



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

MINUTES

**ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY
BUDGET COMMITTEE MEETING**

December 13, 2017, at 1:00 p.m.
300 West Adams, Suite 200
Large Conference Room
Chicago, Illinois 60606

Call to Order and Roll Call

Budget Committee Chair Cynthia Hora called the meeting to order at 1:09 p.m. General Counsel Angie Weis called the roll.

Meeting attendance was as follows:

Budget Committee Member Attendance	Present	Telephone	Absent
Cook Co. Public Defender Amy Campanelli	X		
Kathryn Dunne for Cook Co. Sheriff Tom Dart	X		
Nicole Kramer for Cook County State’s Attorney Kimberly Foxx	X		
Cynthia Hora for Attorney General Lisa Madigan	X		
Pamela Paziotopoulos	X		
Jim O’Grady for Illinois State Police Director Leo Schmitz	X		
Paula Wolff	X		
Other Authority Member Attendance	Present	Telephone	Absent
Illinois Department of Corrections Director John R. Baldwin			X
McLean Co. Public Defender Carla Barnes			X
Cook County Circuit Court Clerk Dorothy Brown			X
State’s Attorney’s Appellate Prosecutor’s Office Director Patrick Delfino			X
Illinois Law Enforcement Training and Standards Board Director Brent Fischer			X
Chicago Police Department Superintendent Eddie Johnson			X
DeKalb County Circuit Court Clerk Maureen Josh			X
Effingham County State’s Attorney Bryan Kibler	X		

Peoria County Sheriff Michael McCoy			X
Peoria Police Chief Jerry Mitchell			X
State Appellate Defender's Office Director Michael J. Pelletier			X
Cook County Board President Toni Preckwinkle			X
Authority Chair Hon. Elizabeth Robb	X		
Illinois Department of Public Health Director Nirav Shah			X
Jennifer Vollen-Katz			X
Illinois Department of Children and Family Services Director Beverly Walker			X

Also in attendance were:

ICJIA Associate General Counsel Malgorzata Bereziewicz
 ICJIA Federal & State Grants Unit Associate Director Kevin Givens
 ICJIA Federal & State Grant Unit Administrative Assistant Jude Lemrow
 ICJIA Executive Director John Maki
 ICJIA Program Supervisor Ron Reichgelt
 ICJIA General Counsel Angie Weis
 Other Authority staff members and guests.

1. Minutes of the November 16, 2017, Budget Committee Meeting

Motion: Ms. Kramer moved to approve the minutes of the November 16, 2017, Budget Committee Meeting. Ms. Wolff seconded the motion.

Ms. Wolff said that the second sentence of the fifth paragraph on Page 5 of the minutes should read (corrections in *italics*):

“...with a recusal by Ms. Wolff due to her involvement *with the University of Chicago Hospital.*”

Vote: The motion, including the correction, passed by unanimous voice vote.

2. Victims of Crime Act

Associate Director Givens referred to a memo dated December 13, 2017, regarding FFY14, FFY15, and FFY16 Victims of Crime Act (VOCA) Plan Adjustments. He called attention to the charts on Pages 1, 2, and 3 of the memo describing FFY14 and FFY15 funds recently returned to ICJIA. He also called attention to a supplemental memo dated December 13, 2017, regarding an Illinois Coalition Against Domestic Violence (ICADV) designation reduction. He said ICADV had originally reported \$128,575 remained unspent at the end of the grant period of performance for its FFY15 VOCA designation of \$4,691,328 for the Services to Victims of Domestic Violence program. He said that staff had since learned that only \$123,367 remained unspent at the

end of the performance period, a difference of \$5,208. The adjusted total amount of returned VOCA FFY15 funds was \$719,089.

Associate Director Givens then described recommended FFY16 designations resulting from the VOCA Law Enforcement, Prosecution, and CASA Victim Assistance Program Notice of Funding Opportunity (NOFO).

ICJIA Program Supervisor Ron Reichgelt said that the only notable rescission of funds resulted from staff not being able to negotiate a contract with the Salvation Army. Most of the other returned funds were a by-product of pre-existing grants ending early in order to begin the new NOFO-based funding process. He said that the large amount of funds returned by the ICADV was a result of the ICADV's sub-grantees not spending all of their grant funds.

Ms. Hora called attention to the following text in the second paragraph on Page 5 of the memo: *"All activities funded under this grant must fall outside of the normal scope of law enforcement and prosecution activities. Grant funds may not be used to facilitate participation by witness/victims in the criminal justice proceedings."* She said that these activities are exactly what victim/witness staff in prosecutors' offices do. She said that the directive was confusing, as was the description of case management under Track One / Item #2(c) at the bottom of Page 5 of the memo; *"Advocacy that includes one or more of the following... writing victim impact statements..."* She said that victim impact statements represent the most significant point of victims' participation in the criminal justice system. She said that victim impact statements facilitate the criminal justice process and, thus, this directive renders the NOFO internally inconsistent. She also noted that the NOFO summary did not address victims' rights.

ICJIA Program Supervisor Ron Reichgelt said that the actual NOFO was in excess of 30 pages and provided much more detail than the summary provided in the memo. He said that victims' rights and specific allowable activities were addressed in the NOFO.

Ms. Hora stated that she had not reviewed the NOFO, but said that future NOFOs should be internally consistent.

Ms. Hora noted that she works with more than 75 law enforcement agencies that would have been interested in applying for these funds and that efforts should be made to allocate funds statewide as opposed to concentrating funding in the major urban areas.

Executive Director Maki said that staff do their best to disseminate NOFOs as widely as possible, but reminded Board members that they should also help in this effort, particularly if they know of potentially interested applicants.

ICJIA Associate General Counsel Malgorzata Bereziewicz said that great effort was put into crafting the NOFO so that it properly conveyed what activities were and were not allowable. Although the NOFO summary may not have accurately captured it, the NOFO's language was drafted to convey that funds could not be used for prosecutorial or

investigative activities that go beyond victim services. Specific types of advocacy were identified as intended or required within the scope of the NOFO.

Ms. Hora asked for clarification regarding budgetary line items presented in the Grant Recommendation Reports. In particular, she asked for clarification of personnel costs listed in the budget for the recommended grant to the Arlington Heights Police Department; she wanted to know if the funds would support one or multiple staff members.

ICJIA Program Supervisor Ron Reichgelt said that in the case of the Arlington Heights Police Department, the funds would support a contract with a victim services agency and multiple advocates would be supported.

Ms. Hora said personnel costs should be reasonable and that there should not be great disparities between salaries for similar positions at different agencies. She said that it would be helpful if future meeting materials specified details such as how many individuals the dollar amounts in the personnel line items for recommended designations would fund.

Associate Director Givens said that ICJIA staff at multiple levels review all funding requests so that all recommended designations have been vetted by the time they are presented to the Budget Committee.

Executive Director Maki said that all program costs presented in the designation recommendations have been heavily vetted.

ICJIA General Counsel Angie Weis said that line-item scrutiny of budget details, including salaries, is outside of the scope of the Budget Committee.

ICJIA Program Supervisor Ron Reichgelt the Grant Accountability and Transparency Act has requires staff to present designations for recommendation during the grant development process, rather than at the end. The figures presented in the memo represent the amounts requested in the applications and in many cases will be revised downward before the completion of the grant agreements.

ICJIA General Counsel Angie Weis said that in the future, grant recommendations can provide the number of full-time-equivalent staff that are intended to be supported by the figure in the personnel budget line items.

Motion: Ms. Wolff moved to approve the recommended FFY14, FFY15, and FFY16 VOCA plan adjustments. Ms. Dunne seconded the motion. The motion passed by unanimous voice vote, with a recusal by Ms. Kramer due to her involvement with the Cook County State's Attorney's Office.

Public Comment

None.

Old Business / New Business

None.

Adjourn

Motion: Ms. Kramer moved to adjourn the meeting. Ms. Wolff seconded the motion and the motion passed by unanimous voice vote. The meeting was adjourned at 1:47 p.m.