

**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION  
AUTHORITY**



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**Meeting Notice**

***Budget Committee***

Friday, February 24, 2017, at 10:00 a.m.  
Illinois Criminal Justice Information Authority  
300 W. Adams, Suite 200, Large Conference Room  
Chicago, Illinois, 60606

**Agenda**

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**Budget Committee**

Cynthia Hora  
*Chair*

Sheriff Tom Dart

Hon. Lisa Madigan

Director Leo Schmitz

Hon. Amy Campanelli

Paula Wolff

Pamela Paziotopoulos

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**Illinois Criminal Justice  
Information Authority**

Elizabeth Robb  
*Chair*

Patrick Delfino  
*Vice-Chair*

John Maki  
*Executive Director*

- ▶ Call to Order and Roll Call
  
- 1. Minutes of the November 17, 2016 Budget Committee Meeting – P. 2
- 2. Justice Assistance Grants Matching Funds Policy Discussion & Vote – P. 9
- 3. Justice Assistance Grants:
  - A. Designation Reductions – P. 10
  - B. Recommended Designations – P. 12
  - C. Notices of Funding Opportunity – P. 18
- 4. National Forensic Sciences Improvement Act – P. 29
- 5. Residential Substance Abuse Act – P. 31
- 6. Victims of Crime Act – P. 33
- 7. Public Comment
  
- ▶ Old Business
  
- ▶ New Business
  
- ▶ Adjourn

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Mr. John Klaer, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 West Adams Street, Suite 200, Chicago, Illinois 60606 (telephone 312/793-8550). TDD services are available at 312-793-4170.



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**MINUTES**

**Illinois Criminal Justice Information Authority**

**Budget Committee Meeting**

November 17, 2016, at 1:00 p.m.

300 West Adams, Suite 200

Large Conference Room

Chicago, Illinois 60606

**Call to Order and Roll Call**

Authority Budget Committee Chair Cynthia Hora (representing Attorney General Lisa Madigan) called the meeting to order at 1:07 p.m. Authority Associate General Counsel Lisa Castillo called the roll.

Authority members and designees present were:

<b>Budget Committee Member Attendance</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Jennifer Greene for Budget Comm. Vice Chair / Cook Co. State’s Attorney Anita Alvarez	X		
Daynia Sanchez-Bass for Cook Co. Public Defender Amy Campanelli	X		
Kathryn Dunne for Cook Co. Sheriff Tom Dart		X	
Cynthia Hora for Attorney General Lisa Madigan	X		
Pamela Paziotopoulos			X
Illinois State Police Director Leo Schmitz	X		
Paula Wolff	X		
<b>Other Authority Members Present</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Illinois Department of Corrections Director John R. Baldwin	X		
Richard Abrams for Cook County Circuit Court Clerk Dorothy Brown	X		
State’s Attorney’s Appellate Prosecutor’s Office Director Patrick Delfino			X
Chicago Police Department Superintendent Eddie Johnson			X
Illinois Law Enforcement Training and Standards Board Director Brent Fischer			X
DeKalb County Circuit Court Clerk Maureen Josh			X
Effingham County State’s Attorney Bryan Kibler			X

Peoria County Sheriff Michael McCoy			X
State Appellate Defender's Office Director Michael J. Pelletier			X
Cook County Board President Toni Preckwinkle			X
Authority Chair Hon. Elizabeth Robb		X	
Illinois Department of Public Health Director Nirav Shah			X
Illinois Department of Children and Family Services Director George H. Sheldon.			X
Jennifer Vollen-Katz	X		

Also in attendance were:

Mary Ann Dyar, Adult Redeploy Illinois Program Director  
Kevin Givens, Associate Director, Federal and State Grants Unit  
Shai Hoffman, Program Supervisor, Federal and State Grants Unit  
Randy Kurtz, Authority Deputy Director  
Jude Lemrow, Authority Federal and State Grant Unit Administrative Assistant  
John Maki, Authority Executive Director  
Mary Ratliff, Program Supervisor, Federal and State Grants Unit (via teleconference)  
Ron Reichgelt, Program Supervisor, Federal and State Grants Unit  
Greg Stevens, Program Supervisor, Federal and State Grants Unit  
Other Authority staff members and guests.

## **1. Minutes of the September 16, 2016, Budget Committee Meeting**

**Motion:** Ms. Greene moved to approve the minutes of the September 16, 2016, Budget Committee Meeting. Ms. Wolff seconded the motion and the motion passed by unanimous voice vote.

## **2. Discussion**

### **A. Lead Agency Issues**

Authority Executive Director John Maki called attention to a memo dated November 17, 2016, regarding the Authority's lead entity policy. He led a discussion that addressed the designation of lead agencies by the Authority, grant-making, and monitoring.

## B. Indirect Cost Policy

Authority Executive Director John Maki led a discussion regarding the Authority's indirect cost policy. Associate Director Kevin Givens described the indirect costs rate structures; federally-approved rates and the de-minimis rates.

## C. Grant Schedule/Timing Issues

Mr. Givens said that due to the number of RFPs expected in 2017, the Budget Committee will be required to meet more frequently. Budget Committee meeting dates will be scheduled soon for all of 2017. If scheduled meetings become unnecessary throughout the year, they will be canceled.

Director Maki said that an effort would be made to distribute grants' periods of performance more evenly throughout the year so that staff is not tasked with having to process new grants or close-outs all at the same time.

## **3. Bullying Prevention**

Mr. Givens called attention to a memo dated November 17, 2016, regarding SFY17 Bullying Prevention funds. He said that at the August 18, 2016, Budget Committee meeting, \$62,700 was designated to Goodcity as fiscal agent for Prevent School Violence Illinois (PSVI) to conduct a two-day bullying prevention training. Authority staff has since determined that Goodcity is ineligible to receive state grant funds. PSVI selected the Illinois Balanced and Restorative Justice Project as their replacement fiscal agent.

Authority Program Supervisor Shai Hoffman said that Goodcity did not have the proper registration with the Secretary of State's Office per Grant Accountability and Transparency Act (GATA) rules when the grant was to be issued and an alternate fiscal agent was sought.

This item was presented for informational purposes only. No Budget Committee action was required for the item and none was taken.

## **4. Death Penalty Abolition Act**

Mr. Givens called attention to a memo dated November 17, 2016, regarding the Death Penalty Abolition Act. He said that staff recommends designating \$476,767 in SFY17 Death Penalty Abolition Act funds to Thresholds to subcontract with Chicago Survivors to provide crisis response and recovery services to family members of Chicago homicide victims.

Susan Johnson, representing Chicago Survivors, provided a detailed overview of the work that Chicago Survivors performs.

**Motion:** Ms. Wolff moved to approve the recommended SFY17 Death Penalty Act designation. Ms. Sanchez-Bass seconded the motion and the motion passed by unanimous voice vote.

#### **5. National Forensic Sciences Improvement Act**

Mr. Givens called attention to a memo dated November 17, 2016, regarding the National Forensic Sciences Improvement Act (NFSIA) FFY16 plan adjustment. He said that the FFY16 NFSIA Plan was introduced at the August 18, 2016, Budget Committee meeting. At that time, the FFY16 NFSIA award was expected to be \$313,276 and the Budget Committee approved designations based on that amount. The actual award was \$335,823. As a result, staff recommended adjusting upward the designations that were made at the August 18, 2016, Budget Committee meeting as described in the table in the memo.

**Motion:** Ms. Greene moved to approve the recommended NFSIA FFY16 plan adjustments. Ms. Vollen-Katz seconded the motion and the motion passed by unanimous voice vote. Mr. Schmitz abstained.

#### **6. Victim Assistance Discretionary Grant Training**

Mr. Givens called attention to a memo dated November 17, 2016, regarding the FFY15 Victim Assistance Discretionary Grant Training (VADGT) plan introduction. He said that the purpose of the VADGT is to provide each state and territory with funding to support training and technical assistance for victim assistance providers and others who work with crime victims. Staff recommended that Illinois Coalition Against Domestic Violence (ICADV), Illinois Coalition Against Sexual Assault (ICASA), and the Illinois Office of the Attorney General received a designations of \$200,000 in FFY15 VADGT funds to support training efforts for a two-year period beginning January 1, 2017.

**Motion:** Ms. Wolff moved to approve the recommended FFY15 VADGT designations to ICADV and ICASA. Director Schmitz seconded the motion and the motion passed by unanimous voice vote.

**Motion:** Mr. Schmitz moved to approve the recommended FFY15 VADGT designation to the Illinois Office of the Attorney General. Ms. Greene seconded the motion and the motion passed by unanimous voice vote. Ms. Hora abstained.

## **7. Violence Against Women Act**

### **Designation Reductions**

Mr. Givens called attention to a memo dated November 17, 2016, regarding the proposed adjustments to the FFY10, FFY13, FFY14, and FFY15 Violence Against Women Act (VAWA) plans and the FFY16 VAWA Plan Introduction. He described funds recently returned to the Authority.

**Motion:** Ms. Wolff moved to approve the recommended VAWA FFY13 designation reductions. Ms. Greene seconded the motion and the motion passed by unanimous voice vote.

### **Recommended Designations**

#### *Multi-Disciplinary Team Response Programs*

Mr. Givens described the FFY16 VAWA plan and gave an overview of the Multi-Disciplinary Team (MDT) Response Programs.

**Motion:** Director Schmitz moved to approve the recommended FFY13, FFY15, and FFY16 VAWA MDT designations. Ms. Wolff seconded the motion and the motion passed by unanimous voice vote. Ms. Greene abstained.

**Motion:** Ms. Greene moved to approve the recommended FFY14, FFY15, and FFY16 VAWA MDT designations. Director Schmitz seconded the motion and the motion passed by unanimous voice vote.

#### *Domestic Violence / Sexual Assault Services*

Mr. Givens described the recommended FFY16 VAWA designations to the Illinois Coalition Against Domestic Violence (ICADV) and the Illinois Coalition Against Sexual Assault (ICASA) for domestic violence and sexual assault services, respectively, in the amounts of \$709,255.

#### *Centralized Training for Chicago Area Domestic Violence Agencies*

Mr. Givens described the recommended FFY10 VAWA designation of \$21,194 to the Chicago Metropolitan Battered Women's Network (CMBWN) to support its centralized training for Chicago-area domestic violence agencies program.

**Motion:** Ms. Wolff moved to approve the recommended FFY10 VAWA designation for the CMBWN’s centralized training for Chicago-area domestic violence agencies program and the FFY16 designations to ICADV and ICASA to support domestic violence and sexual assault services, respectively. Ms. Sanchez-Bass seconded the motion and the motion passed by unanimous voice vote.

**8. Violence Against Women Act - Grants to Encourage Arrest and Enforcement of Protection Orders Program**

Mr. Givens called attention to a memo dated November 17, 2016, regarding the proposed adjustments to the FFY14 Violence Against Women Act - Grants to Encourage Arrest and Enforcement of Protection Orders Program (VAWA A) plan. He described \$53,277 in FFY14 funds recently returned to the Authority. He said staff recommended a \$233,400 designation of FFY14 funds.

**Motion:** Ms. Wolff moved to approve the recommended FFY14 VAWA A plan adjustments. Director Schmitz seconded the motion and the motion passed by unanimous voice vote.

**9. Violence Against Women Act – Sexual Assault Services Program**

Authority Associate Director Kevin Givens called attention to a memo dated November 17, 2016, regarding the FFY16 Violence Against Women Act – Sexual Assault Services Program (VAWA SASP) plan. He said that staff recommended that \$507,055 in FFY16 VAWA SASP funds be designated to the Illinois Coalition Against Sexual Assault (ICASA) for subgranting to ICASA’s partner agencies through a request-for-proposals process. He requested retroactive use of the funds to support programming beginning August 1, 2016.

**Motion:** Ms. Greene moved to approve the recommended FFY14 VAWA A plan adjustments. Ms. Sanchez-Bass seconded the motion and the motion passed by unanimous voice vote.

**10. Victims of Crime Act**

Mr. Givens called attention to a memo dated November 17, 2016, regarding the proposed adjustments to the FFY15 Victims of Crime Act (VOCA) plan.

**Designation Reduction**

Mr. Givens described a staff recommendation to rescind a FFY15 designation of \$80,084 from the Prospect Heights Police Department that was intended to continue its Law

Enforcement Prosecutor-Based Victim Assistance Services program. Staff recommends this rescission because recipients of a new Request for Proposals for Law Enforcement Prosecutor-Based Victim Assistance Services programs will receive funding by July 1, 2017 and it is not clear at this time that the Prospect Heights Police Department will be among those recipients.

#### Recommended Designations

Mr. Givens described \$316,642 in recommended designations of FFY15 funds to three MDT programs.

**Motion:** Ms. Greene moved to approve the recommended FFY15 VOCA plan adjustments. Ms. Sanchez-Bass seconded the motion and the motion passed by unanimous voice vote.

#### Public Comment

None.

#### Old Business / New Business

None.

#### Adjourn

**Motion:** Ms. Vollen-Katz moved to adjourn the meeting. Director Schmitz seconded the motion and the motion passed by unanimous voice vote. The meeting was adjourned at 2:52 p.m.





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## **Memorandum**

**To:** Budget Committee  
**From:** John Maki, Executive Director  
**Date:** February 24, 2017  
**Re:** Recommendation to no longer require match for JAG programs

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ICJIA currently requires grantees to provide a 25 percent cash match for all Justice Assistance Grants (JAG) they receive. This is an agency policy that is neither required nor encouraged by the U.S. Department of Justice (DOJ). ICJIA staff recommend eliminating the JAG match requirement.

DOJ states in its solicitation, “Match Requirement: Match is not required under the JAG Program. Although match is an effective strategy to expand justice funds and build buy-in for local criminal justice initiatives, BJA encourages states to consider financial and other potential local constraints related to imposing a match requirement on sub-grantees, as it may adversely affect small local jurisdictions.”

ICJIA’s Board last discussed the JAG match requirement at a May 2006 Budget Committee Meeting. At that meeting, staff recommended maintaining a 25-percent cash match requirement for all JAG, so that grantees would have a financial stake in their programs and “to make the JAG awards go as far as possible.” It was discussed at the meeting that if ICJIA encountered a cash-strapped grantee with a record of sound fund management, then “special matching funds requirements” could be discussed “at that time.” The Budget Committee unanimously approved the staff’s recommendation.

Since that vote, ICJIA has had an unwritten policy whereby it may waive a JAG grantee’s match requirement if the grantee can demonstrate financial hardship. Four of 39 2014 JAG grantees received a match waiver. Four of 25 2013 JAG grantees received a match waiver. Seven of 35 2012 JAG grantees received a match waiver. Criteria for what constitutes “financial hardship” have not been formally developed.

As required by ICJIA’s JAG Plan for Federal Fiscal Years 2016-2019, staff reviewed the match policy. Based on this work, staff recommend eliminating the match requirement for JAG for the following reasons: (1) consistency with the DOJ award solicitation, which discourages a JAG match requirement; (2) the decision to grant a match waiver is somewhat arbitrary in that it requires a subjective analysis of need and depends upon the grantee requesting a waiver, which may also happen inconsistently; and (3) well-designed grant-funded programs should fulfill the primary goals of a match requirement—leveraging funds and developing local buy-in—without actually requiring matching funds.



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**MEMORANDUM**

**TO:** Budget Committee Members

**FROM:** Kevin Givens, Associate Director, Federal, & State Grants Unit

**DATE:** February 24, 2017

**RE:** **FFY12 Justice Assistance Grants Plan Adjustment**  
**FFY13 Justice Assistance Grants Plan Adjustment**

**DESIGNATION REDUCTIONS**

The table below describes funds recently returned to the Authority. Staff recommends making these funds available for future programming.

<b>Designee / Program</b>	<b>Reason for Lapse / Rescission</b>	<b>FFY12</b>	<b>FFY13</b>
Cook County Circuit Court Clerk / Data Exchange Coordination	Contractual expenses were less than expected.	\$290	
Be Well Partners in Health / Mental Health Discharge Coordination	Personnel loss.	\$12,934	
Illinois Department of Corrections / Community-based Transitional Services for Female Offenders	Contractual, commodities, travel funds unspent due to lack of appropriation for performance period.	\$44,094	
Winnebago County / Illinois Center of Excellence for Behavioral Health and Justice	Travel expenses were less than expected.	\$11,110	
Northwestern University / Sheriff's Women's Justice Services	Personnel issues.	\$23,237	
North Central Narcotics Task Force / Expanding Multi-Jurisdictional Narcotics Units	Equipment expenses were less than expected.		\$336
State Appellate Prosecutor / Multi-Jurisdictional Drug Prosecution	Personnel costs less than expected.		\$35,110
State Appellate Prosecutor / Specialized Prosecution Initiatives	Personnel costs less than expected.		\$52,515
Cook County State's Attorney's Office / Human Trafficking Task Force	Contractual expenses were less than expected.		\$6,195

Cook County Public Defender's Office / Mitigation	Personnel issues (difficulty hiring).		\$48,612
Winnebago County / Youth Recovery Court	Personnel vacancy.		\$15,477
<b>Total:</b>		<b>\$91,665</b>	<b>\$158,245</b>

Staff will be available at the meeting to answer questions.



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**MEMORANDUM**

TO: Budget Committee Members

FROM: Kevin Givens, Associate Director, Federal, & State Grants Unit

DATE: February 24, 2017

RE: **FFY14 Justice Assistance Grants Plan Adjustment**

**RECOMMENDED DESIGNATIONS**

**Illinois Partnerships to Reduce Violent Crime Notice of Funding Opportunity Designation Requests**

At the May 12, 2016, Budget Committee meeting, the committee set aside \$800,000 in FFY14 Justice Assistance Grant (JAG) funds to support the Illinois Partnerships to Reduce Violent Crime Notice of Funding Opportunity. The goal of the Illinois Partnerships to Reduce Violent Crime program is to reduce violent crime and strengthen the relationship between law enforcement and communities by completing the Problem-Oriented Policing Scanning, Analysis, Response and Assessment (SARA) process, building local research and evaluation capacity, and implementing procedural justice and focused deterrence. Initial grants will be awarded for the assessment process. Subsequent grants will be awarded for training and implementation.

The initial funding opportunity resulted in following designations:

<b>Name of Applicant</b>	<b>Jurisdiction Served</b>	<b>FFY14 Amount</b>	<b>Required Match</b>
Springfield Police Department	City of Springfield	\$121,665	\$40,551
Rockford Metropolitan Agency for Planning	City of Rockford	\$155,894	Waived
City of Champaign	City of Champaign	\$127,028	\$42,343
City of Peoria	City of Peoria	\$193,063	\$64,354
<b>Totals:</b>		<b>\$597,650</b>	<b>\$147,248</b>

On September 20, 2016, the funding opportunity was re-issued to utilize the remaining \$202,350. Having reviewed and scored the sole funding opportunity submission, staff recommends the following designation:

Name of Applicant	Jurisdiction Served	FFY14 Amount	Required Match
St. Clair County	St. Clair County	\$98,862	\$32,954
<b>Adjusted Totals:</b>		<b>\$696,512</b>	<b>\$180,202</b>

Assuming the Budget Committee’s approval of the St. Clair County designation, \$103,488 of the original set-aside would remain. Staff recommends making these remaining funds available for future programming.

**Community-Based Residential Treatment for Adults (Adult Male Re-Entry) – Illinois Department of Corrections**

This pre-release program design provides for a structured environment that includes strict expectations for behavior, participation, and active involvement during substance abuse treatment programming at an IDOC Adult Transition Center (ATC). After release from the ATC, the participants receive individualized case management. Staff recommends designating \$331,569 in FFY14 JAG funds to support this program.

Further details of these recommendations are described in the attached Designation Recommendation Forms.

Staff will be available at the meeting to answer questions.

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Illinois Partnerships to Reduce Violent Crime – St. Clair County

**Funding Source:** FFY14 Justice Assistance Grant: \$98,862; Match requirements dependent on Budget Committee’s match requirements determination.

### **Program Description**

The purpose of Illinois Partnerships to Reduce Violent Crime is to reduce violent crime and strengthen the relationship between law enforcement and communities by completing the Problem-Oriented Policing SARA (Scanning, Analysis, Response and Assessment) process, building local research and evaluation capacity, and implementing procedural justice and focused deterrence. Initial grants will be awarded for the assessment process. Subsequent grants will be awarded for training and implementation.

### **Program Activities**

This program supports local multi-disciplinary teams (MDT) consisting of the city mayor, law enforcement, local and federal prosecutors, community corrections (probation, parole), and community stakeholders to enhance effective working relationships with community, criminal justice and social service agencies, collaborate across criminal justice agencies, and conduct crime analyses using the Problem-Oriented Policing SARA. During the planning phase this program funds may be allocated to:

1. One full-time project manager to facilitate leadership development and cross system collaboration, engage in the SARA process for the MDT in partnership with an identified research partner and develop an implementation plan.
2. One research partner to assist the MDT in conducting crime analysis and developing an implementation plan that includes data collection to facilitate a process and outcome evaluation.
3. Travel within Illinois to attend regional networking and information sharing events.

### **Goal**

The goal is to reduce group-related violent crime through strengthened governmental collaboration and increased trust between law enforcement and the communities they serve.

### **Priorities**

This program addresses the Justice Assistance Grant Law Enforcement priority of “support[ing] programs which provide law enforcement agencies throughout the state with the necessary means to deter, combat, and investigate crime through strategies, staffing, training, and equipment that promotes public safety and the common good.”

### **Funding Prospectus**

The initial grant period will be for 12 months with a possibility to renew contingent on satisfactory progress in the preceding performance period.

**Past Performance**

This is a new program. No prior performance to report is available.

**Budget Detail:**

<b>Personnel and Fringe Benefits:</b> One full-time program manager plus fringe benefits.	\$83,871
<b>Equipment</b>	\$0
<b>Commodities:</b> Mailings of approximately 1,000 surveys for the research project.	\$570
<b>Travel:</b> Travel, lodging, mileage, and per diem for grantees to quarterly regional meetings hosted by ICJIA.	\$5,972
<b>Contractual:</b> Sole Source research partner with Illinois Law Enforcement Training and Standards Board Executive Institute at Western Illinois University.	\$44,741
<b>Total:</b>	<b>\$135,154</b>

**Sole Source Subcontractor Budget:**

<b>Personnel and Fringe Benefits:</b> Research team plus fringe benefits.	\$22,963
<b>Equipment</b>	\$0
<b>Commodities</b>	\$0
<b>Travel:</b> Travel of the research team to quarterly regional meetings hosted by ICJIA, grantee Multi-Disciplinary Team meetings, and research activity meetings.	\$9,935
<b>Contractual</b>	\$0
<b>Other/Indirect Costs:</b> Western Illinois University-approved Indirect Cost Rate agreement through the Department of Health and Human Services and matching indirect cost funds.	\$11,843
<b>Total:</b>	<b>\$44,741</b>

**For Internal Use:**

<b>Projected Start Date</b>	March 2017	<b>Total months of funding including this designation</b>	12 Months
<b>Funding Source 1</b>	JAG FFY14	<b>Funding Source 1 Amount</b>	\$98,862
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	25%	<b>Recommended Maximum Designation Amount</b>	\$98,862
<b>Implementing Agency</b>	County of St. Clair	<b>Program Agency</b>	St. Clair State's Attorney Office
<b>Program Title</b>	Illinois Partnerships to Reduce Violent Crimes	<b>Project Name (if applicable)</b>	
<b>Purpose Area (JAG only)</b>	Law Enforcement	<b>Formula Category (if applicable)</b>	Local
<b>JAG Priority Area</b>	Law Enforcement	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:**      **Community-Based Residential Treatment for Adults (Adult Male Re-Entry) – Illinois Department of Corrections**

**Funding Source:**      **FFY 2014 Justice Assistance Grants (JAG): \$331,569; Match requirements dependent on Budget Committee’s match requirements determination.**

### **Program Description**

The need for this program was identified at the Authority’s 2000 statewide planning summit. The program was first funded through the Edward Byrne Memorial Anti-Drug Abuse Act and has been continued with Justice Assistance Grant (JAG) funding.

### **Program Activities**

The Community-Based Residential Treatment for Adults pre-release program design provides for a structured environment that includes strict expectations for behavior, participation, and active involvement during substance abuse treatment programming at an Illinois Department of Corrections (IDOC) Adult Transition Center (ATC). Treatment services focus on the reintegration of the offender into the greater community, with a particular emphasis on employment and confinement. Treatment is specific to maintaining abstinence and preventing relapse and vigorously promotes personal responsibility and positive character change.

After release from the ATC, the participants receive individualized case management. The former offenders receive referrals and linkages to community-based agencies and services. Post-release, the grant-funded case managers may assist participants with appointments, goal setting, acquiring identification, job search, housing, admittance to educational or vocational programs, childcare, transportation, etc. as needed on an individual basis. They work to link offenders to services, supports, and resources in the community, including recovery home beds, and facilitate admission to treatment and other support programs.

### **Priorities**

The program addresses the State Corrections priority to “support programs which allow state and local correctional facilities to apply proven and innovative programs to assist in meeting the needs of incarcerated persons and to maintain the safety and security of the institution, staff and inmate population.”

### **Performance Assessment**

Without a state budget, IDOC has not been able to pay its vendors. Case management vendor TASC has nonetheless continued to provide one of the three budgeted case managers and is working to hire another. Because of the extensive background checks necessary to work with juveniles in a correctional setting, the process of hiring replacement staff is lengthy and sometimes necessitates agreement extensions to fully expend



allocated funds. Despite some staff shortages, the program continues to meet performance and reporting requirements.

**Past Performance**

The program reported the following activity during the reporting period of October 2015 – September 30, 2016:

Number of treatment plans completed	40
Total number of men leaving the program	171
Percentage of voluntary dropouts	0
Percentage of involuntary terminations from the program	23%
Percentage of men who met programs requirements and successfully exited the program	77%
Average number of days in the program at exit	128

**Budget Detail**

Personnel	\$0
Equipment	\$0
Commodities – Personal care items; office supplies; educational and training materials	\$6,902
Travel	\$0
Contractual – Contractual Re-entry Coordinator; 3 Case Mangers; Contractual substance abuse services; Coordinator cell phone contract; Coordinator training; Direct services, including mental health services; temporary housing; CTA cards; and educational and vocational programming.	\$324,667
<b>Total:</b>	<b>\$331,569</b>

**For Internal Use Only**

<b>Projected Start Date</b>	April 1,2017	<b>Total months of funding including this designation</b>	13 years, 6 months
<b>Funding Source 1</b>	JAG FFY14	<b>Funding Source 1 Amount</b>	\$331,569
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	25%	<b>Recommended Maximum Designation Amount</b>	\$331,569
<b>Implementing Agency</b>	IDJJ	<b>Program Agency</b>	IDJJ
<b>Program Title</b>	Correctional Initiatives	<b>Project Name (if applicable)</b>	Adult Male Re-entry Program
<b>Purpose Area (JAG only)</b>	Corrections & Community Corrections	<b>Formula Category (if applicable)</b>	State



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**MEMORANDUM**

TO: Budget Committee Members

FROM: Kevin Givens, Associate Director, Federal, & State Grants Unit

DATE: February 24, 2017

RE: **Justice Assistance Grants Notice of Funding Opportunity (NOFO)**

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**NEW NOTICES OF FUNDING OPPORTUNITY (NOFOs)**

As Director Maki explained in his January 23, 2017 memorandum to the Board, as required by the Grants Accountability and Transparency Act (GATA) and ICJIA's Strategic Plan for JAG, ICJIA will be using standardized Notice of Funding Opportunities (NOFO) to make JAG awards. Given ICJIA's current staffing levels, it is not possible to transition all JAG programs simultaneously to NOFO-driven awards; therefore, staff has grouped the JAG programs into four primary strategic areas and will issue a staggered series of corresponding NOFOs to which potential grantees will be able to apply over the next two years per the schedule below.

<b>Strategic Areas</b>	<b>NOFO Released</b>	<b>Program start</b>
Law Enforcement Response to Narcotics	Second Quarter 2017	Fourth Quarter 2017
ICJIA Research and Evaluation	Second Quarter 2017	Fourth Quarter 2017
Court Programs	First Quarter 2018	Third Quarter 2018
Correctional Programs	Second Quarter 2018	First Quarter 2019

**Comprehensive Law Enforcement Response to Narcotics NOFO**

Staff is requesting \$4.2 million in available JAG funds from the FFY14, FFY15, and FFY16 be set aside to issue a competitive NOFO in the second quarter of 2017 for the Comprehensive Law Enforcement Response to Narcotics. The NOFO will solicit proposals for three types of programing: Police-led substance use diversion/deflection programs, multijurisdictional large-scale narcotic trafficking enforcement, and multijurisdictional narcotic prosecution programs. This three-pronged strategy is designed to address both the supply and demand for narcotics.

## **1. Police-led diversion/deflection**

Individuals face a range of obstacles to entering or gaining access to treatment, including uncertainty about how to access to services, shame and stigma, denial of SUD or substance misuse, costs and lack of insurance/Medicaid, transportation, treatment waiting lists, and prior negative treatment experiences (Appel, Ellison, Jansky, & Oldak, 2004). Police agencies across the nation have implemented programs to reduce some of these obstacles. Two promising models are police deflection and diversion programs. Each is described below.

### ***Police Deflection Initiative Models***

One model is “deflection” in which police serve as a point of contact for individuals seeking treatment (Charlier, 2015). Deflection programs entail substance users either voluntarily contacting the police or being contacted via outreach efforts (Police-Assisted Addiction and Recovery Initiative, 2016). Users are offered SUD treatment without fear of arrest, and police provide referral and transportation to treatment facilities as well as linkages to other appropriate support services (Charlier, 2015). Police can immediately connect individuals to appropriate human and social services, including assessment, case management, peer mentoring, and treatment, while avoiding potential criminal justice system entry.

### ***Diversion Initiative Models***

Another model is police diversion programs in which police typically engage individuals after they have had involuntary contact with police officers. The program may be offered pre-arrest or post-arrest. Police diversion programs offer community-based treatment, case management, housing, and job attainment services (Beckett, 2014; Collins, Lonczak, & Clifasefi, 2015).

## **2. Multijurisdictional large-scale narcotic trafficking enforcement**

Drug trafficking is the cultivation, manufacture, distribution, and sale of drugs (UNODC, 2016). Trafficking of drugs is a violent enterprise due to the need to exhibit strength and force to competitors and rivals, as well as for retribution against lower-level distributors who do not sell (Blumstein, 1995; Johnson, 2003). Despite violence and risk of law enforcement involvement and punishment, the potentially great monetary rewards tempt some into drug trafficking. Drug trafficking directly contributes to violent crime, availability of illicit drugs, growing numbers of drug-users, and increasing numbers of drug-related hospitalizations and deaths. Therefore, drug trafficking constitutes a major threat to public health and the well-being of society as a whole.

In order to combat drug trafficking, states use multijurisdictional drug task forces, which are made up of law enforcement officers from state, county, and local police departments to pool resources and more efficiently and effectively combat the drug distribution in multiple jurisdictions (Mazerolle, Soole, & Rombouts, 2007). Outcome evaluations have found that multijurisdictional drug task forces are more effective at making more serious drug arrests than non-drug task force law enforcement (Olson et al., 2002; McGarrell & Schlegel, 1993; Schlegel & McGarrell, 1991; and Myrent, 2013).

### 3. Multijurisdictional narcotic prosecution units

Multijurisdictional narcotic prosecution units were designed to address the complexities of prosecuting drug trafficking crimes. For example, in drug trafficking cases, prosecution need strong evidence proving the involvement in a single enterprise to distribute narcotics, as well as an understanding the drug trafficking organization, its day-to-day operations, and links to organized crime and overseas suppliers (Natarajan, 2006). These narcotics units work with police officers to provide prosecutorial oversight to those cases so that the evidence will withstand legal challenges and lead to a successful prosecution. While there is not enough research to draw conclusions on specialized narcotic prosecution units, research has examined other specialized prosecution units and have shown these units reduced the likelihood of case rejection meaning cases were likely to move forward to the next stage of adjudication (Pyrooz, Wolfe, & Spohn, 2011).

The following chart indicates how the funds will be distributed within the three categories of the NOFO compared to how it is currently distributed. Staff requests permission to use its discretion to be able to adjust the distribution should not all funds, within each category, be utilized.

<b>Program Category</b>	<b>Current funding</b>	<b>NOFO</b>
Narcotic enforcement	\$2,261,505	\$2,200,000
Narcotic prosecution	\$1,955,003	\$1,500,000
Law enforcement diversion/deflection	\$0	\$500,000
<b>Totals:</b>	<b>\$4,216,508</b>	<b>\$4,200,000</b>

Upon the conclusion of the merit based review of the applications, staff will be recommending specific program designations for funding at a future Budget Committee meeting. The attached Funding Briefs provide a description of the categories that will be contained in the NOFO.

#### **ICJIA Research and Evaluation NOFO**

Staff requests setting aside \$946,000 in JAG funds to issue a sole source funding opportunity in the second quarter of 2017 for the Authority's Research and Evaluation program. The 6.65 Full Time Equivalent (FTE) Research & Analysis unit staff to be funded through this initiative perform a unique function for the state, serving as gatekeepers for researchers' use of the state's criminal history database, supporting the research and technical assistance needs of the Authority's grants unit, and oversight of independent evaluations of evidence-based and promising practices that inform the Authority Board and other decision makers.

The attached Grant Recommendation Report provides a description of the activities to be funded through this NOFO.

Staff will be available at the meeting to answer questions.

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## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Justice Assistance Grants (JAG) Comprehensive Law Enforcement Response to Narcotics

**Funding Source:** JAG (FFYs TBD) / Match requirements dependent on Budget Committee's match requirements determination.

**Request Type:** Agency Initiative

### **Program Description**

The Illinois Criminal Justice Information Authority (Authority) is soliciting proposals for programs to reduce the demand for and supply of narcotics and associated violence. The Notice of Funding Opportunity (NOFO) will make available three categories of funding for Law enforcement-based deflection and diversion programs, multijurisdictional large-scale trafficking enforcement, and multijurisdictional narcotic prosecution programs.

### **Program Activities**

The growing nationwide opioid epidemic has left communities struggling to deal with its impact, as first responders and emergency rooms see sharp increases in overdoses, businesses and residents experience thefts to feed user drug habits, and drug use disrupts the families and careers of users. The scale of the problem across the state calls for a comprehensive solution, reducing both the demand for drugs and their supply.

Law enforcement agencies have recognized that arrest and prosecution of low level drug users does not enhance community safety or effectively reduce demand, as drug users repeatedly cycle through the criminal justice system but never address their addiction. In response, law enforcement agencies have crafted new models to reduce demand by deflecting drug users from involvement in the criminal justice to meaningful treatment, and to divert arrested low level offenders from prosecution to treatment. These models are built on partnerships with community health care and substance abuse treatment resources as well as prosecutors. One category of funding to be offered under the NOFO will support law enforcement-based deflection and diversion programs. The NOFO will detail necessary program components that are research-based best practices and allow applicants to build proposed models based on the local need.

The second NOFO category will address the supply of drugs through multijurisdictional large-scale trafficking enforcement programs. These cooperative units will work to target the most serious drug problems, emphasizing interdiction and the disruption of networks that control narcotics trafficking, and the associated violence that established, expands, and protects distribution territories.

The third category will support multijurisdictional complex narcotic prosecution programs that work as active partners for drug units to provide the case development necessary to target the traffickers rather than users, and increase public safety by disrupting distribution networks and the violence that supports them. Specialized drug prosecutors provide vital assistance to the enforcement programs by obtaining overhear orders, search warrants, and providing investigation consultation.

**Goals**

To increase public safety and reduce the large social and economic cost of narcotics use through the use of specialized enforcement and prosecution of drug traffickers and the use of treatment over incarceration for low-level offenders.

**Priorities**

The following are the current JAG Goals/Priorities addressed by the NOFO.

**Drug Enforcement and Treatment Programs**

*Goal:* To support research-informed and promising drug enforcement and treatment efforts by providing resources to programs that break the cycle of system involvement in the criminal justice system for people who abuse legal and illegal drugs and substances, that ensure the safety of the crime victim and the public, and that promote the payment of restitution to crime victims and to support evidence based programs that enhance public safety and reduce the amount of drugs and substances illegally manufactured and distributed.

**Prosecution, Court Programs, and Indigent Defense**

*Prosecution Goal:* To support all public prosecutors, including appellate prosecutors, by providing the resources and training necessary to assist them in protecting public safety by holding offenders accountable while ensuring the constitutional rights of the accused and enforcing crime victims’ constitutional and statutory rights.

**Law Enforcement**

*Goal:* To support law enforcement by providing them with the resources necessary to protect and serve the community through the development and implementation of data driven, promising, or research-informed policing strategies that protect public safety and reduce crime, particularly violent crime.

**Funding Prospectus**

Under the Grants Accountability and Transparency Act (GATA) grants are initiated through a Notice of Funding Opportunity process. Grants initiated through a NOFO may be supported for three years.

**Budget Detail**

To be determined.	
<b>Total:</b>	<b>\$4,200,000</b>



**For Internal Authority Use Only:**

<b>Projected Start Date</b>	October 1, 2017	<b>Total months of funding including this designation</b>	N/A
<b>Funding Source 1</b>	JAG (FFYs TBD)	<b>Funding Source 1 Amount</b>	\$4,200,000
<b>Funding Source 2</b>		<b>Funding Source 2 Amount</b>	
<b>Required Match % of Designation Total</b>	TBD	<b>Recommended Maximum Designation Amount</b>	\$4,200,000
<b>Implementing Agency</b>	TBD	<b>Program Agency</b>	TBD
<b>Program Title</b>	Law Enforcement Response to Narcotics	<b>Project Name (if applicable)</b>	Law Enforcement Response to Narcotics
<b>Purpose Area (JAG only)</b>	Law Enforcement	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Crime Strategy Analysis and Evaluation Program

– Illinois Criminal Justice Information Authority

**Funding Source:** Justice Assistance Grants (JAG) FFY(TBD): \$946,409; Match requirements dependent on Budget Committee’s match requirements determination.

**Request Type:** Sole Source / Continuation of Internal Authority Program

The Department of Justice has encouraged the use of JAG funds to support research-based programming. The Authority has continued to use JAG funds to build and maintain Authority’s Research & Analysis (R&A) unit capacity for data collection, analysis, evaluation, and the dissemination of research findings on various crime topics that are a priority for the state.

### **Program Description**

Through the proposed funding, R&A will carrying out a program of research and evaluation focused on drug and crime control programs, system efficiency, and evidence-based practices to provide policy and decision makers with better information on the extent and nature of drug and crime problems and the impact and effectiveness of the justice system's response to them.

### **Program Activities**

This funding will allow R&A to continue to:

- Develop, collect, analyze and disseminate research and statistical information on a variety of crime-related topics, including the extent and nature of the drug and crime problem in Illinois and the justice system’s response to it.
- Inform and advise the Authority regarding evidence-based and promising practices to inform the development and implementation of JAG-funded programs.
- Provide technical support to the Authority grants unit, specifically in the development of funding opportunity solicitations, review of applications, and analysis of program performance through data report collection and analysis, grantee site visits, and staff training.

### **Priorities**

The project addresses the Justice Research and Evaluation priority to “support research and other programs that contribute to knowledge about crime, its causes, prevention and deterrence and about the needs of victims, offenders with mental illness and or substance abuse issues, and other special populations to ensure that such knowledge is made available to policy makers and practitioners.”

**Funding Prospectus**

Under the Grants Accountability and Transparency Act (GATA) grants are initiated through a Notice of Funding Opportunity (NOFO) process. Grants initiated through a NOFO may be supported for three years. By using a sole source NOFO, the Authority is anticipating requesting continuing support for the R&A Crime Strategy Analysis and Evaluation Program for the full three year term allowed under GATA.

**Past Performance**

35 Datasets maintained.	69 New research and evaluation projects initiated.
225 Public requests for information.	Average 97,776 website hits per quarter.
117 Request for technical assistance.	Average 4,900 new quarterly visitors.
35 Publications produced.	6 meetings and presentations per quarter.

**Budget Detail**

<b>Personnel</b> – Salary and benefits for 6.65 FTE R&A staff persons in the Center for Criminal Justice Data and Analytics and the Center for Research and Evaluation.	\$841,171
<b>Equipment</b> – Not applicable.	\$0
<b>Supplies</b> – Software licenses and subscriptions, printing.	\$10,859
<b>Travel</b> – Transportation, lodging, and per diem for funded staff attendance at site visits, meetings, conferences and trainings, as well as data collections visits.	\$2,260
<b>Contractual</b> – Pro-rated rent, telephone and network support, professional dues, conference and training registration fees, and evaluation sub-contracts.	\$92,118
<b>Indirect Costs</b> – Not applicable.	\$0
<b>Total:</b>	<b>\$946,409</b>

**For Internal Use:**

<b>Projected Start Date</b>	October 1, 2017	<b>Total months of funding including this designation</b>	11
<b>Funding Source 1</b>	JAG FFY (TBD)	<b>Funding Source 1 Amount</b>	\$946,409
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	\$0
<b>Required Match % of Designation Total</b>	Waiver requested	<b>Recommended Maximum Designation Amount</b>	\$946,409
<b>Implementing Agency</b>	ICJIA	<b>Program Agency</b>	ICJIA
<b>Program Title</b>	Evaluation	<b>Project Name (if applicable)</b>	Crime Strategy Analysis and Evaluation
<b>Purpose Area (JAG only)</b>	Planning, Evacuation and Technology Improvements	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	Evaluation	<b>JAG Sub Priority</b>	N/A

## Justice Assistance Grants (JAG) Program Brief

Item	Description
<b>General Program Purpose</b>	The JAG Program, administered by the Bureau of Justice Assistance (BJA), is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of programs.
<b>Fund Source</b>	US Bureau of Justice Assistance (BJA) / Office of Justice Programs (OJP)
<b>Purpose Areas (as defined by BJA)</b>	<ul style="list-style-type: none"> <li>• Law Enforcement Programs</li> <li>• Prosecution and Court Programs</li> <li>• Prevention and Education Programs</li> <li>• Corrections and Community Corrections Programs</li> <li>• Drug Treatment and Enforcement Programs</li> <li>• Planning, Evaluation, and Technology Improvement Programs</li> <li>• Crime Victim and Witness Programs (other than compensation)</li> </ul>
<b>More Information</b>	<a href="https://www.bja.gov/ProgramDetails.aspx?Program_ID=59">https://www.bja.gov/ProgramDetails.aspx?Program_ID=59</a>
<b>Initial Available Funds Total</b>	\$10,120,583
<b>Designation Reduction Total</b>	\$249,910
<b>Adjusted Available Funds Total</b>	\$10,370,493
<b>Proposed Designation Funds Total</b>	\$331,569
<b>Remaining Funds for Future Designation Total (assuming the adoption of all recommendations by the Budget Committee)</b>	\$10,038,924
<b>Open / Available Federal Fiscal Year Awards</b>	2011, 2012, 2013, 2014, 2015, 2016
<b>Agenda Type - ( New, Continuation, Amendment)</b>	New, Continuation
<b>Does JAG require review from a separate governing body?</b>	No.
<b>When was JAG previously discussed?</b>	17-Nov-16
<b>Program Director</b>	Greg Stevens
<b>Appendix Page Number</b>	##
<b>JAG Priorities (per 2013 ICJIA JAG Plan)</b>	<b>Recommended Designation Totals at this Meeting to Support Goals</b>
<b>1. Law Enforcement</b>	\$98,862
<b>2. Courts, Prosecution, Defense and Community Corrections</b>	
<b>3. Prevention and Intervention</b>	
<b>4. State Corrections</b>	\$331,569
<b>5. Justice Information Sharing</b>	
<b>6. Recidivism Reduction</b>	
<b>7. Justice Research and Evaluation</b>	



**ILLINOIS  
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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MEMORANDUM**

**TO:** Budget Committee Members

**FROM:** Kevin Givens, Associate Director – Federal & State Grants Unit

**DATE:** February 24, 2017

**RE:** **FFY15 National Forensic Sciences Improvement Act Plan Adjustments**

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This memo describes the FFY15 National Forensic Sciences Improvement Act (NFSIA) Plan Adjustments.

**Designation Reductions**

The table below lists FFY15 NFSIA funds recently returned to the Authority. FFY15 funds are no longer active. This information is provided for informational purposes only.

<b>DESIGNEE - PROGRAM</b>	<b>REASON FOR LAPSE / RESCISSION</b>	<b>FFY15</b>
Illinois State Police	Equipment was less than budgeted.	\$612
DuPage County	Contractual expenses were less than expected	\$1,261
	<b>Total</b>	<b>\$1,873</b>

NFSIA funds are used to purchase new lab equipment and to support required proficiency testing, lab accreditation, conference travel, lab staff overtime, and contractual toxicology testing.

## National Forensic Science Improvement Act (NFSIA) Program Brief

Item	Description
<b>General Program Purpose</b>	NFSIA funds crime laboratories and medical examiner's offices based on population and crime statistics. Funds are for facilities, personnel, computerization, equipment, supplies, accreditation, certification, education, and training. NFSIA requires that States receiving a grant use the award to carry out all or a substantial part of a program to improve the quality and timeliness of forensic science or medical examiner services in the State. Included are those services provided by laboratories or medical examiner's offices operated by the State and those operated by units of local government within the State.
<b>Fund Limitations</b>	Funds may not be used for any general law enforcement or non-forensic investigatory function.
<b>Fund Source</b>	US Bureau of Justice Assistance (BJA) / National Institute of Justice (NIJ)
<b>More Information</b>	<a href="http://www.nij.gov/topics/forensics/lab-operations/capacity/nfsia/pages/welcome.aspx">http://www.nij.gov/topics/forensics/lab-operations/capacity/nfsia/pages/welcome.aspx</a>
<b>Initial Available Funds Total</b>	\$314,145
<b>Designation Reduction Total</b>	\$0
<b>Adjusted Available Funds Total</b>	\$314,145
<b>Proposed Designation Funds Total</b>	\$314,145
<b>Remaining Funds for Future Designation Total (assuming the adoption of all recommendations by the Budget Committee)</b>	\$0
<b>Open / Available Federal Fiscal Year Awards</b>	2016
<b>Agenda Type - ( New, Continuation, Amendment)</b>	Continuation
<b>Does NFSIA require review from a separate governing body?</b>	No.
<b>When was NFSIA previously discussed?</b>	24-Sep-15
<b>Program Director</b>	Greg Stevens
<b>Appendix Page Number</b>	##



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**MEMORANDUM**

**TO:** Budget Committee Members

**FROM:** Kevin Givens, Associate Director, Federal & State Grants Unit

**DATE:** February 24, 2017

**RE:** **FFY17 Residential Substance Abuse Treatment Plan  
Introduction**

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**RSAT FFY17 INTRODUCTION**

The Grant Accountability and Transparency Act (GATA) requires grants to be initiated through a competitive process, unless an adequate justification is presented for sole source funding in a particular case. The application for Federal Fiscal Year 2017 (FFY17) Residential Substance Abuse Treatment (RSAT) funds is expected to be released in the spring with an award commencing October 1, 2017. The Authority has not yet been notified of a FFY17 RSAT award to Illinois.

In order to comply with GATA, the Authority plans to issue a notice of funding opportunity to solicit applications for state and local correctional treatment and aftercare services to be supported with anticipated FFY17 RSAT funds and local funds remaining from the FFY14, FFY15 and FFY16 awards. The notice will detail federal RSAT requirements and model RSAT programs and best practices. Designation recommendations resulting from this funding opportunity will be presented at the July 27, 2017, Budget Committee meeting.

FFY14, FFY15, and FFY16 RSAT local-use funds designated for the 2016 medication-assisted treatment funding opportunity were never allocated as no applications were received. Staff recommends including these grants in the FFY17 RSAT funding opportunity. Remaining local-use funds include:

<b>FFY14</b>	\$28,563
<b>FFY15</b>	\$40,748
<b>FFY16</b>	\$33,412
<b>Total Local-Use Funds</b>	<b>\$102,723</b>

Staff will be available at the meeting to answer questions.

## Residential Substance Abuse Treatment Act (RSAT) Program Brief

Item	Description
<b>General Program Description</b>	Provides individual and group treatment activities for offenders in residential facilities that are operated by state and local correctional agencies.
<b>Fund Limitations</b>	1) At least 10 percent of the total state federal fiscal year allocation shall be made available to local correctional and detention facilities (provided such facilities exist) for either residential substance abuse treatment programs or jail - based substance abuse treatment programs. 2) States are required to give preference to subgrant applicants who will provide aftercare services to program participants.
<b>Fund Source</b>	US Bureau of Justice Assistance (BJA) / Office of Justice Programs (OJP)
<b>More Information</b>	<a href="https://www.bja.gov/ProgramDetails.aspx?Program_ID=79">https://www.bja.gov/ProgramDetails.aspx?Program_ID=79</a>
<b>Initial Available Funds Total</b>	\$102,723
<b>Designation Reduction Total</b>	\$0
<b>Adjusted Available Funds Total</b>	\$102,723
<b>Proposed Designation Funds Total</b>	\$0
<b>Remaining Funds for Future Designation Total (assuming the adoption of all recommendations by the Budget Committee)</b>	\$102,723
<b>Open / Available Federal Fiscal Year Awards</b>	2013, 2014, 2015, 2016
<b>Agenda Type - ( New, Continuation, Amendment)</b>	New
<b>Does RSAT require review from a separate governing body?</b>	No.
<b>When was RSAT previously discussed?</b>	18-Aug-16
<b>Program Director</b>	Greg Stevens
<b>Appendix Page Number</b>	##





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**MEMORANDUM**

**To:** Budget Committee Members  
**From:** Kevin Givens, Associate Director, Federal & State Grants Unit  
**Date:** February 24, 2017  
**Subject:** **FFY13 Victims of Crime Act Plan Adjustment**  
**FFY14 Victims of Crime Act Plan Adjustment**  
**FFY15 Victims of Crime Act Plan Adjustment**

This memo describes Victims of Crime Act (VOCA) Plan Adjustments for federal fiscal years 2013, 2014, and 2015.

**DESIGNATION REDUCTIONS**

The following table details FFY13 funds returned to the Authority from programs at the ends of their periods of performance. FFY13 funds are no longer available for use. These designation reductions are being presented for informational purposes only.

<b>DESIGNEE - PROGRAM</b>	<b>REASON FOR LAPSE / RESCISSION</b>	<b>FFY13</b>
McLean County Children’s Advocacy Center - Child Advocacy Center Services	Funds remained at performance period end.	\$30
Children’s Advocacy Center of Champaign County - Child Advocacy Center Services	Contracted crisis counseling served few clients for first 5 months.	\$8,717
<b>TOTAL RETURNED</b>		<b>\$8,747</b>

The FFY13 award was \$16,619,582. The Authority spent all but \$9,088 (less than 0.001 percent) of that award.

The following table details FFY14 and FFY15 funds returned to the Authority from programs at the ends of their periods of performance. Staff recommends that these funds be made available for other programming.

<b>DESIGNEE - PROGRAM</b>	<b>REASON FOR LAPSE / RESCISSION</b>	<b>FFY14</b>	<b>FFY15</b>
Carol County State's Attorney's Office – Law Enforcement/Prosecution based Victim Assistance Services	Funds unspent at performance period end.	\$7	
Southern Illinois Health Care – Services to Downstate Victims of Crime	Vacancy in grant funded position.	\$14,393	
City of Chicago Dept. of Family and Support Services - Services to Victims of Domestic Violence	Reduction in computation of fringe benefits.	\$11,022	
Illinois Coalition Against Domestic Violence – Statewide Services to Victims of Domestic Violence	Funds unspent at performance period end.		\$2,537
YWCA of Metropolitan Chicago – Services to Victims of Child Abuse	Vacancy in grant funded position.		\$4,948
La Salle County State's Attorney's Office – Law Enforcement/Prosecution based Victim Assistance Services	Funds unspent at performance period end.		\$1,000
Voices of Stephenson County – Services to Victims of Sexual Assault	Program was ended by agency and activity was transferred to the Illinois Coalition Against Sexual Assault pass-through funds.		\$9,390
Mujeres Latinas en Accion – Services to Non-English or Bi-lingual Victims of Domestic Violence	Vacancy in grant funded position.		\$8,091
St Clair County State's Attorney's Office - Law Enforcement/Prosecution-based Victim Assistance Services	Vacancy in grant funded position.		\$2,827
The Women's Center - Services to Victims of Sexual Assault	Vacancy in grant funded position.		\$3,617
Williamson County State's Attorney's Office – Law Enforcement/Prosecution based Victim Assistance Services	Funds unspent at performance period end.		\$3,800
Quanada – Services to Downstate Victims of Violent Crime	Funds unspent at performance period end.		\$1,157
Mothers Against Drunk Driving – Statewide Services to Victims of Drunk Driving	Vacancy in grant funded position.		\$7,204
McLean County Child Advocacy Center – Child Advocacy Center Services	Funds unspent at performance period end.		\$1,421

YWCA of Metropolitan Chicago / Services to Victims of Sexual Assault	Vacancy in grant funded position.		\$9,969
Southern Illinois Health Care Foundation / Services to Downstate Victims of Crime	Vacancy in grant funded position.		\$8,779
Carroll County State's Attorney's Office / Law Enforcement & Prosecutor Based Victim Services	Funds unspent at performance period end.		\$2,047
<b>TOTAL RETURNED</b>		<b>\$25,422</b>	<b>\$66,787</b>

### **RECOMMENDED DESIGNATIONS**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs. Please see the attached Grant Recommendation Reports for more information.

<b>DESIGNEE</b>	<b>FFY15</b>
A Safe Passage	\$167,000
HOPE of East Central Illinois	\$116,500
Remedies	\$180,000
Dove	\$95,000
A Safe Place	\$300,000
Guardian Angel Community Services	\$300,000
KAN WIN	\$92,000
Salvation Army	\$178,000
Heartland Healthcare Services	\$300,000
Crisis Center for South Suburbia	\$98,000
WINGS	\$279,000
<b>TOTAL</b>	<b>\$2,105,500</b>

Staff will be available at the meeting to answer any questions.

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Transitional Housing – Safe Passage

**Funding Source:** FFY15 Victims of Crime Act: \$167,000; 20% Match

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

1. Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
2. A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. Applicants illustrating the use of trauma-informed services were preferred. A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

Safe Passage provides Transitional Housing services in DeKalb County-Cities of Geno, Sandwich, Sycamore-Villages of Clare, Cortland, DeKalb, Esmond, Hinckley, Kingston, Kirkland, Malta, Shabbona, Somonauk, Waterman. Safe Passage provides victims of domestic violence and or human trafficking and their children with pathways to permanent, safe housing and self- sufficiency through individualized, empowering approaches.

Since 1981, Safe Passage has provided DeKalb County a 24/7 crisis hotline, an emergency shelter, legal and medical advocacy, individual, group, and family counseling and therapy, and transitional housing to victims of intimate partner violence (IPV), including domestic violence, sexual assault, dating violence, stalking and human trafficking. Safe Passages' Transitional Housing Program opened in 1995, and the program has a history of successful operation of a trauma informed and lifesaving service that helps victims avoid homelessness or return to an abuser and successfully rebuild their lives. Many Safe Passage clients have severe and complex trauma histories and daunting barriers to escaping abusive partners and life situations. Poverty, mental illness, PTSD, unemployment, limited education, health concerns, affordable child care, legal problems and ruined

credit are just a few of the barriers they face. Safe Passages offers safe housing and trauma informed services, for 24 months.

The need expand this program is evident in the increasing lengths of stay victims staying in the Safe Passages emergency shelter have been requiring in the last few years. The shelter is always full and each week many women and children are turned away. Safe Passages is requesting funds to expand its Transitional Housing program from seven to 10 apartments and to hire a program-dedicated case manager and part-time counselor to provide a full array of trauma-informed services.

**Goal**

<b>GOAL:</b> To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 10 adult clients for program eligibility within 30 days of contract execution.	10 Adult t clients screened for eligibility within 30 days of contract execution. 10 adult clients deemed eligible.
40 clients will be placed into transitional housing units.	10 Number of adult clients placed. 30 children placed.
Conduct a needs assessment for each client/family within 7 days of placement.	10 adult clients assessed. 20 children assessed. 7 of clients assessed within 7 days. 7 clients assessed after 7 days.
Complete a service plan within 14 days of placement for each client/family.	30 service plans completed within 14 days. 10 service plans completed after 14 days.
Case manager will meet a minimum of 12 times per quarter with each client/family.	12 client/family meetings held. 80% of clients/families that met the minimum number of times.
<i>Additional Service Objective:</i> 12 adult clients will be offered financial education.	Number of clients that were offered financial education. Number of clients who accessed financial education.
<i>Additional Service Objective:</i> 40 clients will be offered educational assistance.	10 clients that were offered educational assistance. 8 clients who accessed educational assistance.
<i>Additional Service Objective:</i> 12 adult clients will be offered employment assistance.	10 clients that were offered employment assistance. 8 clients who accessed employment assistance.
<i>Additional Service Objective:</i> 20 clients will be offered life skills.	10 clients that were offered like skills. 8 clients who accessed life skills.

<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
5 clients will secure stable housing within 12 months.	3 clients who secured stable housing within 12 months. 5 clients who secured stable housing after 12 months.
80 of adult clients who will be financially independent upon completion of the program.*	80% of adult clients who have achieved financial independence upon completion of the program.
60% of adult clients will obtain employment and earn a living wage.	60% of adult clients who have obtained employment and a livable wage.
40% of adult clients will begin work towards a GED, certificate, and/or degree.	40% adult client who have begun work towards their educational goals.
90% of adult and children clients will establish a safety plan.	90% of clients who have a safety plan.
90% of adult clients will have an established a support system	90% of adult clients who have an established support system.
90% of adult client will increase their knowledge of community resources.	90% of adult clients who have increased their awareness of community resources.
90% of adult client will begin to advocate for themselves.	90% of adult clients who have started advocating for themselves.

\*Financial independence is gained when a client’s income, including forms of state assistance and other income, is sufficient to cover all household living expenses for the client and client’s children.

### **Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

### **Funding Prospectus**

The Authority expects to fund these programs for three years. The Authority will analyze each program to ensure that each is meeting their goals and objectives in order to decide if the next two years of funding will be granted.

### **Past Performance**

None.

**Budget Detail**

Personnel & Wages	\$78,686
Fringe Benefits	\$23,379
Travel	\$1,745
Equipment	\$11,448
Supplies	\$1,200
Contractual Services & Subawards	\$37,380
<b>Total:</b>	<b>\$153,838</b>

**For Internal Use:**

<b>Projected Start Date</b>	February 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA FFY15	<b>Funding Source 1 Amount</b>	\$167,000.00
<b>Funding Source 2</b>	Match	<b>Funding Source 2 Amount</b>	Match
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	\$167,000.00
<b>Implementing Agency</b>	Safe Passages	<b>Program Agency</b>	Safe Passages
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	Transitional Housing
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<b><u>Program Name:</u></b>	<b>Transitional Housing – HOPE of East Central Illinois</b>
<b><u>Funding Source:</u></b>	<b>Federal Fiscal Year 2015 Victims of Crime Act: \$116,500; Match: \$23,300</b>
<b><u>Request Type:</u></b>	<b>Request for Application (RFA)</b>

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

1. Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
2. A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. Applicants illustrating the use of trauma-informed services were preferred. A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

HOPE of East Central Illinois (ECI) is a comprehensive domestic violence services program offering services to victims of domestic violence in the seven counties of Coles, Clark, Cumberland, Douglas, Edgar, Moultrie, and Shelby. Services provided through HOPE of ECI include individual and group counseling for adults and children, a 24-hour crisis line, legal advocacy, children's programming, emergency shelter, transitional housing, and crisis intervention. This funding opportunity would be used to provide five additional transitional housing units to meet the needs of rural survivors who lack options in obtaining safe and affordable housing. The goals and objectives of the project include providing safe, supportive housing to a minimum of 12 victims of domestic violence (including their children) for a period of up to 24 months. HOPE of ECI will lease five units of housing to provide ongoing services. Services offered will include safety planning, economic empowerment, advocacy, case management, and other needed support services. Expected outcomes of the project include: overcoming the effects of violence, learning new skills in reaching self-determination, obtaining safe, affordable permanent housing, and increasing employment/educational opportunities. Participant eligibility will be limited to victims of domestic violence who are facing homelessness. The staff who will implement the project have a



combined total of 78 years of experience in working with rural victims of domestic violence. All have completed the 40-hour domestic violence training and three are Illinois Certified Domestic Violence Professionals.

## Goals

<b>GOAL:</b> To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 5 adult clients for program eligibility within 90 days of contract execution.	Number of adult clients screened for eligibility within 90 days of contract execution: 5 Number of adult clients deemed eligible:
12 clients will be placed into transitional housing units.	Number of adult clients placed: 5 Number of children placed: 7
Conduct a needs assessment for each client/family within 7 days of placement.	Number of adult clients assessed: 5 Number of children assessed: 7 Number of clients assessed within 7 days: 12 Number of clients assessed after 7 days: 0
Complete a service plan within 7 days of placement for each client/family.	Number of service plans completed within 7 days: Number of service plans completed after days:
Case manager will meet a minimum of 12 times per quarter with each client/family.	Total number of client/family meetings held: 240 Percentage of clients/families that met the minimum number of times: 100%
5 clients will be offered employment assistance.	Number of clients that were offered service: 5 Number of clients who accessed service: 5
5 clients will be offered Economic Empowerment training.	Number of clients that were offered service: 5 Number of clients who accessed service: 5
5 clients will be offered assistance in creating a housing stability plan.	Number of clients that were offered service: 5 Number of clients who accessed service: 5
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
2 clients will secure stable housing within 12 months.	Number of clients who secured stable housing within 2 months. Number of clients who secured stable housing after 3 months.
80% of adult clients who will be financially independent upon completion of the program.	Percentage of adult clients who have achieved financial independence upon completion of the program: 80%
5 clients will develop a housing stability plan within 6 months.	Number of clients who developed a housing stability plan within 6 months: 5

5 clients will reach at least one goal on their goal plan within 12 months.	Number of clients who reached at least one goal on their goal plan within 12 months: 5
3 clients will increase education/employment skills within 12 months.	Number of clients who increased education/employment skills within 12 months: 3

### **Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

### **Funding Prospectus**

A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Past Performance**

None.

### **Budget Detail**

Personnel	\$28,254
Fringe Benefits	\$6,250
Travel	\$3,938
Equipment	\$11,375
Supplies	\$9,637
Contractual Services & Subawards	\$57,046
<b>Total:</b>	<b>\$116,500</b>

**For Internal Use:**

<b>Projected Start Date</b>	February 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA FFY15	<b>Funding Source 1 Amount</b>	VOCA FFY15
<b>Funding Source 2</b>	Match	<b>Funding Source 2 Amount</b>	Match
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	\$116,500.00
<b>Implementing Agency</b>	Hope of East Central Illinois	<b>Program Agency</b>	Hope of East Central Illinois
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	Transitional Housing
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Transitional Housing – Remedies Renewing Lives

**Funding Source:** Federal Fiscal Year 2015 Victims of Crime Act: \$180,000; 20% Cash Match

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

1. Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
2. A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. Applicants illustrating the use of trauma-informed services were preferred. A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

Remedies provides Transitional Housing services for Winnebago and Boone Counties. Remedies proposes to lease seven apartment units for victims of domestic violence and human trafficking for transitional housing for a minimum of 24 months. The agency will rent a group of apartments in a common location where the program includes a landlord and service provider. Remedies creates a rental agreement for the survivor and the survivor pays a portion of the total cost of the rent to the program. There is no rent for one to six months, 10% of income towards rent for seven to twelve months, 20% during thirteen through seventeen months, and 30% of income towards rent during the eighteen to twenty four months. During their stay residents must meet with the Transitional Housing Advocate eight times per quarter for case management and domestic violence counseling. Children who reside in the program are expected to meet with a children's advocate for age-appropriate domestic violence education, emotional support, counseling, advocacy, and referrals. To assist the residents in becoming more self-sufficient the Advocate will provide resources, support, and advocacy to help clients access other community resources, legal advocacy, institutional advocacy, employment, education, housing, and economic assistance.

**Goals**

<b>GOAL:</b> To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 15 adult clients for program eligibility within 90 days of contract execution.	Number of adult clients screened for eligibility within 90 days of contract execution. Number of adult clients deemed eligible.
7 clients will be placed into transitional housing units.	Number of adult clients placed: 7 Number of children placed: 3
Conduct a needs assessment for each client/family within 21 days of placement.	Number of adult clients assessed: 6 Number of children assessed: 3 Number of clients assessed within 21 days. Number of clients assessed after 21 days: 1
Complete a service plan within 30 days of placement for each client/family.	Number of service plans completed within 30 days: 6 Number of service plans completed after 30 days: 1
Case manager will meet a minimum of 8 times per quarter with each client/family.	Total number of client/family meetings held: 44 Percentage of clients/families that met the minimum number of times: 80%
Clients will be offered economic assistance.	Number of clients that were offered economic service: 7 Number of clients who accessed economic service: 4
Clients will be offered information about other community services.	Number of clients that were offered information about other community services: 7 Number of clients who accessed other community services: 4
Clients will be offered encouragement, empowerment and support toward self-sufficiency.	Number of clients that were offered encouragement, empowerment, and support toward self-sufficiency: 7
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
5 clients will secure stable housing within 24 months.	Number of clients who secured stable housing within 24 months: 5 Number of clients who secured stable housing after 24 months: 0
71% of adult clients who will be financially independent upon completion of the program.*	Percentage of adult clients who have achieved financial independence upon completion of the program: 71%
71% of adult clients completing the program will have increased income from all sources.	Percentage of adult clients who have increased income from all sources upon completion of the program: 71%

80% of adult clients will have increased knowledge of available community services by end of initial funding period.	Percentage of adult clients will have increased knowledge of available community services by end of initial funding period: 80%
80% of adult clients will feel better able to support self and children by end of initial funding period.	Percentage of adult clients will feel better able to support self and children by end of initial funding period: 80%

\*Financial independence is gained when a client’s income, including forms of state assistance and other income, is sufficient to cover all household living expenses for the client and client’s children.

**Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

**Funding Prospectus**

The Authority expects to fund these programs for three years. The Authority will analyze each program to ensure that each is meeting their goals and objectives in order to decide if the next two years of funding will be granted.

**Past Performance**

N/A - New funding.

**Budget Detail**

Personnel	\$43,659
Fringe Benefits	\$11,016
Travel	\$1,147
Equipment	\$0
Supplies	\$30,667
Contractual Services & Subawards	\$59,404
<b>Total:</b>	<b>\$145,893</b>

**For Internal Use:**

<b>Projected Start Date</b>	February 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA FY15	<b>Funding Source 1 Amount</b>	VOCA FFY15
<b>Funding Source 2</b>	Match	<b>Funding Source 2 Amount</b>	Match
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	\$180,000.00
<b>Implementing Agency</b>	Remedies Renewing Lives	<b>Program Agency</b>	Remedies Renewing Lives
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Transitional Housing – Dove, Inc.

**Funding Source:** FFY15 Victim of Crime Act: \$95,000.00; \$23,750.00 Match

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

1. Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
2. A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. Applicants illustrating the use of trauma-informed services were preferred. A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

Dove's Homeward Bound Program (Dove-HB) provides coordinated entry, housing options, and supportive services to address the needs of the homeless population, and works with the Macon County Continuum of Care to provide supportive housing and homeless prevention services, utility assistance, employability and life-skills programming, and referrals for mental health and substance abuse, basic needs, and health and educational assistance. Dove's Domestic Violence Services Program (Dove-DV) meets the needs of survivors and their children by providing comprehensive DV services. The program staff will complete an intake assessment and provide safety to survivors through 24-hour hotlines; legal, systems, and institutional advocacy; individual and group counseling; outreach and prevention; information and referral; and transportation. The Dove-DV program is administered in Macon County and provide survivor services in DeWitt, Macon, Moultrie, Piatt and Shelby counties. Dove-DV operates a 24-hour emergency shelter.



Through this grant, transitional housing for survivors will be made available for up to two years with intensive case management. Services provided by Dove will be recorded in InfoNet. A Dove-HB case manager will coordinate services and referrals and work with the client each week on a supportive services case plan. A Dove-DV VOCA-TH and administrative specialist will provide victim services as part of a victim service plan and manage program records, documentation and reporting. Program staff will coordinate external service referrals as needed. As part of the victim services Dove-DV will also have access to a contractual therapist for these clients and their vulnerable family members.

**Goal**

<b>GOAL:</b> To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 70 adult clients for program eligibility within 365 days of contract execution.	Number of adult clients screened for eligibility within 365 days of contract execution. Number of adult clients deemed eligible.
4-8 adult clients will be placed into transitional housing units.	Number of adult clients placed. Number of children placed.
Conduct a needs assessment for each client/family within 14 days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 14 days. Number of clients assessed after 14 days.
Complete a service plan within 14 days of placement for each client/family	Number of service plans completed within 14 days. Number of service plans completed after 14 days.
Case manager will meet a minimum of 6 times per quarter with each client/family	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.
<i>Additional Service Objective: Clients will develop a safety plan.</i>	<i>Example: Number of clients that were offered Jobs Club.</i>
<i>Additional Service Objective: Clients will be offered Jobs Club</i>	<i>Example: Number of clients that were offered Jobs Club.</i>
<i>Additional Service Objective: Clients will be offered life skills classes.</i>	<i>Example: Number of clients that were offered life skills class.</i>
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
4 clients will secure stable housing within 24 months.	Number of clients who secured stable housing within 24 months. Number of clients who secured stable housing after 24 months.
75 (%) of adult clients who will be financially independent upon completion of the program.	Percentage of adult clients who have achieved financial independence upon completion of the program.

**Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

**Funding Prospectus**

The Authority expects to fund this program for three years. Monitors will analyze this program after one year to ensure that each is meeting its goals and objectives to determine whether future funding will be granted.

**Past Performance**

N/A

**Budget Detail**

Personnel Services	44,000.00
Fringe Benefits	13,068.00
Travel	2,880.00
Contractual Services	36,600.00
Indirect Costs	13,753.00
<b>Total:</b>	<b>\$110,301.00</b>

**For Internal Use:**

<b>Projected Start Date</b>	February 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA	<b>Funding Source 1 Amount</b>	\$95,000.00
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	
<b>Implementing Agency</b>	Dove, Inc.	<b>Program Agency</b>	
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

<b><u>Program Name:</u></b>	<b>Transitional Housing – A Safe Place</b>
<b><u>Funding Source:</u></b>	<b>Federal Fiscal Year 2015 Victims of Crime Act: \$300,000; 25% Cash Match</b>
<b><u>Request Type:</u></b>	<b>Request for Application (RFA)</b>

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence, and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

- 1) Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
- 2) A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. To that end, preference may be given to applicants illustrating the use of trauma-informed services. A minimum of \$2 million in VOCA funds will be available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

The \$300,000 grant would create transitional housing at A Safe Place for 30 additional victims and an estimated 90 additional children, as well as support a new case manager position, who will work exclusively with the victims supported through this grant. The case manager will secure and place victims in transitional housing, and facilitate the in-house delivery of employment assistance, education assistance, housing advocacy, economic assistance, in-person therapeutic counseling, children's services, and legal system advocacy, as well as make referrals for other services. In addition, the case manager will implement prescribed client assessment tools, comply with reporting requirements, and attend the authority-sponsored semi-annual meetings.

This grant will expand one-stop services, including transitional housing and trauma informed support services for victims of domestic violence and/or human trafficking. All qualified clients served through this grant will be offered transitional housing and support services for a minimum of 24 months. Programs are specifically designed to encourage and support the victims' effort to regain control over their lives.

## Goals

<b>GOAL:</b> To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 80 adult clients for program eligibility within 45 days of contract execution.	-Number of adult clients screened for eligibility within 45 days of contract execution. -Number of adult clients deemed eligible.
120 clients (30 adults and 90 children) will be placed into transitional housing units within 45 days of being determined eligible for housing.	- Number of adult clients placed. - Number of children placed.
Conduct a needs assessment for each client/family within 14 days of placement.	- Number of adult clients assessed. - Number of children assessed. - Number of clients assessed within 14 days. - Number of clients assessed after 14 days.
Complete a service plan within 14 days of placement for each client/family.	- Number of service plans completed $\leq$ 14 days. - Number of service plans completed $\geq$ 14 days.
Case manager will meet a minimum of 12 times per quarter with each client/family.	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.
<i>Additional Service Objective #1:</i> 30 adult clients will be offered employment assistance.	- Number of adult clients that were offered employment assistance. $\geq$ 24/30 clients will access this.
<i>Additional Service Objective #2:</i> 30 adult clients will be offered education assistance.	-Number of clients that were offered education assistance. $\geq$ 15/30 clients will access this.
<i>Additional Service Objective #3:</i> Clients will be offered housing advocacy services.	-Number of clients that were offered housing advocacy services. 30/30 clients will receive these services.
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
120 clients will secure stable housing within 3 months.	-Number of clients who secured stable housing within 3 months. -Number of clients who secured stable housing after 3 months.
50% of adult clients who will be financially independent upon completion of the program.	Percentage of adult clients who have achieved financial independence upon completion of the program.
All adult and child clients who are eligible for services are offered in person individual counseling.	- 80% of adult clients who participate in counseling agree within 12 months of their initial session: “I have a better understanding of the effects of abuse on my life” and “I have a better understanding of the effects of abuse on my child/children’s lives”. - 70% of adult clients who participate in counseling agree within 24 months of their initial session, “I feel more hopeful about my future.”

All 90 children are assessed for trauma symptoms using the evidence based Child Behavioral Checklist.	90 children are assessed using the Child Behavioral Checklist at the beginning of counseling (baseline), after 6 months, and after one year.
The number of adults who return to live with their abuser.	90% of adults will not return to live with their abuser while living in transitional housing.

### **Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

### **Funding Prospectus**

A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

A Safe Place also receives government funds from the Illinois Coalition Against Domestic Violence, DHS Victims Services, Supportive Housing Provider Association of Illinois, DHS Supportive Housing Provider Association of Illinois, Intervention Program for Domestic Abuse & Violence, State and County Emergency Shelter Funds, OVW for the Family Visitation Center program, and the Illinois Attorney General for a courthouse advocacy program. ASP also serves as the fiscal agent for the Lake County Alliance of Human Services. Existing Transitional Housing funds are the result of ASP's fundraising efforts (individual giving and special events). ASP already has the systems needed to manage and report on VOCA-TH funds.

### **Past Performance**

None.

### **Budget Detail**

Personnel Services	\$50,000.00
Fringe Benefits	\$13,107.00
Travel	\$907.00
Supplies	\$2,986.00
Contractual Services	\$233,000.00
<b>Total:</b>	<b>\$300,000.00</b>

**For Internal Use:**

<b>Projected Start Date</b>	February 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source</b>	VOCA	<b>Funding Source Amount</b>	\$300,000
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	
<b>Implementing Agency</b>	Lake County Crisis Center	<b>Program Agency</b>	A Safe Place
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Transitional Housing – Guardian Angel

**Funding Source:** Victims of Crime Act (VOCA) FFY15: \$300,000.00; Match: \$75,000

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence, and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

- 1) Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
- 2) A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. To that end, preference may be given to applicants illustrating the use of trauma-informed services. A minimum of \$2 million in VOCA funds will be available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

Guardian Angel will provide scattered site, subsidized transitional housing and supportive services for nine to 11 families, up to 44 clients, who are survivors of domestic violence based on the Housing First model as developed by the National Network to End Domestic Violence.<sup>1</sup> As such, clients are provided housing as a first priority and will receive access to supportive services in order to address the economic and emotional consequences of their victimization. It is estimated that the average family will have four individuals, including the adult client. Clients will choose their own unit in among the options presented by their case manager, live in full market rent units in the community, and hold leases in their own names. Clients will remain in their units for up to 24 months, at which time they are expected to reach their service plan goals and become financially independent.

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<sup>1</sup> <http://nnedv.org/resources/transitional-housing/137-transitional-housing-models-approaches/3885-housing-first-approach.html>

This program will provide supportive services specifically designed to address the needs of domestic violence survivors and their families. Their participation in their own goal setting and planning process is central to their success. The program will provide deposit and rental assistance to each family for the duration of the 24-month period, and as needed and assessed for appropriateness, support for utilities. If the client reaches her service plan goals prior to the 24-month time frame, they will be encouraged to utilize the program for the full 24 months, to further facilitate a successful transition into independence. Clients will pay no more than 30% of their rent, the remaining amount of rental costs will come from the program.

The program will hire two additional part-time case managers and one part-time employment/education case manager. The current part-time program coordinator will become full-time to provide access to advocacy, counseling, case management, public assistance and employment coordination services.

Each family will also receive support and coordination of services for the needs of their children through contact with one point person within the program throughout their housing stay. The case manager will provide access to services for each client. Once that access has been provided, the client will be responsible for maintaining relationships with service providers as part of their service planning goals. By providing a primary point-of-contact, Suzy's Caring Place ensures the continuity of care and support of families, which is expected to enhance successful outcomes.

**Goal**

<b>GOAL:</b> To provide victims of domestic violence and/or sexual assault and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 15 adult clients for program eligibility within 30 days of contract execution.	Number of adult clients screened for eligibility within 15 days of contract execution. Number of adult clients deemed eligible.
Up to 11 clients will be placed into transitional housing units.	Number of adult clients placed. Number of children placed.
Conduct a needs assessment for each client/family within 5 (#) days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 5 days. Number of clients assessed after 5 days.
Complete a service plan within 14 days of placement for each client/family.	Number of service plans completed within 14 days. Number of service plans completed after 14 days.
Case manager will meet a minimum of 4 times per quarter with each client/family.	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.
9-11 adult clients will be referred to education programs.	Number of clients that were referred for education programs.
75% of clients will receive case management support to participate in employment assistance program.	Percentage of clients receiving case management support to participate in employment assistance program.



100% of clients will receive case management support to complete service plans.	Percentage of clients to receive case management support to complete service plans
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
9-11 client families will secure stable housing within 24 months.	Number of clients who secured stable housing within 24 months.
45% of adult clients who will be financially independent upon completion of the program.	Percentage of adult clients who have achieved financial independence upon completion of the program.
65% of clients will maintain employment and other forms of income for 24 months.	Percentage of clients maintaining employment and other forms of income over (#) months.
75% of clients will maintain safety and utilize case manager for 24 months.	Percentage of clients maintaining safety and utilization of case manager for (#) months.

### **Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

### **Funding Prospectus**

A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

The majority of services provided by Guardian Angel are funded through grants and contracts with the State of Illinois, local foundations, and corporations. Some funding sources include the Illinois Coalition Against Sexual Assault, Illinois Attorney General, the Office of Violence Against Women, Illinois Coalition Against Domestic Violence, Illinois Department of Children and Family Services, Illinois Department on Aging, and United Way-Will County.

### **Past Performance**

None.

**Budget Detail**

Personnel Services	72,149.00
Fringe Benefits	13,693.00
Travel	4,209.00
Supplies	5,380.00
Contractual Services	181,306.00
Indirect Costs	23,263.00
<b>Total:</b>	<b>\$300,000.00</b>

**For Internal Use:**

<b>Projected Start Date</b>	March 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA	<b>Funding Source 1 Amount</b>	\$300,000
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	
<b>Implementing Agency</b>	Guardian Angel	<b>Program Agency</b>	Suzy's Caring Place
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Transitional Housing – KAN-WIN

**Funding Source:** Federal Fiscal Year 2015 Victims of Crime Act: \$92,000; Match: \$23,000

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence, and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

- 1) Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
- 2) A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. To that end, preference may be given to applicants illustrating the use of trauma-informed services. A minimum of \$2 million in VOCA funds will be available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

KAN-WIN proposes to implement a scattered site transitional housing program to survivors of domestic violence and human trafficking in north and northwest suburban Cook, DuPage, Kane, Lake, McHenry, and Will counties. Survivors will gain safe housing via a minimum of 24 months' rent and electricity subsidies paid directly to landlords and electricity companies, with the possibility for a six-month extension in case of emergency. This will include 100 percent of the security deposit and first three month rent and 80 percent of rent for remaining duration of stay. A total of \$1,100 will be the maximum rent, approximately 4 percent higher than the average median rent of service area. A transitional housing program coordinator/case manager will be hired to provide housing advocacy and case management, including economic, educational and employment advocacy. The executive director will oversee the program, supervise, evaluate, and produce fiscal reports. The resource coordinator will assist the transitional housing coordinator in serving survivors, including recruiting, processing applications, and collecting donation for furniture and household goods.

**Goal**

<b>GOAL:</b> To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 12 adult clients for program eligibility within 45 days of contract execution.	Number of adult clients screened for eligibility within 45 days of contract execution. Number of adult clients deemed eligible.
12 clients will be placed into transitional housing units.	Number of adult clients placed. Number of children placed.
Conduct a needs assessment for each client/family within 15 days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 15 days. Number of clients assessed after 15 days.
Complete a service plan within 30 days of placement for each client/family	Number of service plans completed within 30 days. Number of service plans completed after 30 days.
Coordinator (Case manager) will meet a minimum of 8 times per quarter with each client/family	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.
TH program will be advertised via community newspaper, contacting partner organizations, and distribution at community event within 60 days of grant award announcement.	Number of advertising on newspaper. Number of partner organizations that contacted. Number of community events that attended.
List of landlord/rental management companies in Cook and Collar counties to provide affordable rental unit to survivors will be compiled.	Number of landlord/rental management companies in Cook counties. Number of landlord/rental management companies in each collar counties.
List of social service provides in the target geographic area will be compiled.	Number of social service in target geographic area.
Legal advocacy will be provided within 2 weeks after complete the needs assessment.	Number of clients that meet legal advocate. Number of clients that accessed legal service organization. Number of clients that provided legal information/services.
Coordinator will provide employment assistance minimum of 4 times per each adult clients.	Number of clients that were offered job training service. Number of clients that were assisted to apply employment.
Coordinator will provide educational assistance minimum of 4 times per each adult clients.	Number of clients that were offered educational assistance service. Number of clients who accessed educational program.

Coordinator will provide economic assistance minimum of 4 times per each adult clients.	Number of clients that were offered economic assistance service.
Children's Program Coordinator will provide children's services to each family, meeting a minimum of 4 times per quarter with the children and survivor parent.	Number of clients that were offered children's services.
Counselor will meet with each survivor at minimum of 6 times per quarter.	Number of clients offered counseling service.
Support group sessions, Career Club and Workshops will be hosted at least once per month.	Number of clients participating in group activities. Number of sessions provided.
Children's Program Coordinator will provide parenting education minimum of 4 times per each adult clients.	Number of clients that were offered parenting education service.
Field trips, holiday events, outings are provided to TH program participants and children annually.	Number of events for TH program participants and children Number of clients that participated in the event.
Financial literacy program will be provided at least 2 times individual meeting in quarterly.	Number of clients that were offered financial literacy program. Total number of financial literacy program meetings held per each clients.
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
12clients will secure stable housing within 24 months.	Number of clients who secured stable housing within 24 months. Number of clients who secured stable housing after 24 months.
85% of adult clients who will be financially independent upon completion of the program.	Percentage of adult clients who have achieved financial independence upon completion of the program.
85% of households increase job related skills or knowledge through job training or education.	Percentage of adult clients who have gained job related skills or knowledge through job training or education
90% of households learn safety planning and maintain violence free environment.	Percentage of adult clients who learn safety planning and maintain violence free environment.
75% of clients improved emotional safety after 12 months of staying in the TH program	Percentage of clients expressing emotional safety in annual evaluation.
75% of clients will feel more confident about their English proficiency.	Percentage of clients completing an ESL program and indicating increased level of confidence.
85% of adult clients will increase their knowledge of community resources, rights and options.	Percentage of clients demonstrating increase in knowledge of basic community resources, rights and options.
75% of adult and child clients will indicate decreased conflict between parent and child.	Percentage of clients expressing improvement in parent-child relationship.
80% of child clients will indicate increased emotional safety and stability after 12 months of staying in the TH program.	Percentage of clients expressing emotional safety in annual evaluation.

75% of adult clients secure legal advocacy/assistance to resolve legal issues related to domestic violence situation.	Percentage of clients able to secure legal aid/pro bono or low-cost legal assistance.
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### Priorities

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

### Funding Prospectus

A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### Past Performance

None.

### Budget Detail

Personnel Services	\$28,000
Fringe Benefits	\$1,857
Travel	\$0
Supplies	\$0
Contractual Services	\$51,680
Indirect Cost	\$10,453.60
<b>Total:</b>	<b>\$91,990.60</b>

### For Internal Use:

<b>Projected Start Date</b>	March 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA	<b>Funding Source 1 Amount</b>	\$92,000
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	
<b>Implementing Agency</b>	KAN-WIN	<b>Program Agency</b>	KIN-WIN
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Transitional Housing – Salvation Army: STOP IT

**Funding Source:** Federal Fiscal Year 2015 Victims of Crime Act: \$178,000; Match: \$44,500

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence, and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

- 1) Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
- 2) A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. To that end, preference may be given to applicants illustrating the use of trauma-informed services. A minimum of \$2 million in VOCA funds will be available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

The Salvation Army's STOP-IT program will provide comprehensive services for eight survivors each year; three will be referred for a Housing Choice Voucher for rental assistance from the CHA's Demonstration Program for Trafficking Victims and five will be eligible for rental assistance.

STOP-IT will offer survivors of human trafficking a scattered site, 24-month transitional housing program. Survivors will hold their own lease and live in an apartment in Cook County. This model allows survivors and their children a choice in where they live. It also allows for the family to remain in the same community and apartment once they no longer need rental assistance and supportive services, or at the end of the 24-month program. Survivors will pay no more than 30 percent of their income in rent, with the remainder being paid directly to the landlord from STOP-IT or from the CHA's Demonstration Program for Trafficking Victims.

STOP-IT will work with affordable housing owners and property managers and other landlords in Cook County to find units available for rent at or below HUD published Fair Market Rents (2016) for Cook County, which are:

Unit Size	Efficiency	1 Bedroom	2 Bedrooms	3 Bedrooms	4 Bedrooms
Rent	\$860	\$1,001	\$1,176	\$1,494	\$1,780

The program also will provide security deposits, household furnishings, and intensive case management services for survivors and their families for 24 months.

### Goal

<b>GOAL:</b> To provide survivors of human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 20 adult clients for program eligibility within 30 days of contract execution.	Number of adult clients screened for eligibility within 30 days of contract execution. Number of adult clients deemed eligible.
8 clients will be placed into transitional housing units.	Number of adult clients placed. Number of children placed.
Conduct a needs assessment for each client/family within 5 days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 5 days. Number of clients assessed after 5 days.
Complete a service plan within 5 days of placement for each client/family.	Number of service plans completed within 5 days. Number of service plans completed after 5 days.
Trafficking specialist will meet a minimum of 8 times per quarter with each client/family.	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.
Service plans will be reviewed and updated quarterly by trafficking specialist and client.	Number of service plans updated each quarter. Number of goals achieved by each client.
Clients will be offered education and employment assistance.	Number of clients that were offered education or employment services. Number of clients who accessed education or employment services.
Clients will be offered financial education services.	Number of clients that were offered financial education services. Number of clients who accessed financial education services.
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
8 clients will secure stable housing within 1 month of completing the program.	Number of clients who secured stable housing within 1 month of completing the program. Number of clients who secured stable housing after 6 months of completing the program.



75% of adult clients will be financially independent upon completion of the program.	Percentage of adult clients who have achieved financial independence upon completion of the program.
75% of clients will have found and maintained employment for 3 months before completing the program.	Percentage of adult clients who have achieved employment upon completion of the program.
100% of clients will report an increase in their safety, well-being, and self-sufficiency upon completion of the program.	Percentage of adult clients who report an increase in their safety, well-being and self-sufficiency upon completion of the program.
75% of survivors and their children experience housing stability during the program (meaning they do not exit the program, or if they do exit, they exit to permanent stable, housing outside the program).	Percentage of adult clients who experience stable housing during the program (meaning they do not exit the program, or if they do exit, they exit to permanent stable, housing outside the program).

### **Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

### **Funding Prospectus**

A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Past Performance**

None.

### **Budget Detail**

Personnel Services	52,956
Fringe Benefits	7,653
Travel	4,025
Supplies	23,200
Contractual Services	89,960
<b>Total:</b>	<b>\$177,794</b>

**For Internal Use:**

<b>Projected Start Date</b>	March 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA	<b>Funding Source 1 Amount</b>	\$178,000
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	
<b>Implementing Agency</b>	Salvation Army	<b>Program Agency</b>	Salvation Army
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Transitional Housing - Heartland

**Funding Source:** Victims of Crime Act (VOCA) FFY15; \$300,000 – Match; \$75,000

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence, and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

- 1) Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
- 2) A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. To that end, preference may be given to applicants illustrating the use of trauma-informed services. A minimum of \$2 million in VOCA funds will be available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

Heartland Human Care Services (HHCS) will use \$300,000 on a transitional housing program ("Families Building Community," or FBC) for survivors of domestic violence and/or human trafficking (DV/HT) and their families who are homeless and/or escaping abuse. FBC will provide at least 12 units of safe, stable housing for survivors (12 adults) and their families (16 children) in the City of Chicago, with each unit located in the survivor's community of choice. All 12 participants/families will be in units by 4/1/2017, with some moving in during the project's first month. FBC will provide a minimum of 24 months of rental assistance, utilities support, furniture and basic supplies, and bus/train fare cards. Additionally, FBC will promote self-sufficiency and healing through trauma-informed supportive services including in-person counseling, housing advocacy, employment/education/economic assistance, and children's services through existing HHCS programs, with referrals for legal assistance and other services and support.

**Goals**

<b>GOAL:</b> To provide survivors of DV/HT and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 20 adult clients for program eligibility within 30 days of contract execution. Of those screened, 12 adult clients will be deemed eligible.	Number of adult clients screened for eligibility within 30 days of contract execution. Number deemed eligible.
28 clients will be placed into transitional housing units (12 adults + 16 children).	Number of adult clients placed. Number of children placed.
Conduct a needs assessment for each client/family.	
100% of adult clients (12/12) and 100% of children (16/16) will be assessed. 100% of clients (28/28) will be assessed within 7 days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 7 days. Number of clients assessed after 7 days.
Complete a service plan for each client/family. Staff will complete a service plan for 100% of clients/families. 100% of will be completed within 10 days of client/family placement.	Number of service plans completed within 10 days. Number of service plans completed after 10 days.
HRS (“case manager”) will meet a minimum of 6 times per quarter with each client/family. HRS will have at least 6 meetings per quarter with 92% (11/12) of clients/families.	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.
Employment. Based on needs assessment, HRS will offer Employment Assistance to 100% of adult clients who need it. 8 adult clients will access employment assistance services with HHCS.	Number of clients who need, number who are offered, and number who receive employment assistance services.
<b>Additional Service Objective: Clinical Counseling.</b>	
Based on the needs assessment, HRS will offer clinical counseling to 100% of adult clients and children who need it. 9 adult clients and 9 children will access clinical counseling with HHCS.	Number of clients who need clinical counseling. Number of clients who are offered/number of clients who receive clinical counseling.
Additional Service Objective: Education. Based on the needs assessment, 100% of adult clients who need education assistance will be offered, and 6 clients will access, assistance with education plans and linkages to programs at HHCS.	Number of clients who would benefit from education assistance services. Number of clients who are offered/number of clients who access education-related services.
Additional Service Objective: Economic Assistance. Based on the needs assessment, 100% of clients who need economic assistance will be offered, and 8 will access, these services with HHCS.	Number of clients who would benefit from economic assistance services. Number of clients who are offered/number of clients who access economic assistance services.

Additional Service Objective: Victims Compensation Education and Legal Assistance. 100% of clients will be provided with information about the VOCA Victims Compensation program. Based on the needs assessment, 100% of Clients who need legal assistance/advocacy will be offered legal referrals. 6 adult clients will access legal services via referral.	Percentage of clients who receive information about Victims Compensation program. Number of clients who are in need of legal services/referrals. Number of clients who are offered/number of clients who access referrals for legal assistance/advocacy.
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
12 clients will secure stable housing within 3 months (by 4/1/17).	
Over 80% of adult clients will be financially independent upon completion of the program (i.e. income covers household's living expenses).	Percentage of adult clients who have achieved financial independence upon completion of the program.
Additional: 100% of households will receive referrals, information, or support in relation to at least 3 of the following service areas: life skills, health-related services, substance use, money management, and transportation within 6 months.	Percentage of households who receive referrals, information or support in at least three of the listed areas, within 6 months (and the percentage who do not).
Additional: Over 80% of clients will assume the apartment lease or maintain other, stable housing upon completion of the program	Percentage of households who assume their apartment lease or maintain other, stable housing upon completion of the program.
Additional: Over 80% of households will attend at least 1 appointment for medical, mental health, and/or substance use counseling within 12 months.	Percentage of households who access health services within 12 months, intended to promote wellness and improve health.
Additional: Within 12 months, over 80% of survivors will report "A lot" (vs. "Some" or "None") to the question: "FBC and other services have helped me and my children to feel safer."	Percentage of survivors who respond to this question with "A lot." Percentage who respond "Some." Percentage who respond "None."
<b>Goals and Objectives</b>	
GOAL: To provide survivors of DV/HT and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 20 adult clients for program eligibility within 30 days of contract execution. Of those screened, 12 adult clients will be deemed eligible.	Number of adult clients screened for eligibility within 30 days of contract execution. Number deemed eligible.
28 clients will be placed into transitional housing units (12 adults + 16 children).	Number of adult clients placed. Number of children placed.
Conduct a needs assessment for each client/family.	
100% of adult clients (12/12) and 100% of children (16/16) will be assessed. 100% of clients (28/28) will be assessed within 7 days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 7 days. Number of clients assessed after 7 days.

Complete a service plan for each client/family. Staff will complete a service plan for 100% of clients/families. 100% of will be completed within 10 days of client/family placement.	Number of service plans completed within 10 days. Number of service plans completed after 10 days.
HRS (“case manager”) will meet a minimum of 6 times per quarter with each client/family. HRS will have at least 6 meetings per quarter with 92% (11/12) of clients/families.	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.

### **Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

### **Funding Prospectus**

The Authority expects to fund these programs for three years. The Authority will analyze each program to ensure that each is meeting their goals and objectives in order to decide if the next two years of funding will be granted.

### **Past Performance**

N/A - New funding

### **Budget Detail**

Personnel Services	72,702
Fringe Benefits	22,735
Travel	6,117
Supplies	12,900
Contractual Services	145,963
Indirect Cost	39,583
<b>Total:</b>	<b>\$300,000</b>

**For Internal Authority Use Only:**

<b>Projected Start Date</b>	March 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA	<b>Funding Source 1 Amount</b>	\$300,000
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	
<b>Implementing Agency</b>	Heartland Human Care Services	<b>Program Agency</b>	Heartland Human Care Services
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Transitional Housing – Crisis Center of South Suburbia

**Funding Source:** Victims of Crime Act FFY15, \$98,000; Match: \$19,569

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence, and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

- 1) Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
- 2) A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. To that end, preference may be given to applicants illustrating the use of trauma-informed services. A minimum of \$2 million in VOCA funds will be available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

Crisis Center of South Suburbia Transitional Housing Services will use this funding to add four rental units and providing supportive services for seven families, as well as support a full-time transitional housing to provide case management and supportive services. The Crisis Center follows the Voluntary Services Model, based on the idea that participation in the program is voluntary, not mandatory. Clients live independently while receiving supportive services and case management based on their own perceptions of need. Service plans and goals are set by clients and the specialist helps them to achieve those goals. This program will work with victims for up to 24 months to offer case management services including needs assessment, individual service planning and safety planning, coordination of services, referrals, evaluation, and advocacy. This program funding will enable expansion from three units to seven units and provide a minimum of 24 months of transitional housing services. This project will work with partners to provide services.



**Goals**

<b>GOAL:</b> To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 10 adult clients for program eligibility within 30 days of contract execution.	Number of adult clients screened for eligibility within 30 days of contract execution. Number of adult clients deemed eligible.
7 clients will be placed into transitional housing units.	Number of adult clients placed. Number of children placed.
Conduct a needs assessment for each client/family within 7 days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 7 days. Number of clients assessed after 7 days.
Complete a service plan within 7 days of placement for each client/family	Number of service plans completed within 7 days. Number of service plans completed after 7 days.
Case manager will meet a minimum of 3 times per quarter with each client/family	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.
Clients will be offered employment assistance.	Number of clients who were offered employment assistance service. Number of clients who accessed employment assistance service.
Clients will be offered economic assistance	Number of clients who were offered economic assistance service. Number of clients who accessed economic assistance service
Clients will be offered housing advocacy services	Number of clients who were offered housing advocacy services. Number of clients who accessed housing advocacy services.
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
7 clients will secure stable housing within 24 months.	Number of clients who secured stable housing within 24 months. Number of clients who secured stable housing after 24 months.
80% of adult clients who will be financially independent upon completion of the program.	Percentage of adult clients who have achieved financial independence upon completion of the program.
80% of clients (who do not have a disability) will be employed upon program completion.	Percentage of adult clients who are employed upon completion of the program.

**Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

**Funding Prospectus**

A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

**Past Performance**

None.

**Budget Detail**

Personnel Services	\$40,750
Fringe Benefits	\$6,993
Travel	\$0
Supplies	\$2,800
Contractual Services	\$47,300
<b>Total:</b>	<b>\$97,843</b>

**For Internal Use:**

<b>Projected Start Date</b>	February 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA	<b>Funding Source 1 Amount</b>	\$98,000
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	\$98,000
<b>Implementing Agency</b>	Crisis Center for South Suburbia	<b>Program Agency</b>	Crisis Center for South Suburbia
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Transitional Housing – Apna Ghar

**Funding Source:** Victims of Crime Act FFY15: \$279,000; Match: \$16,569

**Request Type:** Request for Application (RFA)

### **Program Description**

The Authority has worked to identify statewide needs through research, examination of state data sources, and collection of feedback from experts in the field. The Transitional Housing Program is an effort to address an important need and service gap identified in Illinois: transitional housing services for victims of domestic violence, including intimate partner violence, and human trafficking. An Authority survey of transitional housing program directors revealed two critical components for successful transitional housing programs:

- 1) Survivors need a minimum of 24 months to gain the skills and stability toward independence and safe, permanent housing.
- 2) A consistent contact or case manager is key to establishing rapport with the client and meeting the clients' multi-faceted needs over time.

A cornerstone of victim services has been to empower victims' choices and acknowledge that the victim knows their needs best. Certain policies and programming may be designed that take into account the impact of trauma on a person's thinking, feelings and behaviors. To that end, preference may be given to applicants illustrating the use of trauma-informed services. A minimum of \$2 million in VOCA funds will be available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

### **Program Activities**

North Cook Transitional Housing (NCTH) is a partnership between two domestic violence agencies, WINGS and Apna Ghar, who will be responsible for overseeing rent payment and case management. The \$279,900 grant will support a total of 12 transitional housing apartments. This program will provide 12-16 families fleeing domestic violence with access to an apartment, rent, and utility support coupled with individualized case management and trauma-informed services for 24 months. Each participant will be assigned a case manager from either WINGS or Apna Ghar. Case managers are able to assist participants with connecting to mainstream resources, accessing legal assistance, creating a budget, working on resumes and job seeking, referring to education resources, and more during this first year. Potential participants will be screened by one of the NCTH case managers to determine eligibility: Once a person is deemed eligible, the program coordinator will help these families locate an apartment in the community in which they already have supports, such as employment, childcare, family, friends and counseling, or one that the participant feels will offer greater safety. If extra support is needed in locating an apartment, a third-party housing locator will be contracted. All services offered through NCTH follow a trauma-informed, client-driven model. Case managers from both agencies receive

ongoing training on trauma-informed services and work to incorporate those principles in all work with clients. Recovery is possible when survivors are empowered to make the choices that they believe best address their needs and when those supports are offered in a holistic, culturally appropriate way. Although it is anticipated that most of the participants will come from WINGS' and Apna Ghar's emergency shelters located in northern Cook County, it will not be a prerequisite of the program. All of the housing where the participants will reside will be located in the north or northwest suburbs or north side of Chicago, an extremely large geographic area.

**Goal**

<b>GOAL:</b> To provide victims of domestic violence and/or human trafficking and their children with pathways to permanent, safe housing and self-sufficiency through individualized, empowering approaches.	
<b>Process Objectives</b>	<b>Process Performance Measures</b>
Screen 12-16 adult clients for program eligibility within 60 days of contract execution.	Number of adult clients screened for eligibility within 60 days of contract execution. Number of adult clients deemed eligible.
30 clients will be placed into transitional housing units.	Number of adult clients placed. Number of children placed.
Conduct a needs assessment for each client/family within 7 (#) days of placement.	Number of adult clients assessed. Number of children assessed. Number of clients assessed within 7 days. Number of clients assessed after 7 days.
Complete a service plan within 14 days of placement for each client/family	Number of service plans completed within 14 days. Number of service plans completed after 14 days.
Case manager will meet a minimum of 3 times per quarter with each client/family	Total number of client/family meetings held. Percentage of clients/families that met the minimum number of times.
Case manager will work with 12 - 16 clients to create a budget.	Total number of clients who created a budget.
Case manager will work with 6 - 9 clients to create a resume.	Total number of clients who created a resume.
Case manager will provide domestic violence related supportive counseling to 30 people.	-Number of adults who received supportive counseling. - Number of children who received supportive counseling.
<b>Outcome Objectives</b>	<b>Outcome Performance Measures</b>
12 – 16 adults clients will secure stable housing within 24 months.	Number of clients who secured stable housing within 24 months. Number of clients who secured stable housing after 24 months.

80% of adult clients who will be financially independent upon completion of the program.	Percentage of adult clients who have achieved financial independence upon completion of the program.
80% of adult clients who will identify that they feel safer upon completion of the program.	Percentage of adult clients who identify that they feel safer upon completion of the program.

**Priorities**

The Victim Service Ad Hoc Committee (VSAHC) in 2013 identified transitional housing programs as a funding priority. In July 2016, the Authority issued a notice of funding opportunity seeking applications for the development or enhancement of transitional housing for victims of domestic violence and/or human trafficking. Eleven of the 19 submissions were recommended for funding by the review panel. Staff recommends designating funds to the following entities and programs.

**Funding Prospectus**

A minimum of \$2 million in VOCA funds was made available for the development or expansion of transitional housing for victims of domestic violence and human trafficking. Grant awards must be spent over a period of 12 months. Additional funding to extend the grant period will depend on both the availability of funds and project performance during the first 12 months.

**Past Performance**

None.

**Budget Detail:**

Personnel Services	\$62,257
Fringe Benefits	\$12,225
Travel	\$0
Supplies	\$0
Contractual Services	\$203,840
<b>Total:</b>	<b>\$278,754</b>

**For Internal Use:**

<b>Projected Start Date</b>	February 1, 2017	<b>Total months of funding including this designation</b>	12
<b>Funding Source 1</b>	VOCA	<b>Funding Source 1 Amount</b>	\$279,000
<b>Funding Source 2</b>	N/A	<b>Funding Source 2 Amount</b>	N/A
<b>Required Match % of Designation Total</b>	20%	<b>Recommended Maximum Designation Amount</b>	
<b>Implementing Agency</b>	WINGS	<b>Program Agency</b>	WINGS
<b>Program Title</b>	Transitional Housing	<b>Project Name (if applicable)</b>	N/A
<b>Purpose Area (JAG only)</b>	N/A	<b>Formula Category (if applicable)</b>	N/A
<b>JAG Priority Area</b>	N/A	<b>JAG Sub Priority</b>	N/A

## Victims of Crime Act (VOCA) Program Brief

Item	Description
<b>General Program Purpose</b>	VOCA victim assistance is intended to pay for direct services to victims of crime. Services under this grant program are defined as those that: 1. Respond to the emotional and physical needs of crime victims. 2. Assist primary and secondary victims of crime to stabilize their lives after victimization. 3. Assist victims to understand and participate in the criminal justice system. 4. Provide victims of crime with a measure of safety and security such as boarding-up broken windows and replacing and repairing locks. The funds are distributed to each state, based upon the state's population in relation to all other states, as determined by current census data.
<b>Fund Source</b>	US Department of Justice (DOJ) / Office for Victims of Crime (OVC)
<b>Purpose Areas</b>	Illinois is given latitude in allocating funds, but must give 10% to each of the following priority areas: - Sexual assault; - Domestic violence; - Child abuse; and - Previously underserved populations (i.e. Federal crime victims, Survivors of homicide victims, Assault victims, Robbery victims, Victims of gang violence, Victims of hate or bias crimes, Victims of intoxicated drivers, Victims of bank robbery, Victims of economic exploitation or fraud, and Elder abuse victims).
<b>More Information</b>	<a href="http://www.ovc.gov/about/index.html">http://www.ovc.gov/about/index.html</a>
<b>Initial Available Funds Total</b>	\$123,969,229
<b>Designation Reduction Total</b>	\$92,209
<b>Adjusted Available Funds Total</b>	\$124,061,438
<b>Proposed Designation Funds Total</b>	\$2,105,500
<b>Remaining Funds for Future Designation Total (assuming the adoption of all recommendations by the Budget Committee). This figure accounts for funds held in reserve for year 3 of MDT funding (not yet designated).</b>	\$121,955,938
<b>Open / Available Federal Fiscal Year Awards</b>	2014, 2015, 2016
<b>Agenda Type - ( New, Continuation, Amendment)</b>	New
<b>Does VOCA require review from a separate governing body?</b>	Victim Service Ad Hoc Committee
<b>When was VOCA previously discussed?</b>	17-Nov-16
<b>Program Director</b>	Ron Reichgelt
<b>Appendix Page Number</b>	##