



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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MEMORANDUM

To: Authority Members

From: John Chojnacki, Associate Director – Federal and State Grants Unit

Date: September 2, 2008

Subject: Summary of Budget Committee Actions Taken on August 26, 2008

On August 26, 2008, the Budget Committee met to discuss actions taken, adjustments, and plans for the following federal program funds:

- Anti-Drug Abuse Act (ADAA) – federal fiscal year 2004.
- Juvenile Accountability Block Grants (JABG) – federal fiscal year 2004.
- Victims of Crime Act (VOCA) – federal fiscal year 2005.

Authority members and designees present were Chief David Bradford, Waisu Fashina for Clerk Dorothy Brown, John Robertson for Sheriff Tom Dart, Director Norbert Goetten (via teleconference), Barbara Engel (via teleconference), State's Attorney Bill Mudge (via teleconference), Budget Committee Chairman Eugene E. Murphy, Jr., Director Michael J. Pelletier, Authority Chairman Sheldon Sorosky (via teleconference), Mariyana Spyropoulos, Colonel Michael Snyders for Director Larry Trent, and John Z. Toscas (via teleconference). Also in attendance were Megan Alderden (via teleconference), Authority General Counsel Jack Cutrone, Associate Director John Chojnacki, and other Authority staff members.

Prior to the beginning of the meeting, Budget Committee Chairman Murphy assigned Mr. Fashina and Director Pelletier to the Budget Committee for the duration of the meeting for the purposes of attaining a quorum. Only members and designees physically present at the meeting were permitted to vote.

SUMMARY OF ACTIONS TAKEN

All of the following Budget Committee actions contained in this memo were approved unanimously, including the adoption of the minutes of the April 29, 2008 Budget Committee Meeting and the minutes of the June 6, 2008 Authority Regular Meeting / Budget Agenda.

ADAA

Designation Reduction

The Budget Committee acted to reduce the FFY04 designation to the Authority for its Audit Plan program by \$99,750. The Authority’s Research and Analysis Unit did not hire as many researchers as it had originally anticipated. The funds were made available for Criminal History Records Improvement (CHRI) use.

New Designation (Correction)

The Budget Committee **designated** \$105,839 in lapsed and unallocated FFY04 CHRI funds to the Chicago Police Department to convert paper criminal records to the automated format. This is a one-time designation.

JABG

Designation Reductions

The following table details Budget Committee action on JABG FFY04 designation reductions as these funds have recently returned to the Authority. These funds were made available for reprogramming.

Entity / Program	Reason for Return	FFY04
Cook County State’s Attorney’s Office / Project Reclaim	Funds remained unspent at program period end. (2.78 percent lapse)	\$18,237
Illinois Department of Juvenile Justice / Intake Process Development	Funds remained unspent at program period end.	\$2,469
Illinois Department of Juvenile Justice / Parole Improvement Program	Funds not spent due to vacancies in vendor’s program.	\$37,691
Kane County / Juvenile Accountability Initiative	Funds remained unspent at program period end.	\$2,552
Macon County / Curfew Program	Overestimated police officers work hours.	\$8,897
TOTAL:		\$69,846

New Designations

The Budget Committee **designated** \$107,680 in lapsed FFY04 funds to the Illinois Violence Prevention Authority to support the Corazón Community Services program. This is a one-time designation.

VOCA

Designation Reduction

The Budget Committee acted to reduce the FFY05 designation to HOPE of East Central Illinois for its Transitional Housing program by \$6,675. HOPE did not budget its entire designation.

New Designation

The Budget Committee **designated** \$42,234 in lapsed and unallocated FFY05 funds to the Illinois Coalition Against Domestic Violence for the purchase of technology upgrades for partner agencies’ local networks.

Since this memorandum is the official notification of Budget Committee action taken on August 26, 2008, the following is a reminder to the members of the Authority's organizational rules regarding committee oversight. Section 1750.340(I) of the Authority's Organizational Rules states:

- i) Oversight of Committees—In order to provide for oversight by the Authority of actions taken by any committee, whether ad hoc or standing, Authority members shall be notified—by phone, mail or equivalent—of all motions passed by a particular committee, within five (5) business days of any committee meeting, or prior to the next meeting of that committee, or before the next meeting of the Authority, whichever is sooner. Within ten (10) business days of receipt of such information, a special meeting of the Authority may be convened upon the request of five (5) Authority members, for the purpose of fully discussing any action taken by a committee and to supersede the authorization granted to the committee to act on the Authority's behalf in any particular matter.

Subject to the oversight process described above, the Budget Committee action becomes the action of the Authority.

Please contact me if you have any questions.