



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Regular Authority Meeting
Friday, March 2, 2012 at 9:00 a.m.
300 W. Adams, 2nd Floor Conference Room
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the December 2, 2011, Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Meeting
 - a. Report on the January 6, 2012 Budget Committee Meeting
 - b. New Business
 - c. Fiscal Report
- Illinois Attorney General's Sexual Assault Nurse Examiner Program
(*Cynthia Hora, Illinois Attorney General's Office*)
- Old Business
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 W. Adams St. Suite 200, Chicago, Illinois, 60606-5150 or at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY Friday, December 2, 2011 at 9:03 a.m. 300 West Adams Street, 2nd Floor Conference Room Chicago, Illinois

Call to Order and Roll Call

Chairman Peter M. Ellis welcomed Board Members and guests to the last 2011 quarterly Board Meeting of the Illinois Criminal Justice Information Authority. He called the meeting to order and asked General Counsel Lisa Stephens to call the roll.

In addition to Chairman Ellis, Authority Board Members in attendance were:

Clerk Dorothy Brown
Director S. A. Godinez
Mr. Felix M. Gonzalez
Director Hiram Grau
Ms. Cynthia Hora
Ms. Lisa S. Jacobs
Clerk Becky Jansen
Mr. John Maki
Superintendent Garry F. McCarthy
Director Kevin T. McClain
Director Michael J. Pelletier
Sheriff Patrick B. Perez
President Toni Preckwinkle
Public Defender Randall B. Rosenbaum
Ms. Angela R. Rudolph

Approval of Minutes of the September 2, 2011 Regular Meeting

With a quorum in place, Chairman Peter M. Ellis then asked for a motion to adopt the minutes of the September 2, 2011 Authority Board Meeting.

{Ms. Cynthia Hora so moved, with Mr. Felix Gonzalez seconding the motion, which was adopted by unanimous voice vote.}

Chairman's Remarks

Chairman Ellis then announced new Members that had been appointed to the Authority Board: Lisa S. Jacobs, Illinois Program Manager for the Models for Change Initiative; John B. Roe IV, Ogle County State's Attorney; John R. Harvey, Program Development Grant Consultant for Chestnut Health Systems; Angela R. Rudolph, Program Officer for the Joyce Foundation; John Maki, Executive Director of the John Howard Association; and William T. Fitzpatrick, Chief of Police for the Glenview Police Department. He welcomed all of them and asked those present to give some background on themselves. Afterwards, he thanked them and called upon Authority Executive Director Jack Cutrone for an update on Authority activities.

Executive Director's Remarks

Mr. Cutrone also welcomed all the new Board Members, mentioning that because the appointments were made shortly before the meeting, several were unable to attend. He then acknowledged those Board Members whose terms ended: Barbara L. Engle, Eugene E. Murphy, Jr., John Z. Toscas and Bradley G. Demuzio and noted that resolutions of commendation for their long service and exemplary efforts on behalf of the Board will be presented for adoption at the next Board Meeting, pointing out that Ms. Engle served for over 20 years.

Before presenting his report, Mr. Cutrone explained that State's Attorney and Authority Board Vice-Chairman Anita Alvarez' absence was due to her arguing a case before the United State Supreme Court, which he remarked was the pinnacle of any attorney's career and congratulated her. He then began by discussing federal grant funding and called attention to a graph showing the reductions to various federal grant programs over the last three years, some of which are key to the Authority, most notably the Byrne Justice Assistance (JAG) program. He cited its decrease from about \$511 million in federal fiscal year 2010 to \$352 million this federal fiscal year, running about 69 percent below, with further cuts expected next year.

He then gave background on the Byrne JAG Program and described how allocations on the graph were determined. He moved on to discussing the Victims of Crime Act (VOCA) funding and pointed out that it comes from fines paid by defendants in federal criminal cases upon conviction and is not dependent on tax revenues. He further explained that Congress caps it every year at an amount it determines. Next, Mr. Cutrone detailed Violence Against Women Act (VAWA), Juvenile Accountability Block Grant (JABG), Residential Substance Abuse Treatment (RSAT), the National Forensic Science Improvement Act (NFSIA), and the National Criminal History Improvement Program (NCHIP) funding and reductions.

He then clarified that the Authority does not spend the federal grant money in the year it is received, and currently is spending the prior federal fiscal year's money. He noted that this practice is designed to provide a reserve to prevent imposing major cuts and shutting down programs when there are diminishing funds, adding that he did not know how long the reserve was going to last.

Mr. Cutrone said that educating Congress about the important work that is done with the federal funding received for criminal justice and public safety initiatives was the best way to guard against further reductions. He added that he was going to Washington, D.C., the following month for the National Criminal Justice Association's Hill Day to meet with the Illinois Congressional Delegation for that purpose. Mr. Cutrone referred to the Adult Redeploy Illinois (ARI) program as one of the efforts he discussed with the Illinois Congressional Delegation last year.

He then described ARI for the new Board Members, highlighting that it was funded with \$4 million in Recovery Act money from the Byrne Justice Assistance Grant (JAG) program. He said that it essentially provides funds to counties to keep them from sending certain offenders to the Department of Corrections by allowing counties to hire personnel including probation officers and support community services, such as drug treatment. He said that it is less expensive than incarceration and added that Adult Redeploy Illinois also has the potential for a better result in terms of reduced recidivism.

He reported that in response to an RFP the Authority released, five sites were selected originally for the ARI Program last April, with another five added, including Cook County, for a total of 10 counties. Mr. Cutrone added that the grantees have to commit to reduce by 25 percent the number of people out of the population they select that they send to the Department of Corrections. He then reported on some of the grantees' positive results after only six months of operation, citing DuPage County which has diverted 100 percent of its target population.

He stated that because Adult Redeploy is so encouraging in meeting its mission, efforts are underway to obtain funding from the State to assure it continues after the federal Recovery funds are spent. He added that while it can be difficult to obtain General Revenue funds from the Legislature to support new programs, the cost savings and other benefits of Adult Redeploy make it attractive, plus the fact that the Governor's Office is very strongly behind it.

Mr. Cutrone next reported that the first meeting was held with the Governor's Office of Management and Budget regarding the Authority's next fiscal year's budget. He said that the Authority will have a slight decrease but will be able to remain almost constant by absorbing positions that are already vacant or positions not intended to be filled and that no staff will be lost.

He then gave an overview of several other Authority activities, including being part of the Center of Excellence created by a small Authority grant that will provide training and technical assistance to Mental Health Courts in Illinois. He gave the history of the decrease in mental health care in Illinois and increase in incarcerating people with mental problems from the time of the fifties and sixties. He said that the goal of the Center of Excellence is to help break the cycle of mentally people going in and out of the criminal justice system, much like the work of Drug Abuse Courts, and to provide more appropriate treatment.

Along those lines, he talked about the Authority funding the training and evaluation of the Chicago Police Department's Crisis Intervention Team for Youth whereby officers are trained to deal with mental health situations. He explained that the basis of the program is that it is more effective to take those whose mental health issues are causing them to create a disturbance or break the law directly to the hospital for treatment rather than using the old model of jailing them.

Mr. Cutrone next announced that the Authority's Research and Analysis Unit in its role as the Illinois Statistical Analysis Center (SAC) received two awards from the Justice Research and Statistics Association in October. He said the first was the Phillip Hoke National Publication Award for Excellence in the Research/Policy Analysis Category citing the study *Examining Illinois Probationer Characteristics and Outcomes*; and the other was the SAC Website Award for Exemplary Criminal Justice Website. He noted that Lindsay Bostwick, Sharyn Adams and Rebecca Campbell of the Research and Analysis Unit authored the study; and that Mark Myrent, R&A Unit Associate Director, worked with staff members Christine Devitt Westley, Mark Powers, Christopher Schweda and Sal Perri in developing the website, which is becoming a model for the country. He added that this was the second year in a row that ICJIA received a Phillip Hoke Award.

He reported on evaluation work the Authority is undertaking to assure that the funds it makes available are being well spent, including a long-term evaluation of the Adult Redeploy Illinois Program and, on a contract basis, an evaluation of the Deferred Prosecution Program of the Cook County State's Attorney's Office, which he said also holds promise for better results at a lesser cost. He noted that along those lines, the Authority is becoming involved in cost-benefit analysis which will provide information on what can be done to spend money more effectively and announced that a presentation on the subject would take place later in the meeting. He added that the Sentencing and Policy Advisory Council (SPAC) plans to use the Authority's cost-benefit analysis work as a model.

The final item he discussed was a recent Authority-sponsored symposium for police executives and city managers on consolidation of police agencies, which he pointed out is a nationwide topic for law enforcement. He said the symposium was arranged by staff member Mike Carter and was very successful, attended by 140 individuals including national speakers and experts, and, thanks to Director McClain, police executives were able to receive continuing education credit for attending. In conclusion, Mr. Cutrone

stated that he would like to hold similar events annually on topics of interest, keeping in line with the Authority's role as a service agency.

Director McClain, returning to budget issues, inquired about how the federal government provides funding for the various programs and the process at the Authority for determining priorities. Mr. Cutrone explained that the funds come from one omnibus appropriations bill in Congress, the Commerce, Justice and Science Appropriations Bill.

In response to Director McClain's question with regard to the Authority's setting priorities, Mr. Cutrone noted that from time to time either the Budget Committee or the Board has set priorities for spending. He referred to the Ad Hoc Victims' Services Committee, which met last year to set its priority areas, and said that the Authority would be undertaking similar action again, either through the Budget Committee or full Board. At that point, Chairman Ellis thanked Mr. Cutrone and asked him to report on the October 6, 2011 Budget Committee Meeting.

Budget Committee Report by Executive Director Jack Cutrone

Mr. Cutrone reported that the Budget Committee took the following actions at its meeting on October 6, 2011: it reduced Justice Assistance Grant (JAG) designations for federal fiscal year '07 by \$567,323, and a federal fiscal year '08 Supplemental by \$112,000, with both amounts to be made available for future use. He explained that the former would be used for the Authority's Drug Strategy Impact Evaluation Program, and a Request for Proposals for Law Enforcement Cruisers and Livescan Equipment. He also noted that matching requirements were waived for previously approved federal fiscal year '08 Supplemental, federal fiscal year '09, and federal fiscal year '10 designations totaling \$1,700,100.

Chairman Ellis thanked Mr. Cutrone and asked Ms. Dreena Jones, Chief Fiscal Officer, for a fiscal report.

Fiscal Report by Dreena Jones, Chief Fiscal Officer

Ms. Jones presented the Authority's first fiscal year 2012 report covering the period of July 1, 2011, through November 9, 2011. She reported that the Authority had expended and obligated approximately 33 percent of its General Revenue at \$581,860, and for Awards and Grants, expended and obligated 39 percent of the total appropriation. She said that the expenditures of the Criminal Justice Trust Fund represented 40 percent of the total expenditures. She added that the Authority did not receive a matching Appropriation Budget.

She pointed out that approximately \$6,000 or 2 percent of the Criminal Justice Information Projects Fund appropriation was spent, and approximately 25 percent or \$1.1 million of the Juvenile Accountability Incentive Block Grant (JAIBG) Fund appropriation was expended. Ms. Jones stated that in total for federal and nonfederal

expenditures, the Authority expended and obligated 39 percent of the appropriation of \$112,300,000 or approximately \$44,120,778.

She then explained that in response to a suggestion by Board Member Dorothy Brown, several exhibits were added showing the Authority's funding sources for its expenditures, basically breaking down how much actually was paid out and how much the Authority was awarded. She went on to say that the Authority's awards for fiscal year '12 that are active total approximately \$215 million, earning about \$1.5 million in interest from the JAIBG and JAG grants for a grand total of approximately 216.5 million.

She stated that total grant expenses for active grants through November 9, 2011 were approximately \$123.9 million. She explained that a total of approximately \$16.6 million was drawn down for fiscal year '12, not including the JAIBG and JAG award because those awards are drawn down as they are received while the others are expenditure reimbursements, leaving the remaining awards of approximately \$92.5 million as of November 9.

In conclusion, she noted the percentage each grant represented for the Authority, with JAG, VOCA and VAWA programs totaling approximately 91 percent of the Authority's federal funding for fiscal year 2012. At that point Mr. Cutrone apologized for not providing hard copies of Ms. Jones presentation at the meeting having sent it electronically in an effort to economize, but acknowledging the difficulty of following it without materials and said there would be hard copies of the exhibits at the next meeting. Ms. Jones then asked if there were any questions. With no response, Chairman Ellis thanked Ms. Jones and said that if any Board Members or others had questions after reviewing the materials that are on-line, they should contact Mr. Cutrone or Ms. Jones.

Presentation on "Return on Investment: Evidence-Based Options to Improve Statewide Outcomes" by Dr. Gary VanLandingham, Director of the Results First Project for Pew Center on the States

Chairman Ellis then introduced Dr. Gary VanLandingham, Director of the Results First Project for Pew Center on the States. He explained that Pew and Washington State Institute for Public Policy (WSIPP) entered into a contract to develop an analytical tool to assist states in identifying evidence-based policies that can reduce crime and lower justice system costs.

Chairman Ellis further explained that to meet this objective, they constructed a cost-benefit model that estimated crime and fiscal outcomes of different combinations of public policies. He also noted that Authority staff is currently working with Dr. VanLandingham to begin measuring the return-on-investment for federal grant funded programs, and to assist the Sentencing Policy Advisory Council (SPAC) in producing fiscal impact statements for legislation targeting criminal sentencing practices.

In the discussion that followed, Dr. VanLandingham reviewed WSIPP's development of the cost-benefit analysis model. He noted that it is based on bringing together the best information available to identify and predict the outcomes of funding choices regarding offender treatment and public safety. He said the model takes into consideration whether programs would be effective in fighting crime and keeping communities safe in a cost-effective manner examining their impact not just on the budget for corrections but holistically for the entire criminal justice system including arrest, prosecution, defense, adjudication, incarceration and release.

He pointed out that through its use of extensive information, the model also can help maximize the potential use of resources by allowing a thorough examination of how a program can interact with other programs and if there is a combination that can produce the best benefits. As an example of the breadth of research that the model utilizes, he cited the examination of over 100 studies of drug courts in a wide variety of jurisdictions, following participants for a number of years, to predict what a quality drug court is likely to accomplish.

He said that the underlying research is then applied to a specific state's own offender population (such as in Illinois), after thoroughly examining that state's data, including number of arrests, length of stays if incarcerated, and number of recidivism incidents. Dr. VanLandingham then discussed how the model uses the state's fiscal information as to costs associated with these and various other aspects of the justice system to project the cost savings and program impact. He added that when program impact is calculated the analysis takes into account not only the best strategy that can yield the lowest possible cost in the interest of state and local budgets, but whether the program is going to be safer for the citizens.

As examples of programs entered into the model with significant cost-benefit success, he described the Functional Family Therapy and Nurse Family Partnership programs in Washington State. In the discussion that ensued, other effective programs such as juvenile offender and therapeutic foster care for young children were mentioned, prompting the question of whether the research is based only on state findings and if it addresses the cultures of the agencies that will be implementing the various initiatives. In response, Dr. VanLandingham noted that the model examines evidence-based programs that have the research basis to support with a fair degree of confidence what the program will accomplish. However, he cautioned that conducting an evidence-based program is only effective if implemented in accordance with the WSIPP design.

A discussion then ensued ranging from how crime reduction is calculated to how the model breaks down the benefits for each program in terms of how much represents societal benefits versus taxpayer benefits. Other points raised included the timing for showing some preliminary results for Illinois, with Mr. Myrent indicating not before mid-year 2012 because of the amount of work required to gather the data inputs for the model so that it is Illinois specific rather than Washington State. Chairman Ellis then commented that the model can be a very helpful tool for identifying priorities and suggested covering its use in the Authority's strategic plan.

At that point, Dr. VanLandingham thanked the Board and said he looked forward to working with the Authority. Chairman Ellis then thanked everyone for attending the Board Meeting, particularly the new Board Members, and asked if there were any old or new business. Hearing none, he asked for a motion to adjourn.

Adjournment

{President Preckwinkle moved that the meeting be adjourned. Ms. Hora seconded the motion which was adopted by unanimous voice vote.}

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Budget Committee

Hon. Anita Alvarez
Vice Chair

Becky Jansen

Hon. Lisa Madigan

**Illinois Criminal Justice
Information Authority**

Peter M. Ellis
Chair

Hon. Anita Alvarez
Vice Chair

Jack Cutrone
Executive Director

Meeting Notice

Budget Committee

Friday, March 2, 2012

Illinois Criminal Justice Information Authority
300 West Adams
2nd Floor Conference Room
Chicago, IL 60606

Agenda

- ▶ Call to Order and Roll Call

- 1. Justice Assistance Grants (JAG)
FFY10 Plan Adjustment #4

- 2. Victims of Crime Act (VOCA)
FFY11 VOCA Plan Adjustment #1

- ▶ Old Business

- ▶ New Business

- ▶ Adjourn

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MEMORANDUM

To: Budget Committee Members

From: Mike Carter, Federal & State Grants Unit

Date: March 2, 2012

Subject: **FFY10 Justice Assistance Grants (JAG) Plan Adjustment #4**

This memo describes an FFY10 JAG Plan Adjustment.

RECOMMENDED DESIGNATION REALLOCATION

Northwestern University / Cook County Sheriff's Office

Designation Reallocation

At the January 6, 2012 Budget Committee meeting, the committee approved a designation of \$208,332 in FFY10 funding to the Cook County Sheriff's Office (CCSO) to maintain the post-release capabilities of the Sheriff's Women's Justice Program (SWJP) – a jail diversion program for non-violent drug-using women. These post-release services are provided by a collaboration between the county and Northwestern University in the setting of a Transitional Clinic for women exiting Cook County Jail.

The CCSO has requested that the designation for the SWJP be made directly to Northwestern University rather than to the CCSO. JAG funds can be designated to not-for-profit and community-based organizations under certain circumstances without a government agency acting as a pass-through. Northwestern appears to meet these criteria and all of the work of the project is performed by Northwestern.

Indirect Costs

Staff had originally recommended that the Budget Committee approve a designation of \$250,000 in FFY10 funding to the CCSO for this program. A portion of the recommended designation, \$41,668, was described in the Budget Committee memo dated January 6, 2012 as intended to support the program's indirect costs. However, since the details of what those indirect costs actually were had not been provided at the meeting,

the Budget Committee voted to approve the designation less the \$41,668 intended for indirect costs. That designation was made with the understanding that upon a future presentation to and approval of those details by the Budget Committee, the \$41,668 would be reinstated bringing the total designation for the program up from \$208,332 to its originally intended \$250,000.

Since that time, staff has determined that none of the costs previously considered for indirect funding will actually be funded. Therefore, staff recommends that the designation for this program remain at \$208,332.

SUMMARY OF AVAILABLE FUNDS

The table below describes funds remaining available for future use, assuming the adoption of the staff's recommendations described in this memo:

Currently Available	FFY07	FFY08	FFY08 Supp.	FFY09	ARRA09	FFY10
Local	\$14,972*	\$504,352	\$1,043	\$1,262,206	\$923,472	\$6,646,837
State	\$0	\$0	\$45,020	\$48,651	\$44,072	\$1,272,110
Local Formula Fund Allocation	\$0	\$460,766	N/A	N/A	N/A	\$478,284
Interest Available	\$0	\$13,863	\$3,302	\$113,664	\$547,040	\$60,417
Total	\$14,972*	\$978,981	\$49,365	\$1,424,521	\$1,514,548	\$8,457,648
FFY Expiration	3/31/12	9/30/12	9/30/12	9/30/12	2/28/13	9/30/13

*These funds set aside for equipment purchases by local units of government.

Staff will be at the meeting to answer any questions.

**JUSTICE ASSISTANCE GRANTS
 FFY10 PLAN
 ATTACHMENT A - *Revised 2/6/12***

JAG Purpose Area: PROSECUTION AND COURT PROGRAMS

Program Title: Specialized Prosecution Initiatives	AMOUNT	AMOUNT	DIFFERENCE
<u>Project Title: Systemic Sentencing Issues Appeals Project</u> Office of the State's Attorney's Appellate Prosecutor	\$284,300		
Program Title: Specialized Defense Initiatives			
<u>Project Title: Systemic Sentencing Issues Appeals Project</u> Office of the State Appellate Defender	\$189,529		

JAG Purpose Area: PREVENTION AND EDUCATION PROGRAMS

Program Title: Community Violence Prevention			
<u>Project Title: Residential Programs for Formerly Incarcerated Men and Women</u> St. Leonard's House and Grace House	\$100,000		
<u>Project Title: Sheriff's Women's Justice Program</u> Northwestern University	\$208,332		

JAG Purpose Area: PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT PROGRAMS

Program Title: Evaluation			
<u>Project Title: Drug Strategy Impact Evaluation</u> Illinois Criminal Justice Information Authority	\$1,250,000		
<u>Project Title: Center of Excellence</u> Winnebago County	\$260,000		

UNALLOCATED FUNDS

Unallocated - Discretionary			
Undesignated Local	\$6,646,837		
Undesignated State	\$1,272,110		
<i>Undesignated Interest (as of 2/6/12)</i>	<i>\$50,994</i>	<i>\$60,417</i>	<i>\$9,423</i>

Unallocated - Formula Allocations			
Undesignated Local Formula Funds	\$478,284		

ADMINISTRATIVE FUNDS

Administration			
Administration Funds	\$1,187,710		
TOTAL	\$11,928,096	\$11,937,519	\$9,423



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MEMORANDUM

To: Budget Committee Members

From: Mike Carter, Federal & State Grants Unit

Date: March 2, 2012

Subject: **FFY11 Victims of Crime Act (VOCA) Plan Adjustment #1**

This memo describes FFY11 VOCA Plan Adjustments.

RECOMMENDED DESIGNATIONS

On Monday January 23, 2012 ICJIA received notice from Mr. Craig Graff of Silverman Consulting, Chief Restructuring Officer for Jane Addams Hull House Association, notifying the Authority that Hull House Association expected to cease operations at the close of business on Friday, January 27, 2012. It is expected that Hull House will be filing a Chapter 7 bankruptcy shortly after halting operations. At this time the Authority has two grant programs with Hull House, one for Child Advocacy Services and one for Domestic Violence Court Advocacy Services.

Staff is working with Mr. Graff negotiating the closeout of these programs as Hull House works through bankruptcy. To ensure that the services provided by Hull House through these two Authority-funded programs continues Authority staff has negotiated with two separate agencies that now plan to receive funds for the continuation of the services the programs provided. Both of these agencies have hired former Hull House staff members to continue the programs. Below are the descriptions of these agencies and the programs funded.

Child Advocacy Center Services Program

All Our Children's Advocacy Center (AOCAC): Staff recommends a designation of \$75,342 in VOCA FFY11 funds to the AOCAC for the Child Advocacy Center Services Program. The staff members of AOCAC are all former staff members of Hull House and were part of the Child Advocacy Center program, with the former program director acting now as executive director of the agency. All Our Children's Advocacy Center provides multi-disciplinary team services to children ages 3-17 who are victims of sexual

abuse, extreme physical abuse, and/or a witness to a crime. A multi-disciplinary team (MDT) comprised of local law enforcement, the Department of Children and Family Services, and the State's Attorney's Office provide services during investigations that are age and developmentally appropriate in an environment that is appropriate for a child. It should be noted that AOCAC has interagency agreements signed and letters of support available from the MDT team.

When an allegation of abuse is made, the AOCAC is called by a member of the MDT to schedule a forensic interview. AOCAC will contact the other MDT members and the non-offending family to schedule a forensic interview. On the agreed upon date/time, a forensic interview will take place at the AOCAC location in Justice, Illinois. The forensic interview is conducted by a trained interviewer with 13 years of experience. While the child is participating in the forensic interview, the non-offending family members will meet with the family advocate to discuss the family's current needs and obtain referral information and guidance in filling out a crime victim compensation form. If the child needs a medical examination, the AOCAC will assist the family in making those arrangements.

Depending on a family's needs, the AOCAC will assist the family in making any necessary referrals. AOCAC also provides individual and family counseling to all of its clients free of charge. Counseling sessions are tailored to the clients and family's needs. AOCAC will also consult with other service providers at the request and consent of the family to provide continuity of care. AOCAC also provides community outreach and trainings on topics of child abuse, accepts requests via phone for referral information and assistance and tracks client's demographic information and maintains client's investigation and therapy files.

Services to Victims of Domestic Violence Program

Metropolitan Family Services: Staff recommends a designation of \$51,646 in VOCA FFY11 funds to Metropolitan Family Services (MFS) to provide court advocacy services to victims of domestic violence at the Cook County Domestic Violence Courthouse. MFS transitioned all the former Hull House Domestic Violence Court Advocacy Program (DVCAP) staff to its employ on Monday, January 30, 2012; their employment at Jane Addams Hull House Association having terminated on Friday, January 27, 2012. Staff resumed their advocacy work on January 31, 2012 under the newly named Jane Addams DVCAP and under the continued supervision of the former Hull House supervisor/director. The program continues to function as it had in the past.

Per MFS policy, referral and information sharing between agency programs will only occur with the expressed consent of the client.

SUMMARY OF AVAILABLE FUNDS

The table below describes funds remaining available for future use, assuming the adoption of the staff's recommendations described in this memo:

Federal Fiscal Year	Funds Remaining	Fund Expiration Date
FFY09	\$0	9/30/2012
FFY10	\$105,224	9/30/2013
FFY11	\$1,512,959	9/30/2014

Staff will be at the meeting to answer any questions.

**Victims of Crime Act
FFY11
Attachment A *Revised 9/26/11, 12/22/11***

SERVICES TO VICTIMS OF DOMESTIC VIOLENCE

Program Title: Services to Victims of Domestic Violence	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
Heartland Human Care Services, Inc.	\$40,597		
Metropolitan Family Services	\$0	\$51,646	\$51,646
Illinois Coalition Against Domestic Violence <i>Freedom House</i>	\$3,753,062 \$25,502		

Program Title: Transitional Housing and Support Services

Apna Ghar	\$39,398		
Crisis Center of South Suburbia	\$41,340		
Hamdard Center for Health and Human Services	\$43,124		
Korean American Women in Need	\$42,082		
Mutual Ground, Inc.	\$31,069		
Remedies Renewing Lives	\$29,485		
Quanada	\$19,175		
Safe Passage, Inc.	\$78,014		
YWCA of Freeport	\$33,444		

Program Title: Civil Legal Services for Victims of Domestic Violence

Land of Lincoln Legal Assistance Foundation - East St. Louis	\$281,498		
Life Span	\$142,332		
Prairie State Legal Services, Inc.	\$256,477		

**Program Title: Services to Non-English Speaking or Bilingual
Domestic Violence Victims**

Howard Area Community Center	\$38,246		
Korean American Women In Need	\$35,464		
Mujeres Latinas en Accion	\$59,748		

Program Title: Services to Underserved Domestic Violence Populations

Center on Halsted	\$53,556		
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SERVICES TO VICTIMS OF SEXUAL ASSAULT

Program Title: Services to Victims of Sexual Assault

Assault and Abuse Services of Stephenson County	\$48,512		
Women's Center	\$38,042		
YWCA of Metropolitan Chicago	\$79,844		
YWCA - Metropolitan Chicago	\$33,467		

**Program Title: Services to Underserved Sexual
Assault Victim Populations**

Illinois Coalition Against Sexual Assault	\$4,870,665		
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SERVICES TO VICTIMS OF CHILD ABUSE

Program Title: Services to Victims of Child Abuse	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
Children's Memorial Hospital	\$52,479		
YWCA of Metropolitan Chicago	\$76,510		
Program Title: Child Advocacy Center Services			
Amy Schultz Child Advocacy Center	\$32,239		
Champaign County Children's Advocacy Center	\$79,034		
Chicago Children's Advocacy Center	\$151,384		
Child Network	\$30,880		
<i>Advocacy Network for Children</i>	\$25,337		
Children's Advocacy Center of Northwest Cook County	\$34,314		
DuPage County Children's Center	\$58,347		
Kane County Child Advocacy Center	\$22,254		
Hull House Child Advocacy Center of Cook County	\$75,342		
All Our Children's Advocacy Center	\$0	\$75,342	\$75,342
Lake County Child Advocacy Center	\$35,605		
Lake County Child Advocacy Center	\$54,376		
LaRabida Children's Hospital	\$47,826		
McHenry County Child Advocacy Center	\$32,756		
McLean County Child Advocacy Center	\$83,169		
McLean County Child Advocacy Center	\$36,257		
Procure Centers / Proviso Child Advocacy Center	\$24,478		
Sangamon County Child Advocacy Center	\$53,566		
Sangamon County Child Advocacy Center	\$31,037		
Shining Star Child Advocacy Center	\$62,159		
St. Clair County Child Advocacy Center	\$34,472		
Tazewell County	\$45,766		
The Guardian Center, Inc.	\$25,661		
Will County Child Advocacy Center	\$38,944		
Will County Child Advocacy Center	\$25,877		
Children's Advocacy Renewal & Enlightenment (Williamson Co. CAC)	\$39,378		
Children's Advocacy Renewal & Enlightenment (Williamson Co. CAC)	\$42,363		
Winnebago County Children's Advocacy Center	\$49,540		
Winnebago County Children's Advocacy Center	\$34,144		

SERVICES TO VICTIMS OF VIOLENT CRIME

Program Title: Statewide Services to Victims of Drunk Drivers

Alliance Against Intoxicated Motorists	\$87,704
Mothers Against Drunk Drivers	\$70,646

Program Title: Services to Chicago Victims of Violent Crime

Circle Family Care, Inc.	\$48,043
Legal Assistance Foundation of Chicago	\$142,846
Rogers Park Community Council	\$48,447

Program Title: Services to Downstate Victims of Violent Crime

Southern Illinois Healthcare Foundation	\$36,334
Quanada	\$30,731

Program Title: Services to Senior Victims of Violent Crime

	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
Catholic Charities - Lake Co	\$38,205		
Catholic Charities - NW Suburbs	\$27,121		
Effingham City / County Committee on Aging	\$32,295		
Legal Assistance Foundation of Chicago	\$40,835		
Prairie Council on Aging, Inc.	\$17,261		
Shawnee Alliance for Seniors	\$32,295		
SWAN	\$32,295		

Program Title: Services to Victims of Convicted Offenders

Illinois Department of Corrections	\$56,375		
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Program Title: Services to Hearing Impaired Victims of Violent Crime

Lester and Rosalie Anixter Center (Chicago Hearing Society)	\$49,782		
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PROSECUTOR-BASED VICTIM ASSISTANCE PROGRAMS

Program Title: Law Enforcement and Prosecutor-Based Victim Assistance Services

Arlington Heights Police Department	\$50,462		
Carroll County State's Attorney's Office	\$16,753		
Cook County State's Attorney's Office	\$742,227		
Cook County State's Attorney's Office - Domestic Violence	\$470,699		
Elgin Police Department	\$38,858		
Evanston Police Department	\$44,406		
Franklin County State's Attorney's Office	\$41,684		
Kane County State's Attorney's Office	\$81,121		
Kankakee County State's Attorney's Office	\$30,025		
Kankakee County State's Attorney's Office	\$27,869		
Kankakee Police Department	\$28,547		
Lake County State's Attorney's Office	\$61,127		
LaSalle County State's Attorney's Office	\$35,338		
Macon County State's Attorney's Office	\$16,122		
McLean County State's Attorney's Office	\$43,902		
Menard County State's Attorney's Office	\$13,908		
Ogle County State's Attorney's Office	\$11,580		
Prospect Heights Police Department	\$64,067		
St. Clair County State's Attorney's Office	\$38,944		
Union County State's Attorney's Office	\$33,869		
Wheeling Police Department	\$66,458		
Whiteside County State's Attorney's Office	\$13,488		
Williamson County State's Attorney's Office	\$48,557		
Winnebago County State's Attorney's Office	\$49,246		

TRAINING FOR VICTIM SERVICE PROVIDERS

Program Title: Statewide Victim Assistance Training

Illinois Attorney General's Office	\$25,230		
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Program Title: Centralized Training for Chicago Area Domestic Violence Agencies

Chicago Metropolitan Battered Women's Network	\$21,194		
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	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
Allocated Funds	\$14,456,531	\$14,583,519	\$126,988
Unallocated Funds	\$1,639,947	\$1,512,959	(\$126,988)
Grant Funds	<u>\$16,096,478</u>	<u>\$16,096,478</u>	<u>\$0</u>
Administrative Funds	\$847,183		
Total	<u>\$16,943,661</u>	<u>\$16,943,661</u>	<u>\$0</u>

\$16,943,661
(\$847,183)
\$16,096,478

Analysis of President Obama's Proposed Budget for Federal Criminal Justice Grant Funding

On February 13, 2012, the Obama Administration released its FY13 budget request to Congress. The budget proposes \$413 million for the Byrne JAG program which would restore funding to nearly the FY11 level. The Byrne formula grants were funded at \$425 million in FY11 and \$352 million in FY12. However this is well below the FY10 level of \$511 million.

The budget also proposes to return the Second Chance Act and COPS Hiring programs to about their FY11 levels. It would consolidate and slightly increase funding for the drug and mental health court programs. SCAAP, on the other hand would drop under the President's proposal to \$70 million from \$240 million in FY12.

Overall juvenile justice funding would drop slightly under the budget proposal; however, funding for the JJDPAs state formula grants would rise to \$70 million from \$40 million in FY12. Further, the Administration proposes a new \$20 million evidence-based competitive juvenile justice demonstration grant program.

The Violence Against Women programs would be level funded in the President's budget at a total of \$413 million. However, in a departure from previous years, most of the funding for the STOP grant program (as well as for the Adam Walsh, DNA Initiative, and several other grant programs) would be transferred from the balance in the Crime Victims Fund. The Administration proposes to raise the annual cap for the Fund accordingly so state assistance grants would be expected to remain relatively level.



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Memorandum

To: Authority Members
From: Dreena S. Jones, Chief Fiscal Officer
Date: February 15, 2012
Re: Authority Fiscal Reports

Attached are the FY 2012 fiscal reports covering the period:
July 1, 2011 through February 15, 2012

Exhibit #1 – Operations

As shown on Exhibit 1, the Authority has expended and obligated 54% of our General Revenue operations.

Exhibit #2 – Awards and Grants

As shown on Exhibit 2, the Authority has expended and obligated 50% of the total appropriation.

Exhibit #3 – Federal Funding Sources FY 2012

Exhibit #3 supplies detail regarding the Federal Sources that fund the fiscal year expenditures. Cash drawn down from the federal grant programs in the fiscal year 2012 as of February, 2012 was approximately \$29.9 MM. This value includes JABG and JAG awards that are not drawn down on a reimbursement basis.

Exhibit #4 – Federal Grant Programs

As shown on Exhibit 4, the Authority receives more funding from the JAG, VOCA and VAWA programs. These programs represent approximately 93% of the federally funded awards to ICJIA in FY 2012.

I will be available at the Authority meeting to answer any questions you may have regarding these reports.



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Memorandum

To: Authority Members
From: Dreena S. Jones, Chief Fiscal Officer
Date: February 15, 2012
Re: Summary of Office of Fiscal Management Activities

The following highlights the work by the Office of Fiscal Management for the Fiscal Year 2012 through February 15, 2012:

Reports

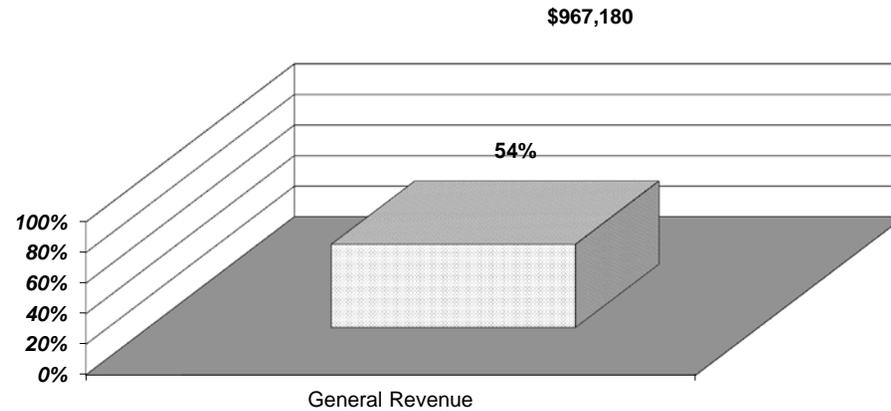
The following reports were prepared and submitted by the OFM staff:

- Quarterly Federal Financial Status Reports (SF 425's) for direct and formula grant awards
- Cost center reports for agency operations and federal grant cost centers.
- Monthly reports for funding and expenditures for the American Recovery and Reinvestment Act (ARRA) grants
- Quarterly analysis report preparation for the Governor's Office of Management and Budget
- Illinois State Legislature Forms

Federal Grants

- Conducted preliminary budget reviews of approximately 252 interagency agreements
- Processed 237 contract obligation documents (\$24,684,853) and 972 vouchers (\$31,785,180) for federal grants to state and local governments and not-for-profit agencies

Exhibit #1 - Operations
Illinois Criminal Justice Information Authority
FY 2011 Expenditures/Obligations
 July 1, 2011 - February 15, 2012

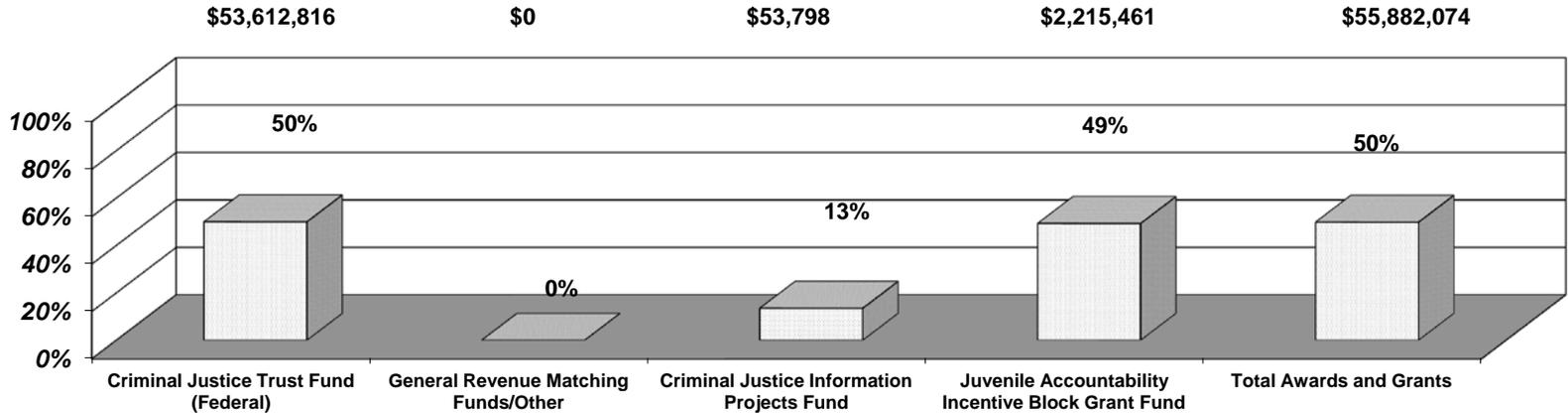


	General Revenue			
	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)
Personal Services	\$1,213,800	\$0	\$722,076	\$491,724
Retirement	\$0	\$0	\$0	\$0
FICA	\$92,800	\$0	\$53,727	\$39,073
Contractual	\$328,600	\$0	\$158,803	\$169,797
Travel	\$5,000	\$0	\$2,787	\$2,213
Commodities	\$10,000	\$0	\$2,085	\$7,915
Printing	\$10,000	\$0	\$3,572	\$6,428
Equipment	\$1	\$0	\$0	\$1
EDP	\$67,500	\$0	\$3,893	\$63,607
Telecommunications	\$45,000	\$0	\$15,579	\$29,421
Operation of Auto	\$5,000	\$0	\$4,658	\$342
Prompt Pay Interest	\$0	\$0	\$0	\$0
Total	\$1,777,701	\$0	\$967,180	\$810,521
% of Appropriation (less Reserve):		0%	54%	46%

(1) This amount is the total that the Legislature approved and does not equal the total amount spent.

(2) Balance does not equal end of period cash balance. This is the difference between budget and actual expenditures / obligations.

Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2011 Expenditures/Obligations
 July 1, 2011 - February 15, 2012



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)
Federal Assistance Support	\$10,100,000	\$3,506,457	\$6,593,543	\$0	\$0	\$0	\$0			
State Agencies	\$27,500,000	\$12,317,830	\$15,182,170							
Locals/Non-Profit Orgs.	\$68,100,000	\$37,750,835	\$30,349,165							
Misc. Awards/Grants	\$1,700,000	\$37,693	\$1,662,307	\$0	\$0	\$0	\$0	\$400,000	\$53,798	\$346,202
Total	\$107,400,000	\$53,612,816	\$53,787,184	\$0	\$0	\$0	\$0	\$400,000	\$53,798	\$346,202
% of Appropriation (less Reserve):		50%	50%			%	%		13%	87%
	Juvenile Accountability Incentive Block Grant Fund			Total						
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)			
Federal Assistance Support				\$10,100,000	\$0	\$3,506,457	\$6,593,543			
State Agencies				\$27,500,000	\$0	\$12,317,830	\$15,182,170			
Locals/Non-Profit Orgs.				\$68,100,000	\$0	\$37,750,835	\$30,349,165			
Misc. Awards/Grants				\$2,100,000	\$0	\$91,490	\$2,008,510			
Juvenile Accountability Block Grant	\$4,500,000	\$2,215,461	\$2,284,539	\$4,500,000	\$0	\$2,215,461	\$2,284,539			
Total	\$4,500,000	\$2,215,461	\$2,284,539	\$112,300,000	\$0	\$55,882,074	\$56,417,927			
% of Appropriation (less Reserve):		49%	51%			50%	50%			

(1) This amount is the total that the Legislature approved and does not equal the total amount spent.

(2) Balance does not equal end of period cash balance. This is the difference between budget and actual expenditures / obligations.

Exhibit #3- Federal Funding Sources FY 2012
Illinois Criminal Justice Information Authority
Federal Funding FY 2012

Program Name	Total Award ¹	Interest Earned	Grand Total ²	Expense-to-Date Through 2/15/12 ³	Revenue/Expenditures FY2012 ⁴	Remaining Award Through 2/15/12
JABG-Juvenile Accountability Block Grant Total ⁴	\$7,715,677	\$112,865	\$7,828,542	\$2,564,665	\$1,298,443	\$5,263,877
JAG-Edward Byrne Memorial Justice Assistance Grant Total ⁴	\$59,302,646	\$1,251,902	\$60,554,548	\$30,795,032	\$9,517,027	\$29,759,516
JAG ARRA-Edward Byrne Memorial Justice Assist. Grant American Recovery Reinvestment Act Total	\$50,198,081	\$537,920	\$50,736,001	\$31,968,055	\$0	\$18,767,946
NARIP-National Instant Criminal Background Check System Act Record Improv. Program Total	\$1,209,500	\$0	\$1,209,500	\$45,400	\$0	\$1,164,100
NCHIP-National Criminal History Improvement Program Total	\$590,000	\$0	\$590,000	\$229,785	\$18,958	\$360,215
NFSIA-Paul Coverdell Forensic Science Improvement Program Total	\$1,743,792	\$0	\$1,743,792	\$210,445	\$126,863	\$1,533,347
PDNAT-Post conviction DNA Testing Assistance Program Total	\$687,448	\$0	\$687,448	\$266,772	\$233,322	\$420,676
PSN-Project Safe Neighborhoods Total	\$571,318	\$0	\$571,318	\$568,072	\$42,953	\$3,246
SJS-State Justice Statistics Grants	\$199,833	\$0	\$199,833	\$37,693	\$39,981	\$162,140
RSAT -Residential Substance Abuse Treatment Grant Total	\$2,339,985	\$0	\$2,339,985	\$1,506,899	\$629,354	\$833,087
VAWA-Violence Against Women Act Total	\$30,662,949	\$0	\$30,662,949	\$21,132,333	\$3,872,297	\$9,530,616
VAWA Rural-Violence Against Women Act Rural Total	\$564,960	\$0	\$564,960	\$525,222	\$0	\$39,738
VAWA SASP-Violence Against Women Act Sexual Assault Service Program Grant Total	\$860,589	\$0	\$860,589	\$740,214	\$180,793	\$120,375
VAWA ARRA-Violence Against Women Act American Recovery Reinvestment Act Total	\$5,094,365	\$0	\$5,094,365	\$4,300,196	\$1,469,663	\$794,169
VOCA-Victims of Crime Act Total	\$60,401,949	\$0	\$60,401,949	\$49,345,431	\$12,464,284	\$11,056,518
VOCA ARRA-Victims of Crime Act American Recovery Reinvestment Act Total	\$1,353,000	\$0	\$1,353,000	\$1,342,372	\$0	\$10,628
Total Grant Awards	\$223,496,092	\$1,902,687	\$225,398,779	\$145,578,586	\$29,893,935	\$79,820,193

¹ Total Award represents grants that are active during the FY 2012.

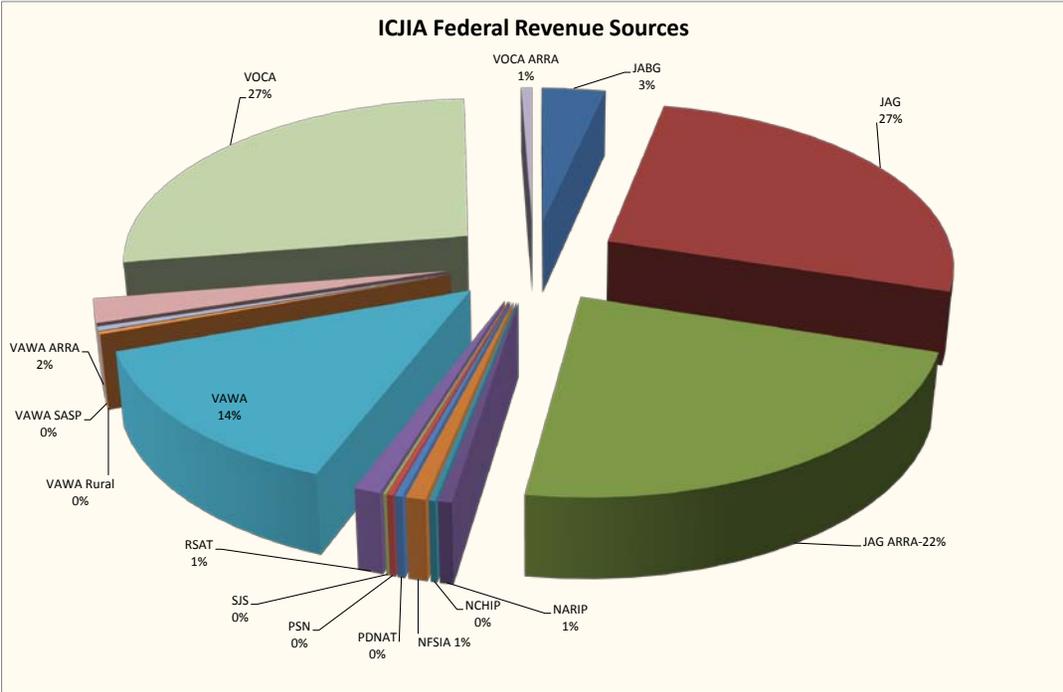
² Grand total includes interest earned, which may be added to administrative funds and/or distributed to grantees.

³ Grant Expenditures-to-date represent all expenses incurred from the inception of the grant award that are currently active during FY 2012.

⁴ Revenue/Expenditures values represent expenditures and cash draw-downs during the FY 2012 July 1st through February 15, 2012. These values exclude obligations. JABG and JAG awards are drawn down as awarded while the remaining grant draw-downs are reimbursements of expenditures.

Exhibit # 4 - Illinois Criminal Justice Information Authority Federal Grant Programs FY 2012

Program	Total ²	%
JABG-Juvenile Accountability Block Grant Total	\$7,715,677	3%
JAG-Edward Byrne Memorial Justice Assistance Grant Total	\$59,302,646	27%
JAG ARRA-Edward Byrne Memorial Justice Assist. Grant American Recovery Reinvestment Act Total	\$50,198,081	22%
NARIP-National Instant Criminal Background Check System Act Record Improv. Program Total	\$1,209,500	1%
NCHIP-National Criminal History Improvement Program Total	\$590,000	0%
NFSIA-Paul Coverdell Forensic Science Improvement Program Total	\$1,743,792	1%
PDNAT-Post conviction DNA Testing Assistance Program Total	\$687,448	0%
PSN-Project Safe Neighborhoods Total	\$571,318	0%
SJS-State Justice Statistics Grants	\$199,833	0%
RSAT -Residential Substance Abuse Treatment Grant Total	\$2,339,985	1%
VAWA-Violence Against Women Act Total	\$30,662,949	14%
VAWA Rural-Violence Against Women Act Rural Total	\$564,960	0%
VAWA SASP-Violence Against Women Act Sexual Assault Service Program Grant Total	\$860,589	0%
VAWA ARRA-Violence Against Women Act American Recovery Reinvestment Act Total	\$5,094,365	2%
VOCA-Victims of Crime Act Total	\$60,401,949	27%
VOCA ARRA-Victims of Crime Act American Recovery Reinvestment Act Total	\$1,353,000	1%
Total Grant Awards	\$223,496,092	100%



¹ Total Active Awards - Values represent the total of awards approved and active during the FY 2012. These totals do not represent current cash or award balances.
² Total - The figures for each program may include more than one Federal Fiscal Year award and does not exclude expenditures.

General Revenue	54%
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Criminal Justice Trust Fund (Federal)	50%
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General Revenue Matching Funds/Other	%
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Criminal Justice Information Projects Fund	13%
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Juvenile Accountability Incentive Block Grant Fund	49%
--	-----

Total Awards and Grants	50%
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Memorandum

To: Authority Board Members

From: Lisa Stephens, General Counsel

Date: February 16, 2012

Office of the General Counsel Report on Conflict of Interest

The Office of General Counsel was asked for guidance for Authority Board and Budget Committee members (Members) on the matter of conflicts of interest related to being part of the deliberation or voting on the award of or designation of grants to organizations they represent.

Conflicts of interest can be either actual or apparent. An actual conflict of interest is Members personally participate in the discussion, recommendation, approval or disapproval of the use of grant funds and the grantee entity is an entity in which they or immediate family member have a financial interest. The most obvious example of a conflict of interest would be a situation in which a public official, employee or appointee takes some part in a decision or action in his or her official capacity from which he or she receives some direct personal financial benefit.

An apparent conflict of interest is if Members take action with grant funds that creates an appearance of using grant funds for private gain, giving preferential treatment, or having a negative affect on public integrity. Moreover, a conflict will occur when a public official takes action which benefits a spouse or other immediate family member or a business or organization with which the official or a family member may be affiliated or employed. The public official or employee is getting some benefit, even though not direct, as a result of an official action.

As stated more fully in the Department of Justice Financial Guide:

“No official or employee of a State or unit of local government or a non-governmental recipient/sub-recipient shall participate personally through decisions, approval, disapproval, recommendation, the rendering of advice, investigation, or otherwise in any proceeding, application, request for a ruling or other determination, contract, award, cooperative agreement, claim, controversy, or other particular matter in which award funds (including program income or other funds generated by Federally funded activities) are used, where to his/her knowledge, he/she or his/her immediate family, partners, organization other than a public agency in which he/she is serving as an officer, director, trustee, partner, or employee, or any person or



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organization with whom he/she is negotiating or has any arrangement concerning prospective employment, has a financial interest, or has less than an arms-length transaction.”

It must be noted that this appropriate formulation distinguishes between individuals associated with public agencies and those associated with private agencies, even if they may be non-profit agencies. Thus, while it would be appropriate for a public officer or employee to take part in the decision to make a designation or award to the governmental agency with which he or she may be associated, it would be inappropriate for a director or board member or employee of a private agency to do the same. The difference between the two situations is that an award to a public agency will generally be of no more benefit to the public employee than it would be to the general public. An award to a state agency will have a very diluted benefit, if any, to the public employee. Any award will be a small portion of the agency’s overall budget. On the other hand, a board member, director or employee of a private agency has a much more immediate and personal interest in an award. In the latter situation, the award will undoubtedly constitute a much larger percentage of the overall budget, and indeed may be what allows the private agency to keep operating and certainly the individual has an interest in the continued existence of the non-profit organization, financial or otherwise. An exception, however, to the general rule that public employees do not suffer the same conflicted interest in an award to their agency, would be a situation where the award is used to pay all or part of the public employee’s salary.

But it is not only necessary to avoid an actual conflict of interest, it is equally important to avoid the appearance of one. The public is entitled to good government. But it is also important that government operate in keeping with the public trust and in a manner which deserves the continued trust and confidence of the public. If a public official or employee acts in a manner which carries the appearance of impropriety, the public trust in government is shaken. A government employee may have the best and most altruistic of motives in taking some action, but if there is an appearance that the action was taken to benefit the employee directly or indirectly, public confidence in government suffers.

Once again, the Department of Justice Financial Guide’s formulation provides appropriate guidance:

“In the use of agency project funds, officials or employees of State or local units of government and non-governmental recipient/sub-recipients shall avoid any action which might result in, or create the appearance of: using his or her official position for private gain; giving preferential treatment to any person; losing complete independence or impartiality; making an official decision outside official channels; or affecting adversely the confidence of the public in the integrity of the government or the program.



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Members should recuse themselves from any form of participation in the discussion or awarding of grant funds if there is an actual conflict of interest or where there may be the appearance of a conflict, and perhaps most appropriate to err on the side of caution in a questionable situation.



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Memorandum

To: Authority Members
From: Mike Carter, Federal & State Grants Unit
Date: March 2, 2012
Re: Federal and State Grants Unit Report – March 2, 2012 Authority Meeting

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of November 1, 2011 to January 31, 2012. During this period, FSGU headcount remained at 18.

Grant Activities

During the reporting period, FSGU staff monitored 318 grants, representing approximately \$61,363,258 in grant funds. Monitoring included the following:

- Reviewing (1,124) monthly or quarterly reports: (601) data and (422) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (approximately 15) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Engaging in constant daily contact with our grantees to resolve grant-related technical assistance issues. This includes telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also receives communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff began processing 53 new agreements (grants), representing \$5,511,937 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
- Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
- Making necessary changes and forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and
- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

Meetings

During the reporting period, FSGU staff planned for and/or staffed two meetings:

- The Illinois Motor Vehicle Theft Prevention Council (IMVTPC) conducted a Grant Review meeting on November 18, 2011 in Chicago.
- The Authority's Budget Committee met on January 6, 2012 at the Authority's offices in Chicago.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

Other Activities

- 1) In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- 2) During the reporting period, FSGU continued to operate without a full staff. Executive staff is pursuing the hiring process with expectations of returning the unit to full strength. On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.
- 3) Staff continually updates Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- 4) Staff is improving the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- 5) FSGU staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.
- 6) Staff has been working closely with Fiscal Management staff to close out the following federal awards:
 - A) Juvenile Accountability Block Grants (JABG) FFY 2006 and FFY07.
 - B) Residential Substance Abuse Treatment Act (RSAT) FFY07.
 - C) Violence Against Women Act (VAWA) FFY05 and FFY06.
 - D) Violence Against Women Act (VAWA) Sexual Assault Services Program (SASP) FFY09.
- 7) Staff continues to be involved in post-Balanced and Restorative Justice (BARJ) Summit activities, including the Illinois BARJ initiative.

- 8) FSGU staff is working with Information Systems Unit (ISU) staff to address emerging issues with the enhanced Grant Management Information System (eGMIS) and to devise new applications and uses for eGMIS.
- 9) Staff has begun Phase 2 of eGMIS development with the goal of moving the Authority's grant management activities into a paperless environment.
- 10) Staff has been heavily focused on ARRA administration, RFPs, and technical aspects of ARRA compliance.
- 11) Staff submitted the 2011 VOCA Annual Report for the Office on Victims of Crime, due December 30, 2011.



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Memorandum

To: Authority Board Members
From: Mike Carter – IIJIS and Special Projects Director
Date: February 21, 2012
Re: IIJIS and Special Projects Activity Report – March 2nd, 2012 Authority Board Meeting

IIJIS

The following is a summary of IIJIS (information sharing) related activities: The Implementation Board meeting occurred on November 30, 2011. Chair Dorothy Brown stepped-down as the Board Chair but will remain on the Board. An interim-chair was not named.

- Attended the Integrated Justice Information Sharing Institute’s Winter Briefing with special focus on General Sessions related to the Federal Bureau of Investigation’s (FBI) Criminal Justice Services Division’s Future Initiatives, Global Advisory Committee (GAC) Standards and Products, and D.C. Metro Police Department Information Sharing Initiatives; as well as, Special Tracks related to Next Generation 911, Public Safety Broadband, Secure Mobility at the Bureau of Alcohol, Tobacco and Firearms (ATF), and State and Local Market Forecast and Opportunities, and an Update on the FBI’s Criminal Justice Information Services (CJIS) Programs: Law Enforcement National Data Exchange (N-DEx), Next Generation identification (NGI), Uniform Crime Reporting (UCR).

The Next Generation 911 (NG911) track covered NG 911 and broadband implementation landscape and promise for improving processes and procedures in an “all IP” next generation communications world. One of the presenters highlighted the 50 states’ progress toward the NG911 and named Illinois as a “sub-par” state. The ATF track detailed the successful collaboration with ATF and the U.S. Marshals Service in integrating their mobile devices (specifically iPads and iPhones) onto ATF networks to



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balance employee demands with security needs. The FBI track provided an update on N-DEx, NGI and UCR.

Special Projects

In December, staff received approval to fund, develop and coordinate a police executive training program. The following is a summary of this Special Projects' program: The Police Executive Workshop is a four-day course for senior level police executives. It focuses on the executive, business and policing skills required to lead law enforcement agencies in Illinois cities. The workshop will consist of four modules:

1. *Management and Strategy*: This module will examine an organization's process of defining its strategy, or direction, and making decisions on allocating its resources to pursue this strategy, including its capital and people.
2. *Data-driven Policing*: In the current economy, many law enforcement agencies are facing personnel layoffs and resource reductions while struggling with chronic crime. This module examines tactics and strategies that are effective, efficient, and economical – as measured by reduced crime and higher case closure rates.
3. *Maximizing Human Capital*: Policing is a labor-intensive enterprise. As a result, it is essential that the police executive use personnel both efficiently and effectively. This module looks at police human capital with special attention to workload based staffing, use of non-sworn personnel, and alternative systems for managing citizen demand for police service.
4. *Managing in Critical Times*: The successful police executive must be both an effective manager and leader. This module examines the political and bureaucratic environment of leading a police organization. Special emphasis will be placed on issues related to urban policing such as building relationships in communities with unique social and economic issues.

This program will be modeled after an executive education program found at a major university. Faculty will include both academics and practitioners with extensive teaching experience. Sessions will be highly interactive and students will be expected to have done extensive reading in preparation. There will be group projects and opportunities to make presentations to other students.

Memorandum

To: Authority Members
From: Anthony Jenkins
Date: February 15, 2012
Re: Information Systems Unit Report

Since the last report to Authority members, progress has been made in the following areas of the Information Services Unit (ISU).

The InfoNet System

One hundred and eleven (111) victim service providers use InfoNet as their data collection and reporting system. This includes 68 domestic violence programs, 33 sexual assault centers, and 10 child advocacy centers. Since the last quarterly report, the InfoNet team continued to serve its users in various ways. Some specific accomplishments during the past quarter follow.

Staff continued to provide technical assistance to InfoNet users. An estimated 175 technical assistance calls were responded to during the quarter.

Staff fulfilled two requests for InfoNet data during the quarter from non-user agencies. First, data on emergency orders of protection issued and subsequently upgraded to longer term orders in 2011 for victims from Chicago and suburban Cook County were provided to the Domestic Violence Division of the Cook County Chief Judge's Office. Second, data on clients served, service contacts and hours for each type of service from 12 Chicago-area domestic violence programs were provided to the Chicago Metropolitan Battered Women's Network.

An **InfoNet Ad Hoc Committee** was formed during the quarter with the goal of recommending further action for making InfoNet a more functionally and fiscally efficient system and decreasing costs for ICJIA in future years. This committee consists of the InfoNet manager and lead developer, as well as staff from FSGU, ISU, R&A, and OGC. InfoNet was well ahead of its time when the Internet version was first released in 2001, but it is gradually becoming more fiscally and operationally inefficient because no major upgrades have been made since then. Although InfoNet is stable and meets current needs, there is growing concern that it could become obsolete if not updated soon. Furthermore, InfoNet has lost both staff and financial resources lately. Most recently was the loss of VOCA program funds. The federal Office for Victims of Crime allowed ICJIA to use these funds for InfoNet expenses, but this was for a limited time that ended in 2011. If ICJIA does not identify future funding sources, it will not be able to support InfoNet at its current level for much longer. Although there are agencies that might be

willing to share InfoNet expenses with ICJIA in that they stand to benefit from the system, it is difficult to pursue these opportunities with an outdated system. Hence, it was agreed that investing resources in updating InfoNet would be worthwhile, because doing so would not only improve the system's fiscal and operational efficiency, but also give ICJIA more leverage to secure additional funding for InfoNet in the longer term. Furthermore, increased statewide use of InfoNet and its data would facilitate more coordinated funding strategies from state agencies, and more data-informed decision making during a time when increasingly limited resources must be targeted where they are most needed.

The InfoNet Ad Hoc Committee and associated sub-groups have met several times during the quarter to discuss and share information needed to make the best recommendations possible. To date, staff have completed the following tasks as part of this effort:

- 1) Compiled more detailed cost information so actual costs for ICJIA to support InfoNet are known.
- 2) Requested information from the Washington Office for Crime Victims Advocacy (OCVA) about annual staff, technology, and financial resources they expend to support a similar system operating in their state (known as Washington's InfoNet System). OCVA officials agreed to provide this information within a few weeks.
- 3) Met with Attorney General's Office staff to provide information about InfoNet and how it could potentially benefit Violent Crime Victim's Assistance (VCVA) grant administration.
- 4) Organized and updated InfoNet's system documentation.
- 5) Working with InfoNet's largest stakeholders (Coalitions Against Domestic Violence and Sexual Assault, Illinois Department of Human Services, and Children's Advocacy Centers of Illinois) to identify most important current and future needs.
- 6) Identified potential software solutions for updating InfoNet and analyzing the pros and cons of each.

Once all the necessary tasks are complete and information has been gleaned, the InfoNet Ad Hoc Committee will develop and forward a recommended action plan for members' consideration.

InfoNet team staff met with staff from the Attorney General's Office's (AGO) Crime Victim Services Division who manage Violent Crime Victims' Assistance (VCVA) grants. InfoNet staff provided AGO staff an overview of InfoNet, as about half of VCVA grantees are already using it. Staff also compared the InfoNet data with VCVA data requirements, identifying which requirements InfoNet does and does not meet. Finally, staff described the benefits their division could realize if they decided to use InfoNet in the future, including access to a central data repository for VCVA funded and total program activity, additional client information such as demographics and referral sources, more detailed information about services provided, and the ability to aggregate VCVA grantees' data statewide and regionally. The idea of creating a new InfoNet interface that meets the data collection and reporting needs of prosecutor-based victim service programs was also discussed during this meeting. Such a system may not only benefit the

AGO and ICJIA with collecting better quality VCVA and VOCA data respectively, but also these prosecutor-based programs, several of which may not have an efficient system for tracking clients and services provided with grant funds. Efforts to gauge the level of need and interest for a standardized data collection system among these programs will help determine if this would be a worthwhile project to collaborate on within the next two years.

Staff continue to develop new and revised content for InfoNet's new public web site (www.icjia.state.il.us/infonet). The current site is outdated and not very user friendly. A new site structure was developed this quarter and new content is being added. The new structure is much more user friendly and visually appealing, with additional resources for users as well as other parties interested in learning more about InfoNet. It is anticipated the new site will be available to users in March 2012.

Staff completed instructions for InfoNet users who are also VAWA grant fund recipients, which describe how to use InfoNet data reports to accurately complete their VAWA Annual Reports. These reports are due to ICJIA on February 17, 2012. ICJIA staff will then review the information and submit to the federal office for Violence Against Women.

Staff continued working with research staff from the University of Illinois Springfield (UIS) in reference to the Multidisciplinary Team (MDT) Evaluation study. This ICJIA-funded study aims to assess the effectiveness of MDTs to improve locally coordinated responses to domestic and sexual violence. Staff developed a plan to extract InfoNet data for this study, and records are now being extracted accordingly. The researchers will receive these data by the end of this month. InfoNet will be one of several data sources used for this study.

InfoNet's development staff completed routine tasks this quarter required for maintaining the system. These duties included completing daily, weekly, and monthly data backups; monitoring InfoNet's batch reporting service; responding to system errors as they occur; and testing the system for readiness and need for hardware and/or software upgrades.

InfoNet's lead developer participated in a 40-hour on-line training in January 2012. This training enhanced her skills working with Visual Studio 2008 software, which is essential for supporting and upgrading the InfoNet System.

Systems Support:

Systems support continues its technical support to the agency internal and external users along with the support of the agency local and wide area networks. Maintaining, upgrading and updating the existing systems remain the top priority. Technical resources are being used to troubleshoot servers, computers and other network peripherals as needed. The agency systems, CLARIS, InfoNet, GMIS, and Web Services are being

monitored and backed up. CLARIS reports are being generated on a weekly basis and the results provided to the Claris staff.

The Authority's Help Desk Remedy program is a problem request tracking system. It allows the Authority to track information about itself as well as internal and external requests placed upon our technical support staff. This information is tracked using various Remedy applications. Total number of Remedy Tickets for this quarter is four hundred and eighty five.

Software:

Staff has completed the installation of Office 2007 on all Staff members' workstations. Office 2007 is Microsoft's suite of office productivity applications, such as Word, Excel and Outlook.

Hardware:

System support has installed the new Xerox 5150 machine in our mailroom, this system has fax capabilities. When a fax arrives, the notification of a fax will be sent to staff members via email from ICJIA's receptions.

Tech Support Staff has installed three new Xerox 5135/5150 Office Multifunction network printers located in the area marked as "E", "G" and "J" at our 300 W Adams location.

Staff has completed installation of the New HP ProLiant DL380 G7 Server; this server will be used for the Authority's Main Web site. The Increased Performance will improve our websites overall access, and will ensure fast, reliable and consistent Web experiences.

Applications:

Web Development:

Our Webmaster and his staff continue to update the Authority's ISU Tech Notes Resource Center on our intranet site, this section highlight useful computer related resources and tips, and tries to demystify technology and help people understand the new gizmos, and procedures.

Staff is working with Mark Powers of R&A in editing and launching a survey to collect data on Death in Custody Reporting for BJS through Survey Gizmo, the survey that is under construction can be viewed at the following link:

<http://www.surveygizmo.com/s3/625824/DCRP-Coroners>

Staff has begun developing four online forms for the redesigned Infonet website Re: 1.) Submit Feedback about InfoNet; 2.) Request InfoNet Data; 3.) Subscribe to InfoNet News and Updates; and 4.) Custom Data Reports Request from Infonet Users.

Web Staff was able to come up with a way to post the R&A Resource Manual on the Intranet Secure Site; they created a webpage which points to each folder on the Authority's internal file server and created a table of contents based on the hierarchy of the folders on the internal network drive, so R&A Staff members' could access the Resource manual

Staff is currently working to revise the Adult Redeploy website for IIJIS. The OPI, and IIJIS Managers are working on a logo, and incorporating the existing content for the IIJIS site into the new site. Staff is working on the back-end code to pull the existing IIJIS content from the website content database into the new site.

Staff is currently developing the redesigned of the Illinois Integration Justice Information Systems (IIJIS) website.

Staff is currently developing the design of the Illinois Behavioral and Justice Center for Excellence website.

Staff is currently developing the design of the Illinois Sentencing Policy Advisory Council website.

Staff launched the Illinois Survivors of Homicide website which can be viewed at: <http://www.icjia.state.il.us/public/victimsaid>.

Staff launched the New Paradigm in Policing: Contracting, Shared Services, and Consolidation and Illinois Criminal Justice Information Authority Symposium on November 29, 2011 for Illinois Law Enforcement Executives, City Managers, and Elected Officials website which can be viewed at: <http://www.icjia.org/public/policing2011>.

Staff launched the Post-Summit Symposium Proceedings Website highlighting the Audio Recordings of the proceedings. The Post-Summit Symposium Website can be viewed at: <http://www.icjia.state.il.us/public/symposium2011>

Nefsis Video Conferencing

Nefsis is an internet based video conferencing service that is used to create information and general presentations, online training materials, web conferencing, learning modules, and user desktop sharing applications.

Staff is currently developing INFONET User Trainings, Research and Analysis Unit trainings for other related projects, and other agency related on-line applications.

SurveyGizmo

SurveyGizmo is an online survey software solution that provides a variety of features to help in conducting a multitude of tasks including advanced market research, quick polling and quizzing, embedding forms into websites.

Staff created/launched a SurveyGizmo survey for the Illinois Criminal Justice Information Authority Evaluation of Chicago Police Department's Crisis Intervention Team for Youth training. The survey can be viewed at:

<http://www.surveygizmo.com/s3/621080/ICJIA-CPD-CIT-Youth-evaluation-Survey>.

Staff created/launched the Death in Custody Reporting Survey on SurveyGizmo for the Research and Analysis Unit. The survey can be viewed at:

<http://www.surveygizmo.com/s3/625824/DCRP-Coroners>.

Staff created/launched the Vendor Registration Exhibitors Form for the November 29, 2011 Symposium: The New Paradigm in Policing: Contracting, Shared Services and Consolidation through SurveyGizmo. This webpage form will be forwarded to potential exhibitors for registration purposes and is located at:

<http://www.surveygizmo.com/s3/710594/ExhibitorInformationForm>.

Staff completed the first draft of the Inventory of Current Illinois CJ Research Online Survey. The survey that was designed through SurveyGizmo can be viewed at:

<http://www.surveygizmo.com/s3/752815/Inventory-of-Current-Illinois-Criminal-Justice-Research-Survey>.

Staff completed the first draft of the InfoNet Online Forms for the new redesigned Infonet website, the forms are located at the following links that were created through SurveyGizmo: 1.) Submit Feedback About InfoNet form can be viewed at:

<http://www.surveygizmo.com/s3/749713/Submit-Feedback-About-InfoNet>, 2.)

Request InfoNet Data form can be viewed at:

<http://www.surveygizmo.com/s3/750976/Request-InfoNet-Data>, 3.) Subscribe to

InfoNet News and Updates form can be viewed at:

<http://www.surveygizmo.com/s3/756306/Subscribe-to-InfoNet-News-and-Updates>,

and 4.) Custom Data Reports Request from Infonet Users form can be viewed at:

<http://www.surveygizmo.com/s3/756447/Custom-Data-Reports-Request-from-Infonet-User>.

Staff created/launched the ICJIA Requests Proposals for Law Enforcement Vehicle Grants application. The application that was designed through SurveyGizmo can be viewed at: <http://www.surveygizmo.com/s3/766710/Justice-Assistance-Grant-JAG-FFY-08-REQUEST-for-PROPOSALS-Police-Cruisers>.

Constant Contact

Constant Contact (<http://www.constantcontact.com/>) is an online e-mailing marketing service which enables staff to connect and network with website subscribers through e-mails.

Staff created a new CJ Dispatch E-mail template and constructed a Distribution List of subscribers to announce and highlight ICJIA publications, Request for Proposals for grants that ICJIA administrates, and other newsworthy items.

Staff also created other e-mail templates and distribution lists for the following:

- ICJIA Authority Board Members Distribution List
- ICJIA Summit Distribution List
- Illinois Integration of Justice Information Systems (IIJIS) E-Mail Distribution List
- INFONET Child Abuse Centers Staff E-Mail Distribution List
- INFONET Domestic Violence Program Staff E-Mail Distribution List
- INFONET Sexual Assault Program Staff E-Mail Distribution List
- Inventorying Employment Restrictions List

Staff has also created a Subscriber Webpage through Constant Contact for the ICJIA Public website visitors to subscribe to CJ Dispatch at:

<http://visitor.r20.constantcontact.com/d.jsp?llr=srnepkfab&p=oi&m=1105231689266>.

Webtrends Analytics

WebTrends Analytics analyzes Web servers recorded activity on a site in a log file—a text file containing records of who visited, when they visited, the path they took through your site, and which pages they looked at when they were there. Webtrends analytics software then analyzes and reports on your web server activity.

The volume of web users has remained at high levels. Using *WebTrends* website analytics tool, it was determined that the website had 66,020 unique visitors during the period November 2011 through January 2012, and that all new and returning visitors viewed 495,628 pages of content on the site (*See Table 1*). The website continues to be a valuable resource for our constituents.

Table 1
www.icjia.state.il.us
**November 2011 to January 2012 ICJIA Website
 WebTrends Activity**

Months	File Downloads	Visitors		
		Unique	New Visitors	Returning Visitors
Nov-11	174,791	22,919	19,639	3,280
Dec-11	151,051	20,096	17,218	2,878
Jan-12	169,786	23,005	19,717	3,288
Total	495,628	66,020	56,574	9,446
Monthly Average	165,209	22,007	18,858	3,149

MARS (Motor Vehicle Automated Reporting System):

MARS is a web-based data collection and reporting system used by the Motor Vehicle Theft Prevention Council. This system allows the Motor Vehicle Theft Prevention Council to track the progress of motor vehicle Theft prevention Task force throughout the state which is funded by grants administered by the MVTPC in making arrests, recovering stolen vehicles, and preventing motor vehicle theft and insurance fraud.

Staff has begun coding for a new feature called [Instant Feedback]. For example several fields' values are related. When we change one value the other related fields' values will instantly change. This new feature is relied on the Client Side JavaScript/Ajax.

eGMIS (Enhanced Grants Management Information System):

eGMIS is a web-based data collection system used to administer and track grants and other procurement actions. eGMIS acts as a planning tool and as a data management tool. eGMIS keeps track of grant-specific information such as:

- Fiscal information.
- Data collected from grantees reports detailing program activities/effectiveness.
- Grantee contact information.
- Grant/grantee tasks and due dates.

Information from eGMIS is used for mandatory Reporting to the U.S. Dept of Justice.

Staff has made it possible for eGMIS to work with Firefox, Chrome, and Safari web Browsers.

Staff has modified the Visually Impaired version of EGMIS. The error-messages on the [Add Fed & Match] page were changed to pop-up windows to replace the plain text so that Visually Impaired staff will be able to notice the error-messages.

CLARIS (Clandestine Lab Reporting Information System):

Programming staff continues to support the applications/databases code and repair problems as they arise.

Clandestine Lab Reporting Information System (CLARIS) is a web-based data collection system for reporting and analysis of methamphetamine lab seizure data used mainly by law enforcement agencies in Illinois. With CLARIS, remote users access the program and centralized database at the Authority using a Web-browser.

CLARIS is used by the Illinois Meth Response Teams and other drug enforcement groups who perform methamphetamine lab seizures. Data collected is submitted to Illinois State Police for analysis. Agencies also use CLARIS to file the required EPIC report, and to perform local monthly and annual statistical tabulations

The data will be useful in determining, among other criteria, the types, numbers, and locations of laboratories seized; manufacturing trends; precursor and chemical sources; the number of children and law enforcement officers affected; and investigative leads. The data may also be useful to agencies in justifying and allocating current or future resources.

Claris Incidents are submitted to the designated Department of Justice (DOJ) receiving agency (El Paso Information Center – EPIC), the total Claris Transmissions for this quarter is: 140.

El Paso Information Center – EPIC will have a major Web service/XML Schema change in Feb or Mar of 2012. Staff has completed recoding the C# and SQL codes to create these new XML files. Staff is working with the EPIC programmers, they have given us an Executable file and a Testing XML file they created to test against the new Web Service and New Schema for the XML file.

Total meth lab seizures via CLARIS for SFY 2011:

The total reports submitted to the [CLARIS Database] for the [State Fiscal Year 2011] is 527.



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Memorandum

To: Authority Members
From: Hank Anthony, Associate Director for Administrative Services
Date: February 21, 2012
Re: OAS Activities

The Office of Administrative Services continues to support the day to day activities of the Authority to include: mail operations, supply room operation, security, reception, procurement of goods and services, vehicle maintenance, telecommunications coordination, property inventory control, Authority database maintenance, internal staff moves and travel and conference coordination activities.

Memorandum

To: Authority Board Members

From: Lisa Stephens, General Counsel

Date: February 15, 2012

Office of the General Counsel Report for the March 2, 2012 Authority Board Meeting

This memorandum highlights significant events and the work performed by the Office of General Counsel since the last OGC Report.

Legal Advice to Authority Staff and Grant Review, etc.

The staff of the Office of General Counsel continues to perform its role as legal advisor to the staff of the Authority and to provide legal review of grants and related documents, contracts, and the like. Since the last Authority meeting, OGC has reviewed approximately 114 grant interagency agreements, amendments and revisions, grantee contracts with vendors, sub recipients, procurement documents, etc.

OGC staff continues to keep abreast of all the ARRA requirements and attend all relevant ARRA related meetings.

OGC staff continues to make periodic and necessary modifications to the Authority form agreements and related documents in order to conform to changes in federal and state law, regulations and good practice.

OGC staff continues to regularly review Authority publications prior to release for potential legal issues.

As part of OGC's responsibilities, staff members researched a number of topics for Authority staff and provided legal advice.

Motor Vehicle Trust Fund Suit

The Property and Casualty Insurance Association of America (PICCA) filed a suit in the State of Illinois in 2006. The Governor and other top Illinois State Officials (the State) are named as defendants. The suit asks for the return of over \$6 million of monies removed from the fund and for an injunction barring further removal of funds from the Trust Fund.

An agreed court order between the plaintiff and defendants was entered on June 6, 2006. The State agreed that no money would be withdrawn from the fund and the plaintiff agreed to withdraw its motion for preliminary injunction.

The defendants filed a motion to dismiss all counts of the complaint which was heard and denied in October 2006. The plaintiffs filed a Motion for Summary Judgment which was denied in January 2008. Another similar case, A.B.A.T.E of Illinois v. the State (ABATE) stayed the legal proceedings of PICCA and there are no legal proceedings proposed or undertaken to date.

In A.B.A.T.E. (ABATE) of Illinois v. Illinois State officials (the State), a group of motorcyclists challenged the transfer of money from the Cycle Rider Safety Training Fund to the General Revenue Fund pursuant to the Fiscal Year 2004 and Fiscal Year 2005 Budget Implementation Acts. The trial court rejected the ABATE's constitutional and statutory challenges and granted a Motion of Summary Judgment for the State. ABATE filed an appeal with the Illinois Appellate Court, Fourth Judicial District. The appellate court affirmed the judgment of the trial court in granting the Motion of the State for Summary Judgment. On October 27, 2011, in a 6-to -1, decision the Illinois Supreme Court upheld the Illinois Appellate Court and the Sangamon County Circuit Court ruling backing the Governor and the Legislature's ability to sweep funds.

The Office of the General Counsel of the Illinois Criminal Justice Information Authority(OGC) states that the ABATE decision may not significantly impact the PCIAA litigation because the statute section of the Illinois Motor Vehicle Theft Prevention Act that creates the Motor Vehicle Theft Prevention Trust Fund is substantially different than the statute in the ABATE case. OGC further states that the Supreme Court ruling in ABATE will not likely end the PCIAA litigation.

Legislation

- SB 1040 – Sex Offender Registration - ICJIA is monitoring this bill because it will likely make Illinois compliant with the Adam Walsh Act requirements. ICJIA remains concerned about compliance with the Adam Walsh Act because non-compliance carries with it a reduction in federal funds (JAG; 10% reduction per year for non-compliant states).
- HB 2056 – Prescription Pill and Drug Disposal Fund – this bill was enacted into law on 8/24/11 and became effective on 1/1/12; ICJIA's FSGU staff is now working on developing the grant programs to be funded with the money in this fund;
- HB 297 – Employment Restrictions Report – this bill was enacted into law on 8/23/11 and became effective immediately; it extended deadlines on reporting under the Employment Restrictions Inventory Task Force program; ICJIA is staffing the task force; work on the employment restrictions inventory and the related report are underway;

- HB 1948 (now HB 3883) – Gov’t Surveillance Camera – this bill was amendatory vetoed by the governor and died in the veto session in 2011; the bill has been reintroduced in the 2012 session as HB 3883 incorporating the concerns raised in the amendatory veto; ICJIA is neutral on this bill; the bill, if enacted, will make ICJIA responsible for the data collection, data processing and data disclosure (via website) of government surveillance cameras in use in Illinois;
- HB 3033 – Juvenile Justice Grants – this bill was enacted into law on 8/23/11 and became effective on 1/1/12. ICJIA is responsible for providing grant sourcing and grant writing training government entities on an annual basis;
- SB 2293 – Crime Stoppers Association Fund – this bill was enacted into law on 8/22/11 and became effective immediately; it makes ICJIA responsible for administering the grants made from the Crime Stoppers Association Fund;
- HB 4596 – FOIA Amendment – this bill is being reintroduced in the 2012 legislative session; it seeks to close loopholes in FOIA that may adversely impact pending criminal and administrative investigations;
- SB 3395 – FOID Act Amendment – this bill will amend the FOID Act to make it compliant with Bureau of Alcohol, Tobacco and Firearms’ (BATF) requirement that denials/revocations of FOID cards due to mental health adjudications/commitments will be reviewed using a process that affords appellants due process and that will allow for de novo legal reviews of all administrative determinations;
- HB 4031 – Sentencing Policy Advisory Council Sunset Extension – this bill extends the sunset date on SPAC from 12/31/12 to 12/31/15; this bill was introduced in the 2012 session;
- HB 5113 – Motor Vehicle Theft Prevention Act – this bill was introduced in the 2012 session and seeks to expand the scope of auto-related crimes investigated by the Illinois Motor Vehicle Theft Prevention Council (vis-à-vis the grants it makes statewide to task forces); the bill seeks to expand the scope to cover insurance fraud;

Requests for Information

The OGC responded to 10 Freedom of Information Act Requests and a variety of general requests for information.

Meetings, Boards and Conferences

General Counsel, Lisa Stephens attended the 2012 Integrated Justice Information Sharing (IJIS) Winter Briefing in Washington, DC. Deputy General Counsel, Sean O'Brien, attended the Adult Redeploy Illinois Oversight Board (ARIOB) quarterly meeting on behalf of the OGC.

Associate General Counsel, Junaid Afeef, represented the OGC at the Illinois Motor Vehicle Theft Prevention Council (MVTPC) meeting and the MVTPC's Grant Review Committee meeting. Junaid resented the OGC at the first board meeting of the Center of Excellence, and continues representing the OGC in weekly public safety team calls with the Governor's office of legislative affairs.

Associate General Counsel, Simeon Kim, represented the OGC at the first quarterly Juvenile Crime Enforcement Coalition (JCEC) meeting. Simeon continues to lead the criminal offense index project, where OGC compiled an index of all criminal offenses and sentences in Illinois and made searchable on our public website. Simeon continues his support on the Kane County Risk Assessment tool.



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Memorandum

To: Authority Board Members
From: Cristin Monti Evans, Public Information Officer
Date: February 21, 2012
Re: Office of Public Information Report for the March 2, 2012, Authority Meeting

The Office of Public Information (OPI) designs, edits, and publishes the Authority's written materials, including press releases, the agency's annual report and other publications such as *Research Reports*, *Research Bulletins*, and *Program Evaluation Summaries*. OPI staff also responds to information requests from the public, the media, and others.

Publications. OPI staff edits, designs, and publishes online a variety of ICJIA publications. This quarter, OPI:

- Edited 2011 Adult Redeploy Illinois Annual Report.
- Edited special sections on cyberstalking, bullying, and juvenile sex exploitation for the Juvenile Justice System and Risk Factor and Data 2010 Annual Report.
- Initiated edit of *Research Report*, "An inventory and examination of restorative justice practices for youth in Illinois," written by ICJIA Research Analyst Kimberly Burke.
- Initiated compilation, draft and design of ICJIA FY11 Annual Report to the Governor and General Assembly, due April 1.

Other activities. OPI also:

- Continued development and planning with webmaster of redesigned ICJIA website and several sister sites. These efforts included:
 1. Continuation of design and content development for the Research & Analysis Unit's Statistical Analysis Center site.
 2. Homepage content development.

3. Monthly editing of new site content.
 4. Planning and content development for several online grants features to assist site users who are seeking grant funding, applying for grants, and researching programs currently being funded through programs administered by ICJIA.
 5. Coordination of Public Information Database Project to combine the various databases within the ICJIA website and enhance user search functionality.
 6. Continuation of content and design development for InfoNet web portal.
 7. Planning and design development of new Illinois Sentencing Policy Advisory Council website.
 8. Planning and design development of new Illinois Motor Vehicle Theft Prevention Council website.
 9. Planning, design, and content development for Center of Excellence website.
- Used new CJ Dispatch template to promote a variety of Authority research, projects and other initiatives. The new CJ Dispatch was created via a Constant Contact subscription to more effectively and efficiently disseminate ICJIA news. The following announcements were designed, drafted, and sent to a subscriber list of almost 3,000:
 1. Register now for “The New Paradigm in Policing: Contracting, shared services, and consolidation, an Illinois Criminal Justice Information Authority Symposium for Illinois Law Enforcement Executives, City Managers, and Elected Officials”
 2. *Get the Facts* on the Illinois criminal justice system (promoting ICJIA’s completed *Get the Facts* Q&A series)
 3. New Illinois statistical analysis center website offers research, data tools
 4. Last call for symposium registration: Sheriffs and police chiefs: Register today for “The New Paradigm in Policing: Contracting, shared services, and consolidation”
 5. Action needed by all state agencies for compliance with Inventorying Employment Restrictions Act

6. Sex crimes on Illinois college campuses: Are they being reported? (Based on current events, this write-up allowed ICJIA to showcase its campus crime research.)
7. New Illinois female inmate research reveals admission, recidivism trends (promoting ICJIA-sponsored *Research Report*, "An Examination of Admissions, Exits and End-of-the-Year Populations of Adult Female Inmates in the Illinois Department of Corrections, State Fiscal Years 1989-2011")
8. ICJIA study examines offender re-entry, recidivism following Sheridan Prison Drug Treatment (promoting ICJIA *Research Report*, "Community re-entry after prison drug treatment: Learning from Sheridan Therapeutic Community Program Participants")
9. Illinois Criminal Justice Information Authority requests proposals for police vehicle Grants (promoting FFY08 Justice Assistance Grant RFP).

10. Introducing ICJIA's Illinois Criminal Statute Database

- Assisted in planning, material development, and coordination of ICJIA symposium.
- Continued collaboration with victim services staff to draft victims' services component of ICJIA strategic plan.
- Utilized ICJIA Facebook page to publicize ICJIA resources, publications, research, requests for proposals, and other initiatives.
- Coordinated documentary film interview of Senior Research Analyst Jessica Reichert for The Grey Area, a documentary about the lives of inmates at a maximum-security women's prison in Mitchellville, Iowa. Mrs. Reichert shared findings of her research on victimization histories of female inmates. For more information about the documentary, go to <http://thegreyareamovie.com/>.
- Edited and coordinated publication of public notice, "*ICJIA requests proposals for law enforcement vehicle grants.*" This notice was published in the downstate Breeze-Courier on Jan. 23 and Jan. 27.



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To: Authority Members

From: Mark Myrent, Associate Director
Research and Analysis Unit

Date: February 15, 2012

Re: Research and Analysis Unit Report for the March 2012 Authority Meeting

This memorandum highlights some of the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting.

I. NEW PROJECTS

A. Adult Prisoner Criminal History Analysis Tool

The Authority received a \$73,000 grant from the Bureau of Justice Statistics to develop a web-based “Adult Prisoner Criminal History Analysis Tool”, that will enable users to explore the various patterns of Illinois prisoners’ prior criminal history and how that relates to their prison term. In the future, the data merge will allow users to more effectively investigate the prior criminal history of offenders admitted to the Department of Corrections. Work has begun on matching inmate records with their corresponding Illinois criminal history record information as maintained by the Illinois State Police. So far, for the years 2001-2011, 97 percent of the records match with an exact or near exact match. For the year 2011, the match rate is at 99.5%. Once the records are matched, categories of prior charges and inmate characteristics can be determined for inclusion in the on-line analysis tool.

B. St. Leonard’s Ministries Program Evaluation

St. Leonard’s Ministries operates St. Leonard’s House (SLH) which provides housing for adult men exiting prison and Grace House (GH) which provides housing for adult women exiting prison. They are both voluntary, transitional housing programs with an average stay of 120-180 days. The evaluation has three main components—outcomes for residents compared to a control group, interviews with residents, staff, and stakeholders; and participant observations. This evaluation help educate policy makers about the potential benefit of long-term, structured reentry programming for formerly incarcerated men and women. A series of 3-4 reports will be published in from 2012-2014.

C. Statewide Juvenile DMC assessment

Staff are partnering with the DMC subcommittee of the Illinois Juvenile Justice Commission to develop a statewide DMC assessment to determine where minorities in the juvenile justice system are disproportionately represented. All nine decision points will be scrutinized. In-house data will be used along with data gathered manually at the local level in 41 targeted counties to determine where in Illinois disproportionality is highest. As part of the technical assistance being given to the Juvenile Justice Commission on this project, staff will analyze TRACKER (juvenile probation case management system) data from 19 of the 41 target counties, in an attempt to maximize use of a standardized electronic data source that potentially collects data on most of the criminal justice decision points.

During this quarter, staff has begun the process of acquiring permission from each TRACKER county to access their data. Permission has been received from XX counties, while permission is pending with the Chief Judge of the Juvenile Division in other counties. In the meantime, work has begun to contact the 22 non-TRACKER counties to obtain permission to access their data. For counties in which data are not available electronically, plans are being developed to contract with university partners for manual data collection. The full report from the Juvenile Justice Commission is due to OJJDP March 2013.

D. Criminal History Record Information (CHRI) 2012 Audit

The unit's Criminal History Record Information (CHRI) Audit Center is a Justice Assistance Grant (JAG) funded in-house effort to continuously examine the accuracy, completeness and timeliness of the criminal history record information reported to the state repository maintained by the Illinois State Police, and to recommend strategies for improvement.

Preparations for the 2012 CHRI audit have begun. The focus of the audit will be on court disposition reporting, since accurate and complete conviction information is a key component of decisions within the criminal justice system and an increasing number of decisions outside of criminal justice (employment, housing, student loans, and so on).

During this quarter, data acquisition of court disposition information from several county circuit court clerks was initiated (jointly with the Sentencing Policy Advisory Council). A full proposal for the 2011 CHRI Audit will be presented to the State Police in March, with work to commence thereafter.

II. CURRENT PROJECTS

A. Program evaluation and research projects/ internally funded

The R&A Unit pursues a program evaluation and research agenda through an in-house Justice Assistance Grant (JAG)-funded grant program. Evaluation and research efforts conducted, supported, or monitored by R&A staff include:

1. Adult Redeploy Illinois Utilization-Focused Evaluation

The Crime Reduction Act (Public Act 96-0761 effective on January 1, 2010) establishes the Adult Redeploy Illinois program, which provides financial incentives to local jurisdictions for designing community-based programs to treat offenders in the community instead of sending them to state prisons. Under the Act, financial incentives will be offered to counties/groups of counties/judicial circuits to increase programming in their areas, in exchange for reducing the number of people they send to the Illinois Department of Corrections (with penalties if they do not meet the reduction goal).

The goal of Adult Redeploy is to establish pilot sites to increase access to community-based services and decrease commitments to the Illinois Department of Corrections. In Phase I, counties or judicial circuits craft local program plans that specify how to reduce commitments of non-violent offenders to prison and implement these plans in Phase II. The counties or judicial circuits must negotiate an agreement with the Adult Redeploy Illinois Oversight Board (AROIB) to limit the number of Adult Redeploy Illinois eligible commitments from that area to 75% of the average number of commitments of the three previous calendar years.

ICJIA Research and Analysis Staff continue to work closely with the AROIB and IDOC and IDHS staff to track the policy implementation process and to provide relevant technical assistance toward ensuring the program model aligns with the language describing the initiative in the Crime Reduction Act. Staff has also begun to develop an implementation evaluation framework for the pilot sites.

During this quarter, staff continued to provide ongoing data-collection-focused technical assistance for the five current pilot sites. Staff has continued to offer ongoing support with the customizable database for data collection, including making changes and additions as requested by the pilot sites and providing training on new additions. Staff has also begun to extract preliminary performance measures from the data collection tool for analysis.

As of October 2011, five new sites have been awarded Adult Redeploy grants to provide prison diversion programming. The new sites include Fulton County, McLean County, Madison County, Winnebago County, and Cook County. Staff has ensured data collection mechanisms are in place as clients have begun to be enrolled, and has coordinated data collection with Fulton County, McLean County, Madison County, and Winnebago County. Staff is developing a Cook County-specific data collection instrument due to unique program components. Cook County is expected to begin enrollment at the end of February 2012.

2. Inventory of State Agency Employment Restrictions on Persons with Criminal Records

The Task Force on Inventorying Employment Restrictions Act (20 ILCS 5000) requires that all state agencies review their statutes, administrative rules, policies, and practices that restrict employment of persons with a criminal history, and to produce a report to the Task Force. The Task Force itself is charged with reporting to the Governor and the General Assembly those employment restrictions and their impact on employment opportunities for people having those criminal records. Through staffing assistance provided by the Authority, all state agencies are to describe restrictions for employment within the agency; in facilities licensed, regulated, supervised, or funded by the agency; and in occupations that the agency licenses or provides certifications to practice. Agencies are required to report, among other data, specific disqualifying offenses delineated in these statutes, rules, and policies - and time limits for each offense. If the agency is afforded discretion in determining disqualifying offenses, the criteria used by the agency must be reported (for example, whether disqualifying offenses are related to the practice of a given profession, considered an act of “moral turpitude”, or one that calls into question “good moral character”). Agencies are also required to describe any exemptions, waivers, or review mechanisms available to individuals to seek relief from disqualification. In addition to this reporting for all agencies, executive agencies are required to participate in an accounting of actual applicants who underwent criminal background checks, the number found disqualified, the number who sought waiver, those denied waiver.

The final report to the Governor and the General Assembly will be due in September 2012. To date, not all legislative members have been appointed. While awaiting the first meeting of the Task Force, project staff has sent letters to 64 state agencies requesting their reports, and have begun receiving their required submissions. As of February 14, 2012, 41 state agency reports have been received.

3. Drug Task Force Research

ICJIA staff have reviewed the literature concerning drug task forces (Metropolitan Enforcement Groups and Drug Task Forces), and found that much is still unknown about their processes and outcomes. This research will allow us to learn more about the operations of these units in Illinois - specifically what and how information is used to develop strategic priorities. Besides informing the field and advancing the literature on drug task forces staff hope to identify the core components of program success. That information will be used to inform ICJIA’s grant review and grant administration process for this program area. Participants were drawn from all ICJIA-funded drug task forces, and participation will be voluntary. Two focus groups were held in June in Chicago and Springfield. A draft of the final report is in review and should be completed by Spring 2012.

4. Anne’s House Program Evaluation

ICJIA staff will complete a process evaluation of Anne’s House during two years of program operations. The residential home, operated by Salvation Army can accommodate up to eight women and girls aged 12-21 years old who are domestic (non-international) victims of commercial sexual exploitation. The evaluation will describe the program’s services and its participants, as well as gain input from staff. There will be five components to the research: Component 1 will be a description of the program and its participants; Component 2 will be case file review of program participants; Component 3 will be a client satisfaction survey; Component 4 will be interviews with adult program

staff; and Component 5 will be a description of similar homes around the country. A final report is expected to be completed by Spring 2013.

5. Illinois Criminal Justice Information Authority Strategic Planning Initiative – Summit Follow-up

On September 22-23, 2010, ICJIA staff convened a large group of criminal justice professionals, lawmakers, and policymakers from across Illinois at the Criminal Justice Planning Summit. At this event, participants reviewed current challenges in the adult justice system based on the experiences of policymakers, practitioners, and others in the field, and on the latest research. They also identified priorities for a statewide strategy for criminal justice policy, funding initiatives, and justice research in the coming years. This effort is the first since 2001 to create and implement a strategic criminal justice plan for the state of Illinois. Several panelists, from both Illinois and across the country, presented strategies from law enforcement, courts, probation, and community members that can potentially be adopted within local Illinois jurisdictions.

ICJIA partnered with several key state and national criminal justice and human services agencies to gather information and guide planning for the summit, including the Illinois Department of Corrections, Illinois Department of Juvenile Justice, Illinois Department of Human Services, Illinois State Police, Illinois Department of Child and Family Services, and the National Criminal Justice Association, Justice and Research Statistics Association, and Pew Research Center. Other partners include representatives of the state's mental health, law enforcement, judicial and court services, and criminal justice associations.

Staff completed several fact-finding strategies to pinpoint critical criminal justice issues and the most effective and efficient evidence-based policies, practices, and programs in Illinois and across the nation. These include reviewing existing statewide strategic plans from around the country to identify areas for potential replication and lessons learned, interviews with state justice and human service association leaders to solicit information about critical issues facing their communities, and workgroups with representatives of the academic and policy advocacy communities. Staff also collected existing needs assessment data, reports, survey findings, and other information reflective of current justice trends in Illinois that could be used to support the development of the summit agenda and the strategic plan. In the end, this initiative will result in a coordinated statewide, data-driven strategic approach to crime reduction and justice system investment.

The Authority hosted five working meetings with over 140 stakeholders from all sectors of the justice and human services fields to review the draft plan resulting from the Summit. The five groups began identifying action steps for programs and practices, professional development, public policy, and research and evaluation that will become the guiding document for the Authority's activities, and will be offered as recommendations to other justice-related agencies in the state as well.

The draft of the strategic plan is currently being reviewed internally and by state partners. The goals, objectives, and action steps pertain to both local and state-level stakeholders, and include the need for program grants, professional development, changes in public policy, additional research, and/or enhancements to information technology. In accordance with the overriding theme of *creating smarter solutions for crime reduction*, the plan supports programs, practices, and policies that are

multijurisdictional and multidisciplinary; promising or evidence-based; and support professional development and training. It is expected to be released in early 2012.

6. Sheridan Correctional Center National Drug Prison and Re-entry Therapeutic Community Recidivism Study

The goal is to evaluate the post-prison outcomes for graduates of Sheridan Correctional Center by interviewing re- incarcerated graduates of the Sheridan program and learning the factors that contribute to a Sheridan program graduate's failure at re-entry. Data was collected through 50 face to face interviews with successful graduates of the Sheridan who have been re- incarcerated since their release from Sheridan. The information will allow for a better understanding of what happens with Sheridan graduates after release in order to offer recommendations to improve the effectiveness of the Sheridan program. This information could then be used to suggest programmatic enhancements. The final report was completed in January 2012 and is on the ICJIA website.

7. National Alliance on Mental Illness (NAMI)/Chicago Police Department's (CPD) Crisis Intervention Team for Youth (CIT-Y) Training Evaluation

The Chicago Police Department (CPD) established its Crisis Intervention Team (CIT) in 2004 to address the high prevalence of mental illness among incarcerated adults. All CIT members volunteered to attend a 40-hour training to become certified. The purpose of the CIT-training is to teach law enforcement officers how to identify signs and symptoms of mental illnesses, exercise skills to defuse crisis situations, and make dispositions that best serve individuals' needs. In May 2009, the Chicago Police Department (CPD) and the National Alliance on Mental Illness (NAMI) held its first advanced CIT training on addressing mental health issues among the youth population. ICJIA research and analysis staff is currently evaluating the extent to which the advanced training curriculum is helpful for officers, as they respond to situations involving youth experiencing mental health crises. The evaluation project was approved by the Authority's Institutional Review Board (IRB) in June 2010 and will be completed by June 2013. Each year of the three-year evaluation project will have specific objectives guided by the previous year's findings. A report will be completed for each year's findings and all findings will be conveyed to the Youth—CIT training staff in a way that allows them to improve and enhance their training practices.

Year 1 of the evaluation project began shortly after IRB approval and had the following objectives: (1) measure officer pre-and post-training knowledge; (2) measure officer retention of the training material; (3) measure officer satisfaction with the training; (4) measure officer intention to use the training material; and (5) measure officer use of the training curriculum in the field. Year 1 of the evaluation project was completed in November 2010. Initial findings were presented to NAMI/CPD CIT-Y training staff in February 2011. ICJIA research and analysis staff anticipates the report of Year 1's findings to be published by Spring 2012.

As this is an accumulative evaluation, Year 2's evaluation objectives were guided by Year 1's findings. Year 2 of this evaluation project aims to (1) measure officer knowledge of the CIT-Y training curriculum's core elements pre- and post-training, (2) measure officer attitude of mentally ill youth pre- and post-training; (3) measure officer satisfaction with the presentation and delivery of the CIT-Y training curriculum; and (4) measure officer use of the training curriculum in the field. Data

collection for Year 2 of the evaluation began January 2012 and will be completed by April 2012. ICJIA research and analysis staff anticipates the report of Year 2's findings to be published by Winter 2012.

8. River Valley Juvenile Detention Center (RVJDC) Mental Health Program Evaluation

River Valley Juvenile Detention Center (RVJDC) is a nationally accredited facility located in Joliet, Illinois. It serves both Will and Kankakee Counties and includes 102 beds, as well as a 24-hour on-site medical unit. RVJDC is a temporary placement center for juveniles, between the ages of ten and seventeen, awaiting court decisions on their cases. Only minors who have allegedly committed a delinquent offense and are determined to be a danger to the community or themselves may be detained. In 2008, a total of 911 juveniles were admitted and received medical and mental health care. In addition, the mental health department staff provided Will and Kankakee Counties juvenile justice courts with psychological reports on approximately 40 percent of the youth detained, as ordered by the judges. RVJDC mental health department staff plans to expand their program by providing Will and Kankakee Counties' juvenile-court judges with psychological reports on all detained youth. The psychological reports provide the juvenile-court judges with an extensive amount of information on youth backgrounds.

ICJIA research and analysis staff partnered with RVJDC administrative staff in March 2010 for the purpose of evaluating the facility's mental health program. An evaluation plan was finalized in July 2010 and includes the following objectives: (1) measure youth satisfaction with the conditions and treatment provided by RVJDC staff, (2) measure the use of court-ordered psychological reports, and (3) measure the influence psychological reports have on juvenile justice system outcomes. ICJIA research and analysis staff obtained approval for the evaluation project in August 2010 from the Authority's Institutional Review Board (IRB). Data collection began in September 2010 and was completed by September 2011. A report of this evaluation's findings will be published by the Authority before September 2013.

9. Illinois' Metropolitan Enforcement Groups and Task Forces Profiles

In 2009, the Authority funded 19 Metropolitan Enforcement Groups (MEG) and Task Forces which pooling resources, knowledge and personnel to more efficiently and effectively fight the proliferation of illicit drugs. All MEGs and task forces are staffed by officers representing federal, state, county, and local police agencies. Periodically, the Authority creates profiles of each MEG and task force in order to provide a general overview of the drug and violent crime problem in their jurisdictions and share their response to these problems. Updated profiles will be published in early 2012.

10. Juvenile Redeploy Illinois Annual Report, 2010

Staff from ICJIA completed analysis of juvenile justice data to complete the Juvenile Redeploy Illinois annual report to be submitted to the Illinois General Assembly. Arrest, detention, other court data, and IDJJ data will be used to identify trends across Illinois that may be influenced by the Redeploy Illinois programs already in place. Further, an analysis of actual program data will be included for the first time, as it will now be available via the data report forms developed by

Authority staff. Publication of the report is slated for March 2012, with accompanying data made available for additional analysis on the Authority's website: www.icjia.state.il.us .

11. Kane County State's Attorney Standardized Decision Making Tool

The Kane County State's Attorney approached R&A to develop an evidence-based risk, asset, needs assessment to help inform plea decisions. Staff met with the State's Attorney to identify the primary factors for determining plea decisions. Staff are now in the process of working with the State's Attorney and his staff to pilot test and implement the tool.

Authority staff is working closely with the state's attorney's office (SAO) to monitor implementation on a number of levels. First, the SAO determines the "weights" given to each risk, asset, and need factor to appropriate score the tool. Secondly, the SAO will pilot test the tool to determine its efficacy. Authority staff will then meet with the SAO to reframe the tool as necessary, first monthly, then periodically over a 12-month period. An overarching objective is to offer the tool to other state's attorneys in Illinois.

During this quarter, Authority staff continued to oversee the initial pilot phase of the project. Data from approximately 600 state's attorney cases from 2007 are being collected for use in the development of the actual standardized decision tool. The relative weights computed for the various variables will be used to initially validate the tool for prospective use. These weights and scores will be recalibrated as necessary over the next 12 months, so that it conforms to local conditions in the county.

12. Survey of Balanced and Restorative Justice (BARJ) Programs

The Authority has supported Balanced and Restorative Justice (BARJ) programs in the juvenile justice system for several years by sponsoring BARJ trainings for police, prosecutors, detention centers and probation departments, as well as service providers and school officials. Staff have also produced several BARJ guides that contain detailed instructions for incorporating BARJ principles into the operations of these agencies and institutions. This project is a continuation of that effort. The survey will create an inventory of restorative justice practices in Illinois and measure the extent to which agencies have incorporated components of restorative justice into their programming. The online survey closed in May 2011. The final report has been written and is under internal review. This report is expected to be released in Spring 2012.

13. Juvenile Redeploy Illinois monthly data collection tool

Staff has developed a monthly data collection tool used by sites to help describe the youth going through Redeploy Illinois programs across the state. The data gathered will inform the Redeploy Illinois Board as to the effectiveness of the programs and the outcomes for participating juveniles and will be used in the 2010 Juvenile Redeploy annual report. This reporting tool has been converted into a web-based database into which sites can report data directly and generate reports on their own program data.

14. Sentencing Policy Advisory Council (SPAC) Technical Assistance

SPAC, which was created by Public Act 96-0711, will draw on criminal justice information collected by state and local justice agencies and use that information to explore sentencing issues and how these practices impact the criminal justice system as a whole. The Council consists of a nonpartisan group of 18 key stakeholders from across the state and local criminal justice systems, including members from all three branches of government: legislators (from both political parties and houses), retired judges, prosecutors, defense attorneys, corrections and administrators of the court officials, law enforcement, victim's rights advocates and academics. There are also ex-officio members from the agencies providing data to SPAC (Illinois Criminal Justice Information Authority, Administrative Office of the Illinois Courts, and Illinois Department of Corrections).

SPAC and ICJIA are utilizing a benefit-cost analysis tool developed by the Washington Institute for Public Policy (WSIPP) and supported by PEW. In this quarter, authority staff began calculating preliminary estimates of cost data in multiple criminal justice system sectors. These estimates will be discussed among SPAC members and criminal justice practitioners to obtain reasonable marginal costs that can be considered representative for the state. Staff also began preparing data for cohort analyses of the general convicted population and corrections population from 2001. Recidivism patterns and probabilities of criminal justice system resource use will be estimated for a ten year follow-up. Staff is also working with Cook and Du Page counties to assess criminal history court records to supplement any deficiencies in the ISP electronic criminal history information system.

15. Risks, Assets, and Needs Assessment (RANA) Task Force Support

The Crime Reduction Act, signed into law in August 2009, created the Risks, Assets, and Needs Assessment (RANA) Task Force to adopt a standardized assessment instrument for the state criminal justice system. The goal of the Task Force is to find the best possible assessment instrument/system to be used at all levels of the Illinois criminal justice system to improve public safety outcomes. The task force has conducted a national overview of commonly used assessment tools, including LSI-R (which is used in Illinois), COMPAS, and Ohio Risk Assessment System (ORAS), and how they are used to structure case plans and supervision/sanction strategies. They have also reviewed the assessment instruments currently used by the courts and corrections agencies in Illinois. To aid in these objectives, the task force convened an advisory group with community-level representatives, researchers, the bar association, sex offender management board, and legislators. Authority staff serve on the task force, and have assisted in selecting criteria by which to assess the different instruments including: the inclusion of criminogenic domains, the validity and reliability of the assessment instrument, its utility at different points in the justice system, its adaptability to existing agency data systems, costs, and ease of implementation and training. A Request for Information (RFI) was issued in order to identify the overall capabilities of vendors to meet these criteria. Following a review of the RFI responses, a Request for Proposal (RFP) was issued in November 2011. A vendor conference was held on December 7, 2011 to supply additional information to the process. Subsequently, four vendors submitted proposals. In mid-March the proposal evaluation team will meet in Springfield and score the applications. It is anticipated that the selected vendor will be announced on April 9, 2012.

16. Juvenile Justice System and Risk Factor Data: 2009 Annual Report

Supported by a grant from the Illinois Juvenile Justice Commission, the annual report entitled “Juvenile Justice System and Risk Factor Data” is a compilation of county-level juvenile justice system and risk factor data. Research staff analyzed most of the 2009 data sets for the 2009 Annual Report ahead of report publication. Similar to previous editions, this report summarizes recent trends in these data over time and discusses emerging juvenile justice system issues in Illinois, including Balanced and Restorative Justice, the Illinois Juvenile Detention Alternatives Initiative, Disproportionate Minority Contact, and Redeploy Illinois. Completion is expected in March, 2012. As 2010 data were gathered at the same time as 2009 data, work on the 2010 report can begin as soon as the 2009 report has been submitted for review.

17. Policies and Procedures of the Illinois Criminal Justice System

Staff have completed an initial draft of a step-by-step walkthrough of the general practices, processes, and procedures of the Illinois criminal justice system, from arrest through community supervision. The report is intended to mirror the already published Juvenile Walkthrough and will include detailed information on assessments, diversion, and special issues. The report will be provided to an advisory committee of experts including judges, police, attorneys, and professionals in the field to review for accuracy. A draft of the report is complete and is currently in review. A final report is expected to be completed by Spring 2012.

18. Hate Crime in Illinois and across the United States Report, 1999-2009

A report that compares incidences of reported hate crime throughout Illinois and the United States over an 11-year period, 1999-2009 has been completed and is currently in review. Using ISP-UCR supplemental case level data as well as FBI-UCR data, staff analyzed data to determine trends in the number of reported hate crimes, trends in the types of specific hate related offenses and locations, as well trends in victim and offender characteristics. The final report is slated for publication in the March 2012.

19. Illinois College Campus Crime and Safety Issues Series

Staff continues to produce a series of reports on the issues of emergency preparedness on college campuses, and general college campus crime trends. Two new reports are in progress: *Arrests and Referrals for Disciplinary Action at Four Year Colleges for Drugs, Liquor and Weapons Offenses, 2005-2010*, and *Trends in Illinois Campus Crime at Two Year Colleges, 2010*. These are scheduled for completion in Spring 2012.

20. Juvenile Justice Information Request database

Staff completed a database to track juvenile justice system information requests from agencies, legislators, and the public. This database will help the Authority determine what information is requested, what it is used for, and how it can be made more available through our website. During the last quarter, 41 substantial requests for juvenile justice data and information were received and processed.

21. Multidisciplinary Team Evaluations

ICJIA has identified the operation of multidisciplinary team (MDT) programs as potentially promising programs and that an evaluation of such programs is consistent with the current need to identify evidence based programming and practices in the criminal justice system. A Request for Proposals (RFP) was released and the University of Illinois at Springfield was selected to conduct the evaluation of the MDT programs currently operating in McLean, Kankakee, St. Clair and Peoria counties in Illinois. Multidisciplinary teams aim to bring together several components of the criminal justice and victim service systems in a coordinated approach to effectively process cases and provide support and service to victims. Three of the MDTs were formed to address domestic violence and one to address sexual assault cases. The study will assess to what extent the programs operated collaboratively, how victims were served and what efforts were made to hold the offender accountable. The evaluation began May 1, 2011 and will continue for one year.

22. Mental Health Courts in Illinois

Loyola University Chicago was selected to conduct the assessment and evaluation of mental health courts in Illinois. The project will inventory the operating courts in Illinois and assess what barriers were in place for those courts that did not materialize. A more thorough evaluation will be conducted on specific courts in an effort to gauge their operations, effectiveness and outcomes. Loyola's methodology and study design includes a mixed methods approach, including quantitative data from program operations and client outcomes, as well as qualitative data stemming from interviews and focus groups with the court stakeholders.

A component of the study that includes client surveys will assess the perceptions of those that participate in the courts. Loyola will collect data and assess the implementation and operation of each court in Illinois, including those that are in the planning stages. Factors that contributed to the failure of some jurisdictions to implement a court will also be outlined. A more detailed in-depth analysis of three (3) courts will be conducted. This analysis will involve a thorough assessment as to the operation, impact and outcomes of the courts. Special attention will be paid to the multi-disciplinary roles of the MHC teams and the "boundary-spanning" that they are required to do. An additional extension was processed in order to complete data collection so that all counties with a MHC could be included. A presentation on preliminary findings was presented to the Illinois Association of Mental Health Courts in July and a final report is scheduled for Spring 2012.

23. Investigator Initiated Research

Projects funded under an Investigator-initiated RFP address research in our priority areas of interest. A number of projects have been completed and final reports are available on our website. The following projects have recently been completed, are in progress or near completion.

- *Safer Return Demonstration: A Research-Based Community Reentry Initiative – An Examination of the Family-Inclusive Case Management Service Component* - Conducted by the Urban Institute this project will provide an implementation and impact evaluation of the family-inclusive case management component of the Safer Return offender reentry initiative. Stemming from a larger evaluation of the reentry initiative, this study will focus on whether

and to what extent the family-inclusive case management benefits offenders returning back to the community and their family and social support networks. Individual and family-level outcomes will be assessed. Due to lower than anticipated enrollment, as well as delays in locating and contacting family members for follow-up interviews, the project has been granted an extension to June 2012 in order to achieve a sufficient sample size.

- *Systematic Evaluation of the Peoria Drug Market Intervention* - Conducted by Southern Illinois University, this project assessed the approach and effectiveness of a strategy to combat open air drug markets in the City of Peoria. The Peoria Police Department (PPD) implemented a proactive policing strategy in response to open-air drug markets in a high crime neighborhood. The PPD more specifically implemented a “pulling levers” intervention that relies on a combination of incapacitation for serious, chronic and violent offenders as well as a deterrent-based message combined with increased social support mechanisms for less serious offender who have been deemed suitable for diversion and have the potential to be diverted from a lifestyle of offending. The pulling levers framework is implemented at the local level and is designed to strengthen relationships and communication between criminal and social justice agencies. The evaluation of the implementation and preliminary impact of the effort is available on our website.
- *Growth of Illinois Prison Population and Assessment of Risk and Recidivism Among Prison Releasees* - Conducted by Loyola University, this multi-tiered project examined trends in prison admissions, end of year populations, and prison exits. Using existing data available from IDOC and the CHRI system, the research examined, in detail: 1) trends in admissions, exits and the end-of-year populations within prison and 2) the post-release recidivism of those released from prison. For both of these research activities, there was emphasis on the similarities and differences between female versus male inmates and releasees. The research sought to further the understanding within Illinois regarding the risk and recidivism of those released from prison, and assess the utility if existing information collected by DOC for determining post-release risk. It extends the potential predictive validity of risk assessment by examining community-level risk factors such as indicators of social disadvantage, social cohesion, and police surveillance as well as individual level characteristics, such as age, criminal history, substance abuse, and other factors. The research also examined post-prison recidivism of offenders using the most current statistical techniques and ensuring that the findings and results are useful to practitioners and policy makers. A number of presentations have been given on findings to date - including a presentation to the annual Justice Research and Statistics Association conference held this past October. The publication, *An Examination of Admissions, Exits and End-of-the-Year Populations of Adult Female Inmates in the Illinois Department of Corrections, State Fiscal Years 1989 to 2010* was released in June 2011 and an update of that report for SFY 2011 was posted to our website in November. An additional report covering general recidivism is forthcoming.

B. Program evaluation and research projects/ externally funded

R&A staff has been successful in the pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. Advanced Web Access to Criminal Justice Data

The Authority received continued funding for this project, in the amount of \$68,000, bring the total award to \$127,000 over two years from the U.S. Department of Justice, Bureau of Justice Statistics (BJS) to enhance web access and on-line presentation formats of the Authority's holdings of criminal justice and social risk factor data. An added feature of the project is enhancements to the Federal Deaths in Custody Reporting process conducted by the Authority on behalf of Illinois law enforcement agencies. The grant ended on November 30, 2011.

The result of this project is the new *Illinois Statistical Analysis Center Website*, which was deployed live on Thursday, July 28, 2011. The Illinois SAC website provides Illinois-specific criminal justice information and data in a way that's informative, interesting, and easy-to-navigate. This site offers a wide range of materials and resources that are useful to justice system practitioners, planners, researchers, students, and the general public. Visit the site at: <http://www.icjia.org/public/sac/index.cfm>. A total of 21 data sets are currently available, including the recently released 2010 Census population counts. Due to high demand, several juvenile data sets have also been added.

The website was judged to be best of all 50 State Statistical Analysis Centers by the Justice Research and Statistics Association at its annual meeting in October 2011.

2. Illinois Department of Juvenile Justice Recidivism Study

Staff conducted a research study on recidivism for juveniles admitted to the Illinois Department of Juvenile Justice which was funded for \$19,575 by the American Statistical Association/Bureau of Justice Statistics Small Grants program. This study employed various statistical techniques including multilevel modeling, survival analysis, and Markov modeling to examine recidivism in-depth. Further, recidivism was measured through readmission to either juvenile or adult correctional custody (derived from IDJJ and IDOC admissions data) and through re-arrest (derived from criminal history record information). Recidivism was compared across various demographic and offense-type subgroups, with special attention paid to neighborhood of release indicators using U.S. Bureau of the Census data. Staff traveled to Washington D.C. to present the preliminary findings to the Bureau of Justice Statistics in May 2011. The funding period ended on June 30, 2011. The final report was submitted to ASA/BJS on October 31 along with a de-identified copy of the report data which will be available through the National Archives of Criminal Justice Data maintained by the University of Michigan Interuniversity Consortium for Political and Social Research. Staff have completed a draft of smaller reports for dissemination and are preparing to discuss findings with the Illinois Department of Juvenile Justice and Illinois Department of Corrections.

3. Elder Abuse Collaboration Technical Assistance

Supported by a grant from the federal government, staff provided technical assistance to this project aimed at coordinating responses to elder abuse among service providers, law enforcement and the courts. Participants include Metropolitan Family Service (an elder abuse service provider), the Chicago Police Department, and the Cook County State's Attorney's Office, among others. The goal of the program was to provide a coordinated response ensuring that victims receive needed services while abusers are held accountable in the criminal justice system. The project ended in November 2010, and a final report summarizing project activities is slated for completion in the spring of 2011. The policy team had hoped to expand the program to other Chicago Police Department Districts. However, layoffs of senior service officers by the department and cuts within the Cook County State's Attorney's Office have forced those plans to be abandoned until such time as staff levels can be restored.

The latest elder abuse policy team meeting took place on July 10, 2011. Several issues were discussed in light of new leadership at the Chicago Police Department. The final report of the collaborative process is in review and should be published in spring 2012.

C. Criminal History Record Information (CHRI) Ad Hoc Data Connection Partnership

The Authority has entered into a data sharing partnership with the Illinois State Police, whereby CHRI data is made available to staff via a permanent on-line connection. All data entered on state "rap sheets", as housed on the State Police Computerized Criminal History system, are accessible to staff in electronic format. These data provide a unique resource for answering information requests from legislators, the media, and other interested parties, in-house research projects and studies being conducted by others around the country. A CHRI Ad Hoc Data Archive of all criminal history records from 1990-2011 has been created in formats that can be readily shared with researchers. This Archive currently holds close to a million records for each year of data.

The CHRI Ad Hoc data partnership with the State Police has progressed to the point where the Authority is now considered the sole source for electronic CHRI data for research purposes. (The State Police still generate paper versions for a fee.) Outside researchers can enter into a User Agreement to gain access to CHRI data which is distributed through the Authority. The process incorporates verification of bona fide research and appropriate protection of confidential data. The unified user agreement facilitates accountability for the research use of criminal history data records.

During the last quarter, several CHRI User Agreements were processed, including those from from Loyola University, Western Illinois University, and the Social Policy Research Institute. Since the inception of the CHRI Ad Hoc Connection Partnership, at least 55 outside research projects have received CHRI data from the Authority.

Staff is also working with several university-based researchers to develop appropriate methodologies for their research using CHRI Ad Hoc data, and is reviewing drafts of completed research projects for appropriate interpretation of the CHRI data used. Technical assistance on CHRI data interpretation and data manipulation was provided to several researchers who received data in previously, including

those from the University of Chicago, and the Center for Prevention Research and Development at the University of Illinois.

Staff continues to investigate the *Merge ToolBox System* of probabilistic matching techniques in tandem with researchers from the University of Chicago Crime Lab. Such techniques can be used to decide which 'near matches' between two sets of records are most likely to be the correct candidate. Due to difference in name spellings and dates of birth, it is not always readily apparent which variation is the best match. The mathematical algorithms in the software take into account linguistic properties and date distributions in assigning scores to possible candidate matches. It is anticipated that more rigorous testing of these algorithms against the arrestees in the CHRI system will ultimately result in a more robust candidate matching procedure for research projects.

Information requests answered using CHRI data. During the last quarter, updating of all non-expunged arrests and associated arrest charges and court dispositions from 1990 through 2011 continued for loading into a new SQL Server database to provide an immediate querying capability for these arrests, dispositions, and charges covering the entire twenty year period. In combination with CHRI data already stored in SPSS files, these data were used to answer several media requests for criminal justice statistics. During this quarter, CHRI data were used to answer user questions about the prevalence of arrests of 17 year olds, arrests for methamphetamine by county, and arrests for child pornography.

III. ONGOING ACTIVITIES

A. Briefings/Presentations

Since the last Authority update for the December 2011 meeting, R&A staff made presentations at, and/or attended the following professional meetings:

- Over the last quarter, staff attended several meetings with the DMC subcommittee of the Illinois Juvenile Justice Commission to continue work on the statewide DMC assessment.
- Staff met with representatives of the Pew Trust and the Washington State Institute for Public Policy on November 15 and 16 to receive technical assistance in implementing a cost-benefit analysis tool for policy analysis.
- Staff met with staff from PEW Trust's Center on the States and representatives from WSIPP to discuss the implementation of the benefit-cost analysis tool on November 16.
- Staff attended two Juvenile Justice Commission meetings, one on Nov 17, 2011 and one on Jan 18, 2012.
- Staff participated in a teleconference with researchers from the University of Illinois Center for Prevention Research and Development to discuss juvenile arrest data on November 18.
- Staff attended a Juvenile Redeploy Board meeting on Nov 18.
- Staff participated in a teleconference with representatives from PEW Charitable Trusts and WSIPP on November 28.
- The Illinois Sentencing Policy Advisory Council Regular Meeting convened on December 1 with staff providing a presentation on SPAC resource statements.
- The research director attended a vendor training meeting for the Risk, Assets, and Needs Assessment (RANA) Task Force on December 7 for entities responding to the RANA RFP.
- On December 8, staff traveled to Bloomington to provide training on data collection for Adult Redeploy to officers in the McLean County Probation Department.
- Staff attended an Adult Redeploy Illinois Oversight Board meeting on December 9.
- Staff participated as a panel member at a juvenile justice community meeting in Chicago Heights convened by Illinois Representative Al Riley on December 10.
- The research director participated on a panel discussion for Enlace Chicago on December 12 to discuss the counting of Hispanics in criminal justice data.
- Staff participated in a meeting on December 12 with representatives from the MacArthur Foundation's Models for Change Initiative, Loyola University Law School, the Illinois Juvenile Justice Commission, and the University of Illinois Center for Prevention Research to discuss data resources for state monographs on juvenile domestic battery.
- On December 14 and 15, staff conducted in-house training for the evaluation team working on the St. Leonard's Ministries Evaluation.
- On December 14, staff was interviewed for the documentary film, *The Grey Area*, on prior victimization and PTSD of female inmates in correctional facilities.
- On December 16, staff attended the Center of Excellence meeting in Chicago.
- Staff attended an Illinois Violence Prevention Authority meeting on December 22, as a designee for the Executive Director.
- Staff met with the head instructor of Chicago Police Department's Crisis Intervention Team for Youth training on December 29 to finalize the training curriculum.

- Staff participated in a meeting on January 6 with representatives from the MacArthur Foundation's Models for Change Initiative, Loyola University Law School, the Illinois Juvenile Justice Commission, and the University of Illinois Center for Prevention Research to discuss data resources for state monographs on juvenile sex offenders
- On January 10, staff met with researchers at Adler School of Professional Psychology on their evaluation of treatment services at St. Leonard's Ministries.
- Staff attended a meeting with a researcher from Loyola University Chicago about conducting participant observations on January 17.
- Staff attended Illinois Family Violence Coordinating Council (IFVCC) meetings on January 17 and February 14, as a designee for the Executive Director.
- Staff attended the Juvenile Justice Commission meeting on January 18.
- On January 19, staff attended a meeting in Chicago of the Center of Excellence project for promoting best practices in mental health courts.
- On January 19, staff held a conference call with University of Illinois at Springfield regarding their progress on the evaluation of multi-disciplinary response teams.
- On January 20, staff met in Chicago with Loyola University Chicago Professor, Art Lurigio, about partnering on a research project to measure trauma of men in jail.
- Staff participated in the Juvenile Redeploy Board meeting on January 20.
- Staff attended a subcommittee meeting of IFVCC (Arrest Grant) on January 20.
- Staff attended a Racial and Ethnic Impact Task Force meeting on January 20.
- Staff participated in a meeting on January 20 with representatives from the MacArthur Foundation's Models for Change Initiative, Loyola University Law School, the Illinois Juvenile Justice Commission, and the University of Illinois Center for Prevention Research to discuss data resources for state monographs on juvenile sex offenders
- Staff attended Chicago Police Department's Crisis Intervention Team for Youth training January 23 to 27 to administer tools for the Year 2 evaluation.
- Staff attended an Illinois Alcoholism and Substance Abuse Advisory Council meeting on January 25, as a designee for the Executive Director.
- Staff participated in a conference call on January 26 with St. Clair County's probation department to develop measurable goals and objectives for a school-based program they're starting and want to later evaluate.
- Staff attended a meeting of the Adult Redeploy Illinois Oversight Board Outreach, Technical Assistance & Communication Committee on January 26.
- Staff attended a conference call on January 27 with Pew Center for the States regarding technical assistance they can provide in developing cost-benefit models along the lines of Washington State Institute for Public Policy.
- Staff met with Karen Landon of the Cook County Circuit Court Clerk's Office on January 31 at the Clerk's downtown Chicago office to discuss a request for court data that will be used to support the work of the Sentencing Policy Advisory Council (SPAC) and the development of a cost-benefit model for program evaluation purposes.
- Staff attended a meeting of the NARIP Task Force (via conference call) on February 2.
- Staff attended a meeting of the Adult Redeploy Illinois Performance Measurement and Evaluation Sub-Committee on February 3.
- Staff attended the Chicago Police Department's Crisis Intervention Team for Youth training February 6-10 to collect data for the evaluation.

- On February 6, staff attended an Adult Redeploy board meeting.
- Staff participated in a teleconference with representatives from PEW and WSIPP to discuss implementation of the benefit-cost tool on February 7.
- Staff participated in a meeting with the director of the John Howard Association to discuss data and research on February 7.
- Staff attended a meeting with St. Leonard’s Ministries’ staff about the evaluation project on February 8.
- Staff participated in discussions with staff from the Justice research and Statistics Association (JRSA) about designing a panel presentation or workshop for an upcoming conference based on R&A staff work in the area of criminal record matching for research purposes.
- On February 9, staff conducted a presentation at Sheridan Correction Center on ICJIA’s recent study of Sheridan participants.
- The research director and executive director attended a symposium on “Reducing Urban Crime and Violence” on February 10 at the University of Chicago Crime Lab in Chicago.

B. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about crime and the criminal justice system. The Clearinghouse Center within R&A maintains and regularly updates many county-level datasets related to crime and the criminal justice system, as well as social risk factor data. These datasets are used for in-house research projects and publications, such as *Trends and Issues* and the *Juvenile Annual Data and Risk Factor Reports*. The Clearinghouse is also responsible for answering requests for criminal justice data and information, as well as maintaining the publications on the Authority’s website: www.icjia.il.state.us .

Information Requests

Many requests continue to come from government agencies (17 percent) and private agencies (14 percent) citizens (55 percent). Other requests came from researchers, students, news media representatives, and prison inmates. Ten percent of the requests originated in the Chicago metropolitan area, and another 52 percent originate in other parts of the state. All other requests for information were received from other states, outside the United States, or unknown origin (*Appendix B*).

WebTrends Download Trends Top 25 From August 1, 2011 to January 31, 2012	Downloads
Policies and Procedures of the Illinois Juvenile Justice System (August 2010)	46,429
Mental Health Screening and Assessment in the Illinois Juvenile Justice System (March 2010)	26,787
Juvenile Justice System and Risk Factor Data for Illinois: 2007 Annual Report (December 2009)	11,126
Implementing Restorative Justice: A Guide for Schools (October 2009)	10,570
Issues in Illinois College Campus Safety Trends in Campus Crime at Four-Year Institutions, 2005-2008 (August 2011)	10,274
Illinois Criminal Justice Information Authority 2010 Annual Report (April 2011)	8,561
An Evaluation of the Moral Reconciliation Therapy of the Franklin/Jefferson County Evening Reporting Center Program (2003)	4,838
Developing profiles of violent offenders and Identifying groups of violent offenders at high risk of recidivism and treatment failure (August 2004)	4,800
Victimization and Help Seeking Behaviors among Female Prisoners in Illinois (April 2010)	4,503
The Little Village Gang Violence Reduction Project in Chicago (March 2004)	4,377
The Compiler: The Response to Domestic Violence (Winter-Spring 2008)	3,848
Trends and Issues 2008: Juvenile Justice System (July 2008)	3,770
The Commercial Sexual Exploitation of Children and Youth in Illinois (January 2008)	3,734
Illinois Municipal Officers 'Perceptions of Police Ethics (September 1994)	3,241
IJIS eNews - Illinois Integrated Justice Information System (IJIS) Electronic Newsletter (Volume 2, Issue 1, July 2011)	3,109
The Compiler: Minority overrepresentation in the criminal and juvenile justice systems (Summer 2003)	3,105
GET THE FACTS: Juvenile Justice System - Juvenile Criminal Records (July 2011)	3,080
Implementing Restorative Justice: A Guide for Juvenile Probation (May 2006)	3,070
Juvenile Justice System and Risk Factor Data for Illinois: 2006 Annual Report (November 2009)	2,986
Statewide Terrorism & Intelligence Center Program Review Executive Summary (June 2007)	2,833
Critical Incident Preparedness and Response on Campus: Examining the Relationship Between Local Law Enforcement and Post-Secondary Institutions in Illinois and the United (December 2008)	2,825
GET THE FACTS: Juvenile Justice (July 2000)	2,613
Privacy Policy Guidance for Illinois Integrated Justice Information Systems (December 2006)	2,604
Community Policing in Chicago, Year Four: An Interim Report (November 1997)	2,534
Juvenile Justice System and Risk Factor Data for Illinois: 2005 Annual Report Appendix H Data Tables (June 2008)	2,506

C. FSGU Support Efforts

Several R&A staff members contribute to a partnership with the Authority's Federal and State Grants Unit (FSGU) to provide statistical technical assistance. Upon request, R&A staff review grant data reports, grant proposals, and data report forms; create grantee program profiles; report at FSGU grant meetings; participate in conferences; offer statistical information through presentations; attends relevant trainings; and create and update grant-related databases. R&A staff continued to work with FSGU staff responsible for the VAWA, VOCA, JABG, MVTPC, and MEG/TF funds. In addition, R&A staff assumes responsibility for the computerization of some program performance for many grants.

During the last quarter, staff performed the following work:

- completed a program profile of the program: Services to Seniors of (Effingham, IL)
- completed and submitted the VOCA Annual Report on December 20.
- participated in VAWA Data Planning meetings for the completion and submission of the S.T.O.P. VAWA Annual Report in March
- continued to assist grantees with understanding revised VOCA progress reports
- continued to work with ICJIA programmers to create a new database for progress report data entry.

D. Technical Assistance

- Staff assisted practitioners at the St. Clair County juvenile probation department with the development of measureable goals and objectives for an evaluation of a school based program.
- Staff provided juvenile justice and risk factor data to the Illinois Juvenile Justice Commission for a section of their 3-year strategic plan.
- Staff continues to participate and provide technical assistance to Domestic Violence Advocacy Coordinating Council (DVACC) Data Workgroup Meeting
- Staff provides technical support to the Chicago Metropolitan Battered Women's Network in establishing measurable outcomes/goals
- Staff continues to provide technical support to the Cook County Domestic Violence Court in establishing a data collection tool for tracking clients seeking services at the courthouse. Staff continues to work with the court to create and refine queries and reports for data summaries.
- Staff continues to Work with the Illinois Family Violence Coordinating Council on the OVW Arrest Grant for DV Protocol Revisions
- A staff person was appointed designee for Executive Director Cutrone for the Illinois Family Violence Coordinating Council (IFVCC) Arrest Grant Advisory Committee meetings. Vernie Bruehler from IFVCC contacted the agency for technical assistance in the Model DV Protocol. The meetings will be monthly meetings every 2nd Tuesday of the month.

E. Deaths in Custody Reporting

The Deaths in Custody Reporting Act (DICRA) (P.L. 106-297, effective Oct. 13, 2000) requires states to compile and report quarterly to the U.S. Department of Justice's Bureau of Justice Statistics (BJS) the number of deaths, and the circumstances surrounding the deaths, of people in local jails, state prisons, juvenile correctional facilities, and law enforcement custody. Until recently, the information requested by BJS was limited to deaths in local jails, state prisons, and state juvenile facilities. Collection of DICRA information has been expanded to include deaths that occur while a person is in police custody or in the process of arrest. Information on deaths that occur while a person is in police custody will supplement the annual data on prison inmate deaths that BJS already receives from the Illinois Department of Corrections as part of the National Prisoners Statistics Program and the National Corrections Reporting Program. R&A staff began in July 2004 collecting specific information requested by BJS for all deaths in Illinois that occur while the person is in police custody or in the process of arrest by local, county, and state law enforcement agencies regardless of cause of death. For reporting purposes, the data include the following:

- Deaths occurring when an individual is in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- Deaths that occur by natural causes, while in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- Those killed by any use of force by law enforcement officers prior to booking
- People who died at a crime/arrest scene or medical facility prior to booking.
- Deaths occurring in transit to or from law enforcement facilities.
- Deaths of those confined in lockups or booking centers (facilities from which arrestees are usually transferred within 72 hours and not held beyond arraignment).

Forms for all 2011 cases were sent to police departments and sheriffs' offices. Staff sent BJS all 2010 forms and will close the year out pending BJS review. BJS utilizes the data to produce reports of arrest fatalities in the United States, with updates planned as states submit data. The last report, Arrest-Related Deaths in the United States, 2003-2009, was released in November 2011.

As part of the SJS grant received from the U.S. Department of Justice Bureau of Justice Statistics, a new DICRA web page was designed to facilitate reporting from law enforcement agencies. A permanent graphical link has been added to the ICJIA homepage sidebar that allows users easier access to a new web page regarding how to report a death that would be eligible for reporting. The page consists of three main sections (general information, information for law enforcement agencies, information for coroners/medical examiners) that each contain more detailed information. Forms provided by the Department of Justice are available for users to fill out and return to the Authority. The website can be accessed here: www.icjia.state.il.us.

F. Authority's Institutional Review Board (IRB)

On January 12, staff presented two research projects to ICJIA's Institutional Review Board-- Evaluation of St. Leonard's Ministries and Evaluation of Year Two of Chicago Police Department Crisis Intervention Team Training. Both projects were approved.

IV. GRANT PROPOSALS

R&A staff routinely pursues discretionary grants to support data collection, research, and evaluation activities:

- Staff submitted a proposal to the Bureau of Justice Statistics for the 2012 SJS grant solicitation, in the amount of \$77,000, to develop a web-based “Adult Criminal Justice Cohort Analysis Tool” that will enable users to explore the recidivism rates of various groupings of Illinois prisoners and probationers. If the proposal is funded, the project is slated to begin on October 1, 2012.

V. CONTINUING STAFF DEVELOPMENT AND TRAINING

- Staff participated in a webinar on Smart Policing on December 12.
- On January 19, staff will attend an Office of Juvenile Justice and Delinquency Prevention webinar, Evaluation and Performance Measurement.
- Staff attended a training on the Family Medical Leave Act (FMLA) hosted by CMS on January 27.
- Staff attended a webinar on bullying on February 2.
- On February 9, staff will attend a webinar from the Illinois State Library about its services and holdings.

VI. INTERNSHIP PROGRAM

Under the direct supervision of senior staff members in the Research and Analysis Unit, interns are hired to perform a variety of information functions relating to critical issues facing the Illinois criminal justice system. There is no compensation for these positions, but interns may be able to use the experience as course credit. Four interns are currently working in the R&A Unit: Amy Sylwestrzak, a Master's Degree candidate at the Chicago School of Professional Psychology; Daniel Lawrence, a PhD candidate in Criminal Justice at the University of Illinois at Chicago; Heidi Witt, an undergraduate at Loyola University; and Bunmi Balogun, a Master's Degree candidate at Chicago State University.

cc: Jack Cutrone
Hank Anthony

Appendix A – Most recent publications

RESEARCH REPORTS

Community reentry after prison drug treatment: Learning from Sheridan Therapeutic Community Program participants (January 2012)

An Examination of Admissions, Exits and End-of-the-Year Populations of Adult Female Inmates in the Illinois Department of Corrections, State Fiscal Years 1989 - 2011 (December 2011)

Appendix B – Information Request Handling Statistics

October 1, 2011 through December 31, 2011

ITEM	REQUESTS/Pct
Number of information requests handled:	29
Monthly average number of requests:	10
Geographic origin of requesters:	
Chicago metropolitan area	10%
Other region of Illinois	52%
U.S. other than Illinois	14%
Outside the U.S.	3%
Unknown	2145%
Type of requester:	
Government agency	17%
Private agency	14%
Researcher	3%
Student	10%
Citizen	55%
Media	0%
Legislators	0%
Inmates	0%
Method of request:	
Telephone/fax	21%
Mail	3%
Email/Internet	34%
In-person	1%
ICJIA Website	38%