curriculum's core elements pre- and post-training, (2) measure officer attitude of mentally ill youth pre- and post-training; (3) measure officer satisfaction with the presentation and delivery of the Youth—CIT training curriculum; and (4) measure officer use of the training curriculum in the field. The information that will be solicited through the course evaluation survey and pre- and post-tests include the feedback provided in Year 1's course evaluation surveys. Year 2 of the evaluation will begin Summer 2011.

11. River Valley Juvenile Detention Center (RVJDC) Mental Health Program Evaluation

River Valley Juvenile Detention Center (RVJDC) is a nationally accredited facility located in Joliet, Illinois. It serves both Will and Kankakee Counties and includes 102 beds, as well as a 24-hour on-site medical unit. RVJDC is a temporary placement center for juveniles, between the ages of ten and seventeen, awaiting court decisions on their cases. Only minors who have allegedly committed a delinquent offense and are determined to be a danger to the community or themselves may be detained. In 2008, a total of 911 juveniles were admitted and received medical and mental health care. In addition, the mental health department staff provided Will and Kankakee Counties juvenile justice courts with psychological reports on approximately 40 percent of the youth detained, as ordered by the judges. RVJDC mental health department staff plans to expand their program by

providing Will and Kankakee Counties' juvenile-court judges with psychological reports on all detained youth. The psychological reports provide the juvenile-court judges with an extensive amount of information on youth backgrounds.

ICJIA research and analysis staff partnered with RVJDC administrative staff in March 2010 for the purpose of evaluating the facility's mental health program. An evaluation plan was finalized in July 2010 and includes the following objectives: (1) measure youth satisfaction with the conditions and treatment provided by RVJDC staff, (2) measure the use of court-ordered psychological reports, and (3) measure the influence psychological reports have on juvenile justice system outcomes. ICJIA research and analysis staff obtained approval for the evaluation project in August 2010 from the Authority's Institutional Review Board (IRB). Data collection began in September 2010 and will be completed by September 2011. A report of this evaluation's findings will be published by the Authority before September 2013.

12. Illinois' Metropolitan Enforcement Groups and Task Forces Profiles

In 2009, the Authority funded 19 Metropolitan Enforcement Groups (MEG) and Task Forces which pooling resources, knowledge and personnel to more efficiently and effectively fight the proliferation of illicit drugs. All MEGs and task forces are staffed by officers representing federal, state, county, and local police agencies. Periodically, the Authority creates profiles of each MEG and task force in order to provide a general overview of the drug and violent crime problem in their jurisdictions and share their response to these problems. Updated profiles will be published in Spring 2011.

13. Sentencing Policy Advisory Council (SPAC) Technical Assistance

SPAC, which was created by Public Act 96-0711, will draw on criminal justice information collected by state and local justice agencies and use that information to explore sentencing issues and how these practices impact the criminal justice system as a whole. The Council consists of a nonpartisan group of 18 key stakeholders from across the state and local criminal justice systems, including members from all three branches of government: legislators (from both political parties and houses), retired judges, prosecutors, defense attorneys, corrections and administrators of the court officials, law enforcement, victim's rights advocates and academics. There are also ex-officio members from the agencies providing data to SPAC (Illinois Criminal Justice Information Authority, Administrative Office of the Illinois Courts, and Illinois Department of Corrections).

During this quarter, ICJIA staff provided to SPAC a listing of arrest charges appearing in the State's Criminal History Record Information (CHRI) system over the past five years, for use in efficiently "triaging" which bills introduced in the current legislative session might have the most impact on the criminal justice system if passed (based on the volume of arrests for the charges impacted by the bill). Impact statements on the bills with highest impact could then be developed by SPAC staff. Authority staff also participated in a SPAC Strategic Planning session, to assess progress since the first planning in October 2010, and to map out short term tasks and longer term goals of continued sustainability past SPAC's enabling legislation sunset date of December 2012.

14. Adult Redeploy Illinois Utilization-Focused Evaluation

The Crime Reduction Act (Public Act 96-0761 effective on January 1, 2010) establishes the Adult Redeploy Illinois program, which provides financial incentives to local jurisdictions for designing community-based programs to treat offenders in the community instead of sending them to state prisons. Under the Act, financial incentives will be offered to counties/groups of counties/judicial circuits to increase programming in their areas, in exchange for reducing the number of people they send to the Illinois Department of Corrections (with penalties if they do not meet the reduction goal).

The goal of Adult Redeploy is to establish pilot sites to increase access to community-based services and decrease commitments to the Illinois Department of Corrections. In Phase I, counties or judicial circuits craft local program plans that specify how to reduce commitments of non-violent offenders to prison and implement these plans in Phase II. The counties or judicial circuits must negotiate an agreement with the Adult Redeploy Illinois Oversight Board (AROIB) to limit the number of Adult Redeploy Illinois eligible commitments from that area to 75% of the average number of commitments of the three previous calendar years.

ICJIA Research and Analysis Staff have worked closely with the AROIB and IDOC and IDHS staff to track the policy implementation process, to guide the development of performance and outcome measures, and to provide relevant technical assistance toward insuring the program model aligns with the language describing the initiative in the Crime Reduction Act.

Additionally, ICJIA worked with the AROIB to draft the required standard planning document and ensured the incorporation of existing legislated alternatives to incarceration programs in Illinois. In November 2010, five standard plans were approved by the AROIB, and these sites will go on to apply for implementation grants out of JAG ARRA.

15. Adult Redeploy Illinois Website Development

As technical support for the Adult Redeploy Illinois program, planning grants issued by the Adult Redeploy Illinois Oversight Board (AROIB), staff has developed a new website to simplify and standardize access to county-level data required for the planning process. The counties and judicial circuit (encompassing 12 counties) currently accepting planning grants can access the county census and criminal justice system data available through the Authority's website. This information is to be used to guide their identification of target populations eligible for the program, and serve as a starting point for the community corrections and service gap analysis to be conducted in the planning process. Data for all 102 counties are also available as print-friendly PDF documents as well.

During the last quarter, staff participated on the ARI Outreach, Technical Assistance and Communication Committee to provide suggestions for making the new Adult Redeploy Illinois Website more comprehensive and useful as a source of information about the program and progress towards its goals and objectives.

16. Hate Crime in Illinois and across the United States Report

Staff completed a report that compares incidences of reported hate crime throughout Illinois and the United States over an 11-year period, 1997-2007. Using ISP-UCR supplemental case level data as well as FBI-UCR data, staff is analyzing data to determine trends in the number of reported hate crimes within Illinois and throughout the United States from 1997 to 2007. The report involves analysis and evaluation of regional and county-level reporting of hate crime throughout Illinois, as well as the specific hate related offenses (i.e., against persons / property) committed and explicit locations where such crimes are occurring. Also, victim and offender characteristics (e.g., bias motivation, race, gender, religious affiliation, ethnicity, sexual orientation, physical/mental handicap, victim type, etc.) are being compared in an effort to identify relationships between victims and offenders of hate related offenses. Staff made a presentation on the findings of the report to the Illinois Crime Analysts Association in April. The final report is slated for publication in June 2011, and will incorporate some feedback from the crime analysts.

17. Illinois College Campus Crime and Safety Issues Series

Staff is working on a series of reports on the issues of emergency preparedness on college campuses, and general crime as reported through various sources of data. The first report, *Issues on Illinois College Campus –History of College Campus Emergency Preparedness and Safety Planning* was published on the Authority's website in March, on the new *College Campus Resource Center* web page. Two other reports, *Trends in Illinois Campus Crime at Four Year Colleges, 2005-2008*, and *A Comparison of Campus Crime Trends at Illinois Four Year and Two Year Colleges, 2003-2007* are under review and are slated for publication in June 2011.

Other reports in the series include: arrests and referrals for school disciplinary action for weapons, drugs and alcohol offenses, the prevalence of sexual assault on campus, and hate crimes reported on college campuses compared to the state in general.

18. Get the Facts

Staff continues to work on updating existing and create new "Get the Facts" publications. These popular publications explain processes and components of the Illinois criminal and juvenile justice systems, and have not been updated since 2000. Topic areas of the publications include: victims' rights; the court system; criminal sentencing; juvenile sentencing; the juvenile court system; juvenile pre-trial; juvenile corrections; adult pre-trial; adults arrests; juvenile arrests; criminal records; and adult corrections.

The Get the Facts on expungement of adult records, adult arrests, corrections, adult pre-trial procedures, and the rights of crime victims were published in 2010 and are available on the Authority's website. The Get the Facts publication on expungement of juvenile records will be published in June 2011.

19. Juvenile Justice Data Coordination Partnership

Staff participates on several working groups related to effective juvenile justice data collection, including DMC, Juvenile Redeploy Illinois, IJDAI, and Models for Change. During the last quarter, staff has also been requested to participate on various workgroups initiated by the Governor's Office related to the merger of the Illinois Department of Juvenile Justice (IDJJ) with the Illinois Department of Children and Family Service (DCFS).

Juvenile Redeploy Illinois monthly data reporting form. Staff developed new data reporting form for the Juvenile Redeploy Illinois Program and the corresponding policy around submission of the report. The data reports are being submitted to the Authority on a monthly basis and quarterly reports will be developed and sent to each Redeploy Illinois site to provide information to participants/staff of the programs. Use of the form by the Redeploy sites began in January 2011. Staff are working towards developing a web-enabled tool that sites can use to submit data directly to the Authority, and generate reports on their own programs.

Data repository template. During discussions at meetings, it was determined that a data template, or a standardized local criminal justice data and risk factor analysis and graphical presentation tool, is needed in order to help local practitioners better understand the communities in which they work in and the people with whom they work. As a result of numerous calls for technical assistance regarding proper data analysis as well as discussions within the various initiatives, it was determined that a uniform data template was something those participating in initiatives would benefit from. Work on this data template is ongoing.

20. Juvenile Justice Information Request database

Staff completed a database to track juvenile justice system information requests from agencies, legislators, and the public. This database will help the Authority determine what information is requested, what it is used for, and how it can be made more available through our website. During the last quarter, 30 substantial requests for juvenile justice data and information were received and processed.

21. Safety Net Works – Implementation Evaluation

Authority staff concluded its evaluation of the implementation of the Safety Net Works Initiative, a violence prevention and youth development program currently taking place across 14 community areas in Illinois. The primary purpose of this implementation evaluation is to assess the extent to which project implementation is conducted in accordance with pre-operational expectations; to document the progress and limitations of the program's implementation; to provide recommendations and guide refinement of the project; and to inform and guide similar undertakings. Sources of data for the evaluation include surveys, interviews, meeting observations, and implementation and progress reports submitted by the sites. A final project report on the implementation process of the SNW programs was completed and published in March 2011.

22. Illinois Department of Juvenile Justice and Illinois Department of Children and Family Services Merger Committees

Staff from ICJIA have been participating in and providing assistance to different subcommittees created by the Office of the Governor to facilitate the merger of the Illinois Department of Juvenile Justice with the Illinois Department of Children and Family Services. Staff participate on subcommittees including: assessment tools; reports and best practices; data collection; aftercare; programs and internal services; and steering committee. The initial merger committees completed their directives in April.

23. Evaluation of IDOC's Sheridan Correctional Center Therapeutic Community Program

In response to increases in Illinois' prison population, low rates of access to substance abuse treatment services while in prison, and high rates of recidivism, on January 2, 2004, the Illinois Department of Corrections opened the Sheridan Correctional Center as a fully-dedicated, modified therapeutic community for incarcerated adult male inmates. Since the program began, a process and impact evaluation has been supported by ICJIA and conducted by researchers from Loyola University Chicago, the Illinois Department of Corrections, the Illinois Criminal Justice Information Authority, Treatment Alternatives for Safe Communities (TASC), the Safer Foundation, and WestCare. After 6 ½ years of operation, covering the period from January 2, 2004 through the end of State Fiscal Year 2010 (June 30, 2010), the evaluation has found the following:

- The pre-operational target population identified for the program is being served, with those admitted to Sheridan having extensive criminal and substance abuse histories, and a substantial unmet need for treatment, vocational and educational programming;
- The earned good conduct credits many of the inmates received at Sheridan for their participation in treatment during the first six full state fiscal years of operation (SFY 2005-2010) translates into a savings of 714 years of incarceration, which equates to \$16.7 million, or \$2.78 million per year, in reduced incarceration costs;
- Sheridan participants who earned a vocational certificate were almost twice as likely to have job starts than those released from Sheridan who did not earn a vocational certificate;
- As a result of the treatment services and aftercare received, those inmates released from Sheridan had a 16 percent lower likelihood of being returned to prison after three years in the community than a statistically similar comparison group of inmates released from Illinois' other prisons during the same time period, and a 25 percent lower recidivism rate than those removed from Sheridan due to disciplinary reasons; and,
- The largest reductions in recidivism—both in terms of rearrest and return to prison--were evident among those Sheridan releasees who successfully completed aftercare treatment. Those Sheridan graduates who also completed aftercare had a 44 percent lower likelihood of being returned to prison after three years in the community than a statistically similar comparison group. Given that rates of aftercare treatment completion have improved substantially over the past year, it is likely that in the future the overall reductions in recidivism associated with Sheridan will be even larger.

Numerous other findings are documented in the full report, available on the ICJIA website.

24. Mental Health Courts in Illinois

Loyola University Chicago was selected to conduct the assessment and evaluation of mental health courts in Illinois. The project will inventory the operating courts in Illinois and assess what barriers were in place for those courts that did not materialize. A more thorough evaluation will be conducted on specific courts in an effort to gauge their operations, effectiveness and outcomes. Loyola's methodology and study design includes a mixed methods approach, including quantitative data from program operations and client outcomes, as well as qualitative data stemming from interviews and focus groups with the court stakeholders.

A component of the study that includes client surveys will assess the perceptions of those that participate in the courts. Loyola will collect data and assess the implementation and operation of each court in Illinois, including those that are in the planning stages. Factors that contributed to the failure of some jurisdictions to implement a court will also be outlined. A more detailed in-depth analysis of three (3) courts will be conducted. This analysis will involve a thorough assessment as to the operation, impact and outcomes of the courts. Special attention will be paid to the multi-disciplinary roles of the MHC teams and the "boundary-spanning" that they are required to do. An additional extension was processed in order to complete data collection so that all counties with a MHC could be included. A final report is scheduled for December 2011.

25. Investigator Initiated Research

Projects funded under an Investigator-initiated RFP address research in our priority areas of interest. A number of projects have been completed and final reports are available on our website. The following projects have recently been completed, are in progress or near completion.

- *Safer Return Demonstration: A Research-Based Community Reentry Initiative – An Examination of the Family-Inclusive Case Management Service Component* - Conducted by the Urban Institute this project will provide an implementation and impact evaluation of the family-inclusive case management component of the Safer Return offender reentry initiative. Stemming from a larger evaluation of the reentry initiative, this study will focus on whether and to what extent the family-inclusive case management benefits offenders returning back to the community and their family and social support networks. Individual and family-level outcomes will be assessed. Due to lower than anticipated enrollment, as well as delays in locating and contacting family members for follow-up interviews, the project has been granted an extension into 2012 in order to achieve a sufficient sample size.
- *Systematic Evaluation of the Peoria Drug Market Intervention* - Conducted by Southern Illinois University, this project assessed the approach and effectiveness of a strategy to combat open air drug markets in the City of Peoria. The Peoria Police Department (PPD) implemented a proactive policing strategy in response to open-air drug markets in a high crime neighborhood. The PPD more specifically implemented a "pulling levers" intervention that relies on a combination of incapacitation for serious, chronic and violent offenders as well as a deterrent-based message combined with increased social support mechanisms for less serious offender who have been deemed suitable for diversion and have the potential to be diverted from a lifestyle of offending. The pulling levers framework is implemented at the local level and is designed to strengthen relationships and communication between criminal

and social justice agencies. The evaluation of the implementation and preliminary impact of the effort is available on our website.

- *Growth of Illinois Prison Population and Assessment of Risk and Recidivism Among Prison Releasees* - Conducted by Loyola University, this multi-tiered project examined trends in prison admissions, end of year populations, and prison exits. Using existing data available from IDOC and the CHRI system, the research examined, in detail: 1) trends in admissions, exits and the end-of-year populations within prison and 2) the post-release recidivism of those released from prison. For both of these research activities, there was emphasis on the similarities and differences between female versus male inmates and releasees. The research sought to further the understanding within Illinois regarding the risk and recidivism of those released from prison, and assess the utility of existing information collected by DOC for determining post-release risk. It extends the potential predictive validity of risk assessment by examining community-level risk factors such as indicators of social disadvantage, social cohesion, and police surveillance as well as individual level characteristics, such as age, criminal history, substance abuse, and other factors. The research also examined post-prison recidivism of offenders using the most current statistical techniques and ensuring that the findings and results are useful to practitioners and policy makers. A number of presentations have been given on findings to date - including a presentation to the annual Justice Research and Statistics Association conference held this past October. The report will be available on our website in July 2011.

26. Multidisciplinary Team Evaluations

ICJIA has identified the operation of multidisciplinary team (MDT) programs as potentially promising programs and that an evaluation of such programs is consistent with the current need to identify evidence based programming and practices in the criminal justice system. A Request for Proposals (RFP) was released and the University of Illinois at Springfield was selected to conduct the evaluation of the MDT programs currently operating in McLean, Kankakee, St. Clair and Peoria counties in Illinois. Multidisciplinary teams aim to bring together several components of the criminal justice and victim service systems in a coordinated approach to effectively process cases and provide support and service to victims. Three of the MDTs were formed to address domestic violence and one to address sexual assault cases. The study will assess to what extent the programs operated collaboratively, how victims were served and what efforts were made to hold the offender accountable. The evaluation began May 1, 2011 and will continue for one year.

B. Program evaluation and research projects/ externally funded

R&A staff has been successful in the pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. Redesign of Criminal Justice DataNet

The Authority received continued funding for this project, in the amount of \$68,000, bring the total award to \$127,000 over two years from the U.S. Department of Justice, Bureau of Justice Statistics

(BJS) to enhance web access and on-line presentation formats of the Authority's holdings of criminal justice and social risk factor data. An added feature of the project is enhancements to the Federal Deaths in Custody Reporting process conducted by the Authority on behalf of Illinois law enforcement agencies. The grant is scheduled to end on September 30, 2011.

Two Flash-based Instant Atlas applications were created for the new SAC website to be released in summer 2011. An HTML-based alternative to this application was also created to allow users who cannot use Adobe Flash to access the same data, regardless of accessibility issues. On-line users (and Authority staff) will be able to access the Authority's holdings of criminal justice data to create maps and explore relationships among the various data sets across time and counties. Two additional applications are in development that allow for more advanced comparisons. A data download page was also constructed to allow users to download all data in excel format. Descriptions of metadata are included on the data download page.

2. Illinois Department of Juvenile Justice Recidivism Study

Staff are conducting a research study on recidivism for juveniles admitted to the Illinois Department of Juvenile Justice which was funded for \$19,575 by the American Statistical Association/Bureau of Justice Statistics Small Grants program. This study will employ various statistical techniques including multilevel modeling, survival analysis, and markov modeling to examine recidivism in-depth. Further, recidivism will be measured through readmission to either juvenile or adult correctional custody (derived from IDJJ and IDOC admissions data) and through re-arrest (derived from criminal history record information). Recidivism will be compared across various demographic and offense-type subgroups, with special attention paid to neighborhood of release indicators using U.S. Bureau of the Census data. The study was approved by the IRB. The study period and funding award will be finished in July 2011. Staff are in the final stages of data analysis, and will be traveling to Washington, DC in May to present preliminary results and findings to the Bureau of Justice Statistics to fulfill a grant requirement.

3. Elder Abuse Collaboration Technical Assistance

Supported by a grant from the federal government, staff provided technical assistance to this project aimed at coordinating responses to elder abuse among service providers, law enforcement and the courts. Participants include Metropolitan Family Service (an elder abuse service provider), the Chicago Police Department, and the Cook County State's Attorney's Office, among others. The goal of the program was to provide a coordinated response ensuring that victims receive needed services while abusers are held accountable in the criminal justice system. The project ended in November 2010, and a final report summarizing project activities is slated for completion in the spring of 2011. The policy team had hoped to expand the program to other Chicago Police Department Districts. However, layoffs of senior service officers by the department and cuts within the Cook County State's Attorney's Office have forced those plans to be abandoned until such time as staff levels can be restored.

The latest elder abuse meeting took place on March 29, 2011. Several issues were discussed. Since the Chicago Police Department no longer has senior service officers, it was decided that when a call in reference to elder abuse is placed, it should go through 911. This decision requires changes be

made to the training video made as part of this grant, as it currently instructs individuals to contact Chicago Police senior service officers. There is no money left on the grant to pay for the changes, so the producer of the video will be contacted to ask if the changes can be made free of charge. A new flow chart of the multi-disciplinary team protocol was drafted to reflect the changed role of the Chicago Police Department.

4. Evaluation of the Administrative Office of the Illinois Courts Evidence-Based Practices

In March of 2005, ICJIA research staff entered into a three-year cooperative agreement with the National Institute of Corrections (NIC) in the amount of \$194,232 to evaluate Illinois' Evidenced-Based Practices (EBP) Initiative. This project will assist local probation departments participating in the EBP Initiative by providing them with data and analysis that gauges performance before and during the implementation of evidence-based practices, and will establish a process and protocol for ongoing assessment of probation performance through an effective state and local partnership. All three waves of data collection (years 2002, 2005 and 2006) have been completed in all six participating counties: Lake, DuPage, Adams, Cook, Sangamon and the 2nd Judicial Circuit. Data analysis is currently being conducted and work on a draft final report is nearing completion. The final report will be completed and available in summer 2011.

C. Criminal History Record Information (CHRI) Ad Hoc Data Connection Partnership

The Authority has entered into a data sharing partnership with the Illinois State Police, whereby CHRI data is made available to staff via a permanent on-line connection. All data entered on state "rap sheets", as housed on the State Police Computerized Criminal History system, are accessible to staff in electronic format. These data provide a unique resource for answering information requests from legislators, the media, and other interested parties, in-house research projects and studies being conducted by others around the country. A CHRI Ad Hoc Data Archive of all criminal history records from 1990-2009 has been created in formats that can be readily shared with researchers. This Archive currently holds close to a million records for each year of data.

The CHRI Ad Hoc data partnership with the State Police has progressed to the point where the Authority is now considered the sole source for electronic CHRI data for research purposes. (The State Police still generate paper versions for a fee.) Outside researchers can enter into a User Agreement to gain access to CHRI data which is distributed through the Authority. The process incorporates verification of bona fide research and appropriate protection of confidential data. The unified user agreement facilitates accountability for the research use of criminal history data records.

During the last quarter, one new CHRI User Agreement was processed from Rosalind Franklin University of Medicine and Science. Since the inception of the CHRI Ad Hoc Connection Partnership, at least 47 outside research projects have received CHRI data from the Authority.

Staff is also working with several university-based researchers to develop appropriate methodologies for their research using CHRI Ad Hoc data, and is reviewing drafts of completed research projects for appropriate interpretation of the CHRI data used. Technical assistance on CHRI data interpretation and data manipulation was provided to several researchers who received data in previously, including

those from the University of Chicago, and the University of Illinois Center for Prevention and Development.

Staff is also investigating the *Merge ToolBox System* of probabilistic matching techniques in tandem with researchers from the University of Chicago Crime Lab to determine whether it is possible to increase our ability to find matching arrest records in cases where the requestor's input data has errors in reporting the person's name or date of birth or in cases where an arrestee has only one arrest and that arrest has errors in the input of name or date of birth. Using this tool can suggest the statistical likelihood that "near matches" are the same individual, which may increase the number of success matches achieved between the user's dataset individuals and arrestees in the CHRI Ad Hoc database.

Information requests answered using CHRI data. During the last quarter, updating of all non-expunged arrests and associated arrest charges and court dispositions from 1999 through 2011 continued for loading into a new SQL Server database to provide an immediate querying capability for these arrests, dispositions, and charges covering the entire ten year period. In combination with CHRI data already stored in SPSS files, these data were used to answer several media requests for criminal justice statistics. During this quarter, CHRI data was examined to answer user questions about juvenile arrests, prostitution arrests, and arrests for attacks against school personnel.

D. Chicago Homicide Dataset Update Project

The Chicago Homicide Dataset (CHD) has been collected and maintained for many years in close cooperation with the Crime Analysis Unit, Detective Division, of the Chicago Police Department. The CHD is a comprehensive database containing information on every homicide that occurred in Chicago between 1965 and 2000. CHD data from 1965 to 1995, with all victim identifiers and addresses removed, is archived with the Interuniversity Consortium for Political and Social Research (ICPSR) at University of Michigan at Ann Arbor. Staff is currently cleaning the entire dataset from 1965 to 2000, and creating three linked CHD datasets – victim-level, incident-level and offender-level.

During this quarter, staff continued to collaborate with selected researchers on projects involving use of the Chicago Homicide Dataset.

III. ONGOING ACTIVITIES

A. Briefings/Presentations

Since the last Authority update for the December 2010 meeting, R&A staff made presentations at, and/or attended the following professional meetings:

- Staff visited the River Valley Detention Center to collect data for the River Valley Detention Center Mental Health Program Evaluation on numerous dates during the reporting period.
- Staff participated in the Victim Services summit workgroup meeting on February 17 in Chicago.

- Staff participated in the Law Enforcement summit workgroup meeting on February 18 in Chicago.
- Staff attended a meeting regarding the Adult Redeploy Illinois evaluation on February 22.
- Staff held a conference call with the Loyola University evaluation team for the Mental Health Courts in Illinois project on February 22.
- Staff coordinated the Summit Work Group on Alternatives to Incarceration on February 23 in Bloomington.
- Staff presented project applications at the February 24 Institutional Review Board meeting at the Authority's office. Projects included the Balanced and Restorative Justice (BARJ) Survey, Evaluation of Anne's House, Inventory of Employment Restrictions for Persons with Criminal Records, Research on Metropolitan Enforcement Group (MEG)/Drug Task Force, and Evaluation of Adult Redeploy Illinois.
- Staff attended the Alternatives to Incarceration Workgroup meeting in Bloomington on February 23.
- Staff participated in the Information Sharing summit workgroup meeting on February 28 in Chicago.
- On February 28th, staff presented initial findings from Year 1's NAMI/CPD Youth—CIT training evaluation to NAMI/CPD Youth—CIT training staff.
- Staff attended the Strategic Planning Summit Workgroup meeting for Jails and Prisons on March 1.
- Staff participated in an all-day off-site "retreat" of R&A staff on March 2 at the University of Illinois at Chicago.
- Staff participated in a teleconference on March 4 with officials from the Justice Research and Statistics Association (JRSA) and other statistical analysis center researchers to discuss juvenile justice evaluation issues.
- Staff met with members of the Illinois Juvenile Redeploy program to discuss changes to the data form developed and other data needs on March 4.
- Staff participated in a meeting with the Metropolitan Battered Women's Network regarding possible victim services outcome measures on March 7 in Chicago.
- On March 10 staff held a phone conference meeting with the Kane County State's Attorney and assistant state's attorneys to discuss components for an evidence-based assessment and state's attorney diversion programs.
- Staff attended the Cook County Juvenile Court Research Consortium on March 11.
- Staff attended the DJJ/DCFS merger workgroups wrap-up meeting on March 11.
- On March 14 staff hosted the first meeting between IHFS, IDOC, IDHS, a policy analyst from the governor's office and local court and jail representatives to develop the Medicaid rules for justice populations under the health reform laws that will come into effect in 2014.
- On March 16, staff attended a phone conference to discuss the Authority's role in a Center of Excellence for technical assistance regarding criminal justice clients with mental health issues.
- Staff met with officials from the Illinois Juvenile Justice Commission on March 16 and 17 to present the 2008 Juvenile Justice and Risk Factor Report, discuss future data collaboration projects, and discuss upcoming trainings for Juvenile Redeploy Illinois pilot sites.
- Staff attended the SPAC quarterly meeting on March 18 in Chicago.

- Staff met on March 18 with NAMI-GC (National Alliance on Mental Illness-Greater Chicago) and the Chicago Police Department's CIT (Crisis Intervention Team) staff to discuss a Year 2 evaluation of CIT trainings.
- On March 21, staff met with the Center of Excellence Planning Committee to formalize the priorities for a technical assistance center related to criminal justice and the nexus with human services issues.
- Staff met with members from the University of Chicago Crime Lab and Chapin Hall on March 22 to discuss access to criminal history data for their recidivism research.
- On March 23, staff attended a conference call with Kane County State's Attorney and Court Services Division to discuss technical assistance related to an evidence-based risk, asset, needs assessment and subsequent diversion programming.
- On March 24, staff attended an Illinois Balanced and Restorative Justice Initiative meeting in Peoria, IL.
- Staff attended meetings of the Adult Redeploy Outreach, Technical Assistance and Communications Committee on March 28 and April 12 in Chicago.
- Staff attended a meeting of Elder Abuse Multi-disciplinary Team on March 29 in Chicago.
- Staff participated in a meeting on March 25 to introduce the Authority to visiting Polish law enforcement dignitaries sponsored by the International Visitors Leadership Program of the US State Department.
- Staff hosted a teleconference meeting on March 29 with officials from the Illinois State Police (ISP) and the Administrative Office of the Illinois Courts (AOIC) to organize the required data for the U.S. Dept. of Justice, Bureau of Justice Statistics for National Instant Check System (NICS).
- On March 29, staff participated in a conference call with officials from the Pew Center on the States and the director of the Illinois Sentencing Policy Advisory Council (SPAC) to discuss cost-benefit analysis.
- Staff attended the Violence Prevention Authority meeting in Chicago on March 30.
- Staff attended the Adult Redeploy Illinois Oversight Board meeting on March 30 in Chicago.
- On March 31, staff met to review and score research proposals submitted in response to the Authority's Request for Proposals (RFP) for the study and evaluation of four multidisciplinary teams (MDT) currently operating in Illinois counties (Kankakee, McLean, Peoria and St. Clair). Three of the counties operate a domestic violence MDT and one operates a sexual assault MDT.
- Staff met with representatives of TASC and the Disproportionate Justice Impact Study (DJIS) on March 31 in Chicago, to discuss the feasibility of including racial impact notes on pending legislation.
- The research director served on a panel at Roosevelt University's Illinois Consortium on Drug Policy on April 1 to discuss the Authority's project to inventory employment restrictions for persons with criminal records.
- The research director participated as a member of the Justice Research and Statistics Association (JRSA) Research Committee at a teleconference meeting on April 5.
- Staff attended a meeting of the Illinois Juvenile Justice Commission DMC Committee on April 7 in Chicago.
- On April 8, staff presented a session entitled "*Victimization and Trauma among Female Prisoners across the Life Course*" at the 2011 Illinois Council on Family Relations Conference in Champaign, IL.

- On April 8, the research director attended a meeting at the offices of Cook County Chief Court Judge's office to participate in a discussion of restorative justice programming in the criminal courts.
- Staff attended the International Conference on Sexual Assault, Domestic Violence and Stalking on April 11 – 13 in Schaumburg.
- On April 12, staff visited the St. Leonard's House Ministries and meet with their staff in preparation for an evaluation of their halfway house for ex-offenders.
- On April 14, staff attended a meeting at Cook County Juvenile Court to discuss data sharing initiatives between the juvenile probation, Youth Outreach Services, and the Children and Family Research Center.
- Staff attended the Illinois Family Violence Coordinating Council steering committee meeting on April 20.
- Staff attended a meeting of the IIJIS Implementation Board on April 20 in Chicago.
- Staff provided a presentation on hate crime at the Illinois Association of Crime Analysts meeting in Berwyn on April 21.
- Staff participated in a SPAC Strategic Planning meeting on April 21 at Loyola University Law School.
- Staff participated in a demonstration of the Winnebago County Integration Information Sharing Project on April 25 in Rockford.
- On April 25, staff attended a meeting with WestCare researchers on the Sheridan evaluation project.
- Staff attended the Citywide BARJ meeting to promote the RJ survey on April 28 at the Cook County Juvenile Temporary Detention Center.
- Staff attended two phone conference meetings in May to plan for the implementation of a new version of CLARIS to maintain connectivity to EPIC's upgraded meth lab seizure reporting system.
- Staff participated in a Juvenile Redeploy Illinois Board meeting on May 3 in Chicago.
- Staff held a planning meeting on May 3 with the evaluation team from University of Illinois Springfield for the study of multidisciplinary teams in Illinois.
- Staff attended the Juvenile Redeploy Illinois Oversight Board Committee meeting on May 4 in Chicago.
- On May 9, staff attended a meeting with WestCare researchers on the Sheridan evaluation project.
- Staff attended a meeting of the co-chairs of the summit workgroups on May 9 to review the draft Strategic Plan for Illinois Criminal Justice.
- Staff participated in an evaluation planning meeting with the Urban Institute on May 10 regarding the Safer Returns program evaluation.
- Staff met with Judge George Timberlake on May 11 to discuss the Authority's research partnership with the Illinois Juvenile Justice Commission.
- Staff met with researchers from the Urban Institute on May 10 to discuss the progress of their Authority-funded evaluation of the Safer Return offender reentry program.

B. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about crime and the criminal justice system. The Clearinghouse Center within R&A maintains and regularly updates many county-level datasets related to crime and the criminal justice system, as well as social risk factor data. These datasets are used for in-house research projects and publications, such as *Trends and Issues* and *County Profiles of the Criminal and Juvenile Justice Systems*. The Clearinghouse is also responsible for answering requests for criminal justice data and information, as well as maintaining the publications on the Authority's website: www.icjia.il.state.us .

Information Requests

Many requests continue to come from government agencies (18 percent) and private citizens (44 percent). Other requests come from private agencies, researchers, students, news media representatives, legislators and prison inmates. Fifteen percent of the requests originated in the Chicago metropolitan area, and another 29 percent originate in other parts of the state. All other requests for information were received from other states, outside the United States, or unknown origin (*Appendix B*).

New Publications

R&A published five research reports during the period February through May 2011. The titles are listed in Appendix A.

Website

The volume of web users has remained at high levels. Using *WebTrends* website analytics tool, it was determined that the website had 72,718 unique visitors during the period February 2011 through April 2011, and that all new and returning visitors viewed 539,297 pages of content on the site (*Appendix C*). The website continues to be a valuable resource for our constituents.

The following Table shows the publications that were downloaded most often from the Authority's website from February 2011 through April 2011.

Table 1
Top 25 Downloaded Publications
February 1, 2011 to April 30, 2011

Publications	Downloads
Policies and Procedures of the Illinois Juvenile Justice System (August 2010)	9782
Juvenile Justice System and Risk Factor Data for Illinois: 2007 Annual Report (December 2009)	8991
Mental Health Screening and Assessment in the Illinois Juvenile Justice System (March 2010)	6177
The Commercial Sexual Exploitation of Children and Youth in Illinois (January 2008)	4974
Illinois Criminal Justice Information Authority 2010 Annual Report (April 2011)	4689
Implementing Restorative Justice: A Guide for Schools (October 2009)	3640
The Little Village Gang Violence Reduction Project in Chicago (March 2004)	3440
An Evaluation of the Moral Reconciliation Therapy of the Franklin/Jefferson County Evening Reporting Center Program (2003)	2985
S.T.O.P. Violence Against Women In Illinois A Multi-Year Plan: FFY10-12 (March 2011)	2762
A Process and Impact Evaluation of the Sheridan Correctional Center Therapeutic Community Program During Fiscal Years 2004 through 2010 (January 2010)	2691
The Compiler: Alternative to Incarceration - Four Cook County Programs (Winter/Spring 1995)	2577
Victimization and Help Seeking Behaviors among Female Prisoners in Illinois (April 2010)	2154
A Profile of Juvenile Justice System Activities and Juvenile Delinquency Risk Factors in Cook County (March 2003)	2069
Illinois Criminal Justice Information Authority 2009 Annual Report (March 2010)	1912
Critical Incident Preparedness and Response on Campus: Examining the Relationship Between Local Law Enforcement and Post-Secondary Institutions in Illinois and the United (December 2008)	1808
Domestic Sex Trafficking of Chicago Women and Girls (May 2008)	1649
Implementing Balanced and Restorative Justice: A Guide for Juvenile Probation (May 2006)	1628
The Compiler: Minority Overrepresentation in the Criminal and Juvenile Justice Systems (Summer 2003)	1538
Juvenile Justice System and Risk Factor Data for Illinois: 2007 Annual Report Appendix H: Data tables section (December 2009)	1490
I-Clear: Illinois Citizens and Law Enforcement Analysis and Reporting (IJIS Summit June 25, 2007)	1398
Statewide Terrorism & Intelligence Center Program Review Executive Summary (June 2007)	1362
Illinois Municipal Officers' Perceptions of Police Ethics (September 1994)	1313
Juvenile Justice System and Risk Factor Data for Illinois: 2007 Annual Report (December 2009)	1310
Get the Facts: Juvenile Justice (July 2000)	1302

Acquiring/updating/documenting dataset holdings

During the last quarter, staff continued to inventory and update core datasets data on all criminal justice and risk factor topics, including Illinois State Police 2009 Uniform Crime Reporting (UCR) crime statistics.

C. FSGU Support Efforts

Several R&A staff work in a partnership with the Authority's Federal and State Grants Unit (FSGU) to provide statistical technical assistance. Upon request, R&A staff review grant data reports, grant proposals, and data report forms; create grantee program profiles; report at FSGU grant meetings; participate in conferences; offer statistical information through presentations; attends relevant trainings; and create and update grant-related databases. R&A staff continued to work with FSGU staff responsible for the VAWA, VOCA, JABG, MVTPC, and MEG/TF funds. In addition, R&A staff assumes responsibility for the computerization of some program performance for many grants.

During the last quarter, staff assisted extensively on the development of continuation/exhibit A forms for the Victims of Crime (VOCA) grants, and updates to the STOP VAWA annual report. In addition, staff partnered with FSGU staff on the following activities:

VAWA ARRA site visits:

- Attorney General Office, February 25
- Evanston YWCA, April 5
- Illinois State Police, April 15
- Chicago Battered Women's Network, May 17
- Sexual Assault Cook County State's Attorney's Office, May 19

VOCA site visits:

Freedom House, April 27

Meetings with Chicago Battered Women's Network regarding the Outcome Measures Project on February 1, 16; March 29; and April 28.

D. Technical Assistance

- Staff are working with officials from the Illinois State Police (ISP) and the Administrative Office of the Illinois Courts (AOIC) to organize the required data for the U.S. Dept. of Justice, Bureau of Justice Statistics for National Instant Check System (NICS) which was due May 16 .
- As planning and implementation for Adult Redeploy Illinois sites have progressed, staff has provided technical support to participating counties to assist with target population identification.
- Staff continues to analyze and provide data to various State juvenile justice initiatives.

- Staff participated in extensive technical assistance to the Adult Redeploy Illinois Oversight Board and staff of IDOC, DHS, and Metropolis 2020 regarding implementation issues with this new program to be initiated as part of the Crime Reduction Act of 2009.
- Staff provided research support for the Sentencing Policy Advisory Council.
- Staff continues to provide technical support to the Chicago Metropolitan Battered Women's Network in establishing measurable outcomes/goals
- Staff continues to provide technical support to the Cook County Domestic Violence Court in establishing a data collection tool for tracking clients seeking services at the courthouse. Staff continues to work with the court to create and refine queries and reports for data summaries.

E. Deaths in Custody Reporting

The Deaths in Custody Reporting Act (DICRA) (P.L. 106-297, effective Oct. 13, 2000) requires states to compile and report quarterly to the U.S. Department of Justice's Bureau of Justice Statistics (BJS) the number of deaths, and the circumstances surrounding the deaths, of people in local jails, state prisons, juvenile correctional facilities, and law enforcement custody. Until recently, the information requested by BJS was limited to deaths in local jails, state prisons, and state juvenile facilities. Collection of DICRA information has been expanded to include deaths that occur while a person is in police custody or in the process of arrest. Information on deaths that occur while a person is in police custody will supplement the annual data on prison inmate deaths that BJS already receives from the Illinois Department of Corrections as part of the National Prisoners Statistics Program and the National Corrections Reporting Program. R&A staff began in July 2004 collecting specific information requested by BJS for all deaths in Illinois that occur while the person is in police custody or in the process of arrest by local, county, and state law enforcement agencies regardless of cause of death. For reporting purposes, the data include the following:

- Deaths occurring when an individual is in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- Deaths that occur by natural causes, while in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- Those killed by any use of force by law enforcement officers prior to booking
- People who died at a crime/arrest scene or medical facility prior to booking.
- Deaths occurring in transit to or from law enforcement facilities.
- Deaths of those confined in lockups or booking centers (facilities from which arrestees are usually transferred within 72 hours and not held beyond arraignment).

Forms for all 2010 cases were sent to police departments and sheriffs offices. Staff are following up and attempting to complete all 2010 cases while identifying 2011 cases. BJS utilizes the data to produce reports of arrest fatalities in the United States, with updates planned as states submit data. The last report, Arrest-Related Deaths in the United States, 2003-2006, was released in July 2009.

As part of the SJS grant received from the U.S. Department of Justice Bureau of Justice Statistics, a new DICRA web page was designed to facilitate reporting from law enforcement agencies. A permanent graphical link has been added to the ICJIA homepage sidebar that allows users easier access to a new web page regarding how to report a death that would be eligible for reporting. The

page consists of three main sections (general information, information for law enforcement agencies, information for coroners/medical examiners) that each contain more detailed information. Forms provided by the Department of Justice are available for users to fill out and return to the Authority. The website can be accessed here: www.icjia.state.il.us . A short survey targeting coroners and their knowledge and willingness to participate in the reporting process is being developed.

F. Web-based applications

1. Nefsis Video Conferencing

Nefsis is an internet based video conferencing service that is used to create information and general presentations, online training materials, web conferencing, learning modules, and user desktop sharing applications.

Staff is currently developing other INFONET User Training using this software.

Staff is currently developing other Research and Analysis Unit and other agency on-line applications.

2. SurveyGizmo

SurveyGizmo is an online survey software solution that provides a variety of features to help in conducting a multitude of tasks including advanced market research, quick polling and quizzing, embedding forms into websites.

3. CJ Dispatch

CJ Dispatch is an e-mailing sent to almost 3,000 subscribers to announce and highlight ICJIA publications, Request for Proposals for grants that ICJIA administers, and other newsworthy items.

Staff is currently researching a service to provide us with a better method to send out CJ Dispatches to subscribers which would enable subscribers to edit their individual subscriber profiles, seeking the ability to forward the CJ Dispatches to other interested parties which would enable them to subscribe to receive these e-mails, seeking to give the subscriber the ability to receive HTML-based e-mails or text based e-mails, and seeking the ability to track subscriber activity on whether they receive the e-mail and if they read it. Staff is also looking into updating our current template with the assistance of the web based software the vendor will provide us with. We are currently beta testing VerticalResponse e-mail marketing service, and AWeber Communications as a viable option.

4. Website Enhancements

Staff is currently working on updating various sections and pages of the ICJIA Public Website.

Staff has created and launched the *Sentencing Policy Advisory Council Website*. Visit the Sentencing Policy Advisory Council website at <http://www.icjia.state.il.us/public/index.cfm?metasection=spac>.

Staff is currently assisting in the development of the *Illinois Statistical Analysis Center (SAC) Website*. The Illinois Statistical Analysis Center will serve as criminal justice data collection and analysis center for the Research and Analysis Unit the research arm of the Illinois Criminal Justice Information Authority (ICJIA). The website is currently under development/construction at <http://www.icjia.org/sac>.

Staff is currently developing a new redesign of the Illinois Integrated Justice Information System (IJIS) Website to enhance web access to further the mission of the IJIS Implementation Board. IJIS is an intergovernmental effort dedicated to improving the administration of justice in Illinois by facilitating the electronic sharing of justice information throughout the state. It is a collaborative effort charged with enhancing public safety by making complete, accurate, and timely offender-based information available to all justice decision makers.

G. Authority's Institutional Review Board (IRB)

The Authority's Institutional Review Board (IRB) met on February 24, and several projects were reviewed at that meeting. The applications for the Inventory of Employment Restrictions on Persons with Criminal Records and the Balanced and Restorative Justice Survey were given exempt status from further IRB review. The applications for two projects, Research on Metropolitan Enforcement groups and Drug Task Forces Adult Redeploy Illinois Utilization-Focused Evaluation were approved by the Board. A decision on the application for the Program Evaluation of Anne's House was deferred until the next meeting to get clarifications regarding the processes for obtaining informed consent from juvenile clients, as well as measures to ensure record confidentiality for all research subjects.

Staff are also working the Authority legal counsel to develop revised work protocols for preparation and in-house review of IRB materials.

IV. GRANT PROPOSALS

R&A staff routinely pursues discretionary grants to support data collection, research, and evaluation activities:

- Staff applied for a \$73,000 grant from the Bureau of Justice Statistics to develop a web-based "Adult Prisoner Criminal History Analysis Tool", that will enable users to explore the various patterns of Illinois prisoners' prior criminal history and how that relates to their prison term. If awarded, the project would begin in October 2011.

V. CONTINUING STAFF DEVELOPMENT AND TRAINING

- Staff participated in a webinar on: Research to Implementation on March 16
- Staff attended a webinar on Illinois State Library resources on March 3.
- Staff attended a webinar on approaches to dealing with missing data.
- Staff attended a webinar on using the Mathematica analysis software for statistical analysis
- Staff are attending a four-week training program on modeling count data

VI. INTERNSHIP PROGRAM

Under the direct supervision of a senior staff member in the Research and Analysis Unit, interns are hired to perform a variety of information functions relating to critical issues facing the Illinois criminal justice system. There is no compensation for these positions, but interns may be able to use the experience as course credit. Candidates for the summer internship program will be interviewed in late May.

VII. HONORS

The article, “Distinguishing between Return to Juvenile versus Adult Prison in Juvenile Recidivism Analyses” will be published in an upcoming issue of the journal *Justice Research and Policy* (the JRSA publication), with Jordan Boulger of the Authority’s Research & Analysis as first author.

cc: Jack Cutrone
Hank Anthony

Appendix A – Most recent publications

RESEARCH REPORTS

The Peoria Pulling Levers Drug Market Intervention: A Review of Program Process, Changes in Perception, and Crime Impact (April 2011)

Juvenile Justice System and Risk Factor Data 2008 Annual Report (March 2011)

The Safety Net Works Initiative: Examining the role of the community coalition in strengthening neighborhoods (March 2011)

A Process and Impact Evaluation of the Southwestern Illinois Correctional Center Therapeutic Community Program During Fiscal Years 2007 through 2010 (March 2011)

A Process and Impact Evaluation of the Sheridan Correctional Center Therapeutic Community Program During Fiscal Years 2004 through 2010 (March 2011)

Appendix B – Information Request Handling Statistics

January 1, 2011 through March 31, 2011

ITEM	REQUESTS/Pct
Number of information requests handled:	55
Monthly average number of requests:	18
Geographic origin of requesters:	
Chicago metropolitan area	15%
Other region of Illinois	29%
U.S. other than Illinois	25%
Outside the U.S.	4%
Unknown	27%
Type of requester:	
Government agency	18%
Private agency	20%
Researcher	2%
Student	13%
Citizen	44%
Media	2%
Legislators	0%
Inmates	2%
Method of request:	
Telephone/fax	38%
Mail	2%
Email/Internet	31%
In-person	0%
ICJIA Website	29%

Appendix C
www.icjia.state.il.us

WebTrends

Months	File Downloads	Visitors		
		Unique	New Visitors	Returning Visitors
Feb-11	41,717	23,524	19,995	3,569
March-11	269,717	26,216	22,551	3,665
April-11	227,863	22,978	19,546	3,432
Total	539,297	72,718	62,052	10,666
Monthly Average	134,824	24,239	20,684	3,555