



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

MINUTES

**ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY
BUDGET COMMITTEE MEETING**

October 25, 2017, at 1:00 p.m.
300 West Adams, Suite 200
Large Conference Room
Chicago, Illinois 60606

Call to Order and Roll Call

Budget Committee Chair Cynthia Hora called the meeting to order at 1:02 p.m. General Counsel Angie Weis called the roll.

Meeting attendance was as follows:

Budget Committee Member Attendance	Present	Telephone	Absent
Cook Co. Public Defender Amy Campanelli			X
Kathryn Dunne for Cook Co. Sheriff Tom Dart	X		
Nicole Kramer for Cook County State’s Attorney Kimberly Foxx	X		
Cynthia Hora for Attorney General Lisa Madigan	X		
Pamela Paziotopoulos			X
Jim O’Grady for Illinois State Police Director Leo Schmitz	X		
Jennifer Vollen-Katz	X		
Paula Wolff	X		
Other Authority Member Attendance	Present	Telephone	Absent
Illinois Department of Corrections Director John R. Baldwin			X
McLean Co. Public Defender Carla Barnes	X		
Cook County Circuit Court Clerk Dorothy Brown			X
State’s Attorney’s Appellate Prosecutor’s Office Director Patrick Delfino		X	
Illinois Law Enforcement Training and Standards Board Director Brent Fischer			X
Chicago Police Department Superintendent Eddie Johnson			X
DeKalb County Circuit Court Clerk Maureen Josh	X		
Effingham County State’s Attorney Bryan Kibler			X

Peoria County Sheriff Michael McCoy			X
Peoria Police Chief Jerry Mitchell			X
State Appellate Defender's Office Director Michael J. Pelletier			X
Cook County Board President Toni Preckwinkle			X
Authority Chair Hon. Elizabeth Robb			X
Illinois Department of Public Health Director Nirav Shah			X
Illinois Department of Children and Family Services Director Beverly Walker			X

Also in attendance were:

ICJIA Research and Analysis Unit Director Megan Alderden
 ICJIA Program Specialist Maureen Brennan
 James Chadd, State Appellate Defender's Office
 ICJIA Executive Assistant Caitlin Delong
 ICJIA Strategic Policy Advisor Reshma Desai
 ICJIA Federal & State Grants Unit Associate Director Kevin Givens
 ICJIA Program Supervisor Shataun Hailey
 ICJIA Program Supervisor Shai Hoffman
 Rick Krause, Illinois Department of Corrections
 ICJIA Federal & State Grant Unit Administrative Assistant Jude Lemrow
 ICJIA Executive Director John Maki
 ICJIA Program Supervisor Ron Reichgelt
 ICJIA Program Supervisor Greg Stevens
 ICJIA General Counsel Angie Weis
 Chief Barbara West, Chicago Police Department
 Other Authority staff members and guests

Opening Remarks

Executive Director Maki said that he attended a meeting of the Illinois Audit Commission regarding the closure of the Community Violence Prevention Program and the Neighborhood Recovery Initiative audits. He said that questions were raised as to ICJIA's efforts to prevent the issues uncovered in those audits. He said that given ICJIA's structure, the administrative details of proposed grants are attended to before grants are recommended to the Budget Committee for designations. He said that the Budget Committee should concern itself with higher level review of ICJIA activities.

Executive Director Maki said that state grant programs, unlike federal grant programs, can be difficult to manage because there is often little or no lead time and staff has little opportunity to prepare when state government makes program funding available. In July, ICJIA received a new item in its General Revenue budget for Community-Based Violence Intervention and Prevention (CBVIP) programs. While staff had not been prepared for the receipt of funding for a new program of that size, Program Supervisor

Shai Hoffman and other ICJIA staff put forth a tremendous effort to develop CBVIP designation recommendations that are included in the materials for this meeting.

1. Minutes of the September 28, 2017, Budget Committee Meeting

Motion: Ms. Kramer moved to approve the minutes of the September 28, 2017, Budget Committee Meeting. Ms. Vollen-Katz seconded the motion.

Ms. Kramer said that the motion described in the fourth paragraph on Page 4 of the minutes should read (corrections in *italics*):

“Ms. Kramer moved to approve the recommended SFY18 IFVCC designations. Ms. Wolff seconded the motion and the motion passed by unanimous voice vote. *Ms. Vollen-Katz said that she voted yes with the caveat she would not do so again without first knowing who all of the stakeholders are for each designation.*”

Ms. Kramer said that the second sentence of the fourth paragraph on Page 5 of the minutes should read (corrections in *italics*):

“Staff should be *trusted* regarding the allowability...”

Vote: The motion passed by unanimous voice vote.

2. Community-Based Violence Intervention and Prevention

Notice of Funding Opportunity

Program Supervisor Shai Hoffman called attention to a memo dated October 25, 2017, on page 9 of the meeting materials regarding SFY18 funding for the Community-Based Violence Intervention and Prevention (CBVIP) programs. He said a Notice of Funding Opportunity for CBVIP programs was released on July 19, 2017. He said 71 applications for funding were submitted. He described the application scoring and selection process. He said that applicants were allowed to request funding amounts between \$100,000 and \$1 million.

Ms. Hora said that setting minimum funding amounts can cause problems for smaller agencies because some agencies might not need the minimum amount to effectively implement or support a program.

Mr. Hoffman said that budget details of individual CBVIP grant agreements were still being negotiated at the time of this meeting and may be revised downward from the amounts recommended for designation.

Ms. Hora said that ICJIA has an obligation to consider opportunities on a statewide basis. Perhaps technical assistance should be made available to the smaller agencies who lack the personnel or expertise to craft a competitive application.

Recommended Designations

Associate Director Givens called attention to the table on page 1 of the memo describing maximum recommended designation amounts that would likely result in budgets and agreements for lower amounts during the pre-award process. He said staff recommended designating \$6,840,000 in SFY18 funds to 14 entities to support programs that combat community violence. He said that the entities in the table on page 2 of the memo would only receive an award if there are funds available once award amounts are reduced for the agencies listed on the table on page 1.

Motion: Ms. Dunne moved to approve the recommended SFY18 CBVIP designations. Ms. Vollen-Katz seconded the motion.

Ms. Hora said that the materials presented in support of the CBVIP program appeared to be similar to the materials that had been presented in support of the Neighborhood Recovery Initiative (NRI). She said that she had concerns about effectively being asked to trust staff's discretion without having questions answered, particularly as no budget information has been provided. She requested being on the record as not believing that the Budget Committee should simply rubber-stamp everything; as believing that the committee has a duty to review specific things and ask questions; as believing that two to three sentences is rarely sufficient to describe designation proposals in the hundreds of thousands of dollars; and she said that more time was needed for board members to review the materials. She called attention to the text on Page 10 of the memo describing the Springfield Urban League and said that she would have a hard time approving funds to support community block parties because that sounds like the sort of thing on which NRI grantees spent funds. She said that providing funds for employment opportunities can yield dubious results. She said that as a Budget Committee member, she was concerned about the lack of detail for some of the recommended designations. She said that she needed more information on recommendations to designate millions of dollars on programs that are likely to be heavily scrutinized.

Ms. Wolff said that she considers the role of ICJIA board to be defining desired outcomes and granting money to achieve those outcomes and then measuring whether or not those outcomes have been met. She said that the language in the meeting materials is important, but not as important as the guarantee from staff and the reviewers that the outcomes described in the NOFO are met and that there is a rigorous evaluation and data collection process so that we will be able, as Budget Committee members, to have assurances that the stated goals have been met. A well-crafted application does not necessarily translate into a desired outcome. She said that she would rely on staff and on the reviewers to recommend for designation programs that they feel confident about with regard to the likelihood of said programs achieving the outcomes described in the NOFO per the information submitted in their applications. She said that there is an inherent degree of risk involved in issuing any grant, but it is the fiduciary responsibility of the Budget Committee to ask the staff questions about their confidence in their recommendations and to ask about the processes and timing of outcome measurements.

Ms. Barnes said that she appreciated Ms. Wolff's comments because, for example, block parties are a good way to conduct outreach in certain communities.

General Counsel Weis said that funds supporting block parties would only be used for specific allowable purposes in support of the goals stated in the NOFO. Block parties can be critical to performing this kind of work.

Executive Director Maki said that it is not realistic to expect staff to produce in-depth recommendation reports that provide a lot of specific details given the timeframe with which they had; from having the funds announced on short notice in July through processing a notice of funding opportunity to presenting designation recommendations. He said that the Budget Committee best serves the interests of ICJIA by asking high-level questions and trusting staff to handle grant-specific detail issues.

Ms. Vollen-Katz said that the board's role should be to oversee process and the board should recognize that staff has subject-matter expertise that should be trusted. With regard to the audit findings, she noted that ICJIA is now under different leadership and grant-making is now subject to rules set forth in the Grant Accountability and Transparency Act.

Discussion ensued regarding the details of specific designation recommendations.

Executive Director Maki encouraged board members to call the appropriate members of ICJIA's executive staff with any question that they might have regarding future meeting materials so that staff can be better prepared to respond at the Budget Committee meetings.

Vote: The motion passed by unanimous voice vote with an abstention by Ms. Hora.

3. Victims of Crime Act

Associate Director Givens called attention to a memo dated October 25, 2017, regarding the FFY16 Victims of Crime Act (VOCA) Plan Adjustments. He said that in keeping with the priorities identified by the Victim Services Ad Hoc Committee, staff recommended designating \$7,444,293 in FFY16 funds to the entities described in the chart on Page 1 of the memo to support programs that combat community violence. He called attention to the line item in the chart for the recommended designation to Hektoen Institute, marked with an asterisk (*), and he said that at the time that this memo was written, there were still unresolved issues regarding the contract negotiation, therefore, no Grant Recommendation Report was included in the materials for Hektoen Institute. He said that staff recommended approving the designation to Hektoen Institute with the caveat that the designation's approval would be contingent on the resolution of said contract issues. He said that staff requested permission to rescind this designation if the contract issues are not resolved by December 1, 2017. He said that

staff will provide the Hektoen Institute Grant Recommendation Report at the November 16, 2017 Budget Committee meeting.

General Counsel Weis recommended removing the Hektoen Institute line item designation recommendation from the list of items under consideration in this agenda item. She suggested postponing the Hektoen Institute designation recommendation until the Budget Committee meeting scheduled for November 16, 2017 when it could be properly presented with the necessary background information.

ICJIA Strategic Policy Advisor Reshma Desai said that the issue with the Hektoen designation revolves around contractual issues between Hektoen and Stroger Hospital. She said ICJIA's legal staff wants to ensure that Hektoen is the entity responsible for fiscal and programmatic oversight of the grant.

Motion: Ms. Vollen-Katz moved to approve the recommended FFY16 VOCA designations, with the exception of the recommended designation to the Hektoen Institute. She said it would be removed from this list of designations and presented for approval at the November 16, 2017, Budget Committee meeting. Ms. Kramer seconded the motion.

Ms. Hora said that there is a lot of misinformation regarding compensation programs. She volunteered her staff to assist in conducting training sessions for new VOCA grantees so that they have a good understanding of compensation.

Vote: The motion passed by unanimous voice vote.

4. Justice Assistance Grants

Associate Director Givens called attention to a memo dated October 25, 2017, regarding the FFY14 and FFY16 Justice Assistance Grant (JAG) Plan Adjustments. He said that at the July 27, 2017, Budget Committee meeting, the committee acted to reduce the FFY14 Justice Assistance Grant designation of \$331,569 to the Illinois Department of Corrections (IDOC) for its Community-Based Residential Treatment for Adults program by \$317,902, resulting in a revised designation of \$13,667. The funds were later reprogrammed.

He said staff had since learned that this designation reduction request was made in error; the designation should have been reduced by \$13,667 for a revised designation of \$317,902. Staff now recommends designating \$304,235 in FFY14 funds to IDOC to restore the designation to its correct amount of \$317,902. To make \$304,235 in FFY14 funds available to restore the IDOC's designation, he said staff recommended rescinding the \$420,000 designation of FFY14 funds made to Haymarket Center at the July 27, 2017, Budget Committee meeting for its Women's Residential Treatment program. He said staff recommended re-designating the \$420,000 for Haymarket's program using FFY16 funds. This would result in \$115,765 in FFY14 funds being made available for future programming, he said.

Motion: Ms. Wolff moved to approve the recommended FFY14 and FFY16 JAG plan adjustments. Ms. Vollen-Katz seconded the motion. The motion passed by unanimous voice vote, with a recusal by Ms. Dunne.

5. Violence Against Women Act

Associate Director Givens called attention to a memo dated October 25, 2017, regarding the FFY12 Violence Against Women Act (VAWA) Plan Adjustments. He said that the Chicago Metropolitan Battered Women's Network conducts a centralized training program for Chicago-area domestic violence agencies that, each quarter, provides five 40-hour domestic violence training services to between 25 and 35 service providers and 15 advanced and specialized training services to between 150 and 200 service providers. He said staff recommended a designation of \$21,194 in FFY12 discretionary Violence Against Women Act funds to the Chicago Metropolitan Battered Women's Network to continue this program for an additional 12 months.

Motion: Ms. Dunne moved to approve the recommended FFY12 VAWA plan adjustment. Ms. Kramer seconded the motion. The motion passed by unanimous voice vote.

6. Violence Against Women Act – Sexual Assault Service Program

Associate Director Givens called attention to a memo dated October 25, 2017, regarding the FFY17 Violence Against Women Act – Sexual Assault Services Program (VAWA SASP) Plan Introduction. He said that the FFY16 VAWA SASP award to Illinois was \$531,869 and \$26,593 of that was set aside for administration purposes. He said the designations recommended in this memo and future designations will be consistent with the priorities set forth in the FFY17-FFY20 VAWA Multi-Year Plan. He said on January 10 and 11, 2017, ICJIA convened the Victim Service Ad Hoc Committee (VSAHC) to review past priorities and define new ones for the use of STOP VAWA funds. He explained the VSAHC recommended using FFY17-FFY20 VAWA funds principally to continue to support successful programs previously funded through VAWA. The Sexual Assault Services Formula Grant Program directs grant dollars to states to assist them in supporting rape crisis centers and other nonprofit, nongovernmental organizations that provide core services, direct intervention, and related assistance to victims of sexual assault, he said.

He said staff recommended designating \$505,276 in FFY17 VAWA SASP funds to the ICASA to be subgranted to ICASA's partner agencies through a request-for-proposals process. Due to the delayed receipt of this federal award, staff requested making the designation retroactive to August 1, 2017, he said.

Motion: Ms. Dunne moved to approve the recommended FFY17 VAWA SASP plan introduction. Ms. Wolff seconded the motion.

Associate Director Givens said that ICASA will submit the request for proposals that it develops to ICJIA for approval. ICASA has its own internal review process and, upon completion of which, ICASA will submit to ICJIA a list of grant awardees. ICJIA staff will conduct site visits at ICASA to ensure that ICASA is properly monitoring its grantees, he said. ICJIA staff can monitor ICASA's grantees if staff feels that it would be necessary, he said.

General Counsel Weis said that ICJIA must approve of ICASA's monitoring processes, policies, and procedures.

The motion passed by unanimous voice vote.

Public Comment

None.

Old Business / New Business

None.

Adjourn

Motion: Ms. Vollen-Katz moved to adjourn the meeting. Ms. Kramer seconded the motion and the motion passed by unanimous voice vote. The meeting was adjourned at 2:25 p.m.