

## **MINUTES**

### **REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY December 4, 2009 at 9:15 a.m. 160 North LaSalle Street Chicago, Illinois**

#### **Call to Order and Roll Call**

As Vice Chairman, State's Attorney Anita Alvarez welcomed Board Members and guests to the last quarterly meeting of the Illinois Criminal Justice Information Authority for the year 2009. She then convened the meeting and asked Associate General Counsel Sean O'Brien to call the roll.

In addition to Vice Chairman Alvarez, Authority Board Members in attendance were:

Chief David P. Bradford  
Clerk Dorothy Brown  
Sheriff Thomas Dart  
Director Bradley Demuzio  
Ms. Barbara Engel  
Ms. Cynthia Hora  
Clerk Becky Jansen  
Director Kevin McClain  
Director Jonathon Monken  
State's Attorney William Mudge  
Director Michael J. Pelletier  
Ms. Mariyana Spyropoulos  
Mr. John Z. Toscas  
Superintendent Jody Weis

#### **Approval of Minutes of October 9, 2009, Regular Meeting**

With a quorum in place, Vice Chairman Alvarez asked for a motion to adopt the minutes of the last Authority Meeting.

{State's Attorney William A. Mudge moved that the minutes of the October 9, 2009, Authority Meeting be adopted. Ms. Barbara Engel seconded the motion, which was adopted by unanimous voice vote.}

#### **Chairman's Remarks**

As the first order of business, Vice Chairman Alvarez called for the Chairman's remarks, with Executive Director Jack Cutrone responding. Mr. Cutrone explained that Mr.

Sorosky was notified several weeks ago that his appointment as the Authority Chairman had been terminated and that the Governor's Office was in the final process of appointing a new Chairman for the Authority Board. He said that is why Vice Chairman Alvarez graciously agreed to Chair the meeting, and it is expected that there will be a new Chairman at the next Authority Board Meeting.

### **Executive Director's Remarks**

Mr. Cutrone then proceeded to make his remarks. He said the Authority's main occupation remains to be the administration of American Recovery and Reinvestment Act (ARRA) grants. Reporting on the statewide discretionary grants of \$15.8 million, he said that seven agreements out of 12 have been signed. He added that they totaled \$6.8 million in funds to the Department of Human Services (DHS), Department of Corrections (DOC), Illinois Department of Juvenile Justice (IDJJ), the Authority, and Illinois Violence Prevention Authority (IVPA). Mr. Cutrone said that later in the meeting, a designation to Illinois State Police will be recommended from the \$15.8 million.

Next, he discussed grant money allocated for local use. Mr. Cutrone mentioned that RFPs were made for law enforcement safety and police-related equipment, and \$2.5 million in funds would be distributed to 90 law enforcement agencies. He said that those grant agreements were in the process of negotiation and signing. With respect to the other funding, he stated that additional major RFPs were sent for programs. He noted that 54 proposals were received requesting \$22.3 million out of \$50.2 million in funds and that those areas had been discussed at a number of prior meetings. He pointed out that those areas included 27 law enforcement proposals, for which designations on 10, totaling \$3.2 million for funding 15 full-time and seven part-time positions, would be made later in the meeting. Mr. Cutrone added that other proposals still are being evaluated both for law enforcement initiatives and other program areas.

He said that Victims of Crime Act (VOCA) awards have been designated to the Illinois Coalition Against Domestic Violence (ICADV) and the Illinois Coalition Against Sexual Assault (ICASA). Mr. Cutrone added that the grants have been signed. He continued to say that with respect to ARRA Violence Against Women Act funding, the Authority issued RFPs for training and personnel. Mr. Cutrone remarked that 25 proposals were received totaling \$6.6 million for approximately \$4.6 million in available funds. He added that the proposals were being evaluated, with training proposals to be reviewed first.

He recounted that another major focus of the Authority has been on putting the ARRA reporting process in place for the state and federal government. He stated that the Authority reported on October 10, which was successful, with the next report due January 10. Mr. Cutrone then moved on to two other items. First, he said that Recovery Act hires were starting, introducing those who were at the meeting. He also noted that a very well-qualified individual had been hired to be the assistant director of the Authority's Research and Analysis Unit, Dr. Lisa Braude. He said that her primary responsibility will be to arrange all aspects of the 2010 Criminal Justice Forum. Mr. Cutrone concluded by

mentioning that Board Members would be called upon for assistance with putting together an Advisory Council to help plan the 2010 Criminal Justice Forum.

Vice Chairman Alvarez thanked Mr. Cutrone, after which she appointed every present Board Member of the Authority as a Member of the Budget Committee as a whole and started the Budget Committee Meeting.

### **Budget Committee Meeting**

Vice Chairman Alvarez said that the recommendations of staff with regards to the Byrne Justice Assistance Grants would be considered, calling attention to a memo in the handout materials with that information. She then introduced Program Supervisor Mike Carter to lead the discussion.

### **Justice Assistance Grants (JAG)**

#### **FFY05 designation reduction/reallocation**

Mr. Carter said that the Illinois Department of Corrections (IDOC) was designated \$180,000 in JAG FFY05 funds at the March 6, 2009, Authority Regular Meeting. He said that these funds were to be used for surveillance cameras, but the costs of purchasing and installing the cameras was less than was expected. Mr. Carter added that in November, the Authority learned that the IDOC would be returning \$66,288 from this designation. He said that the poor timing of the IDOC's notification left staff with very little opportunity to reprogram those funds. Mr. Carter said that an extension had been granted for JAG FFY05 funds and those funds would expire December 31, 2009.

Mr. Carter said staff was able to identify an ideal use of these funds in an opportunity to support the Lake County Major Crimes Task Force (LCMTF). He said that staff recommended designating \$49,500 of the returned funds to the Mundelein Police Department and the LCMTF. He said that these funds would be used to purchase a crime scene scanner that would automate crime scene measurements and documentations.

Mr. Cutrone said that the \$49,500 figure was slightly different than the figure listed in the materials that were mailed to the Board Members, but that was a result of some late fine-tuning that had occurred the day before this meeting.

#### **ARRA FFY09 designation recommendations**

Mr. Carter said that staff recommended designating up to \$499,800 in ARRA local-use funds to the Cook County Sheriff's Office to enhance its ability to provide continued police services to the Village of Ford Heights. Ford Heights has been without its own police department since 2006 and it had been unable to reimburse Cook County for the services that it has been providing. Cook County would also use a portion of these funds to conduct research analysis and evaluation of Ford Heights' need for a long-term strategy for establishing an independent police department. He said that, in all, four full-

time police officers and two part-time researchers would be supported for 36 months with this funding.

Mr. Carter said that staff recommends designating up to \$10,025 in ARRA local-use funds to the Champaign Police Department to provide two two-day training sessions on Problem-Oriented Policing (POP) concepts. He said that the training would be presented to 42 supervisors who, in turn, will train 122 Champaign police officers. He said that these funds would primarily pay for 32 hours of service provided by a nationally-renowned expert on POP.

Mr. Carter said that staff recommends designating up to \$136,233 in ARRA local-use fund to the Champaign Police Department for the purpose of implementing an intelligence-led police program. He said that this focus on intelligence would complement the department's POP efforts as well as provide the department and the community with the tools necessary for reducing and preventing violent crime. He said that this funding would create one full-time intelligence analyst position for a 12-month period and contribute toward the purchase of crime mapping software, hardware, and consulting fees.

Mr. Carter said that staff recommends designating up to \$498,663 in ARRA local-use funds to the Chicago Police Department (CPD) for the purpose of creating public discourse about the "Code of Silence" that exists between the police and the community. He said that the CPD would engage in a "Break the Code of Silence" marketing campaign and implement activities to improve youth and general public awareness of the need for public discourse. He said that this funding would create one full-time program director position for a 36-month period and contribute toward the purchase of marketing and media production services.

Mr. Carter said that staff recommends designating up to \$436,864 in ARRA local-use funds to the Freeport Police Department to staff its Street Crimes Unit. He said that this unit targets illegal activities associated with drugs and weapons within the Freeport community. He said that budget issues have prevented this unit from being fully staffed. He said that these funds would support two full-time police officer jobs for a period of 36 months, allowing two veteran police officers to be transferred into the Street Crimes Unit.

Mr. Carter said that staff recommends designating up to \$290,335 in ARRA local-use funds to the Kankakee Metropolitan Enforcement Group (KaMEG) in collaboration with the Bourbonnais Police Department. The funding would provide for an increase in KaMEG personnel through an increase in Bourbonnais Police Department personnel. He said that KaMEG proactively initiates investigations on drug, gun, and gang crime. He said that this funding would create one full-time police officer position for a period of 36 months, allowing a veteran Bourbonnais Police officer to be transferred into the KaMEG unit.

Mr. Carter said that staff recommends designating up to \$222,048 in ARRA local-use funds to KaMEG in collaboration with the Bradley Police Department. The funding

would provide for an increase in KaMEG personnel through an increase in Bradley Police Department personnel. He said that this funding would create one full-time police officer position for a period of 36 months, allowing a veteran Bradley Police officer to be transferred into the KaMEG unit.

Mr. Carter said that staff recommends designating up to \$253,953 in ARRA local-use funds to KaMEG in collaboration with the Kankakee Police Department. The funding would provide for an increase in KaMEG personnel through an increase in Kankakee Police Department personnel. He said that this funding would create one full-time police officer position for a period of 36 months, allowing a veteran Kankakee Police officer to be transferred into the KaMEG unit, as well as serve the Kankakee High School as a school resource officer.

Mr. Carter said that staff recommends designating up to \$374,954 in ARRA local-use funds to the Oak Lawn Police Department to staff its gang and tactical units. He said that these units target illegal activities associated with gang, drug, and other crimes within Oak Lawn. He said that budget issues have prevented these units from being fully staffed. He said that this funding would create two full-time police officer positions for a 24-month period and two veteran Oak Lawn police officers would then be transferred in to the gang and tactical units.

Mr. Carter said staff recommends designating up to \$500,000 in ARRA local-use fund to the Rockford Police Department to staff its Citizen Reporting Unit (CRU) with civilian hires. He said that the CRU is charged with assisting citizens' requests for information, receiving and logging articles delivered to the public safety building, providing constant observation of city cameras, and preparing reports for the police department. He said that the CRU is currently staffed by sworn officers. He said that this funding would create five part-time, non-sworn positions for a 36-month period. As a result, the sworn officers filling these positions would be returned to policing activities, helping to fill significant personnel shortages.

Mr. Carter said that staff recommends designating up to \$217,386 in ARRA state/discretionary funds to Illinois State Police (ISP) to deliver an online reporting tool to allow Illinois law enforcement agencies statewide to submit crime statistics to the Illinois Uniform Crime Reporting (UCR) programs as mandated by state and federal law. He said that this online reporting tool would allow agencies to submit timely and accurate UCR data and assist ISP in compiling and managing UCR data. He said that this funding would create three full-time positions, consisting of a lead program developer, a developer, and a data entry position, for a 12-month period.

Mr. Carter said that, in all, these staff-recommended designations total \$3,005,489 in local-use funds, creating 14.36 full-time-equivalency jobs. He said \$217,386 in state/discretionary funds would support three full-time-equivalency jobs.

Ms. Hora asked if the remainder of the FFY05 designation reduction, approximately \$15,700, would simply lapse.

Mr. Carter said that the returned funds in question would be put toward the total available for law enforcement equipment grants for which a request for proposals had been issued. He said that the grants were available for amounts up to \$7,500 and many departments have yet to be funded. He said it was his understanding that prior Budget Committee action had given staff permission to use any lapsing funds to support police agencies who submitted proposals for equipment.

Mr. Cutrone said that little else could be done with those funds between the date of this meeting and the end of the year when the FFY05 funds expire.

Ms. Hora said that she was happy to see that staff had been pursuing ways to spend the money. She asked if the CCSO had really asked for \$500,000 to fund four positions, when it looked like the CPD would fund only one position with a designation of nearly the same amount. She said that the CCSP would get four full-time and two part-time positions for 36 months, whereas the CPD would get one full-time position for 36 months.

Mr. Carter said that Ms. Hora was correct. He said that the designation for the CPD is for a program director and that would expend approximately half of the CPD's designation. He said that the remaining half would fund a marketing and media campaign, which is a rather expensive endeavor considering the costs of radio, billboard, and newspaper advertising.

Ms. Hora suggested that the CPD's designation be compared to the designation to the Champaign Police Department, the latter being for one officer for 12 months at a cost of \$136,000. She said that if that figure is multiplied by three, it would appear that the designation for the CCSO is low.

Vice Chairman Alvarez called for further discussion and/or questions.

Mr. Toscas said that the chart in the meeting materials shows \$3,222,875 as the total, but that is not the total that Mr. Carter quoted during his presentation.

Mr. Carter said that was because he had separated the local-use from the state/discretionary-use funds. He said that the local was roughly \$3 million and roughly \$217,000 for state, thus totaling the \$3.2 million in the materials.

{State's Attorney Mudge moved to approve the JAG FFY05 and ARRA09 plan adjustments. Clerk Jansen seconded the motion. The motion passed by unanimous voice vote.}

### **Adjourn**

Vice Chairman Alvarez announced the conclusion of the Budget Committee portion of the meeting. She thanked Mr. Carter and then called upon Acting Chief Financial

Officer Ron Litwin to present the fiscal report. At that point, Mr. Cutrone said that he wanted to acknowledge Mr. Litwin's outstanding contributions to the Authority, returning to the position of Acting Chief Fiscal Officer after the unfortunate death of Chief Fiscal Officer Ted Miller, and performing three full jobs for the last several years

### **Fiscal Report by Ron Litwin, Acting Chief Fiscal Officer**

Mr. Litwin thanked Mr. Cutrone and proceeded to present variance to budget comments on the fiscal results for the period July 1 to October 31, 2009, for agency operations and awards and grant activities. He called attention to Exhibit 1, which he explained represents a comparison of the fiscal year-to-date expenditures and obligations to the total year budget for the General Revenue Fund.

He reported that expenditures and obligations for the period were at a 24-percent level for the first four months of the fiscal year primarily due to favorable variances in Personal Services, Contractual, and EDP line items. He continued to say that the Personal Services line item and FICA are favorable due to unfilled budgeted positions, Contractual is favorable primarily due to late rent billings by CMS, and the EDP line item is favorable due to timing differences in equipment purchases.

Turning to Exhibit 2, he reported that expenditures in the Federal Criminal Justice Trust Fund are at a 17-percent level due to a later start of ARRA spending, and a lower level of miscellaneous grant funding. Mr. Litwin then pointed to the General Revenue Matching Funds and stated that they are at an expected level for four months into the fiscal year. He explained that the Criminal Justice Information Project Funds section represents funding obtained from non-governmental entities, private sources, and not-for-profit organizations, based on grants sought or awarded by these institutions, with minor funding realized during the period.

He concluded his presentation with an explanation of funding for the Juvenile Accountability Incentive Block Grants Fund, which he said was at an expected level for the period. Mr. Litwin then wished all a happy holiday season and asked if there were any questions. With no response, Vice Chairman Alvarez thanked Mr. Litwin. At that point, Mr. Cutrone added that the Authority is just beginning its budget planning for the next state fiscal year. He reported that there is a very heavy concentration on measures that might be undertaken to cut costs and preserve the Authority's budget to save General Revenue Funds.

Vice Chairman Alvarez then introduced Authority Research Analyst Lindsay Bostwick to give a presentation on a staff study of prior victimization and access to services among adult female inmates, conducted by Authority Research Manager Jessica Ashley and Research Analyst Sharyn Adams. She said that Ms. Bostwick did the study's data analysis.

**Presentation on Assessment of Prior Victimization and Access to Services Among Adult Female Inmates in the Illinois Department of Corrections by Lindsay Bostwick, Research Analyst, Illinois Criminal Justice Information Authority**

Ms. Bostwick stated that the research goals of the study were to learn about victimization, adding that a number of studies have shown that many women who are incarcerated have an extensive history of victimization. She said that the Authority's study was conducted to see if that fact correlated with victimization in Illinois and to obtain better information on the current female population with hopes that it could influence policy decisions.

Ms. Bostwick gave background on some known facts about women behind bars: that in the past few decades there has been an increase; many are being admitted for drug, property, and battery offenses; many are mothers, with the majority single, living in poverty, undereducated and unskilled. She explained that one-on-one interviews lasting about 90 minutes were conducted with the women inmates, and that 98 questions were posed, covering demographics, prior substance abuse, physical abuse, and sexual abuse. She said that other areas examined included stalking and intimate partner emotional abuse, trauma, and strategies that the women used to seek treatment. She added that two-thirds of the interviews were conducted by contracted ex-offender women who were recommended by the Illinois Department of Corrections.

Ms. Bostwick then explained the procedures that were used to collect information, including a life history calendar developed by Mark Powers of the Authority's Research staff. She noted that it was a long calendar that had all the years and incidents about which each woman was asked to help them remember their life history and experiences.

Ms. Bostwick stated that the sample for the most part was representative of the Illinois prison population as a whole. She described the abuse type variables that were used. Variables included intimate partner, physical, and sexual abuse, and the time frame of when they occurred—during childhood, ages 0-12, in adolescence, 13-17, or in adulthood, 18 and older.

She then reviewed findings on victimization types and help-seeking behaviors. She reported that women who were sexually abused were more likely to also experience physical abuse. Also, women who experienced sexual abuse in childhood were more likely to again experience it in adolescence. In discussing help-seeking, she reported that 83 percent of the female prisoners sought help or services after incidents of violence, which included talking to a person known to them, consulting an agency or counselor, seeking medical help, or contacting the police.

In summarizing her presentation, she outlined the study's conclusions, which included implications for practice and policy. She said almost all of the women experienced abuse, especially physical abuse, with most having abuse histories and therefore were in need of counseling services. She said there is a strong correlation between sexual abuse and physical abuse, and a correlation between childhood sexual abuse and sexual abuse in adolescence. Women with higher post-traumatic stress disorder (PTSD) scores were

correlated with seeking more types of help and that many women may not actively seek help until they are experiencing severe trauma. Early intervention is important to try to help women before victimization and trauma escalates. Finally, PTSD can affect daily functioning, interpersonal relationships and employment.

She said women with PTSD will need long-term therapy to learn coping mechanisms, identify triggers, manage stress, learn situation avoidance, obtain medication or become aware of what needs to be put in place to help them manage their PTSD symptoms. She said that two-thirds in the study's sample sought help from someone they knew rather than professional services, and most thought it was helpful, which emphasized the importance of making sure that the women have someone they trust with whom to talk besides professionals.

Ms. Bostwick closed by noting that more than 90 percent of the women who sought help in prison for abuse issues thought it was helpful, indicating an opportunity to make an impact in prison. She explained that seeking help in prison has advantages of receiving extended time with counselors, being away from abusers in a relatively safe environment, and allowing good time for program participation as a motivation.

Ms. Bostwick then said that a final report should be available soon and asked for questions. With no response, Vice Chairman Alvarez thanked her, and Mr. Cutrone thanked the Authority's research staff.

At that point, Ms. Engel suggested that when the report is final, copies should be given to statewide and local sexual assault coalitions, followed by discussions on how its findings are congruent or different than those experienced by the people who currently are being served with ICJIA funding and outside of prison. Ms. Bostwick agreed. Director McClain then said he has been concerned that there is a serious problem with people who are victimized, as shown by the statistical analysis presented. He asked if there could be interventions before victimization occurs in communities where there is a great victimization rate, as touched upon in the report.

He went on to say that he thought a flaw in the system has been the lack of sufficient mechanisms in place to educate and to intervene at an earlier age to prevent the ongoing abuse that he has witnessed for decades. Director McClain added that he feared unless there is a major change within the victimized group areas, such as grassroots preparation of youth to avoid these types of occurrences, they will continue.

Agreeing, Ms. Bostwick stated that many women in the study's sample who said there was a high level of abuse in childhood indicated that they did not seek help because they did not know where to go. She said that there is definitely something to be said for identifying and targeting youth for outreach, and advising them where help can be found if they are experiencing abuse.

Ms. Engel then thanked Ms. Bostwick and reported that she is aware of greater efforts and discussion taking place toward how to address abuse earlier with interventions that

are specific to young people who have been reluctant to come forward. She added that some work is even spearheaded by young people, which is positive because they are bringing their voices to the table to express what many in organizations do not understand well.

At that point, Vice Chairman Alvarez asked if there were any old or new business. With no response, she called for a motion to adjourn.

### **Adjournment**

{ Chief David Bradford's motion to adjourn was seconded by State's Attorney Mudge and adopted by unanimous voice vote. }

Mr. Cutrone then announced the dates for the Authority Board Meetings for the calendar year 2010—March 5, June 4, September 3, and December 3—and thanked everyone.





