



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Regular Authority Meeting
Friday, September 7, 2012 at 9:00 a.m.
300 W. Adams, 2nd Floor Conference Room
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the June 1, 2012 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Meeting
 - a. Report on the June 27 and July 26, 2012 Budget Committee Meetings
 - b. JAG Plan Adjustments
 - c. Fiscal Report
- Infonet: Illinois' Web-Based Data Collection System for Victim Service Providers
(Jennifer Hiselman, ICJIA staff)
- Old Business
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 W. Adams St. Suite 200, Chicago, Illinois, 60606-5150 or at (312) 793-8550. TDD services are available at (312) 793-4170.



**ILLINOIS
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MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY Friday, June 1, 2012 at 9:22 a.m. 300 West Adams Street, 2nd Floor Conference Room Chicago, Illinois

Call to Order and Roll Call

Chairman Peter M. Ellis welcomed Board Members and guests to the second 2012 quarterly Board Meeting of the Illinois Criminal Justice Information Authority. He called the meeting to order and asked General Counsel Lisa Stephens to call the roll.

In addition to Chairman Ellis, Authority Board Members in attendance were:

State's Attorney and Vice-Chairman Anita Alvarez
Sheriff Thomas J. Dart
Director Patrick Delfino
Chief William T. Fitzpatrick
Director S. A. Godinez
Mr. Felix M. Gonzalez
Ms. Cynthia Hora
Ms. Lisa S. Jacobs
Mr. John Maki
Director Michael J. Pelletier
Public Defender Randall B. Rosenbaum
Ms. Angela R. Rudolph

Approval of Minutes of the March 2, 2012 Regular Meeting

With a quorum in place, Chairman Peter M. Ellis then asked for a motion to adopt the minutes of the March 2, 2012 Authority Board Meeting.

{State's Attorney Alvarez so moved, with Director Salvador Godinez seconding the motion. In response to Chairman Ellis' call for any discussion, Ms. Hora made the following corrections: on page eight at the end of the motion to adjourn, a period and bracket should be added; page 10, in the second paragraph, second line, the acronym "SANE" should be changed to "she;" and also on page 10, in the second to the last paragraph, "a 70 percent wait list" should be changed to "70 people on the wait list." With those changes, the minutes were adopted by unanimous voice vote.}

Chairman's Remarks

Chairman Ellis next presented for adoption a Resolution of Commendation honoring John C. Chojnacki, former Associate Director of the Authority's Federal and State Grants Unit from January 1, 2006 until March 2, 2012, which the Board adopted by unanimous acclamation.

Chairman Ellis then stated that the Resolution of Commendation would be presented to Mr. Chojnacki, and called upon Executive Director Jack Cutrone for an update on Authority business.

Executive Director's Remarks

Mr. Cutrone began by explaining that John Chojnacki's departure from the Authority was caused by the return of a brain malignancy that was diagnosed sometime ago for which he underwent surgery followed by chemotherapy and radiation. He added that Mr. Chojnacki is back on chemotherapy on a regular basis that would not allow him to continue to be employed. He said that the Authority wished him the best, and thanked him for the excellent services he provided during his tenure.

Next, Mr. Cutrone reported that the major news was the passing of the Authority's budget by the General Assembly. However, he added that in line with statewide cuts to the operations of various agencies, the Authority's budget is less than requested by approximately 9.9 percent. He explained that the Authority asked the Legislature to restore some portion of the match used to support the Authority's federal funding internally, and although it was not what was requested, the approved amount of \$193,000 in match is adequate to cover eight employees, bringing in approximately \$700,000 in federal funding through the next year.

He said that \$2.5 million also was requested to pick up the balance of the Adult Redeploy Illinois (ARI) Program which was funded by American Recovery and Reinvestment Act dollars and reported that \$2 million in new General Revenue was approved. He remarked that getting new General Revenue Funds at this time was a major accomplishment and credited the Authority's legislative consultants and some of their staff for that result.

He then noted another positive budget development that occurred recently which was the Authority's receiving \$20 million in General Revenue funds that were not requested. He explained that the House Appropriations Committee thought it would be more appropriate for the Authority to administer those funds to support a Governor's Initiative known as the Neighborhood Recovery Initiative ((NRI) that had been at the Illinois Violence Prevention Authority (IVPA).

Mr. Cutrone added that under the Budget Bill that was passed the Authority receives \$15 million for NRI grants to community neighborhood organizations, aimed basically at prevention and early intervention. He said that the other \$5 million is earmarked

specifically for the Chicago Area Project, which began in the 30s at the University of Chicago also focusing on youth and the prevention of youth crime.

He additionally reported that Barbara Shaw, IVPA Director, offered assistance to assure a smooth transition and noted toward that end, some discussion about the possibility of an Intergovernmental Agreement whereby several IVPA existing grant staff, familiar with the program, can be assigned to the Authority.

Mr. Cutrone concluded by saying he viewed the transfer of the Initiative and funds to the Authority as a high compliment, which he said speaks well of the efforts of all the Authority staff as well as the Authority Board.

Chairman Ellis thanked Mr. Cutrone and announced that the Budget Committee Meeting portion of the Board Meeting would be taking place.

Budget Committee Meeting

Chairman Ellis then asked Cook County State's Attorney Anita Alvarez, Vice Chairman of the Budget Committee, to conduct the meeting.

Please See Attached Minutes of the Budget Committee Meeting

Fiscal Report by Ronald Litwin, Acting Chief Fiscal Officer

Chairman Ellis thanked State's Attorney Alvarez and Mr. Mike Carter, Acting Associate Director for Federal and State Grants Unit, for conducting the Budget Committee Meeting and called upon Mr. Ronald Litwin, Acting Chief Fiscal Officer, for a Fiscal Report.

Mr. Litwin reiterated and highlighted the information presented in the meeting materials and directed attention to Exhibit 1, comparing the fiscal year-to-date expenditures and obligations through May 15, 2012, to the total fiscal year budget for the General Revenue Fund. He explained that total expenditures and obligations for the period were at a 75 percent level for the fiscal year, adding that the total amount of expenditure months in the fiscal year is 14, when the lapse spending months of July and August are included.

He further explained that the period July, 2011 to May 15, 2012 equals 10-and-a-half expenditure months of 75 percent of the 14 total, with the level of spending at what was expected for this time frame. He next directed attention to Exhibit 2, noting that it also is a comparison of the fiscal year to date expenditures and obligations through May 15, 2012 to the total fiscal year budget for Awards & Grants.

He reviewed total expenditures and obligations in the Federal Criminal Justice Trust Fund, covered the Criminal Justice Information Projects Fund, and outlined the expenditures and obligations in the Juvenile Accountability Incentive Block Grant Fund. He further stated that the total expenditures and obligations for the Awards and Grant

activity is at a 55 percent level for the period represented by the dollar amount of \$61,609,089.

Mr. Litwin turned to Exhibit 3, Federal Funding sources FY 2012, and explained that it details the activity for grants that were active during State Fiscal Year 2012. He explained that grand total funding for the grant, expenditures on a grant inception to date basis and remaining grant balance through May 15, 2012 are presented. He reported that the grand total funding is \$216,089,576 with inception to date expenditures of \$149,565,866, leaving a remaining balance of \$66,523,710.

In conclusion, he turned to Exhibit 4, Illinois Criminal Justice Information Authority Federal Grant Programs Fiscal Year 2012. He noted that the pie chart depicts relationships of the \$214,430,402 Federal Grant Programs and that the Justice Assistance Grants (JAG) Program, Victims of Crime Act (VOCA), and Violence Against Women Act (VAWA) grants combined represent approximately 93 percent of Fiscal Year 2012 active grants. Mr. Litwin then asked if there were any questions.

In response, Public Defender Randall Rosenbaum inquired about funds that bear interest and those that do not and how interest is determined. In the ensuing discussion, it was pointed out that some grant programs allow the Authority to draw monies down early, with those amounts earning interest on a monthly basis at rates for State of Illinois investments.

With no other questions, Chairman Ellis thanked Mr. Litwin. He then announced that a presentation by Mark Myrent, Associate Director of Research and Analysis, and Mike Carter, Associate Director for the Federal and State Grants Unit would follow as a continuation of the discussion that took place at the Special ICJIA Board Meeting a week earlier on May 24, 2012.

Presentation on Data Trends, Program Planning, and Projects by Mark Myrent, Associate Director of the Research and Analysis Unit and Mike Carter, Acting Associate Director of the Federal and State Grants Unit

Mr. Myrent began by calling attention to a handout summarizing the research activities that have taken place in the last quarter. He then acknowledged the excellent Research and Analysis staff, and particularly the work of the three research managers, Christine Devitt Westley, Jessica Reichert, and Tracy Hahn.

In describing the function of the Research and Analysis Unit, he noted that a variety of studies and services are provided to inform policy makers, the general public, researchers and academics of key issues in the criminal justice field. He explained that staff work closely with the Federal and State Grants Unit to analyze data that help assess the nature and magnitude of crime and various criminal justice issues in ways that help align the funding priorities with federal funding purpose areas.

Mr. Myrent added that the Research Unit also offers analysis that identifies specific jurisdictions where the need for particular program responses are indicated, improves grantee data collection, and helps measure program effectiveness. He described the comprehensive database the Unit operates containing indicators of crime, criminal justice system activity, and social indicators. Additionally, he described interactive database tools on the ICJIA website that anyone can use.

Mr. Myrent then gave an illustration of the process the Unit uses to determine general trends throughout Illinois, and to identify where programming may be needed. He referred to statistics showing the crime rates and variances in different regions of the state and how this information is used to inform funding decisions.

He also noted that because one of the JAG purpose areas is corrections and community-based correctional programs to address prison overcrowding, the Unit has been analyzing state and regional trends regarding state prison felony sentences. Toward that end, he pointed out how the Unit's analysis of actual prison admissions showed that in the last decade the prison crowding issue has not been driven by new court admissions, but by parole violators and specifically technical violators. He said that this information led to the Authority's funding the Adult Redeploy Illinois (ARI) alternative community sentencing program for non-violent offenders. He noted that there are currently ARI sites in 10 different counties and further demonstrated how the Unit's data tools are used to identify counties that might be viable candidates for this type of programming.

The last area he discussed was the Unit's practice of correlating program data with institutional data to assess program effectiveness. He cited as an example efforts evaluating the Metropolitan Enforcement Group (MEG) and Task Force program for combating drug crime.

Mr. Myrent discussed how the program evaluation process also can be used at the very earliest stages following program implementation. He explained that program evaluation is not only used for feedback to management and to the Board for making funding decisions, but in partnership with the program to help those responsible make needed program adjustments. He described efforts the Authority has undertaken to obtain enhanced information from grantees regarding their programs' goals, objectives, and program activities by implementing a new Exhibit A, which is the grant proposal document. He said that this information can then be used to produce better quality grantee data reports.

Mr. Myrent noted that full-blown experimental design impact evaluations are very staff intensive and expensive overall, and cannot be undertaken for most programs. However, he pointed out that there is a wider range of program assessment products that also provide useful information in determining whether a program is a wise investment of taxpayer dollars. He said to serve that purpose, Illinois is one of the few states implementing a new cost/benefit model.

He further talked about a continuum of program assessment types produced by staff including program profiles that evaluate a program's implementation process. In conclusion, he remarked that the development of a better foundation of program information will facilitate delivering more useful information about the value of programs to Board Members. He then asked if there were any questions.

In response, Mr. John Maki inquired as to how the research is used to drive specific programs, citing the recent study on recidivism among female offenders. Mr. Cutrone pointed out that the study primarily is being used as input for the Ad Hoc Victim Services Committee for making recommendations and determinations as to where Victim Services money should be allocated. He went on to caution again that outcome and impact evaluations at this point cannot be implemented for every program and the best that can be done is to require that grantees use evidence-based practices at the very least.

In the ensuing discussion, the point was made that policy decisions also can drive program development along with input from justice system stakeholders. Mr. Maki then inquired if the Authority uses a model for implementing its research to drive better policy. In response, Mr. Cutrone stated that the Authority's overall strategic plan is meant to help serve that function by basically reflecting the needs and experiences of justice system stakeholders. Mr. Myrent then added that the staff also is looking to the Board, specifically the reviving of the Planning and Research Committee, to ascertain how best to tailor and market the Authority's research in ways that are useful for impact, whether program planning, policy change or modifications in criminal justice practices.

Chairman Ellis asked if there were any other questions. With none, he introduced Mike Carter for a brief presentation.

Mr. Carter then reviewed what was covered at the Special Board Meeting the week before, pointing to JAG purpose areas. He remarked that many overarch, a fact he said had not been mentioned which has bearing on the classification of funding distribution. As an example, he cited funding for drug treatment programs. He said that most often those funds are classified under corrections and community corrections giving the appearance of a higher funding distribution for those areas and a lower distribution for drug treatment, when in fact drug treatment funding is covered in both.

Mr. Carter then discussed the process for developing recommendations for funding allocations. He explained that funding allocations for years prior to 2009 when the Authority went into its planning session were reviewed and combined with data from Research and Analysis to help inform decisions moving forward in '09, with the assistance of the Budget Committee. Mr. Carter stressed that the recommendations were not binding but to guide the use of American Recovery and Reinvestment Act (ARRA) and JAG Program funds for the JAG Program's remaining years.

Next he presented funding priorities, with Mr. Cutrone adding that they were developed by staff recommendations and the Authority Board as to where concentration should be placed for each JAG purpose area and he noted that the same planning procedure would

be used this year. Mr. Carter then stated in response to requests from Board Members for documents or minutes from those planning meetings, that a webpage has been organized with information as to how the process occurred and that the link would be provided. Mr. Cutrone also said that at the Chairman's request, all the PowerPoint presentations made during those meetings would be included.

At that point, Chairman Ellis thanked Mr. Carter and asked if there were any questions. In response, Mr. Maki asked about the status of the strategic plan. Mr. Cutrone replied that working drafts in at least five out of the six areas were close for submission to the Board and that comments would be solicited thereafter. He added that the Board ultimately would be asked to approve the strategic plan, which would be used, along with other data, to inform the planning session as to making allocations.

Mr. Maki then noted that at the Special Board Meeting there was a call for a Planning and Research Committee Meeting to review the available portion of the strategic plan. Ms. Lisa Jacobs added that Chairman Ellis wanted to focus not just on the document, but on the process that was used to formulate it, and how the resultant plan is to meet the issues raised by the criminal justice community. Mr. Cutrone indicated that such a Committee Meeting would be scheduled. At that point, Chairman Ellis referred to Mr. Cutrone's mentioning that a draft of the plan would be sent to the Governor and that he hoped the Committee Meeting could be scheduled before that happens. Mr. Cutrone responded that before the strategic plan is released to anyone, it would be vetted by the Committee and the Board.

Mr. Cutrone said that a Planning and Research Committee Meeting would be scheduled and a notice would be e-mailed to Committee Members and the Board. At that point, Chairman Ellis asked if there were any old or new business. With no response, he thanked everyone for participating and announced that the next Regular Quarterly Authority Board Meeting would take place, Friday, September 7, at 9:00 a.m. He then asked for a motion to adjourn.

Adjournment

{Ms. Cynthia Hora moved that the meeting be adjourned. State's Attorney Alvarez seconded the motion, which was adopted by unanimous voice vote.}

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Meeting Notice

Budget Committee
Friday, September 7, 2012
Illinois Criminal Justice Information Authority
300 West Adams
2nd Floor Conference Room
Chicago, IL 60606

Budget Committee

Agenda

Clerk Dorothy Brown
Chair

Hon. Anita Alvarez
Vice Chair

Abishi C. Cunningham
Sheriff Tom Dart

Director S. A. Godinez

Director Hiram Grau
John Harvey

Lisa Jacobs

Clerk Becky Jansen

Hon. Lisa Madigan

Superintendent Garry McCarthy

President Toni Preckwinkle

Randall Rosenbaum

Angela Rudolph

► Call to Order and Roll Call

1. Summary of the May 24, 2012 Authority Special Orientation Meeting
2. Minutes of the June 1, 2012 Authority Regular Meeting / Budget Agenda
2. Minutes of the June 27, 2012 Budget Committee Meeting
3. Minutes of the July 26, 2012 Budget Committee Meeting
4. Justice Assistance Grants Plan Adjustments
ARRA09 Plan Adjustment #12
FFY09 Plan Adjustment #8

► Old Business

► New Business

► Adjourn

Illinois Criminal Justice
Information Authority

Peter M. Ellis
Chair

Hon. Anita Alvarez
Vice Chair

Jack Cutrone
Executive Director

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MEMORANDUM

TO: Authority Board Members

FROM: Mike Carter, Acting Associate Director, Federal and State Grants Unit

DATE: September 7, 2012

RE: **Summary of Authority Orientation Meeting on May 24, 2012**

On May 24, 2012, the Authority held a special board meeting designed to acquaint the many newer board members with the Authority's history, role in the criminal justice system, grant programs under its purview, policies, and processes. The board was presented with the Authority's mission statement and its values statement. Brief explanations were given describing the Authority's different committees and the functions of the Authority's internal units.

Items discussed at the meeting included:

- A recent history of the Authority's source funding.
- The Authority's organizational chart and biographical briefs on the Authority's executive staff members.
- Brief descriptions and fiscal summaries of all of the federal programs administered by the Authority.
- Details of the various functions of the Authority's Research and Analysis Unit and information regarding key research findings and current projects.
- The Authority's Information Systems Unit's various systems, the technology in use, and support services.
- A review of crime and criminal justice trends for the decade 2000 to 2010.
- Statutes, rules, and bylaws pertaining to the Authority: The Illinois Criminal Justice Information Act; the Authority's Administrative Code; the Illinois Motor Vehicle Theft Prevention Act; and the Executive Order Creating the Illinois Integrated Justice Information System (IIJIS) Implementation Board and IIJIS Administrative Code.
- Contact information for all Authority board members and staff members.
- An overview of the Authority's federal grant funding process.



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MINUTES

**Illinois Criminal Justice Information Authority
Regular Meeting / Budget Agenda**

June 1, 2012

9:00 a.m.

Authority Offices

300 West Adams, 2nd Floor Conference Room

Chicago, Illinois 60606

Call to Order and Roll Call

The Board of the Illinois Criminal Justice Information Authority met on Friday, June 1, 2012, at the Authority's offices located at 300 West Adams Street, Suite 200, Chicago, Illinois. Budget Committee Vice Chair State's Attorney Anita Alvarez called the meeting to order at 9:15 a.m. Other Authority members present were Sheriff Tom Dart, Director Patrick Delfino, Authority Chairman Peter M. Ellis, Chief William Fitzpatrick, Director S. A. Godinez, Felix M. Gonzalez, John Harvey, Lisa Jacobs, Cynthia Hora for Attorney General Lisa Madigan, John Maki, Director Michael J. Pelletier, Randall Rosenbaum, and Angela Rudolph. Also in attendance were Executive Director Jack Cutrone, General Counsel Lisa Stephens, Acting Federal and State Grants Unit Associate Director Mike Carter, and other Authority staff members.

All Authority Board members and designees present were appointed by Chairman Ellis to the Budget Committee for the duration of the meeting. Budget Committee Vice-Chair Anita Alvarez conducted the Budget Committee meeting.

Justice Assistance Grants (JAG) American Recovery and Reinvestment Act (ARRA) FFY09 Plan Adjustment

Recommended Designation

Authority Acting Federal and State Grants Unit Associate Director Mike Carter, referring to the memo in the meeting materials dated June 1, 2012 regarding JAG FFY08, FFY08 Supplemental, and ARRA09 Plan Adjustments, said that at the previous Budget Committee meeting staff had presented a long list of recommendations. One recommendation in particular elicited several questions regarding the program's performance. Because staff couldn't answer those questions at the time, the recommendation was tabled and so it is presented here for reconsideration.

Mr. Carter said that staff recommends designating a maximum of \$199,643 to the Circuit court of Cook County to continue its domestic violence service enhancement program for 12 months. Mr. Carter introduced the program's director, Leslie Landis.

Ms. Landis introduced Presiding Judge Sebastian Patti.

Hon. Patti said that he is the presiding judge of the Domestic Violence Division (DVD) of the Circuit Court of Cook County. He said that when the chief judge asked him to take the assignment of the DVD, he had to consider the offer carefully because he had no involvement with domestic violence in his professional career. Since July of 2011, he has been impressed at the extent to which the Circuit Court has served families throughout Cook County. These families are the subjects of domestic violence issues. On a daily basis the DVD is able to provide the citizenry of Cook County with fast, efficient, effective, and fair justice, and access to the courts. The court's ability to perform these functions is directly related to the funding that it has received from the Authority.

Hon. Patti said that he has two assistants; Leslie Landis, the DVD court administrator, and Loretta Lyons, the DVD suburban court coordinator. He said that he would be unable to perform his job as presiding judge without their able assistance and consultation. He said that he would entertain questions after Ms. Landis delivers a brief presentation.

Ms. Landis said that she wanted to give the board a sense of that the grant preceding the pending designation indicated were the specific outcomes that were supposed to have been achieved. She said that the DVD was established in January of 2010. The DVD took a bunch of domestic violence-related proceedings that were heard in criminal court and in civil court and combined them under one division. Before, we had judges reporting to the judge in charge of all criminal things and we had judges reporting to the judge in charge of all domestic things, so our chief judge Timothy Evans decided to combine these otherwise separated aspects of domestic violence and put the under one division.

Ms. Landis said that the DVD handles all domestic violence orders of protection; those attached to criminal proceedings and those that are independent, but not those that are attached to a domestic violence or juvenile proceeding. The DVD handles all criminal prosecution involving dating and family and household relationships. This includes misdemeanors, Class IV felonies, and aggravated stalking. It handles civil no-contact orders, which are really about sexual assault more often than anything else, and it handles stalking no-contact orders, which involve cases that are not family or household members.

Ms. Landis said that the previous ARRA grant supported two staff positions; the court administrator and the suburban coordinator. She said that further detail is provided in the handout that was given to the board members. She said that the DVD's rules were created and approved, which is a big deal since they had to pass through a rules committee and many levels of review under different parts of law. Procedures were implemented that created greater uniformity of practice across all courtrooms regardless of location within the DVD. The DVD not only includes the City of Chicago or the courthouse located at 555 West Harrison, but also all of the suburban districts. The pro se packet was revised; many people who come to domestic violence court on a pro se basis and a lot of court forms and to be revised to reflect the DVD's creation. The DVD was established in Chicago and all suburban districts except Municipal District VI, and it is the DVD's goal in the continuation of the program to bring District VI into the fold.

Ms. Landis said that each suburban district has a dedicated domestic violence judge that hears a combination of criminal and civil domestic violence-related matters and reports to Presiding Judge Patti. In Chicago, there are four criminal courtrooms, one bond court, two full-time independent civil orders-of-protection courtrooms, and one civil emergency order of protection courtroom that provides overflow for the emergency orders-of-protection as much as possible. This assumes that all judicial spots are fully staffed. A review is underway now regarding the establishment of a third full-time civil order-of-protection courtroom. That, and adding Markham to the DVD, would be part of the ongoing work if the program receives renewed funding.

Ms. Landis said that, as part of the grant requirements, judicial training was performed. The DVD brought in the National Council of Juvenile and Family Court Judges (NCJFCJ), which provides really the best domestic violence-related judicial training offered in the country. It's a technical program provided by the Office of Violence Against Women (OVW) and the Department of Justice (DOJ). All of the judges, city and suburban received an unprecedented training. Subsequently, regular meetings are happening with all of the judges and they provide ongoing educational opportunities and collaborative discussions. The DVD now uses many principles that were highlighted in the NCJFCJ training. This is part of the DVD's ongoing future strategy.

Ms. Landis said that the DVD developed a victim triage system to improve use of court resources and to assist pro se litigants. This was focused in Chicago because 70 percent of all criminal cases and 78 percent of all petitions for independent orders-of-protection are filed in the courtrooms at the Harrison Street courthouse. There is a help desk and a check-in data collection process for case management and service assistance linkages. A triage process was developed, starting at the point of check-in for everybody except for cases where an arrest was made at the scene unless the victim comes in for an emergency order-of-protection prior to their first criminal court date. Triage criteria were created; there is a database that not only collects certain information, but also makes a determination about where to send people. The program's period of operation was shorted by a month because it didn't start until February of 2011, but there were 9,160 individuals that checked in for non-arrest cases needing some kind of assistance. The DVD is now able to take all of that data and better analyze who is coming into court, making what allegations, seeking what relief, etc. This did not exist prior to the funding for this program.

Ms. Landis said that the pro bono program currently consists of 17 private law firms which were recruited. They volunteer their time to provide pro bono representation, file appearances, and represent clients from start to finish. They come on a regular schedule and provide support to otherwise pro se litigants. An order-of-protection form is approximately two pages and it must be completed before somebody can get into a courtroom and many of these people were doing it pro se. The additional support provided by these pro bono attorneys has been very welcome and helpful.

Ms. Landis said that the DePaul law student program has included participation of over 175 students since its inception. They volunteer at least three hours a week to the program and they provide a lot of support to victims. The combination of pro bono and law students has served over 1,000 otherwise pro se litigants. That number is closer to 1,300 today. Those were people who would have struggled through the civil process without any assistance at all.

Ms. Landis said that the DVD approached the domestic violence advocates funded by some of the Violence Against Women Act (VAWA) program administered by the Authority and asked them to participate in a duty advocate function, which was actually a scheduled advocate on-site to pick up cases referred from the help desk, as opposed to those brought in as clients via their domestic violence agencies. After people check in to the help desk, we feed them out to either a duty advocate, on-site legal services like the domestic violence legal clinic, the pro bono attorneys, or law student assistants; and yet a significant number of them must continue to go pro se with assistance from the clerk's office.

Ms. Landis said that one of the interesting outcomes of the program is that when there was pro bono representation, the petitioner has had a 20 percent greater chance of getting an emergency order-of-protection and a 16 percent greater chance of getting a plenary order. These are transactional lawyers who come in after training; they are not specialized domestic violence lawyers. Those percentages would probably be even higher with specialized domestic violence lawyers or advocates.

Ms. Landis said that the combined strategy of the improved triage method, the formal systems of referral with existing advocates and lawyers, and the pro bono law student aspect, has really helped many victims to more fully access the protections and resources offered by the DVD. Further expansion and enhancements are under consideration, including a review of the application of the triage criteria. All of this is in-process, and that's why another year of funding is needed – to really tighten this up.

Ms. Landis said that one of the major things that the DVD received funds to do was to establish a compliance call for the criminal courtrooms. This was done in the spring of 2011. The goal was to ensure judicial monitoring and oversight of those who are convicted as having committed acts of domestic violence. The idea was that it was going to be a preemptive effort towards earlier compliance on all sentencing conditions. This is something that has been noted as a best practice by the Center for Court Innovation and others.

Ms. Landis said that this is in its beginning stages. The determinations regarding which criminal defendants will actually be, as part of their sentences, required to report to a compliance call when they have not yet violated is something that would be determined by individual judges. In 2011 in Chicago alone there were 116 convicted defendants that have been ordered to report on the compliance call. The data is sketchy, so that figure might actually be higher. Judges have to think about compliance calls as opposed to violation calls. Once violations are filed, some judges will keep them on the violation call to achieve compliance, but the compliance call concept is preemptive. More time is needed to perfect this process.

Ms. Landis said that the DVD has discovered that certain groups of defendants might need additional help to avoid recidivating; veterans, for example. Work is being done in conjunction with the state's attorney's office and others to build out a specialized veteran's call where people who have entered a plea would be assisted as a veteran, having been accepted on the veterans calls first, would be assisted to access additional services in the hope that we can address problems. This works toward the goals of not only supporting victims in their efforts at achieving safety, but also accountability for those who have committed acts of domestic violence while avoiding recidivating.

Ms. Landis said that another goal is to build enhanced collaborations. This is a primary focus. We studied outcomes on both civil order-of-protection proceedings as they related to how many reached plenary and criminal convictions relating to how many actually followed through with the prosecutor's offer of prosecution. We discovered that the DVD was a very front-end operation. The DVD can review court operations, further judicial education, and enhanced partnerships to try to increase the ultimate outcomes towards more follow-through; more civil plenary orders-of-protection and greater results on the criminal side. This is not to suggest that the state's attorney's office is not doing everything they can toward that end, but with more support and greater incentives, we might be able to uplift all of these operations. These are the things that the DVD would focus on if this designation is approved.

Ms. Landis said that the program goals are:

1. To continue support for the grant-created jobs in order to fully implement activities.
2. Establish a more fully integrated countywide DVD, meaning possibly a third courtroom in Chicago and bringing Markham into the division.
3. Improve the domestic violence outcomes related to achieving accountability for those who commit acts of domestic violence.
4. Increase case follow-through and utilization of services for petitioners through refinement of the triage system; improve case differentiation; create an enhanced supportive service environment.

Ms. Landis, in response to a question by Director Cutrone, said that the DVD's tracking database was developed with assistance from the Authority's Research and Analysis Unit and the Authority's Information Systems Unit.

Ms. Landis, in response to a question by Chairman Ellis, said that the trained pro bono lawyers and the law students come to the DVD for scheduled appointments where they pick up a case. They enter into a letter of engagement, which is sort of a retainer. It's explained to them what they are going to do. They are able to reject a case if they don't think it has merit. They do their due diligence as much as they can in that moment. If they take the case, they complete the pleadings and go to the courtroom; they give the emergency order-of-protection; they have contact with their clients in between and they come back for the plenaries. This is why the DVD is seeing better uptake on the plenaries; they stay the course on the service issues, which are a particular problem for victims of domestic violence, to get their pleadings served. The law students are at the table five days a week. We refer cases to them and they interview the client, complete an affidavit, fill out all the forms, and go through the process with them.

Hon. Patti said that a new program had just started in recent weeks. He acknowledged the assistance of Loretta Lyons regarding this program. He said that the Cabrini Green Legal Aid Clinic just started staffing on a two-day-a-week basis; a little information desk in which cases will be reviewed, and probably appointments will be accepted on behalf of respondents in civil emergency order-of-protection cases.

Mr. Maki said that he was happy to see that the data tracking system had been built. He asked who was actually performing the data tracking.

Ms. Landis said that she was performing the data tracking. She said that she runs and reviews standard reports that were developed by Authority staff. It's pretty straightforward; its percentages and aggregate information.

Ms. Landis, in response to a question by Mr. Maki, said that she tracks, via the clerk's office, the number of petitions filed and their outcomes; the number of criminal cases filed and their ultimate dispositions; how many orders of protection initiated with criminal charges go to plenary over a given time period; and how often specific remedies are sought and granted. She said that she does not track sentencing or recidivism, but she has worked with the social service and probation department at the circuit court to determine how many of the convicted defendants are ordered into what are called *pates*, which are the counseling services for convicts. She said that she doesn't track how many individuals are sentenced to jail, but such expansion of data tracking would be pursued if funding for the program were continued.

Mr. Maki said that this sounded like a fundamental program. He commended the Authority for considering data collection.

Ms. Landis said that the data process allowed for analysis at check-in to see how many people fit which kind of relationships. We know that a lot of people who come to the domestic violence court are coming as a result of dating or former dating or have a child in common. Some are spouses and former spouses, but far more of them are in the dating and former dating and child-in-common categories in Chicago; that might be a little different in the suburbs. Other considerations include how often there are children in common and what the basic allegations are. She said that she can control for relationship and allegations to determine, for example that the dating relationships allege physical violence in percentages higher than in some others, and so forth. The data system tracks by name, but only at the point of entry – data is then pulled by aggregate categories.

Ms. Landis said that she has shared such data at a couple of meetings and she would be happy to circulate it to the Authority members.

Ms. Hora said she remembered having a long discussion about this project when the Authority first funded it and it was projected to be a two-year project. She said that she appreciated learning what is going on because she hears a lot of things about what is happening at the Harrison courthouse, some of which is true, some of which is not. She asked if this project is perceived as on-going or if it was still only being considered for another year.

Ms. Landis said that for the first time the county is being required to provide support to this program; it's not fully funded by the Authority. It is understood that these funds will ultimately disappear. She said that she was under the impression that if this grant was to be renewed then she would potentially have a job until the conclusion of the grant.

Hon. Patti said that it is hard to predict the program's future.

Ms. Hora said that, regarding funding decisions, there was a lot of concern about what the project would do. She said that she had a different idea from that discussion as to what would be produced.

Ms. Landis, in response to a question by Ms. Hora, said that the Domestic Violence Legal Clinic (DVLC) is a key part in the pro bono project. Participants are recruited from firms. She said that once a group is ready, she and DVLC staff train the participants. When they start, they get scheduled and their outcome reports are tracked. Daily assistance in a mentoring nature for those layers is provided by the DVLC attorney partnered with the DVD for that purpose.

Ms. Hora said that for the next year judicial training for domestic violence would happen. She asked if there would be any focus on stalking since there are some issues with respect to stalking and no-contact orders that might be resolved via training.

Ms. Landis said that the DVD might bring a domestic violence training presentation into a judges' monthly meeting.

Hon. Patti said that was an excellent idea.

Ms. Landis said that the stalking / no contact orders are a huge volume for the DVD. Definitions of what represents stalking and the commiserate fear is something that our judges have looked at very carefully. They do deny some orders, but they feel that many of the cases that probably weren't intended to actually meet the legislative criteria and they feel like they have to grant those orders. She said that the DVD is really only now getting into enforcement on such things because the universal crime reporting (UCR) codes were relatively new. This is not funded activity; it wasn't written up in the grant.

Ms. Hora suggested adding that activity to the program's objectives. She said that she thought the training at the monthly meetings would be a good idea, but the application should be consistent with that.

Ms. Landis said that rather than it being only a training, it could also be a dialog about judicial experience with that legislation and training for those who had intended certain outcomes.

Ms. Hora said that a lot of victims say that they don't want to go through with the criminal proceeding because they aren't getting child support and things like that, although the statute allows for it. This needs to be considered because sometimes the victims get put between a rock and a hard place. Often, they can't afford to take care of their children during the pendency of criminal proceedings, for example.

Ms. Landis said that the program's objectives addressed those issues, but that requires a lot of collaborative effort. It is one of the things that the DVD wants to view as a strategy for greater follow-through. It will require collaborative discussion with the DVD's partners.

Mr. Carter said that given the tone and the questions that were asked by the committee at the last meeting, he thought it was most appropriate that the DVD make this presentation today. In total, the \$199,643 would go to support one full-time project director and one full-time case manager.

Motion: Ms. Hora moved to approve the JAG ARRA09 Plan Adjustments. Director Delfino seconded the motion. The motion passed by unanimous voice vote.

Adjourn

The Budget Agenda portion of the meeting was adjourned at 9:40 a.m. The Authority Board moved on to discuss other items on the Authority Regular Meeting agenda.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

MINUTES

**Illinois Criminal Justice Information Authority
Budget Committee Meeting**

June 27, 2012

10:00 a.m.

Authority Offices

300 West Adams, Suite 200 (Authority Large Conference Room)

Chicago, Illinois 60606

Call to Order and Roll Call

The Budget Committee of the Illinois Criminal Justice Information Authority met on Wednesday, June 27, 2012, in the Authority's Large Conference Room at 300 West Adams, Suite 200, Chicago, Illinois. Budget Committee Chair Clerk Dorothy Brown called the meeting to order at 10:03 a.m. Authority Associate General Counsel Sean O'Brien called the roll. Other Authority members and designees present were Jennifer Greene for State's Attorney Anita Alvarez, Abishi Cunningham, Suzanne McNamara for Sheriff Tom Dart, Director Patrick Delfino (via teleconference), Gladyse Taylor for Director S. A. Godinez, Kim Donahue for Director Hiram Grau, John Harvey, Cynthia Hora for Attorney General Madigan, John Maki, and Rebecca Janowitz for President Toni Preckwinkle. Also in attendance were Authority Executive Director Jack Cutrone, Authority Acting Associate Director Mike Carter, and other Authority staff members.

Executive Director's Remarks

Director Cutrone called attention to the new format being used to present grant recommendations in the meeting materials. This is more informative than the traditional memos. Future forms will include indications as to whether the grant is a continuation of an existing program, how many years the program has received funding, whether the program uses evidence-based practices, where applicable, and performance measures.

The new forms are in response to a number of questions that the committee has presented to staff.

Clerk Brown thanked the committee for the information it provided regarding the budgeting and granting processes at a recent meeting. It was helpful especially for the newer board members.

Minutes of the April 18, 2012 Budget Committee Meeting

Ms. Hora called for a correction on Page 6, second full paragraph (correction in *italics*):

While the Authority does not *fund* these units in full...

Ms. Hora called for a correction on Page 14, sixth full paragraph (correction in *italics*):

She said that the meeting would involve many members of the domestic violence community and *that* perhaps it would be best...

Motion: Ms. Hora moved to approve the minutes of the April 18, 2012 Budget Committee meeting, as amended. Mr. Maki seconded the motion and the minutes were approved by unanimous voice vote.

Juvenile Accountability Block Grants (JABG) FFY08, FFY09, and FFY10 Plan Adjustments

Designation Reductions

Mr. Carter, referring to the memo in the meeting materials dated June 27, 2012 regarding the Juvenile Accountability Block Grants (JABG) FFY08, FFY09, and FFY10 Plan Adjustments, said that the table on Page 1 details FFY08 and FFY09 funds returned to the Authority from programs at the ends of their periods of performance. He said that those funds were made available for reallocation.

Mr. Carter called attention to the Table on Page 2 summarizing the recommendations described in the following Budget Committee Grant Recommendation Reports. He then called attention to the chart at the bottom of Page 2 detailing available funds, pending the approval of the recommendations set forth in the memo.

Peoria County – Court Services

Mr. Carter said that staff recommended designating \$67,678 in FFY09 funds to Peoria County for its Court Services program. The program provides 24 hours of immediate crisis intervention, safety planning, ongoing supportive counseling and case management, and other services. The main goal of this program is to limit the number of youth being detained for domestic battery. Peoria County Court Services will continue to partner with the Children's Home Association of Illinois in providing services for youth who become involved with the juvenile justice system due to domestic violence related incidents. Most of these funds would support program personnel.

Macon County – Truancy Court

Mr. Carter said that the staff recommendation contained in the materials is what was presented to the Juvenile Crime Enforcement Coalition (JCEC) at its meeting on June 19, 2012. The recommendation, as presented, should be disregarded, but staff proposes a revised designation of \$46,000 in FFY08 and FFY10 funds as opposed to the \$156,000 that Macon County had originally sought. This will allow Macon County to continue an existing truancy court at the high school level. The objective is to reduce truancy and require students to attend school regularly. In the last school year, 18 students successfully completed requirements and four students were terminated unsuccessfully. Three of the 18 students had 100 percent attendance after enrolling the truancy court. These funds will support a case manager and a case coordinator.

Mr. Carter, in response to a question by Ms. Hora, said that similar results could be expected in the coming year with the same designation amount.

Mr. Harvey said that this is the only designation recommendation not pertaining directly to offenders. Chronic truants are not necessarily delinquents.

Mr. Carter said that there is often a correlation between chronic truancy and participation in gang activity. When this was initially presented to the JCEC, there was concern that it would lead to the criminalization of truancy. Those concerns were laid to rest as Macon County implemented this program.

Cook County Juvenile Probation Court Services – Pre-Employment Program

Mr. Carter said that staff recommended designating \$33,444 in FFY09 funds to Cook County for its Pre-Employment Program. He said that these programs are aimed at minors on probation or under supervision between the ages of 15 and 18. They are supervised by job-development probation officers. Minors in this program attend two phases: 1) a seven-week job skills building session, and 2) a five-week job internship.

The program has 37 slots available for youths to engage in job development; currently 24 of those slots are active. Since the program began, of 138 youths served, 59 percent of participants have completed the program requirements successfully.

Mr. Carter, in response to a question by Ms. Hora, said that he does not know the number of participants who have maintained employment via the Cook County program, but he does have such figures for the Pre-Employment Programs in DuPage and Lake Counties.

Cook County Juvenile Probation Court Services – Youth Supervision Program

Mr. Carter said that staff recommended designating \$16,000 in FFY10 funds to Cook County for its Youth Supervision Program. These funds would support a Licensed Clinical Psychologist who provides consultation in Psychotherapy, Behavior Management, Mental Health, Criminal Justice, and Program Development. This position would provide backlog relief. Three to six probation and supervision cases will be staffed per week utilizing the Effective Casework Model and this supervision will reinforce the skills with the supervisor and probation officer. The clinical oversight will allow for discussion regarding the cases on an individual and group basis to enhance caseload management. Recidivism as well as violations of probation/supervision will be monitored for each probation unit involved by unit as a whole as well as each individual probation officer.

Mr. Carter, in response to questions by Mr. Harvey and Ms. Hora, said that the psychologist would provide direct services to the probationers.

DuPage County Department of Probation and Court Services – Pre-Employment Program

Mr. Carter said that staff recommended designating \$65,000 in FFY10 funds to Cook County for its Pre-Employment Program. 123 youths have attended at least one session of this program. 97 have completed the program and 67 have secured employment after completing this program.

Du Page County Probation and Court Services – 18th Judicial District

Mr. Carter said that staff recommended designating \$45,000 in FFY10 funds to the 18th Judicial District. The Du Page County Probation and Court Services Department has worked for the past four years to advance a more effective response to youth charged with juvenile domestic violence. Through a project funded by the MacArthur Foundation's Models for Change (MFC) Illinois program, Du Page County has focused on responding to adolescent development through a family focused approach. Since the program's initiation, the Department has averaged more than 150 referrals per year. The

model is designed to serve both adolescent youth and their parents, referred for domestic violence related offenses.

Evanston Police Department - Community Service/Restorative Justice program

Mr. Carter said that staff recommended designating \$43,200 in FFY09 funds to the City of Evanston's police department for its Community Service and Restorative Justice programs. These are diversionary programs that provide alternative (to court) dispositions for youth offenders. Community service placements provide youth offenders with an opportunity to give back to the community. The Restorative Justice Program provides youth offenders, offenders' families, victims and community volunteers an opportunity to discuss the harm that has been committed by the offense. He said that these programs have been funded for the last five funding cycles and after this round of funding, Evanston will be notified that it must find a new funding source if it wants these programs to continue. It has been a great program, but it is time to free up these funds and hopefully model a new program elsewhere on this program.

Mr. Harvey said that the program projected its goals and then tracked data against those goals.

Mr. Carter said that Evanston has been excellent in that regard. They have been a model for performance evaluation.

Ms. Hora, referring to the Restorative Justice Program's Objective 3 in the Grant Recommendation Report, said it would make more sense if 100 percent of all victims who are willing would have input into the offender's disposition. She said that it is troubling that only 64 percent actually gave input.

Mr. Harvey said that it wasn't known if input was offered or perhaps that is the figure that they projected.

Ms. Hora said that this should be framed so that every victim who wants input gets input.

Ms. Taylor said that it is possible that some of the victims chose not to provide input.

Ms. McNamara suggested finding a way to allow the program to consult with other prospective communities that might want to develop this sort of program; to create a bridge from the Evanston program to newer programs.

Mr. Carter said that just such a scenario recently played out with an IDJJ program.

Franklin County / 2nd Judicial Circuit Court – Information Sharing Enhancements

Mr. Carter said that staff recommended designating \$84,826 in FFY08 funds to Franklin County to update the 2nd Judicial Circuit Court's information systems. The program administers probation and case management services the 2nd Circuit's 12 county circuit courts. The Circuit's juvenile probation case records are maintained in a web-based case management system entitled, JWatch. This system is hosted and secured by the University of Illinois (UI) and developed by UI and other contractors. These funds will go toward upgrading the current system, as recommended through user-input, to increase efficiencies and provide staff with more accurate and timely juvenile records. Currently, this is a web-based system that allows 30 probation officers to communicate and keep records on one system. They want to expand this program to include law enforcement so that their information can enter the same system and merge with the probation data. Once complete, this would become an open-source model available to other communities around Illinois.

Lake County - Victim Offender Mediation Program

Mr. Carter said that staff recommended designating \$29,120 in FFY10 funds to Lake County for its Victim Offender Mediation Program. The program is a Balanced and Restorative Justice (BARJ) approach that personalizes offenses so that the juvenile offenders understand that their actions have affected others' lives and so they can accept responsibility for the consequences. The program is supported by victims, individuals within the community, and villages within Lake County. In addition, a Community Representative participates in the mediation process and provides input from a community perspective. The program is administered by the State's Attorney's Office, is facilitated by a contractual, neutral party and there is a training component for program staff. The program will work in conjunction with the 19th Judicial Circuit's Juvenile division program as well as with the school resource officers. Eligible crimes will include residential burglary, burglary, theft, criminal damage to property, trespass to residence, disorderly conduct, reckless conduct, harassment and criminal damage to motor vehicle.

Mr. Carter, in response to a question by Ms. Hora, said that the program does not pay for volunteers.

Lake County – Pre-Employment Program

Mr. Carter said that staff recommended designating \$85,000 in FFY10 funds to Lake County for its Pre-Employment Program. He said that this program is identical to the Pre-Employment Programs in Cook and DuPage Counties. Last year, 69 juveniles

participated in Phase 1 and 42 of those completed Phase 1. Of that 42, 25 made it to the employment phase and of those, 11 secured jobs after the program ended.

Mr. Carter, in response to a question by Clerk Brown, said that the recommended funding amounts for the Pre-Employment Programs reflect the amounts requested by the programs. He said that Lake County had actually asked for more funding because they have the capacity to serve more juveniles, but the Authority doesn't have the resources to provide more funding.

Mr. Carter, in response to a question by Mr. Harvey, said that the jobs that the youths ended up with varied widely.

Authority Grant Specialist Lajuana Murphy, in response to a question by Ms. Hora about funds for uniforms, said that many of the jobs were basic laborer jobs with the counties and those sometimes require boots or gloves or khaki pants, for example.

Mr. Carter, in response to a question by Ms. Hora, said that last year 69 youths were initiated into the program. The program stopped at 69 due to a lack of funding to support more participants. They had asked for \$100,000 this year, believing that they could raise the number of youths served.

Governor's State University (GSU) - Balanced & Restorative Justice (BARJ) Training

Mr. Carter said that staff recommended designating \$113,155 in FFY09 funds to Governor's State University for BARJ training covering several topics to staff representatives from all departments and organizational units at the Illinois Youth Center at Harrisburg, Illinois (IYC-Harrisburg); as well as, follow-up consultation and technical assistance services so that staff will have these skills. GSU and the Illinois Balanced and Restorative Justice Project will collaborate on the delivery of BARJ training at IYC-Harrisburg. IBARJP will deliver the training and follow-up technical assistance and coaching for 12 months.

Mr. Carter, in response to a question by Ms. Hora, said that training would be provided to staff in all departments and organizational units at IYC-Harrisburg.

Ms. Hora said that \$113,000 is a lot for training.

Ms. Murphy said that the trainings would be on-going. This would go into core-training for newly hired staff. This is not just one training event; this is a two-year cycle.

Ms. Taylor said that a facility like this would normally have cycle training.

Mr. Carter, in response to a comment by Ms. Hora, said that the indirect costs constitute less than 10 percent of the total program costs. These costs were itemized and reviewed and found to be legitimate expenses.

Director Cutrone said listing indirect costs is a fairly standard way of avoiding itemizing small expenditures. This is commonplace among grants and in this case the percentage allocated to indirect costs is relatively small.

Authority Grant Specialist Maureen Brennan said that it is common for universities to include indirect cost rates of up to 40 percent. The Authority normally negotiates those rates downward.

Ms. McNamara said that since indirect costs are a standard component of grant applications, perhaps this board should discuss consider a policy regarding indirect costs in general now so that we don't have the same discussion repeatedly every time indirect costs are presented.

Rick Krause, representing the IDJJ, said that most non-profits have approved indirect cost rates.

Ms. Hora said that other grants identify costs such as personnel or wages for youths in work programs, but we're not paying their overhead costs, particularly not with Victims of Crime Act (VOCA) or Violence Against Women Act (VAWA) funds. It appears to be universities who are most often requesting indirect costs. If that's part of the deal, then so be it, but the Attorney General's Office (AGO) administers a grant program and simply refuses to pay indirect costs. If they don't waive it, the AGO doesn't fund it, and the AGO has forced grantees to waive it. The AGO doesn't fund something simply because there's a consensus that, "that's the way it is."

Clerk Brown said, "That's the way it is," is not an adequate explanation for anything, but whenever there is a bid for any sort of contracting, there is simply going to be some sort of indirect cost associated with it. Some agencies are not requesting indirect costs and that's unfortunate for them. Obviously, it takes indirect costs to run any program. The salaries of those who work on grant-funded programs should be paid in accordance with the amount of work that they perform for the program. The thing that the federal government in particular looks for in indirect costs is the percentage that a program charges; when it approaches 40 percent, that's a problem. Administrative costs should never be higher than the actual program costs. The forms (990's) that are submitted to the feds have an indirect reporting section and a program reporting section, because they know that these programs demand management resources. Prospective grantees who do not include indirect costs are being somewhat irresponsible on their behalf.

Mr. Maki said that *indirect costs* are a misnomer. These are essential operational costs. Programs and services are difficult to deliver if the underlying infrastructural things are not covered. There is some sense in establishing a consistent indirect cost rate.

Ms. Hora said that she understood the points being made, but there should be a policy or set of guidelines in place. Many of the VOCA and VAWA programs don't ask for indirect costs because, traditionally, it hasn't been awarded to them.

Director Cutrone said that VOCA and VAWA programs do include indirect costs, but they aren't listed that way; they're listed as funds for rent or other specific line items. The same things are funded; they're just not using the term *indirect costs*. The difference is that it's itemized as opposed to being labeled *indirect costs*.

Associate Counsel O'Brien said that VOCA and VAWA do not allow indirect costs, so those programs will put up their rent or other administrative costs as matching funds. This is why we don't see indirect costs for VOCA and VAWA programs. As a matter of policy, when indirect costs are included in the grant agreement, the grantee's federal indirect cost rate must be included and the Authority caps indirect costs at 20 percent.

Illinois Department of Juvenile Justice (IDJJ) – Parole Release Program (PRP)

Mr. Carter said that staff recommended designating \$227,580 in FFY10 funds to the IDJJ for its PRP. The PRP program targets male technical parole violators from the northern region who have been classified at Reception & Classification as medium security youth or who are reclassified to Medium security at IYC Joliet. Youth who have sex offender convictions or special mental health needs are not eligible for the PRP program and will be diverted to alternative facilities designed to provide appropriate care and programs for special populations. Also, violators who have new charges pending and youth who are within 90 days of discharge will not be accepted into this program. Participants will be involved in variety of structured activities designed to address the needs of the juvenile violator population including education, individualized counseling, group counseling, and recreation.

Illinois Juvenile Justice Commission (IJJC) – Second Chance Program

Mr. Carter said that staff recommended designating \$84,375 in FFY08 funds to the IDJJ to work in collaboration with the IJJC on its Second Chance Program. The goal is to implement Illinois Second Chance, an intervention to provide evidence-based, family-focused aftercare. The target population is male and female youth with co-occurring substance abuse and mental health issues who are being released from secure correctional facilities to Cook County. The proposed intervention will be implemented as a randomized control trial in order to provide rigorous evidence of its effectiveness.

Providers will work in conjunction with Illinois Department of Juvenile Justice (IDJJ) aftercare specialists. Youth that meet the program criteria will be transferred to an established transition center, 60 days prior to his or her anticipated release date from IDJJ. Upon arrival at the transition center, the youth will be assigned a FIT coach and an aftercare specialist.

Motion: Ms. Taylor moved to approve the JABG FFY08, FFY09, and FFY10 Plan Adjustments. Hon. Cunningham seconded the motion.

Amended Motion: Ms. Hora moved to amend the motion to approve all proposed designation except the \$46,000 in FFY08 and FFY10 funds to Macon County's Truancy Court. She said that the court would cost about \$2,500 per youth served, but truancy doesn't seem to fit within the purpose areas. Mr. Harvey seconded the motion.

Mr. Maki said that he would be inclined to vote for the entire package of proposed designations.

Mr. Carter said that he did not have any further information regarding why it costs \$2,500 per youth served.

Ms. Janowitz asked if the committee was now reconsidering the merits of this grant. She said that staff had adequately addressed the proposed designation, but now it appears that we are taking a second look at the grant. She said that she understood concerns about the per-youth costs, but it is also well established that truancy prevention is directly related to keeping youths from going into the criminal justice system. She said that she did not want to vote on anything that could be interpreted as a suggestion that truancy is not as important an issue as some of the other issues addressed by the other grants. She also noted that Macon County is fairly economically depressed and it does not have some of the resources that are taken for granted in the Chicago area.

Hon. Cunningham said that Cook County has numerous specialty courts. This program is worthwhile; the only question is what is covered by the \$2,500.

Mr. Harvey said that children of substance abusers stay home from school to watch younger siblings because the parental figure either can't get off from work or can't get off the couch. Truancy is not, by definition, a pathway to delinquency; it's a risk factor. Research has shown that truancy has many causes. Impoverished children stay home from school or some children have no effective parenting that makes them attend school. There are legitimate questions to be asked about funding a truancy prevention program when all other things specifically for juvenile offenders that could be funded.

Ms. Hora said that she is not opposed to the program itself, but would like more information to justify the cost of \$2,500 per youth. What do we get for that and who specifically is being targeted?

Ms. Murphy, addressing Ms. Hora's comments, said that the grant supports a truancy coordinator and a truancy case manager, travel reimbursement, and cell phone costs. She said that the start date for the proposed designation would be September 1, 2012.

Mr. Carter said that if this item were tabled today, it would not likely be taken up again until the September Authority Regular meeting, at the earliest, but since that's the beginning of the school year that might not disrupt the program too much.

Mr. Maki said that there would be a risk of losing staff if the program had to shut down even briefly.

Ms. Greene asked what information the committee would need to come to a more supportive position on this recommended designation.

Ms. Murphy said that the program typically serves between 18 and 30 youths per year.

Ms. Taylor said that many of the youths in this program live in rural settings, not just in Decatur.

Mr. Harvey said that this is a continuation grant and there is no evidence that the program is not performing its mission.

Director Cutrone said that last week the JCEC met to discuss these recommendations. All of these grants were very carefully considered. The JCEC consists of experts on juvenile justice and they were the ones who reduced this recommendation down to \$46,000 from well over \$150,000.

Vote on Amended Motion: Yes (exclude the Truancy Court Program): 1
No (include the Truancy Court Program): 9

Vote on Original Motion: Yes (approve all recommendations): 9
No (disapprove all recommendations): 1

Justice Assistance Grants (JAG) ARRA09 Plan Adjustments

Designation Reductions

Mr. Carter, referring to the memo in the meeting materials dated June 27, 2012 regarding JAG ARRA09 Plan Adjustments, said that the table on Page 1 details ARRA09 funds returned to the Authority from programs at the ends of their periods of performance. He said that assuming the adoption of the recommendations in the memo by the committee, \$820,658 would be available for future funding.

Recommended Designations

Franklin County - Adult J-Watch Illinois 2nd Judicial Circuit

Mr. Carter said that staff recommended designating a maximum of \$357,338 in ARRA09 funds to build a component of the Circuit's current records management system, entitled JWatch, which is effectively performing these tasks for juvenile probationers. The system will allow the Circuit's adult probation officers to record information integral to an adult probationer's status, services received, court information and other information which will be easily and immediately accessible by judges and others involved in relevant decision making and supervision of adult probationers. The Second Judicial Circuit and its partner will seek the assistance of the University of Illinois and a third party developer to create a web-based adult probationer records management system. The program's development team will maintain membership in National Information Exchange Model (NIEM) to assure NIEM protocol and standards appropriately used. These funds would mostly support contractual technology development staff.

Ms. Taylor asked what the total cost of the upgrades to both the juvenile and adult systems would be.

Mr. Carter said that the juvenile portion would receive about \$84,000 for its upgrade. This \$357,338 will allow adult probation officers to share information with law enforcement so that when police come into contact with a probationer, data can be immediately entered into the system, thus providing a smooth continuum of information. Additional funds might be needed in the future to fully see this project to fruition.

Mr. Carter, in response to a question by Ms. Taylor, said that the affected counties have made significant investments in the existing juvenile JWatch.

Director Cutrone said that JWatch is operational for juveniles. Existing adult systems will need to be converted so that data feeds into the adult version of JWatch.

Mr. Carter, in response to a question by Mr. Harvey, said that the ultimate goal is to expand this program to other counties in Illinois.

Mr. Carter said that the juvenile version provides assessments. This phase of the adult build-out will not include that component. However, this is only the first phase of development for the adult program. There will be future costs as this system is built towards its ultimate goals. This will be an open source project so that it can be easily replicated.

Cook County Public Defender's Office (CCPDO) - Mitigation Project

Mr. Carter said that staff recommended designating a maximum of \$159,929 in ARRA09 funds to the CCPDO for its Mitigation Project. One of the key duties of the CCPDO is to provide mitigation evidence at the sentencing hearing. The presentation of effective mitigation evidence is not discretionary, but mandated by Illinois law. The CCPDO is currently staffed with one full-time mitigator for who provides mitigation services for nearly 500 lawyers. This ratio is not sufficient for the CCPDO to meet its mandate. This funding would allow the office to: 1) comply with its mandate; 2) explore the legal processes that lead to alternatives to incarceration; and 3) effectively reduce the number of people in the custody of the Illinois Department of Corrections (IDOC). The CCPDO will hire two experienced mitigators and develop a mitigator internship program in partnership with graduate programs throughout Illinois. The CCPDO projects this strategy will multiply its mitigation efforts 10-fold with no additional funds beyond the grant.

Mr. Carter said that lengthy discussions were held with the CCPDO. To make this program effective, it would be important to carry it out for a minimum of three years. Even though only 12 months of funding is being sought today, if this is approved, there will likely be another request for funding for this program in about nine months.

Motion: Ms. Hora moved to approve the Justice Assistance Grants (JAG) ARRA09 Plan Adjustments. Ms. McNamara seconded the motion and it passed by unanimous voice vote, with an abstention by Hon. Cunningham regarding the recommended designation to the CCPDO.

Violence Against Women Act (VAWA) FFY05 through FFY09 and FFY11 Plan Adjustments

Designation Reductions

Program Supervisor Ron Reichgelt, referring to the memo in the meeting materials dated June 27, 2012 regarding the VAWA FFY05 through FFY09 and FFY11 Plan Adjustments, said that the Rape Victim Advocates Sexual Assault Prosecution and Court Training Program was a training that was coordinated between the Rape Victim Advocates (RVA) agency and the Cook County State's Attorney's Office (CCSAO) to train prosecutors on sexual assault. Since this is FFY05 money and that federal award has closed, this \$9,325 will be returned to the federal government.

Mr. Reichgelt said that \$1,000 in FFY06 funds had been returned to the Authority from the Illinois Coalition Against Sexual Assault (ICASA). Following an audit, it was discovered that one of ICASA's partner agencies had spent this \$1,000 after the program performance period had ended, thus forcing them to return the money. Since this is FFY06 money and that federal award has closed, it will be returned to the federal government.

Mr. Reichgelt called attention the table on Page 2 of the memo describing FFY07, FFY08, and FFY09 funds recently returned to the Authority.

Recommended Designations

Mr. Reichgelt said that the proposed designations were originally funded under VOCA, but pursuant to a site visit by the Authority's federal VOCA monitor, the Authority was informed that training grants were not allowed to be funded using VOCA program dollars; they could only be funded if that money was taken out of the amount set aside for administrative purposes. Therefore, these two grants have been moved to VAWA.

Mr. Reichgelt said that staff recommends designating \$25,230 in FFY11 funds to the AGO to allow it to continue its Statewide Victim Assistance Training that it conducts in conjunction with the Illinois Victim Assistance Academy (IVAA). The IVAA provides comprehensive, academically-based, fundamental education for victim assistance providers, victim advocates, criminal justice personnel, and allied professionals who routinely interact with victims of crime.

Ms. Hora said that this funding would support a two-day advanced training for experienced staff.

Mr. Reichgelt said that staff recommends designating \$21,194 in FFY11 funds to the Chicago Metropolitan Battered Women's Network to allow it to continue its Centralized Training for Chicago Area Domestic Violence Agencies. Last year, this training was delivered to between 150 and 200 service providers each quarter.

Mr. Reichgelt called attention to the chart on Page 3 of the memo describing remaining available funds assuming the adoption of the recommendations set forth in the memo.

Motion: Ms. Greene moved to approve the VAWA FFY05 through FFY09 and FFY11 Plan Adjustments. Mr. Harvey seconded the motion and it passed by unanimous voice vote, with an abstention by Ms. Hora regarding the recommended designation to the AGO.

Victims of Crime Act (VOCA) FFY07, FFY09, FFY10, and FFY11 Plan Adjustments and the FFY12 Plan Introduction

Designation Reductions

Mr. Reichgelt, referring to the memo in the meeting materials dated June 27, 2012 regarding the VOCA FFY07, FFY09, FFY10, and FFY11 Plan Adjustments and the FFY12 Plan Introduction, said that ICASA's Services for Underserved Groups and Victim Population Program returned \$11,752 in unspent FFY07 funds to the Authority. As with the VAWA funds returned by ICASA, one of ICASA's partner agencies had spent this money after the program performance period had ended, thus forcing them to return the money. Since this is FFY07 money and that federal award has closed, this money will be returned to the federal government.

Mr. Reichgelt said that the Remedies Renewing Lives Transition Housing Program returned \$2,899 in unspent FFY09 funds to the Authority. He said that this grantee used to be called PHASE / Wave.

Mr. Reichgelt called attention to the chart on Pages 2 and 3 of the memo describing FFY10 and FFY11 funds recently returned to the Authority. He addressed the funds returned from the Jane Addams Hull House programs. These funds came from one of two programs that the Authority had with them for which the Authority had to scramble to find a service provider to take over when Jane Addams Hull House declared bankruptcy and ceased operations. He said that the FFY10 funds came from a program that was in place, but never received funding because the contract had never been signed due to disarray surrounding the bankruptcy. This is a partial lapse because some funds were left in the event that they requested money to cover activities that took place while the

contract was in negotiation and until the actual bankruptcy. The remainder of these funds will likely be returned sometime this year.

FFY12 Plan Introduction

Mr. Reichgelt said that the Authority's VOCA FFY12 award of \$14,871,973 is approximately 12 percent smaller than the FFY11 award of \$16,943,661. As per the recommendations of the Victim Service Ad Hoc Committee (VSAHC) from the August 18-19, 2010 meeting, staff recommends making continuation designations in amounts consistent with the last year's funding, once the FFY12 award is received. There is \$14,128,375 in FFY12 funds available for grants.

Recommended Designations

Mr. Reichgelt said that Child Advocacy Center (CAC) programs listed on the table on Pages 3 and 4 of the memo provide direct services to child victims of sexual assault and serious physical abuse and help reduce victims' trauma by providing these services in one location.

Mr. Reichgelt said the Civil Legal Services to Victims of Domestic Violence programs listed in the table on Page 4 of the memo provide emergency legal services (representation of orders of protection), community legal education, and outreach.

Mr. Reichgelt said the law Enforcement and Prosecutor-Based Victim Assistance Programs listed in the table on Page 5 of the memo provide court-related advocacy and support services; criminal case status and disposition information and/or notification services; and other criminal justice advocacy and support services. These usually provide general advocacy for general crime victims. He also noted that the Wheeling Police Department, as listed, would no longer be the actual recipient of these funds; it would be the Wheeling Department of Public Services, which would then subcontract to a local service provider.

Mr. Reichgelt said the Services to Chicago Victims of Violent Crime programs described in the table on Page 5 of the memo provide direct services to Chicago domestic violence victims and their non-offending family members.

Mr. Reichgelt said the Services to Downstate Victims of Violent Crime programs are operated by two agencies:

- Quanada: This program provides civil legal advocacy, counseling to children and adults, and other advocacy services.

- Southern Illinois Healthcare Foundation: This program provides court and criminal advocacy, case management, and information and referral hotline services to downstate crime victims.

Mr. Reichgelt said the Lester and Rosalie Anixter Center's (Chicago Hearing Society) Services to Hearing Impaired Victims of Violent Crime program provides direct services to deaf and hard-of-hearing crime victims to alleviate trauma and suffering resulting from violent crime.

Mr. Reichgelt said the Services to Non-English Speaking or Bilingual Domestic Violence Victims programs listed in the chart on Page 6 of the memo provide direct services to non-English speaking or bilingual domestic violence victims and their non-offending family members.

Mr. Reichgelt said the Services to Senior Victims of Violent Crime programs listed in the chart on Page 7 of the memo provide direct services to senior crime victims and non-offending family members.

Mr. Reichgelt said the Center on Halsted's Services to Underserved Domestic Violence Populations program provides direct services to gay, lesbian, bisexual, and trans-gender crime victims to alleviate trauma and suffering resulting from crime.

Mr. Reichgelt said the Services to Victims of Child Abuse programs listed in the chart on Page 7 of the memo provide direct services to children, adolescents, and their non-offending family members

Mr. Reichgelt said the Illinois Department of Corrections (IDOC)'s Services to Victims of Convicted Offenders program provides direct services to victims of crimes committed by convicted offenders for the purpose of alleviating trauma and suffering. This program primarily serves incarcerated women.

Mr. Reichgelt said the Illinois Coalition Against Domestic Violence (ICADV)'s Services to Victims of Domestic Violence program will use \$3,753,062 in FFY12 funds to serve a statewide network of service providers that provides direct services to victims to alleviate trauma and suffering resulting from domestic violence. He said that other Services to Victims of Domestic Violence programs listed in the chart on Page 8 of the memo provide direct services to domestic violence victims for the purpose of alleviating trauma and suffering resulting from victimization.

Mr. Reichgelt said the Illinois Coalition Against Sexual Assault (ICASA)'s Services to Victims of Sexual Assault program will use \$4,870,665 in FFY12 funds to serve a statewide network of service providers that provides direct services to victims to alleviate

trauma and suffering resulting from sexual assault. He said that other Services to Victims of Sexual Assault programs listed in the chart on Page 9 of the memo provide direct services to sexual assault victims to alleviate trauma and suffering incurred by victimization.

Mr. Reichgelt said that two agencies, the Alliance Against Intoxicated Motorists (AAIM) and Mothers Against Drunk Drivers (MADD) receive funds for programs providing Services to Victims of Drunk Drivers.

Mr. Reichgelt said that the Transitional Housing and Support Service Providers listed in the chart on Page 10 provide services to victims of domestic violence. These grants are partnered with VAWA grants; the VAWA grants pay for rent and utilities while their VOCA counterparts pay for services such as advocacy, counseling, education, job searches, etc.

Mr. Reichgelt called attention to the summary of available funds on Page 10 of the memo. He said that the Authority has spent down its funds fairly well. \$326,444 is available for future programming. If next year's federal award is again reduced by 12 percent, as FFY12 was compared to FFY11, cuts to some programs will need to be considered.

Mr. Reichgelt, in response to a question by Ms. Hora, explained that the \$2,899 in available FFY09 funds is money that was recently returned to the Authority. He said that it isn't really cost-effective to create and administer a grant for such a small amount of money, but if anything, that money would go to an entity such as ICASA for the purchase of sweat suits or hygiene kits or something of that nature. If more FFY09 money is returned to the Authority, then we could combine the returned funds with these funds and it will make more sense to create a grant.

Ms. Hora commended staff on managing to spend all but seven dollars of the FFY11 VOCA award.

Mr. Reichgelt said that the Authority has not yet received its FFY12 VOCA award. The Authority was notified of the award total, which allowed staff to proceed with making designations. Making these designations now will allow everybody involved to begin processing all of the necessary materials so that when the funds arrive all of that will be out of the way.

Motion: Ms. Hora moved to approve the VOCA FFY07, FFY09, FFY10, and FFY11 Plan Adjustments and the FFY12 Plan Introduction. Mr. Maki seconded the motion and it passed by unanimous voice vote, with an abstentions by Ms. Greene regarding the recommended designations to the CCSAO's Law Enforcement and Prosecutor-Based

Victim Assistance programs and an abstention by Ms. Taylor regarding the recommended designation to the IDOC for its Services to Victims of Convicted Offenders program.

Old Business

None.

New Business

Director Cutrone said that the Authority's Federal and State Grants Unit will soon have a new Associate Director, Wendy McCambridge. She had been the head of the Department of Administrative Action for the City of Evanston. Mr. Carter will remain involved in Budget Committee activities until Ms. McCambridge is able to effectively take over that role.

Adjourn

Motion: Ms. Hora moved to adjourn the meeting. Ms. Greene seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 11:37 a.m.



**ILLINOIS
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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

MINUTES

**Illinois Criminal Justice Information Authority
Budget Committee Meeting**

July 26, 2012

2:00 p.m.

Authority Offices

300 West Adams, Suite 200 (Authority Large Conference Room)

Chicago, Illinois 60606

Call to Order and Roll Call

The Budget Committee of the Illinois Criminal Justice Information Authority met on Thursday, July 26, 2012, in the Authority's Large Conference Room at 300 West Adams, Suite 200, Chicago, Illinois. Budget Committee Chair Clerk Dorothy Brown called the meeting to order at 2:09 p.m. Authority Associate General Counsel Sean O'Brien called the roll. Other Authority members and designees present were Jennifer Greene for State's Attorney Anita Alvarez, Daynia Sanchez-Bass for Abishi Cunningham, Suzanne McNamara for Sheriff Tom Dart, Director Patrick Delfino, Authority Chairman Peter M. Ellis, Gladys Taylor for Director S. A. Godinez, Kim Donahue for Director Hiram Grau, John Harvey, Cynthia Hora for Attorney General Madigan, Jim Hickey for Superintendent Garry McCarthy, Director Kevin T. McClain, Director Pelletier, Sheriff Patrick B. Perez, Juliana Stratton for President Toni Preckwinkle, and Angela Rudolph. Also in attendance were Authority Executive Director Jack Cutrone, Authority Associate Director Wendy McCambridge, and other Authority staff members.

Executive Director's Remarks

Director Cutrone introduced Wendy McCambridge, the recently hired new Associate Director for the Authority's Federal and State Grants Unit.

Violence Prevention Program / SFY13 General Revenue Funds

Recommended Designation

Director Cutrone said that in recent years there has been an appropriation to the Illinois Violence Prevention Authority (IVPA) that was called the Neighborhood Recovery Initiative (NRI). NRI was Governor Pat Quinn's initiative to address violence. The funding for NRI was effectively transferred to the Authority for distribution to community organizations for violence prevention programs throughout the state. The complete NRI package, which will be discussed in greater detail at a later date, consists of four main components:

- 1) A jobs program.
- 2) A parent leadership program.
- 3) A re-entry program.
- 4) A program for youths at risk for school violence.

Director Cutrone said that NRI was a very well thought-out program that had several components that addressed many violence-contributing risk factors. He said that staff had been working with the governor's office to pare down the program and determine what adjustments needed to be made to the allocations to the 23 existing program sites. The governor's office has requested that some of these funds be used to support the Illinois Community Youth Summer Jobs Program. The governor has asked several agencies under his jurisdiction to put together funding for this program; the total will be between \$3 million and \$5 million. The Authority has been asked to contribute \$1.7 million of the \$15 million in previously-IVPA money that it now administers toward this program.

Director Cutrone said that the memo in the meeting materials contains some basic reasons why this program is important. He called attention to the portion of the memo under the heading *Public Safety*. This program is similar to one that successfully ran in Boston and that was the subject of a rigorous evaluation. The communities that had this program still reaped benefits even after the program had ended. The program:

- Reduced deviant behaviors associated with risk factors;
- Facilitated social skills.
- Improved school attendance.
- Increased the perception held by youths that they have options other than ones leading to criminal pathways.

Director Cutrone said that this program would provide summer jobs for about 1,900 youths. Ten percent of that 1,900 will be aged 19 to 24, and will receive a slightly higher salary as they will serve in supervisory roles. He said that the program will be

administered by the Illinois Department of Human Services (IDHS). He called attention to the document entitled *Exhibit A* that had been placed at the committee members' places. He called attention to the program activities listed; coaching and mentoring, developing employable skills for the workplace, increasing awareness of services offered by local community-based organizations, etc. He noted that menial labor for these youths is discouraged.

Director Cutrone said that about 40 to 45 organizations will participate in this program and report fiscal and program data back to the IDHS. Some youths will be employed by these organizations, but the majority of them will be employed at local businesses where they will gain real work experience. The idea is to expand this program next year so that it covers a larger part of the summer.

Director McClain said that this is a terrific program. Many youths in disadvantaged neighborhoods find that searching for jobs is hopeless. This gives youths an opportunity to see how the working world functions. He suggested integrating law enforcement into this program in a way that gives people who grow up in depressing and hopeless communities an opportunity to interface with law enforcement and realize that law enforcement not only exists when crises happen, but that law enforcement is always available to be a positive community resource. This could enhance the relationships between law enforcement and residents of disadvantaged communities who harbor a distrust of and/or animosity toward law enforcement.

Director Cutrone said that was an excellent idea. It will be considered as the program is re-formulated for next year. He said that all participating community organizations are in high-crime and high-violence neighborhoods.

Director Cutrone, in response to a question by Ms. Hora, said that this specific block of funding is for programs in Chicago, but the larger NRI program serves some of the outlying areas.

Director Cutrone, in response to a question by Clerk Brown, said that both the participating youths and the participating organizations would be from local high-crime neighborhoods.

Director Cutrone, in response to a question by Ms. Rudolph, said that he thought the exact number of youth served by the program currently is 1,891, but that was rounded up to 1,900 in the memo. He said that the organizations have been fielding applications and once those are vetted, their selections will be passed on to IDHS for final approval.

Director Cutrone, in response to a question by Ms. Hora, said that the organizations would actually run the program and would subsidize the payroll of the participating

youths. The organizations would receive the 15 percent administrative funds, not the businesses.

Director Cutrone, in response to a question by Ms. McNamara, said that the programs would report to IDHS via IDHS's rigorous reporting mechanism and the intergovernmental agreement that the Authority has with IDHS would allow the Authority to review those reports upon request.

Ms. McNamara said that this program would be important now because so many youth services have been cut recently.

Director Cutrone said that this program is great because it allows youths to build a resume so that when they conduct a real job search, they have some experience that they can present to a prospective employer. Often, the businesses where these youths work via this program end up hiring these youths.

Clerk Brown said that this is also good because many agencies have not been able to hire interns in this economic climate.

Director Cutrone, in response to a question by Ms. Stratton, said that the NRI program is tracked via the University of Illinois at Chicago, but this current crop of youths would not be part of an evaluation. However, an evaluation would be worked into the program as it expands next year.

Director Cutrone, in response to questions by Ms. Donahue and Mr. Harvey, said that at this time, some of the other agencies' funds have been encumbered in support of this program. The program is just starting now and the Authority's funds would support the later portion of the program. The interview and orientation part of the program is now finishing, but the actual employment part has not started yet.

Motion: Sheriff Perez moved to approve the designation of \$1.7 million in Violence Prevention Program / SFY13 General Revenue Funds to the Illinois Community Youth Summer Jobs Program. Ms. Hora seconded the motion and it passed by unanimous voice vote.

Old Business

None.

New Business

None.

Adjourn

Motion: Ms. McNamara moved to adjourn the meeting. Ms. Greene seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 2:30 p.m.



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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

MEMORANDUM

TO: Budget Committee Members

FROM: Wendy McCambridge, Associate Director, Federal and State Grants Unit

DATE: August 31, 2012

RE: **ARRA09 Justice Assistance Grants Plan Adjustment #12**
FFY09 Justice Assistance Grants Plan Adjustment #8

This memo describes proposed adjustments to the Justice Assistance Grants (JAG) FFY09 and American Recovery and Reinvestment Act (ARRA) 2009 Plan Adjustments, as described in the attached Attachment A.

Designation Reductions

The following table details ARRA09 and FFY09 funds returned to the Authority.

DESIGNEE / PROGRAM	REASON FOR LAPSE / RESCISSION	ARRA09	FFY09
Village of Crainville / Law Enforcement Equipment Program	Funds remained at grant period end.	\$144	
City of Chicago, Department of Children and Family Services / Gang Prevention Youth Street Outreach	Contractual position was not filled.	\$24,763	
River Valley Detention Center / Probation Continuum Care Program	The Post-Doctoral Fellow left the program during the last quarter of the grant.	\$4,483	
Cook County / Technology Improvement	County capital funds were identified for the project, making funds unnecessary.		\$132,000
Total:		\$29,390	\$132,000

Fund Reallocation

At the April 30, 2009 Budget Committee meeting, the committee designated \$1.26 million in ARRA09 funds to support the Illinois State Police’s I-CASE system and

another \$1.26 million in ARRA09 funds to support Starcomm Radio purchases. At this time, \$718,430 of those funds remains unspent. Staff requests that these funds be reallocated; with \$420,000 to be designated to the Cook County Sheriff's Office to support its Haymarket program and the remaining \$298,430 to be reallocated to the Starcomm Radio funding effort.

Summary of Recommended Designations / Reallocations

Please see attached summaries for descriptions of the following program recommendation:

Designee	Program	ARRA09	FFY09
Cook County Sheriff's Office	Haymarket	\$420,000	
To Be Determined	Starcomm Radios	\$298,430	
State Appellate Defender's Office	Systemic Sentencing Issues Appeals Project		\$151,623
State's Attorney's Appellate Prosecutor's Office	Systemic Sentencing Issues Appeals Project	\$227,440	
Cook County Public Defender's Office	DNA & Digital Evidence Litigation Program	\$36,000	
St. Leonard's Ministries	Residential Programs for Formerly Incarcerated Men		\$75,000
TOTAL:		\$981,870	\$226,623

SUMMARY OF AVAILABLE FUNDS

The table below describes funds remaining available for future use, assuming the adoption of the staff's recommendations described in this memo:

Currently Available	FFY08	FFY08 Supp.	FFY09	ARRA09	FFY10	FFY11
Local	\$0	\$0	\$1,453,052	\$237,683	\$4,643,568	\$2,901,248
State	\$0	\$0	\$0	\$0	\$818,802	\$2,072,580
Local Formula Fund Allocation	\$0	N/A	N/A	N/A	\$478,284	\$394,162
Interest Available*	\$0	\$0	\$10,394	\$419,284	\$84,081	\$29,106
Total	\$0	\$0	\$1,463,446	\$656,967	\$6,024,735	\$5,397,096
Expiration	9/30/12	9/30/12	9/30/12	2/28/13	9/30/13	9/30/14

*As of August 11, 2012.

Staff will be available at the meeting to answer any questions.

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Projected Designation Date	September 7, 2012: Period of Performance – 10/1/12 to 9/30/13.				
Program Name	Cook County Sheriff's Office				
Implementing Agency	Haymarket				
Maximum Recommended Designation Amount	\$420,000.00	Match Amount of Total Project Cost	Not required - ARRA	Fund Source	JAG ARRA09 (ICJIA ONLY)
				Local / Discretion	Local (ICJIA ONLY)
Program Area	Drug Treatment Program				

Program Summary

Haymarket Center operates an eight-bed Recovery Home program for women identified by the Cook County Sheriff's Women's Justice Programs (SWJP), the Cook County Sheriff's Police Department Vice Unit, and specialty courts including the WINGS Court, as victims of human trafficking and/or prostitution. The Project COPE (Community Outreach Program Enhancement) Program provides evidence based trauma programming and enhanced, intensive case management. The women referred have high percentages of homelessness and unemployment; high rates of trauma; and have had multiple treatment episodes. The COPE recovery home supports women for up to 90 days, creating a capacity for 32 women over the year-long funding period.

Problem Statement

Up to 80 percent of women offenders overall have severe substance use and mental health disorders. Incarcerated, drug dependent women have been found to suffer from multiple risk factors such as histories of trauma and abuse, abusive relationships, and poverty. Many of the women referred to the COPE program find returning to the community a major undertaking with relapse to drugs and alcohol and the lifestyle of prostitution an ever-present danger. Because of the extremely high prevalence of trauma in the life histories of substance abusers, especially for substance-abusing women, post-traumatic stress disorder (PTSD) is commonly found in this population. Many of the women in the program will have had multiple experiences of physical or sexual abuse, often dating back to their childhoods. Many also are currently involved in abusive relationships.

Project Goal:

Reduce incarceration among women referred to the program through provision of supported transitional housing.

Objectives:

- Enroll up to eight women at a time (32 over 12-month period) who are victims of prostitution and/or human trafficking and referred by SWJP into the recovery home

program.

- Assess 85 percent of the women enrolled to determine needs.
- Develop an individual recovery plan for 80 percent of the women enrolled.
- Develop an individual case management plan for 80 percent of the women enrolled.

Project Goal:

Improve public safety and reduce recidivism among women referred to the program through provision of counseling and supportive services designed to address identified barriers to maintaining stability and a crime-free life in the community

- ***Objective:*** 90 percent of clients will participate in trauma group sessions.
- Clients identified through trauma groups to have severe trauma issues will receive individual trauma counseling.
- 90 percent of clients assessed with substance use will receive access to the appropriate level of care including detoxification, residential, intensive outpatient, and outpatient substance use treatment.
- A case manager will meet with 90 percent of clients to provide case management services and access to supportive services.
- Clients with medical appointments, as well as appointments to numerous supportive services, will receive transportation provided by Haymarket
- Prostitution Anonymous meetings will be provided weekly.

Program Strategy

Assessment:

Women referred to the program will be scheduled to receive an assessment within three days of referral. Intake staff will use the evidenced-based Global Appraisal of Individual Needs (GAIN) instrument as its primary assessment and data collection tool. The collected results of these measures are integral to diagnosis, placement, individual treatment planning, outcome monitoring, documentation, and implementing evidence-based Motivational Interviewing within treatment.

Recovery Home Housing:

Women referred under this project will be placed in a gender-responsive recovery home at Haymarket Center. The COPE Recovery Home provides clients with up to 90-day residency in a safe, structured, and well-maintained environment, which includes furnished living quarters, shared bathrooms, shower facilities, and common areas for group meetings and leisure activities. Throughout the length of their residency, clients receive three meals a day, 24-hour security, and routine housekeeping. Drug testing occurs each time a client returns to the facility following an external appointment (such as medical, legal, or any other supportive services) as well as randomly and upon suspicion of use, as evidenced by clients' symptomatic behavior, to ensure maintained sobriety. Recovery home staff will meet with each client to develop an individual recovery plan for successful community reentry.

Mental Health and Trauma Services:

Clients who are in need of psychotropic medications or other medical stabilization will be referred to Cook County through Haymarket's existing linkages. Throughout their length of stay, clients will participate in structured group activities for preventing relapse and recidivism. To provide mental health support and address the women's abuse and trauma issues, women will participate in a weekly trauma group led by a licensed psychologist. The psychologist will also provide individual sessions and/or referrals for those women needing more individual trauma services. The women will also participate in Seeking Safety trauma groups, an evidence-based program to help women work through PTSD or non-PTSD trauma and substance abuse.

Access to Outpatient Substance Abuse Treatment:

Haymarket offers more than 120 educational and therapeutic group sessions to address the variety of unique issues affecting clients' lives, such as women's issues, cultural diversity, 12-step programs, spirituality, stress as a relapse trigger, anger management, compulsive gambling, nutrition, HIV/AIDS, domestic violence, life skills, budgeting and money management, physical effects of drugs and alcohol, obsessive thinking, and many others.

Case Management:

The project recovery coach will meet with clients in the recovery home to conduct a detailed case management needs assessment to address a wide variety of services the women may need to support their recovery and reduce recidivism. The recovery coach works with the clients to develop individual service plans that prioritize those needs and pair them with appropriate supportive services offered at Haymarket or other community-based providers. The recovery coach schedules appointments and then follows up with clients and service providers to ensure receipt of services.

Supportive Services:

Haymarket Center offers a wide array of supportive services on site to help meet clients' needs as identified by case management needs assessments. These include:

- HIV/AIDS counseling and testing; and health education, including chronic disease management and addressing health disparities;
- Obtaining valid state identification;
- Enrollment in eligible public-assistance programs, such as Medicare, Medicaid, the Food Stamp Program, Social Security Disability Insurance, and Supplemental Security Income;
- Legal assistance, including expungement and sealing;
- Stable housing assistance;
- Job readiness, placement, and retention services provided by Haymarket's Ann F. Baum Family Enrichment Center;
- GED and literacy services;
- Primary medical care provided by Haymarket's Dr. James West Health Clinic;
- Gambling addiction treatment;
- Parenting education programs;
- Child day care provided by Haymarket's Wholly Innocents Day Care;

- Pastoral services;
- Clothing assistance

Prostitution Anonymous Groups:

Women under this project can elect to participate in weekly Prostitution Anonymous (PA) meetings. The meetings adhere to the 12-step philosophy, are similar to other self-help groups, and are ongoing. Former sex-workers meet together to share their experience, strength, and hope with each other so they may solve their common problems and help others to recover from a life which involved prostitution and drug abuse. The only requirement for PA membership is a desire to stop. The primary purpose of PA is to stay abstinent and to help other prostitutes recover. There are no dues or fees for PA membership it is self-supporting through contributions of its members. Through the example and friendship of recovered prostitutes in PA, new members are encouraged to stay away from engaging in prostitution "one day at a time." By keeping prostitution out of their lives, newcomers take care of one part of their illness – they gain control over their bodies. PA follows the 12-steps of recovery based on alcoholics anonymous. These steps suggest ideas and actions that can guide former sex workers toward happy and useful lives. Members have former sex-workers as sponsors who guide them through the 12-steps and provide advice as they progress in their recovery. Participation in PA has no time-limitation, and women may attend indefinitely if they wish for this level of ongoing support.

The budget details below are proposed, initial, estimates and are subject to further review and adjustments.

Category	Description	Amount
Personnel	Staff to execute program	\$230,132
Travel		0
Equipment		0
Commodities	Printing costs, educational materials, drug tests, office supplies, food, beverage/snacks, medical and hygiene, and janitorial	\$44,040.00
Contractual	Contractual people to run program, transportation costs	\$75,828.00
TOTAL Project Cost including MATCH	The match was waived by the board.	\$420,000.00

(ICJIA ONLY)

Approved: _____

Denied: _____

Passed: _____

Prepared by: Marilyn Mazewski

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Projected Designation Date	September 7, 2012				
Program Name	Systemic Sentencing Issues Appeals Program				
Implementing Agency	Office of the State's Attorneys Appellate Prosecutor				
Recommended Designation Amount	\$227,440	Match Amount of Total Project Cost	\$0	Fund Source	JAG ARRA09
				Local / Discretion	State
Program Area	Prosecution and Court Programs				

Program Summary

The Office of the State's Attorneys Appellate Prosecutor represents the People of the State of Illinois on appeal in all cases which emanate from an Appellate District containing less than 3,000,000 inhabitants when requested to do so and at the direction of the State's Attorneys otherwise responsible for prosecuting the appeals. In addition, the Agency is also authorized to represent State's Attorneys in the discharge of their duties under the Illinois Controlled Substances Act, the Narcotics Profit Forfeiture Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act, the Capital Crimes Litigation Act, and the Illinois Public Labor Relations Act. The Agency also assists State's Attorneys with criminal investigations and criminal justice training programs. The current Systemic Sentencing Issues Appeals Program is designed to expedite the ever-increasing number of cases dealing with sentencing issues such as Apprendi, extended terms, enhanced sentencing, and other mandatory consecutive sentences including constitutional challenges to sentences such as the single subject law and disproportionate sentencing claims.

Problem Statement

The Office of the State's Attorneys' Appellate Prosecutor (OSAAP) is responsible for all criminal appeals filed by the Appellate Defender and by private counsel in the four downstate Appellate Districts. Approximately 450-500 or 30% of such cases are filed by private counsel each year. Illinois Appellate Court cases continue to reflect prolonged uncertainty as to what the final imposed sentence will be. The enhanced sentencing laws of Illinois are constantly being challenged under the United States Supreme Court's decision in Apprendi v. New Jersey (120 S.Ct. 2348). This case held that it is unconstitutional for a state legislature to remove from the jury the assessment of facts, other than the fact of prior conviction, that increase the prescribed range of penalties to which the criminal defendant is exposed, and that such facts must be established by proof beyond a reasonable doubt. The number of cases involving systemic sentencing issues continues to increase and has reached alarming figures. Currently, cases involving systemic sentencing issues represent approximately 45% of OSAAP's entire caseload. During FY10 and FY11, approximately 40-50% of the Appellate Defender's case appointments involved systemic sentencing issues.

Project Goal:

The goal of the program is to provide quality representation to the State's Attorneys of Illinois in appeals of systemic sentencing issues in the most effective and efficient manner possible and to expedite these cases to the Appellate Court.

Objective: Brief a total of 90 systemic sentencing issue cases each year, arguing these cases in the Appellate Court as required.

Objective: Provide legal research assistance and advice in systemic sentencing issues cases to all requesting State's Attorneys and all other requesting Appellate Prosecutor staff attorneys in each District Office.

Review of Progress

During the first nine months of the current agreement, the program briefed 88 cases, provided research assistance and advice 76 times and expedited 91 cases to the appellate court within 35-70 days of assignment.

Program Strategy

Through this funding OSAPP would employ a unit of three full time and .50FTE assistant appellate prosecutors working in the second, third and fourth appellate districts to work on cases with systemic sentencing issues. In addition, these staff members will argue cases before the appellate court and provide research and advice to state's attorneys regarding systemic sentencing issues. Past years of program performance have demonstrated that these staff attorneys accelerate adjudication of the finality of the sentences imposed in such cases, ensuring that systemic issues regarding our sentencing statutes are timely decided and more promptly clarifying our Illinois sentencing laws.

Budget

The budget details below are proposed, initial, estimates and are subject to further review and adjustments and reflects a 20% reduction over previous awards.

Category	Description	Amount
Personnel	Salaries and benefits for 3.5 FTE program attorneys	\$227,440
Travel	Local travel to interview clients in prison	\$0
Equipment	Not applicable	\$0
Commodities	Not applicable	\$0
Contractual	Not applicable	\$0
Total Project Cost including Match		\$227,440

(ICJIA ONLY)

Approved: _____

Denied: _____

Passed: _____

Prepared by: Maureen Brennan

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Projected Designation Date	September 7, 2012 (Retroactive designation - Actual program start date is September 1, 2012.)				
Program Name	Systemic Sentencing Issues Appeals Program				
Implementing Agency	Office of the State Appellate Defender				
Recommended Designation Amount	\$151,623	Match Amount of Total Project Cost	\$50,541	Fund Source	JAG FFY09
				Local / Discretion	State
Program Area	Prosecution and Court Programs				

Program Summary

The Office of the State Appellate Defender (OSAD) is a State of Illinois Agency whose principal function is to represent indigent persons on appeal in criminal cases when appointed by the Illinois Supreme Court, the Appellate Court or the Circuit Court. The Office of the State Appellate Defender does not initiate or generate the criminal appeals it handles. Defendants convicted of crimes may file a notice of appeal at which time the Courts may appoint the Agency to represent the defendant in the Appellate process. To provide for this legal representation, the State Appellate Defender has district offices in each of the five appellate court districts of Illinois - Chicago, Elgin, Ottawa, Springfield and Mt. Vernon representing virtually all indigent criminal defendants on appeal. This funding supports salaries and benefits for three full-time appellate defenders who provide quality representation in systemic sentencing appellate court cases in which OSAD has been appointed.

Problem Statement

A significant part of the backlog of appeals cases awaiting action results from the number of clients challenging their sentences. The expansion of the Sentencing Code, particularly over the last 10 years, has created a very complex body of law for attorneys and judges to interpret and apply. As a result, there has been an increase in the number of sentencing issues raised on appeal. Many sentences imposed are not in compliance with statutes. Courts have abused their discretion in imposing sentences based on improper factors. Recent Supreme Court decisions have required the reduction of sentences imposed pursuant to a negotiated plea because of inadequate admonishments by trial courts. Many defendants do not receive the appropriate sentence credit for pre-conviction custody time. The substantial increase in statutes imposing fines and fees, in addition to incarceration, has caused much confusion and generated a significant number of issues to be raised on appeal. Additionally as a result of the recommendations of the Criminal Law Edit, Align and Reform (CLEAR) commission, the legislature enacted a new sentencing scheme which OSAL anticipates will cause more sentencing issues.

Project Goal:

The project goal is to reduce the backlog of unbriefed appellate cases involving systemic sentencing issues to which OSAD has been appointed.

- **Objective:** Provide quality appellate representation to indigent defendants in 36 cases involving systemic sentencing issues.

Review of Progress

The program continued to represent a high volume of indigent clients on appeal of systemic sentencing issues across the State of Illinois in order to reduce the backlog of appellate cases. During this current grant period, the backlog was reduced by 15 percent.

Program Strategy

Through this funding OSAL would employ a unit of three assistant appellate defenders who would work on cases with systemic sentencing issues such as: excessive sentences, improper admonishments, improper sentence credit, extended terms, negotiated sentences, enhanced sentences, including habitual criminal, mandatory consecutive sentences, and constitutional challenges to sentences. Attorneys communicate with the clients, read the record, and then file a brief, or motions to withdraw or dismiss, summary motions, and reply briefs. In addition, the attorneys may visit the client or orally argue the case. The attorney may also file a petition for rehearing or a petition for leave to appeal. Past years of program performance have demonstrated that these staff attorneys accelerate adjudication of the finality of the sentences imposed in such cases, ensuring that systemic issues regarding our sentencing statutes are timely decided and more promptly clarifying our Illinois sentencing laws.

Budget

The budget details below are proposed, initial, estimates and are subject to further review and adjustments and reflects a 20 percent reduction over previous awards.

Category	Description	Amount
Personnel	Salaries and benefits for three program attorneys	\$201,664
Travel	Local travel to interview clients in prison	\$500
Equipment	Not applicable	\$0
Commodities	Not applicable	\$0
Contractual	Not applicable	\$0
Total Project Cost including Match		\$202,164

(ICJIA ONLY)

Approved: _____

Denied: _____

Passed: _____

Prepared by: Maureen Brennan

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Projected Designation Date	September 7, 2012				
Program Name	Residential Program for Formerly Incarcerated Men				
Implementing Agency	St. Leonard's Ministries				
Recommended Designation Amount	\$75,000 (9 months)	Match Amount of Total Project Cost	\$25,000	Fund Source	JAG FFY09
				Local / Discretion	Local
Program Area	Prosecution and Court Programs				

Program Summary

St. Leonard's Ministries (SLM) provides rehabilitative services to adult men and women exiting Illinois prisons with no other resources with which to rebuild their lives. St. Leonard's Ministries is comprised of three residential programs accompanied by social services programming and The Michael Barlow Center Education and Employment training Center. This project focuses on the creation, implementation, evaluation and follow-up of an effective Individual Service Plan (ISP) for St. Leonard's House (SLH) participants in order to facilitate their successful re-entry into communities. The funded project supports the salaries of three staff members who make up the Social Services Team who work directly with SLH participants on the ISP's.

Problem Statement

St. Leonard's serves formerly incarcerated individuals, the majority of whom are disabled and/or were chronically homeless before prison. Of the 84 individuals who entered the men's program in calendar year 2011, 100 percent reported long term addiction. The age at onset ranges from five to 35 with 15 as the median. Seventeen percent were Mentally Ill and Substance Abuse (MISA) clients, diagnosed with mental illness and chronic addiction. Fifty-seven percent were long-term poly-substance users, and 29 percent reported long term drug or alcohol use. Fifty-one per cent reported being homeless multiple times before incarceration; 27 percent report chronic physical illnesses. No one that enters the program is working. Eighty two percent reported having had one job in their lives before prison, 39 percent had two jobs and only 18 percent held any job for three or more years. None had any formal job or skills training. Thirty-one per cent had a high school diploma, 35 percent had a General Education Development (GED), and 34 percent reported their highest educational level a eighth grade or less. Two percent had no formal education. Little or no employment skills or legal employment experience, and lack the support systems or networks make successful re-entry very difficult.

Goal 1: Provide formerly incarcerated men with re-entry skills, training and social services needed avoid future incarceration.

Objectives:

- 100 men will receive a team approach to case management
- 85 men will complete drug treatment/counseling
- 45 men will receive skills training and educational opportunities to better prepare them for successful re-entry

Goal 2: Maintain participant three-year recidivism rates below 15 percent.

Objectives:

- Fewer than 15 percent of men exiting the program will return the Department of Corrections within three years of program exit
- 70percent of men exiting the program will obtain permanent housing.
- 30 percent of men exiting the program will obtain employment

Review of Progress

From July 2007 through June 2011, the recidivism rate for St. Leonard's House was 12.6 percent: 34 out of the 270 people who exited the program in the three year period returned to corrections. SLM can also document that an average of 77 percent of the men exiting the interim residential programs in 2011 obtained and maintained permanent housing.

Program Strategy

The three members of the Social Services Team perform initial "staffing" of each new client, including an initial assessment of needs and, in collaboration with the participant, the creation of an Individualized Service Plan. The goal of the ISP is to provide individual and group programming that will address participant needs in order to facilitate healthy, productive re-entry into families and communities. The Social Services Team meets regularly with the client to evaluate the process and make adjustments. These Service Plans address addiction; lack of marketable skills; life skills; healthy life styles; learned aberrant behaviors; barriers to creating interdependent support systems; future employment and housing. Each element of programming- drug treatment and counseling; life skills groups; health referrals; psychological services including assessment, testing, individual and group therapy; personal and social development counseling; employment training and job placement services; housing counseling, search, referrals, placement and aftercare/follow-up - is tracked for the individual and adjusted in consultation with his case manager. Mandatory services are based on history and need. Psychological assessment and anger management counseling are mandatory for all participants, as are case management, life skills groups, personal and social development workshops, employment assessment, housing assessment and counseling. Education, job training and employment programs are recommended according to need, ability and interest.

Budget

The budget details below are proposed, initial, estimates and are subject to further review and adjustments and reflects a 20 percent reduction over the initial award. Figures reflect funding over a nine-month period.

Category	Description	Amount
Personnel	Salaries and benefits for three Social Services Team members	\$85,453
Travel	Not applicable	\$0
Equipment	Not applicable	\$0
Commodities	Food, maintenance supplies, office supplies and drug testing kits	\$14,547
Contractual	Not applicable	\$0
Total Project Cost including Match		\$100,000

(ICJIA ONLY)

Approved: _____

Denied: _____

Passed: _____

Prepared by: Maureen Brennan

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Projected Designation Date	October 1, 2012	If this is a continuation grant, indicate the number of months			n/a
Program Name	Cook County Public Defender DNA & Digital Evidence Litigation Program				
Maximum Recommended Designation Amount	\$36,000	Match Amount of Total Project Cost	Not required - ARRA	Fund Source	JAG ARRA09
				Local / Discretion	Local
Program Purpose Area	Prosecution & Court Programs				
<p><u>Program Summary</u> <i>(State the problem & supporting data; identify target population & intended consequences)</i></p> <p>The mission of the Law Office of the Cook County Public Defender (hereafter, the “Office”) is to provide meaningful and effective assistance of counsel to their indigent clients who are charged with a crime. The Office litigates many cases that deal with DNA evidence and digital evidence such as cell phone location and content, computer hard drives, and social networking evidence. Court standards regarding litigation of this type of evidence often change and require the Office to be fully trained in those standards to effectively litigate those cases.</p> <p>The Office is seeking funds for training in two kinds of forensic science cases: DNA evidence and digital communication evidence. The Office will use this funding to train a core of assistant public defenders that already possess background, training and experience in forensic cases. They will be trained in 1) aspects of forensic DNA analysis including its mathematical, statistical, analytical and genetic foundations; as well as, 2) digital forensic science.</p> <p>The training plan is stretched over three years; however, this recommended funding amount will cover only one year. The Office will seek additional funding for months 13 thru 24 and 25 thru 36 of the plan. The Office has planned on the future training costs to reduce each following year to \$23,500 and \$10,000 respectively.</p>					
<p><u>Goal(s)</u> <i>(A broad statement of what will be achieved)</i></p> <ol style="list-style-type: none"> 1) Identify a high level resource to provide training. 2) Prepare the Office to meet court standards requiring the defense to have adequate resources and competence to effectively litigate complex forensic science cases. 3) Improve the Office’s ability to sustain organizational knowledge in DNA and forensic digital forensic science litigation. 					

Objective(s) (*Specific, measurable outcomes of the project. Objectives have a timetable for completion*)

- 1) Partner with two universities, located in Illinois, to contract for DNA evidence and digital evidence training.
- 2) Train, in DNA and digital forensic science, a core of current assistant public defender attorneys who already possesses some background, training, and experience in forensic DNA cases.

Activities & Tasks (*Describe what will be done. Who will do it? How will it be done? Where? When?*)

As Prepared by the CCPDO

The Office requests funding for three years to pay for two full-time mitigators. This grant will provide funding for one year and consideration will be given to future requests of two twelve-month continuation grants. The following strategy is for the full three-year plan:

A. Quantitative Analysis for Forensic DNA Litigation

We propose to meet our office's need for staff trained to handle the complex quantitative issues in forensic science litigation by training a core group of attorneys in this field. The training will involve eight students. These attorneys will litigate and consult with other assistant public defenders on cases across Cook County involving DNA cases.

The courses will involve 25 classes over twenty four months. Our goal is to begin the program in September - October 2012 and break in April, resuming in September 2013. If the courses begin in late 2012, the cost will be over the following years: 2012-fall; 2013-spring and fall; 2014; spring. The interval between classes will be at a minimum two weeks. Location: 69 West Washington in the late afternoon or evening on Tuesday or Thursdays.

Vendor: Specialist expert with special qualifications and limited amount of funds.

Sandy Zabell of Northwestern University (Ph.D., Mathematics, M.S. Biology, Harvard;) is Professor of Mathematics and Statistics, and Director of Undergraduate Studies for Statistics. Research interests include mathematical probability and Bayesian statistics, as well as legal

applications of probability and statistics, primarily in the area of forensic DNA identification evidence. He is a Fellow of the American Statistical Association and the Institute of Mathematical Statistics. He has experience in teaching the courses, in development of a technical curriculum and academic courses, and a background as a consultant and expert witness in the fields covered. He is committed and available for a three-year program with intensity of training decreasing each year.

Cost: Coursework: \$19,500 over three years. Texts and periodicals: \$4,000. Total \$23,500.

B. DNA Training Seminar

We will establish an annual DNA seminar. We will train more than 50 public defenders each year for approximately \$5,000 per year. The conference will be approved for CLE credit, and is run through our office at 69 West Washington, Chicago. Specialist speakers will be brought in to cover areas where specialized training is needed. This will be a very cost effective training tool at less than \$100 per individual. Total annual cost: \$5,000. Total three year cost of conference: \$15,000.

C. Documenting Questionable Casework by Laboratories and Experts

The grant will also, as discussed above, allow the FSD to document cases we identify as having bias problems or other potential errors. In addition to improving the quality of justice for our clients, such information will be a correcting mechanism for the court system and the laboratories.

Vendor: *specialist sole source expert with special qualifications and limited amount of funds.*

William Lidinsky from Illinois Institute of Technology has been an adjunct associate professor of Electrical and Computer Engineering and Computer Science and senior lecturer of Computer Science at IIT for more than 20 years. He works out of the Rice Campus, Wheaton. He has decades of experience in engineering and digital/computer science. This includes:

- Familiarity with R&D in computers, computer networks, cyber-forensics and cyber security.
- Development of a technical curriculum and academic courses.
- Teaching experience in the field.
- Available for a three-year program with intensity of training decreasing each year.
- Computers and computer lab available for hands-on classes.

Cost

An estimate of Year 1 costs for the digital science component of this grant will be \$18,000. This includes an estimate of the cost of texts for eight students. The cost is a primarily a function of the number of sessions, and the extent of the laboratory work. A number of students in the range of six to 10 is secondary. Year 2 will cost an estimated \$8,000, and Year 3 will cost an estimated \$5,000. Total three year cost: \$31,000.

D. Cyber Forensic Training Program for Cook County Public Defender's Office

We propose to meet our office's need for staff trained to handle the explosion of digital forensic evidence and issues by training a core group of attorneys in this field. These attorneys will litigate and consult with other assistant public defenders on cases across Cook County involving digital forensic science issues. The core of the start-up phase of this project will be a year-long course in "cyber," or "digital" forensic science.

This training model will be structured on best-practices learning principles. It will not be a short "blast course" of a week or two, where large amounts of information are crammed in; such courses do not provide the opportunity for the depth of learning, and the retention of the material that courses structured on an academic model provide. Under the academic model, courses are broken down into classes of about three hours, and held every month. Books and readings are provided and homework is assigned. Time is also allotted for students to work on actual computers and digital devices in a forensic laboratory setting. Building of office's capability and striving for excellence in this area, like most others, takes time and commitment. The heart of the work will be completed in one year. Over the subsequent two years a smaller number of follow up and refresher classes will be required, some of which will be designed to address specific issues encountered in actual cases worked on by the attorneys.

Vendor: specialist sole source expert with special qualifications and limited amount of funds.

William Lidinsky from Illinois Institute of Technology has been an adjunct associate professor of Electrical and Computer Engineering and Computer Science and senior lecturer of Computer Science at IIT for more than 20 years. He works out of the Rice Campus, Wheaton. He has decades of experience in engineering and digital/computer science. This includes:

- Familiarity with R&D in computers, computer networks, cyber-forensics and cyber security.
- Development of a technical curriculum and academic courses.
- Teaching experience in the field.
- Available for a three-year program with intensity of training decreasing each year.
- Computers and computer lab available for hands-on classes.

Cost

An estimate of Year 1 costs for the digital science component of this grant will be \$18,000. This includes an estimate of the cost of texts for 8 students. The cost is a primarily a function of the number of sessions, and the extent of the laboratory work. A number of students in the range of six to 10 is secondary. Year 2 will cost an estimated \$8,000, and Year 3 will cost an estimated \$5,000. Total three year cost: \$31,000.

Evidence Based / Promising Practices *(Describe any EBP/PP incorporated within your program strategy)*

None

Performance Measures *(Provide any available data to illustrate your program's past/current performance)*

The DNA portion of the project will be measured by tracking the attorneys who attend and the number of sessions they attend, and the topics they master. Next this core group will train, consult on cases, and litigate cases in these areas. Each month the number of case consultations, pending cases, disposed cases, and litigation including trials will be reported. The annual DNA seminar will also be established, and number of attendees and CLE credit hours will be tracked and reported. We will also report documented cases we identify as having bias problems or other potential errors.

The digital forensic science portion of the project will be measured by tracking the attorneys who attend and the number of sessions they attend, and the topics they master. Next this core group will train, consult on cases, and litigate cases in these areas. Each month the number of case consultations, pending cases, disposed cases, and litigation including trials will be reported.

Budget *(The budget details below are proposed, initial, estimates and subject to further review & adjustments)*

Category	Description	Amount
Personnel		\$
Travel		\$
Equipment		\$
Commodities		\$
Contractual	Courses one & two for DNA; Course for digital; a DNA conference	\$36,000
Total Project Cost including match		\$36,000

Prepared by	Mike Carter	Agency	ICJIA
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**JUSTICE ASSISTANCE GRANTS
ARRA09 PLAN
ATTACHMENT A - Revised 8/11/12**

JAG Purpose Area: LAW ENFORCEMENT

Program Title: Expanding Multi-Jurisdictional Narcotic Units	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Expanding Multi-Jurisdictional Narcotic Units</u>			
TBD	\$0		
Blackhawk Area Task Force	\$69,579		
Central IL Enforcement Group	\$89,075		
DuPage County MEG	\$145,625		
East Central IL Task Force	\$106,699		
Joliet MANS	\$139,644		
Kankakee MEG	\$150,730		
Lake County MEG	\$271,209		
Southern IL Drug Task Force	\$201,393		
Multi-County MEG	\$71,179		
North Central Narcotic Task Force	\$139,670		
Quad-Cities MEG	\$31,895		
SLANT Task Force	\$100,378		
South Central Illinois Drug Task Force	\$85,064		
Southeastern Illinois Drug Task Force	\$134,002		
Metropolitan Enforcement Group of Southwestern Ill.	\$467,598		
Southern Illinois Enforcement Group	\$142,498		
Vermilion County MEG	\$143,581		
West Central IL Task Force	\$133,389		
Zone 6 Task Force	\$64,106		

Program Title: Local Law Enforcement Officer Safety

<u>Project Title: Local Law Enforcement Officer Safety</u>			
TBD		\$26,119	
Alexander	County of	\$39,874	
Anna	City of	\$34,904	
Arcola	City of	\$15,930	
Arthur	Village of	\$20,000	
Auburn	City of	\$5,000	
Berkely	Village of	\$24,632	
Blue Island	City of	\$38,845	
Brocton		\$7,500	
Brookfield	Village of	\$20,810	
Cairo		\$30,595	
Calumet Park		\$5,000	
Canton	City of	\$26,950	
Carbondale	City of	\$40,000	
Cass	County of	\$7,975	
Central City	Village of	\$24,596	
Chillicothe		\$32,000	
Coal City	Village of	\$38,750	
Coles	County of	\$40,000	
Cook	County of	\$0	
Crainville	Village of	\$4,000	\$3,856 (\$144)
Danville	City of	\$37,939	
Douglas	County of	\$39,299	

		INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
East Dubuque	City of	\$22,104		
Edgar	County of	\$28,498		
Forest Park	Village of	\$40,000		
Freeport	City of	\$25,244		
Galena	City of	\$15,246		
GlenElleyn	Village of	\$40,000		
Greene	County of	\$26,124		
Henderson	County of	\$23,450		
Highwood	City of	\$22,000		
Hillside	Village of	\$38,935		
Iroquois	County of	\$38,298		
Jersey	County of	\$12,441		
Jerseyville	City of	\$39,913		
Jo Daviess	County of	\$17,000		
Justice	Village of	\$9,045		
Kane County SWAT	County of	\$40,000		
Kewanee	City of	\$11,400		
Knox	County of	\$38,405		
LaSalle	City of	\$3,679		
Lawrence	County of	\$34,811		
Lawrenceville	City of	\$23,450		
Litchfield	City of	\$4,400		
Loves Park	City of	\$18,285		
Marissa	Village of	\$24,975		
Markham	City of	\$29,000		
Marshall	County of	\$33,228		
Massac	County of	\$29,975		
Mattoon	City of	\$20,621		
Mercer	County of	\$38,221		
Metropolis	City of	\$40,000		
Midlothian	Village of	\$37,738		
Monmouth	City of	\$23,450		
Morris	Village of	\$7,175		
Moultri	County of	\$34,794		
Mt. Morris	Village of	\$28,770		
Mt. Olive	Village of	\$39,550		
North Riverside	Village of	\$34,085		
Oglesby		\$22,438		
Park City	City of	\$40,000		
Perry	County of	\$34,810		
Piatt	County of	\$37,978		
Pope	County of	\$21,016		
Quincy	City of	\$20,992		
Rantoul	Village of	\$23,450		
Richton Park	Village of	\$40,000		
Riverdale	Village of	\$39,000		
Rock Island	County of	\$12,580		
Rock Valley College		\$7,810		
Rockford	City of	\$40,000		
Rolling Meadows	City of	\$36,974		
Sauk Village		\$11,458		
Shiloh	Village of	\$26,710		
South Pekin	Village of	\$33,000		
South Suburban College		\$11,400		

		INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
Sparta	City of	\$12,647		
Spring Valley	City of	\$20,000		
Springfield Park District	City of	\$37,000		
Stark	County of	\$21,220		
Steger	Village of	\$31,599		
Sterling	City of	\$38,552		
Sycamore	City of	\$13,068		
Warren	County of	\$40,000		
Waukegan	City of	\$40,000		
Wayne	County of	\$38,972		
Wenona	City of	\$25,000		
West Dundee	Village of	\$39,054		
Worth		\$38,988		

Program Title: Programs and Services

Project Title: Programs and Services

TBD \$4,014

Project Title: Law Enforcement

Cook County Sheriff's Office \$499,800
 Bourbonnais Police Department (KaMEG) \$290,335
 Bradley Police Department (KaMEG) \$222,048
 Kankakee Police Department (KaMEG) \$253,953
 Oak Lawn Police Department \$309,150

Project Title: Intelligence-Led Policing

Champaign Police Department \$136,233

Project Title: Public Relations

Chicago Police Department \$498,663

Program Title: Law Enforcement Reserve

Project Title: Law Enforcement Reserve

TBD \$1,562,405

Project Title: E-911 System

Coles County \$300,000

Project Title: Law Enforcement

Freeport Police Department \$436,864
 Rockford Police Department \$500,000
 Kankakee County Sheriff's Office \$0
 Elgin Police Department \$104,888
 Tri-County Drug Enforcement Narcotics Unit \$287,959

Project Title: Problem-Oriented Police Training

Champaign Police Department \$9,439

Project Title: Intelligence-Led Policing

Country Club Hills Police Department \$263,900

Project Title: Gang Crime Analyst

Lake County State's Attorney's Office \$165,079

	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Hinsdale / Clarendon Hills Merger</u> Village of Hinsdale	\$70,000		
Program Title: Special Task Forces			
<u>Project Title: Human Trafficking Task Force</u> Cook County State's Attorney's Office	\$165,583		
JAG Purpose Area: PROSECUTION AND COURT PROGRAMS			
Program Title: Multi-Jurisdictional Drug Prosecution Program			
<u>Project Title: Multi-Jurisdictional Drug Prosecution Program</u> DuPage County State's Attorney's Office	\$156,415		
Kane County State's Attorney's Office	\$143,967		
Lake County State's Attorney's Office	\$204,858		
McHenry County State's Attorney's Office	\$83,394		
Office of the State's Attorneys Appellate Prosecutor	\$440,486		
St. Clair County State's Attorney's Office	\$108,003		
Will County State's Attorney's Office	\$132,528		
<u>Project Title: Complex Drug Prosecutions</u> Cook County State's Attorney's Office	\$363,373		
Program Title: Probation Initiatives			
<u>Project Title: Redeploy Illinois</u> Illinois Department of Human Services	\$800,000		
Program Title: Specialized Defense Initiatives			
<u>Project Title: Public Defender Mitigation Project</u> Cook County Public Defender's Office	\$159,929		
Program Title: Specialized Prosecution Initiatives			
<u>Project Title: Specialty Courts</u> Cook County Circuit Court	\$442,413		
<u>Project Title: Domestic Violence Division</u> Cook County Circuit Court	\$500,000		
<u>Project Title: Therapeutic Intervention Program</u> 17th Judicial Circuit Court / Winnebago County	\$500,000		
<u>Project Title: Systemic Sentencing Issues Appeals Project</u> State's Attorney's Appellate Prosecutor's Office	\$0	\$227,440	\$227,440

Program Title: Improving Operational Effectiveness	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Cold Case Homicide Unit</u> Cook County State's Attorney's Office	\$1,650,307		
<u>Project Title: Community Justice Centers</u> Cook County State's Attorney's Office	\$877,650		
<u>Project Title: Underserved Counselor</u> Lake County State's Attorney's Office	\$268,283		
<u>Project Title: Drug Prosecution</u> Knox County State's Attorney's Office	\$431,800		
Kankakee County State's Attorney's Office	\$425,652		
<u>Project Title: Integrated Information Systems</u> Kankakee County State's Attorney's Office	\$390,727		
<u>Project Title: Prosecution</u> Union County State's Attorney's Office	\$155,000		
<u>Project Title: Domestic Violence Service Enhancement</u> Cook County Circuit Court	\$199,643		
<u>Project Title: DNA & Digital Evidence Litigation Program</u> Cook County Public Defender's Office	\$0	\$36,000	\$36,000

JAG Purpose Area: PREVENTION AND EDUCATION PROGRAMS

Program Title: Comprehensive Community-Based Youth Services			
<u>Project Title: Comprehensive Community-Based Youth Services</u> Illinois Department of Human Services	\$1,275,700		
Program Title: Safety Net Works			
<u>Project Title: Safety Net Works</u> Illinois Department of Human Services	\$977,493		
Program Title: Community Services			
<u>Project Title: Community Youth Services</u> Illinois Department of Human Services	\$685,000		
Program Title: Rape Crisis and Rape Prevention			
<u>Project Title: Rape Crisis and Rape Prevention</u> Illinois Department of Human Services (ICASA)	\$581,000		
Program Title: Juvenile Justice Reform			
<u>Project Title: Communities for Youth</u> Illinois Department of Human Services	\$294,200		

Program Title: Unified Delinquency Intervention Services

	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Unified Delinquency Intervention Services</u> Illinois Department of Human Services	\$240,300		

Program Title: Delinquency Prevention

<u>Project Title: Delinquency Prevention</u> Illinois Department of Human Services	\$123,100		
Tazewell County Child Advocacy Center	\$33,070		

Program Title: Juvenile Intervention

<u>Project Title: Juvenile Intervention Special Project</u> Illinois Department of Human Services	\$0		
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Program Title: Community Violence Prevention

<u>Project Title: CeaseFire</u> Illinois Violence Prevention Authority	\$500,000		
<u>Project Title: Altgeld-Riverdale Community Partnerships</u> Chicago Housing Authority	\$252,100		
<u>Project Title: Gang Prevention and Intervention</u> City of Chicago / Department of Family and Support Services	\$436,852	\$412,089	(\$24,763)

Program Title: Mental Health Initiatives

<u>Project Title: Mental Health Crisis De-escalation</u> Chicago Police Department	\$249,952		
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JAG Purpose Area: PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT

Program Title: I-CASE Interface

<u>Project Title: I-CASE Interface</u> TBD	\$718,430	\$0	(\$718,430)
Abington	\$0		
Elgin	\$24,000		
Forest Park	\$15,000		
Highland Park	\$18,000		
Huntley	\$65,000		
Lake County	\$0		
Linclonwood	\$18,000		
Morton Grove	\$7,374		
Quincy	\$23,275		
Rockford	\$79,225		
Streamwood on behalf of NW Central Dispatch	\$170,500		
Fairview Heights	\$0		
Melrose Park	\$30,300		

Program Title: Starcomm Radios

	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Starcomm Radios</u>			
TBD	\$22,556	\$320,986	\$298,430
ADDISON POLICE DEPARTMENT	\$26,305		
BELLEVILLE POLICE DEPARTMENT	\$39,099		
BLOOMINGTON POLICE DEPARTMENT	\$133,276		
CHATHAM POLICE DEPARTMENT	\$21,231		
CHICAGO POLICE DEPARTMENT	\$138,432		
COAL CITY POLICE DEPARTMENT	\$15,216		
COLUMBIA POLICE DEPARTMENT	\$29,287		
EFFINGHAM POLICE DEPARTMENT	\$24,824		
ELGIN POLICE DEPARTMENT	\$86,740		
GRUNDY COUNTY SHERIFF 911	\$121,622		
JEROME POLICE DEPARTMENT	\$9,410		
LELAND GROVE POLICE DEPARTMENT	\$5,111		
LOAMI POLICE DEPARTMENT	\$3,579		
MARISSA POLICE DEPARTMENT	\$5,789		
MARYVILLE POLICE DEPARTMENT	\$11,577		
MINOOKA POLICE DEPARTMENT	\$27,931		
MONROE COUNTY SHERIFF	\$31,058		
MORRIS POLICE DEPARTMENT	\$29,880		
PAWNEE POLICE DEPARTMENT	\$4,050		
ROLLING MEADOWS POLICE DEPARTMENT	\$15,247		
ROSEMONT POLICE DEPARTMENT	\$3,539		
SANGAMON COUNTY SHERIFF	\$59,675		
TINLEY PARK POLICE DEPARTMENT	\$33,058		
TROY POLICE DEPARTMENT	\$5,890		
VALMEYER POLICE DEPARTMENT	\$6,437		
WATERLOO POLICE DEPARTMENT	\$24,153		
WINNEBAGO COUNTY SHERIFF	\$290,420		

Program Title: Ballistics

<u>Project Title: Integrated Ballistic Identification System Laboratory</u> Chicago Police Department	\$141,648
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Program Title: Integrated Justice Projects

<u>Project Title: Integrated Justice Projcets</u> TBD	\$1,260,000
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<u>Project Title: Adult J-Watch Illinois, 2nd Judicial Circuit</u> Franklin County	\$298,755
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Program Title: Evaluations

<u>Projecet Title: Statewide Police-Civilian Contact Measurement</u> University of Illinois at Chicago	\$252,692
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Program Title: Criminal Justice Planning

<u>Project Title: 2010 Criminal Justice Assembly</u> Illinois Criminal Justice Information Authority	\$124,345
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Program Title: Universal Crime Reporting

**INITIAL
AMOUNT AMENDED
AMOUNT DIFFERENCE**

Project Title: UCR On-line Reporting

Illinois State Police \$215,985

JAG Purpose Area: CORRECTIONS AND COMMUNITY CORRECTIONS PROGRAMS

Program Title: Correctional Initiatives

Project Title: Day Reporting Program

Illinois Department of Corrections \$3,800,000

Project Title: Juvenile Transition Center - St. Clair County

Illinois Department of Juvenile Justice \$350,000

Project Title: Parole Officer Fleet Upgrade

Illinois Department of Corrections \$1,178,435

Project Title: Aftercare (Cook County Region)

Illinois Department of Juvenile Justice \$4,433,900

Project Title: Re-entry Services

Cook County Sheriff's Office \$466,148

Project Title: Juvenile Detention

Will County / River Valley Detention Center \$154,000 \$149,517 (\$4,483)

Project Title: Corrections Emergency Response Team

Winnebago County Sheriff's Office \$374,129

Project Title: Clinical Interventions for Sex Offenders

Coles and Cumberland County Court Services \$265,660

Project Title: (Adult) Redeploy Illinois

Illinois Department of Corrections \$0

Illinois Criminal Justice Information Authority \$98,121

DuPage County \$29,004

DuPage County \$414,677

McLean County \$16,823

St. Clair County \$10,623

St. Clair County \$350,000

Macon County \$350,000

Jersey County \$207,800

Knox County \$300,000

Fulton County \$121,350

McLean County \$138,123

Madison County \$250,000

Winnebago County \$250,000

Cook County \$1,008,077

McDonough County \$13,830

Sangamon County \$4,000

Administrative \$437,572

Project Title: Women's Residential Treatment

Cook County Sheriff's Office / Haymarket Center \$0 \$420,000 \$420,000

Program Title: Gender Responsive Programming

INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
	\$0	

Project Title: Moms and Babies Program

Illinois Department of Corrections

JAG Purpose Area: DRUG TREATMENT AND ENFORCEMENT PROGRAMS

Program Title: Drug Treatment Programs

Project Title: Illinois Youth Center - St. Charles

Illinois Department of Juvenile Justice

\$216,100

Project Title: Substance Abuse Managment and Recovery

Madison and McLean Counties

\$452,965

UNALLOCATED FUNDS

Unallocated - Discretionary

Undesignated Local		\$244,293	\$237,683	(\$6,610)
Undesignated State		\$46,128		(\$46,128)
<i>Undesignated Interest</i>	<i>\$419,284</i>	<i>\$600,596</i>	<i>\$419,284</i>	<i>(\$181,312)</i>
Interest Allocations:				
State's Attorney's Appellate Prosecuto	<u>\$181,312</u>			
<i>Total Interest as of 8/11/12:</i>	<i>\$600,596</i>			

ADMINISTRATIVE FUNDS

Administration

Administration Funds \$4,266,836

TOTAL **\$50,798,677** **\$50,798,677** **\$0**

**JUSTICE ASSISTANCE GRANTS
FFY09 PLAN
ATTACHMENT A - Revised 8/11/12**

JAG Purpose Area: LAW ENFORCEMENT

Program Title: Expanding Multi-Jurisdictional Narcotic Units	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Expanding Multi-Jurisdictional Narcotic Units</u>			
TBD	\$0		
Blackhawk Area Task Force	\$69,579		
Central IL Enforcement Group	\$138,569		
DuPage County MEG	\$145,625		
East Central IL Task Force	\$107,122		
Joliet MANS	\$139,644		
Kankakee MEG	\$150,730		
Lake County MEG	\$271,209		
Southern IL Drug Task Force	\$201,393		
Multi-County MEG	\$71,179		
North Central Narcotic Task Force	\$139,670		
Quad-Cities MEG	\$31,895		
SLANT Task Force	\$119,996		
South Central Illinois Drug Task Force	\$85,064		
Southeastern Illinois Drug Task Force	\$134,002		
Metropolitan Enforcement Group of Southwestern Ill.	\$467,598		
Southern Illinois Enforcement Group	\$142,498		
Vermilion County MEG	\$143,581		
West Central IL Task Force	\$133,389		
Zone 6 Task Force	\$64,106		

JAG Purpose Area: PROSECUTION AND COURT PROGRAMS

Program Title: Multi-Jurisdictional Drug Prosecution Program

<u>Project Title: Multi-Jurisdictional Drug Prosecution Program</u>			
TBD	\$0		
DuPage County State's Attorney's Office	\$156,415		
Kane County State's Attorney's Office	\$143,967		
Lake County State's Attorney's Office	\$204,858		
McHenry County State's Attorney's Office	\$83,394		
Office of the State's Attorneys Appellate Prosecutor	\$440,486		
St. Clair County State's Attorney's Office	\$108,003		
Will County State's Attorney's Office	\$132,528		

Project Title: Complex Drug Prosecutions

Cook County State's Attorney's Office	\$762,758		
Cook County State's Attorney's Office	\$1,174,104		

Program Title: Specialized Prosecution Initiatives

<u>Project Title: Systemic Sentencing Issues Appeals Project</u>			
Office of the State's Attorney's Appellate Prosecutor	\$277,220		

Program Title: Specialized Defense Initiatives	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Systemic Sentencing Issues Appeals Project</u>			
Office of the State Appellate Defender	\$189,529		
Office of the State Appellate Defender	\$0	\$151,623	\$151,623

Program Title: Probation Initiatives

<u>Project Title: Community-based Transitional Services for Female Offenders</u>			
Cook County Social Services	\$18,000		
Cook County Adult Probation	\$164,162		

JAG Purpose Area: PREVENTION AND EDUCATION PROGRAMS

Program Title: Community Violence Prevention

<u>Project Title: Crimes Against Seniors</u>			
Illinois State Police	\$178,386		
<u>Project Title: Residential Programs for Formerly Incarcerated Men</u>			
St. Leonard's Ministries	\$0	\$75,000	\$75,000

JAG Purpose Area: PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT PROGRAMS

Program Title: Evaluation

<u>Project Title: Drug Strategy Impact Evaluation</u>			
Illinois Criminal Justice Information Authority	\$437,100		
<u>Project Title: Sentencing Policy Advisory Council</u>			
Illinois Criminal Justice Information Authority	\$148,376		

Program Title: Technology Improvement

<u>Project Title: Software Development</u>			
Cook County Public Defender's Office	\$132,000	\$0	(\$132,000)

Program Title: Security Equipment

<u>Project Title: Mail and Parcel Screening</u>			
Administrative Offices of the Illinois Courts	\$17,077		

Program Title: Special Task Forces

<u>Project Title: Human Trafficking Task Force</u>			
Cook County State's Attorney's Office	\$31,000		

JAG Purpose Area: CORRECTIONS AND COMMUNITY CORRECTIONS PROGRAMS

Program Title: Correctional Initiatives	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Community-Based Residential Treatment for Adults</u>			
Illinois Department of Corrections	\$828,924		
Illinois Department of Corrections		\$0	
<u>Project Title: Young Offender Re-entry Program</u>			
Illinois Department of Juvenile Justice	\$918,000		
Illinois Department of Juvenile Justice		\$0	
<u>Project Title: Community-based Transitional Services for Female Offenders</u>			
Illinois Department of Corrections	\$380,162		
Illinois Department of Corrections		\$0	
<u>Project Title: Juvenile Detention</u>			
Will County / River Valley Detention Center	\$56,000		

UNALLOCATED FUNDS

Unallocated - Discretionary

Undesignated Local	\$1,396,052	\$1,453,052	\$57,000
Undesignated State	\$38,654	\$0	(\$38,654)
<i>Undesignated Interest as of 8/11/12:</i>	<u><i>\$10,394</i></u>	<i>\$10,394</i>	<i>(\$112,969)</i>
Interest Allocations			
Office of the State Appellate Defender	<u><i>\$112,969</i></u>		
<i>Total Interest Earned as of 8/11/12:</i>	<i>\$123,363</i>		

Unallocated - Local-use Equipmen (N/A)

Undesignated Local-use Equipment Funds	\$0
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ADMINISTRATIVE FUNDS

Administration

Administration Funds	\$1,038,022
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TOTAL	\$12,335,389	\$12,335,389
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ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Ronald Litwin, Acting Chief Fiscal Officer
Date: September 7, 2012
Re: Authority Fiscal Reports

Attached are the FY 2012 fiscal reports covering the period:
July 1, 2011 through August 13, 2012

Exhibit #1 – Operations

As shown on Exhibit 1, the Authority has expended and obligated 90% of our General Revenue operations.

Exhibit #2 – Awards and Grants

As shown on Exhibit 2, the Authority has expended and obligated 51% of the total appropriation.

Exhibit #3 – Federal Funding Sources FY 2012

Exhibit #3 supplies detail regarding the Federal Sources that fund the fiscal year expenditures. Cash drawn down from the federal grant programs in the fiscal year 2012 as of June 30, 2012 was approximately \$38.8 MM. This value includes JABG and JAG awards that are not drawn down on a reimbursement basis.

Exhibit #4 – Federal Grant Programs

As shown on Exhibit 4, the Authority receives the majority of funding from the JAG, VOCA and VAWA programs. These programs represent approximately 93% of the federally funded awards to ICJIA in FY 2012.

I will be available at the Authority meeting to answer any questions you may have regarding these reports.



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INFORMATION AUTHORITY

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Ronald Litwin, Acting Chief Fiscal Officer
Date: September 7, 2012
Re: Summary of Office of Fiscal Management Activities

The following highlights the work by the Office of Fiscal Management for the Fiscal Year 2012 through August 13, 2012:

Reports

The following reports were prepared and submitted by the OFM staff:

- Quarterly Federal Financial Status Reports (SF 425's) for direct and formula grant awards
- Cost center reports for agency operations and federal grant cost centers.
- Monthly reports for funding and expenditures for the American Recovery and Reinvestment Act (ARRA) grants
- Quarterly analysis report preparation for the Governor's Office of Management and Budget
- Illinois State Legislature Forms

Federal Grants

- Conducted preliminary budget reviews of approximately 321 interagency agreements
- Processed 347 contract obligation documents (\$32,493,222) and 1,380 vouchers (\$45,786,921) for federal grants to state and local governments and not-for-profit agencies

Other Fiscal Activities

- Completed the obligation, expenditure and cash reconciliations for six funds.

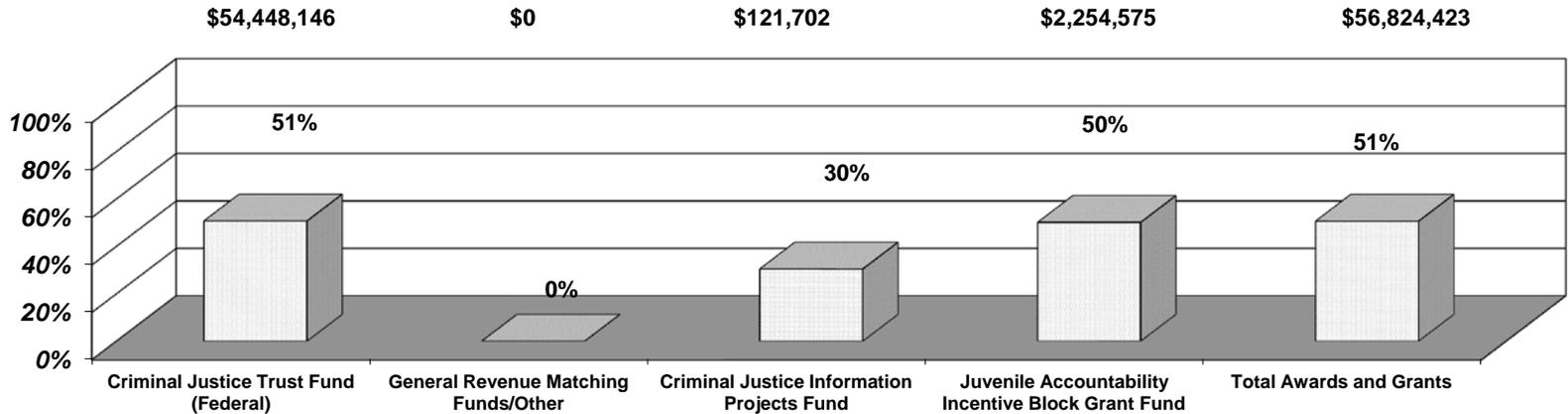


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- Established the Appropriation authority for SFY 2012.
- Participated in the regular bi-annual compliance examination of the Agency's financials and procedures for the two years ended June 30, 2011. The accounting firm of Bonner Group, LLC performed the tests of the accounting records and procedures required by the compliance examination.
- Prepared the Financial Package that provides information to the Illinois Comptroller for the purpose of converting our cash basis financial information to General Accepted Accounting Principles (GAAP) financial statements.
- Prepared the State Fiscal Year 2013 Budget Package.
- Prepared the Illinois State Legislature (ISL's) budget forms and participated in the budget appropriation hearings for the Illinois House of Representatives and the Illinois Senate.
- Prepared reports supporting the activities of the Illinois Motor Vehicle Theft Prevention Fund Council and Grant Review Committee meetings.
- Processed all Court of Claims paperwork.
- Recorded the bi-monthly payroll on a timely basis.
- Prepared the annual Fiscal Control and Internal Auditing Act (FCIAA) report for submission to the Illinois Auditor General.
- Established the Appropriation authority for SFY 2013.
- Prepared the Financial Package that provides information to the Illinois Comptroller for the purpose of converting our cash basis financial information to General Accepted Accounting Principles (GAAP) financial statements for SFY13.
- Submitted various recurring reports to the Illinois Office of the Comptroller.
- Submitted various recurring reports to the Governor's Office of Management and Budget.

Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2012 Expenditures/Obligations
 July 1, 2011 - August 13, 2012



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)
Federal Assistance Support	\$10,100,000	\$5,826,018	\$4,273,982	\$0	\$0	\$0	\$0			
State Agencies	\$27,500,000	\$10,875,906	\$16,624,094							
Locals/Non-Profit Orgs.	\$68,100,000	\$37,615,193	\$30,484,807							
Misc. Awards/Grants	\$1,700,000	\$131,029	\$1,568,971	\$0	\$0	\$0	\$0	\$400,000	\$121,702	\$278,298
Total	\$107,400,000	\$54,448,146	\$52,951,854	\$0	\$0	\$0	\$0	\$400,000	\$121,702	\$278,298
% of Appropriation (less Reserve):		51%	49%						30%	70%
	Juvenile Accountability Incentive Block Grant Fund			Total						
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)			
Federal Assistance Support				\$10,100,000	\$0	\$5,826,018	\$4,273,982			
State Agencies				\$27,500,000	\$0	\$10,875,906	\$16,624,094			
Locals/Non-Profit Orgs.				\$68,100,000	\$0	\$37,615,193	\$30,484,807			
Misc. Awards/Grants				\$2,100,000	\$0	\$252,731	\$1,847,269			
Juvenile Accountability Block Grant	\$4,500,000	\$2,254,575	\$2,245,425	\$4,500,000	\$0	\$2,254,575	\$2,245,425			
Total	\$4,500,000	\$2,254,575	\$2,245,425	\$112,300,000	\$0	\$56,824,423	\$55,475,578			
% of Appropriation (less Reserve):		50%	50%			51%	49%			

(1) This amount is the total that the Legislature approved and does not equal the total amount spent.

(2) Balance does not equal end of period cash balance. This is the difference between budget and actual expenditures / obligations.

Exhibit #3- Federal Funding Sources FY 2012
Illinois Criminal Justice Information Authority
Federal Funding FY 2012

Program Name	Total Award ¹	Interest Earned	Grand Total ²	Expense-to-Date Through 8/13/12 ³	Revenue/Expenditures FY2012 ⁴	Remaining Award Through 8/13/12
JABG-Juvenile Accountability Block Grant Total ⁴	\$7,715,677	\$127,870	\$7,843,547	\$2,975,933	\$1,302,906	\$4,867,614
JAG-Edward Byrne Memorial Justice Assistance Grant Total ⁴	\$50,801,646	\$978,644	\$51,780,290	\$26,884,370	\$9,517,027	\$24,895,920
JAG ARRA-Edward Byrne Memorial Justice Assist. Grant American Recovery Reinvestment Act Total	\$50,198,081	\$600,596	\$50,798,677	\$35,213,768	\$0	\$15,584,909
NARIP-National Instant Criminal Background Check System Act Record Improv. Program Total	\$1,209,500	\$0	\$1,209,500	\$565,793	\$520,393	\$643,707
NCHIP-National Criminal History Improvement Program Total	\$590,000	\$0	\$590,000	\$279,510	\$45,957	\$310,490
NFSIA-Paul Coverdell Forensic Science Improvement Program Total	\$1,743,792	\$0	\$1,743,792	\$889,044	\$775,275	\$854,748
PDNAT-Post conviction DNA Testing Assistance Program Total	\$687,448	\$0	\$687,448	\$431,385	\$303,527	\$256,063
PSN-Project Safe Neighborhoods Total	\$571,318	\$0	\$571,318	\$560,696	\$42,953	\$10,622
SJS-State Justice Statistics Grants	\$199,833	\$0	\$199,833	\$178,941	\$74,433	\$20,892
RSAT -Residential Substance Abuse Treatment Grant Total	\$2,339,985	\$0	\$2,339,985	\$1,690,269	\$774,348	\$649,716
VAWA-Violence Against Women Act Total	\$30,662,949	\$0	\$30,662,949	\$23,057,525	\$5,598,219	\$7,605,424
VAWA SASP-Violence Against Women Act Sexual Assault Service Program Grant Total	\$860,859	\$0	\$860,859	\$837,195	\$257,910	\$23,664
VAWA ARRA-Violence Against Women Act American Recovery Reinvestment Act Total	\$5,094,365	\$0	\$5,094,365	\$4,786,702	\$1,898,975	\$307,663
VOCA-Victims of Crime Act Total	\$60,401,949	\$0	\$60,401,949	\$55,604,404	\$17,677,970	\$4,797,545
VOCA ARRA-Victims of Crime Act American Recovery Reinvestment Act Total	\$1,353,000	\$0	\$1,353,000	\$1,342,372	\$0	\$10,628
Total Grant Awards	\$214,430,402	\$1,707,110	\$216,137,512	\$155,297,907	\$38,789,893	\$60,839,605

¹ Total Award represents grants that are active during the FY 2012.

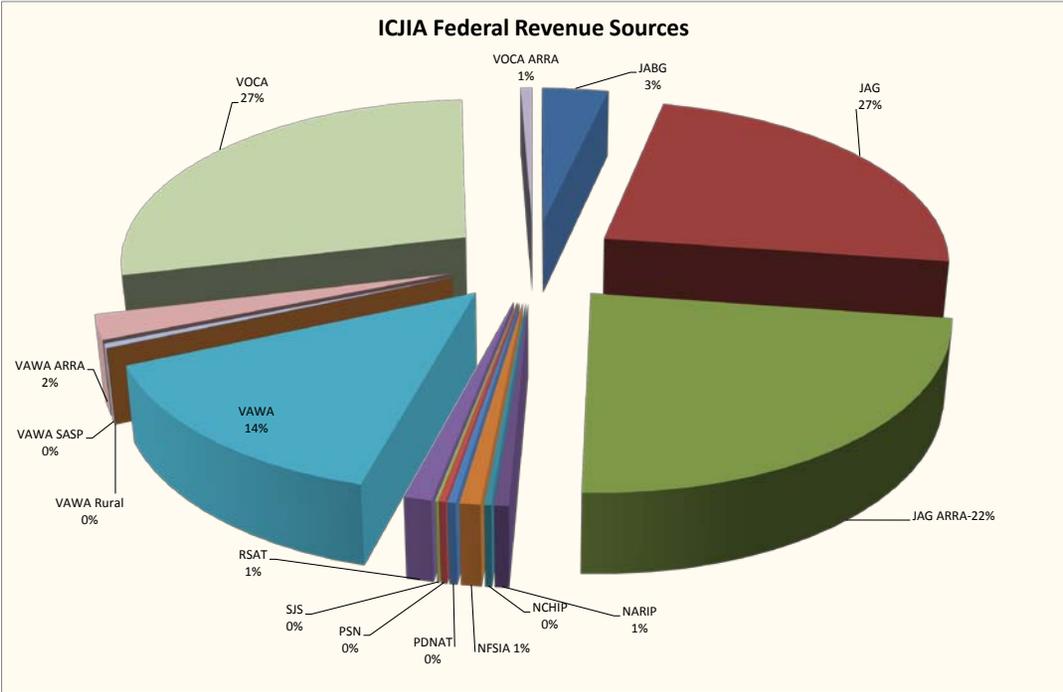
² Grand total includes interest earned, which may be added to administrative funds and/or distributed to grantees.

³ Grant Expenditures-to-date represent all expenses incurred from the inception of the grant award that are currently active during FY 2012.

⁴ Revenue/Expenditures values represent expenditures and cash draw-downs during the FY 2012 July 1st through June 30, 2012. These values exclude obligations. JABG and JAG awards are drawn down as awarded while the remaining grant draw-downs are reimbursements of expenditures.

Exhibit # 4 - Illinois Criminal Justice Information Authority Federal Grant Programs FY 2012

Program	Total ²	%
JABG-Juvenile Accountability Block Grant Total	\$7,715,677	4%
JAG-Edward Byrne Memorial Justice Assistance Grant Total	\$50,801,646	24%
JAG ARRA-Edward Byrne Memorial Justice Assist. Grant American Recovery Reinvestment Act Total	\$50,198,081	23%
NARIP-National Instant Criminal Background Check System Act Record Improv. Program Total	\$1,209,500	1%
NCHIP-National Criminal History Improvement Program Total	\$590,000	0%
NFSIA-Paul Coverdell Forensic Science Improvement Program Total	\$1,743,792	1%
PDNAT-Post conviction DNA Testing Assistance Program Total	\$687,448	0%
PSN-Project Safe Neighborhoods Total	\$571,318	0%
SJS-State Justice Statistics Grants	\$199,833	0%
RSAT -Residential Substance Abuse Treatment Grant Total	\$2,339,985	1%
VAWA-Violence Against Women Act Total	\$30,662,949	14%
VAWA Rural-Violence Against Women Act Rural Total	\$0	0%
VAWA SASP-Violence Against Women Act Sexual Assault Service Program Grant Total	\$860,859	0%
VAWA ARRA-Violence Against Women Act American Recovery Reinvestment Act Total	\$5,094,365	2%
VOCA-Victims of Crime Act Total	\$60,401,949	28%
VOCA ARRA-Victims of Crime Act American Recovery Reinvestment Act Total	\$1,353,000	1%
Total Grant Awards	\$214,430,402	100%



¹ Total Active Awards - Values represent the total of awards approved and active during the FY 2012. These totals do not represent current cash or award balances.
² Total - The figures for each program may include more than one Federal Fiscal Year award and does not exclude expenditures.

General Revenue	90%
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Criminal Justice Trust Fund (Federal)	51%
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General Revenue Matching Funds/Other	%
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Criminal Justice Information Projects Fund	30%
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Juvenile Accountability Incentive Block Grant Fund	50%
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Total Awards and Grants	51%
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ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: Wendy McCambridge, Associate Director - Federal & State Grants Unit

Date: August 31, 2012

Re: Federal and State Grants Unit Report – September 7, 2012 Authority Meeting

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of May 1 to July 31, 2012. During this period, FSGU headcount remained at 17.

Grant Activities

During the reporting period, FSGU staff monitored 337 grants, representing approximately \$61,385,211 in grant funds. Monitoring included the following:

- Reviewing (797) monthly or quarterly reports: (443) data and (354) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (approximately 54) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Engaging in constant daily contact with our grantees to resolve grant-related technical assistance issues. This includes telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also receives communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff began processing 131 new agreements (grants), representing \$17,970,025 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
- Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
- Making necessary changes and forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and
- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

Meetings

During the reporting period, FSGU staff have planned for and/or staffed five meetings:

- The Illinois Motor Vehicle Theft Prevention Council (IMVTPC) met on June 27, 2012 in East Peoria.
- The Juvenile Crime Enforcement Coalition met on June 19, 2012 at the Authority’s offices in Chicago.
- The Authority’s Budget Committee met on June 27, 2012 and on July 26, 2012 at the Authority’s offices in Chicago.
- The Authority Board convened a special meeting to discuss the budget process on May 24, 2012 at the Authority’s offices in Chicago.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

Federal Program Applications

Between May 1, 2012 and July 31, 2012, seven applications were submitted to the federal government for awards from the following federal programs:

Program	Date Submitted
National Forensic Science Improvement Act (NFSIA) FFY12	May 2, 2012
Justice Assistance Grant (JAG) FFY12	May 11, 2012
NICS Act Record Improvement Program (NARIP) FFY12	May 11, 2012
Residential Substance Abuse Treatment (RSAT) FFY12	May 16, 2012
Post-Conviction DNA Testing (PDNAT) FFY12	May 21, 2012
Project Safe Neighborhoods (PSN) FFY12	June 13, 2012
Sex Offender Registration and Notification Act (SORNA) FFY12	July 25, 2012

Federal Program Awards

Between May 1, 2012 and July 31, 2012, five awards were received from the federal government for the following federal programs:

Program	Date Received	Amount
Juvenile Accountability Block Grants (JABG) FFY12	May 25, 2012	\$771,463
State Justice Statistics Program (SJS) FFY12	June 19, 2012	\$76,978
Justice Assistance Grant (JAG) FFY12	June 29, 2012	\$7,403,292
Victims of Crime Act (VOCA) FFY12	July 27, 2012	\$14,871,973
Residential Substance Abuse Treatment (RSAT) FFY12	July 31, 2012	\$266,074

Other Activities

- 1) In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- 2) During the reporting period, FSGU continued to operate without a full staff. Executive staff is pursuing the hiring process with expectations of returning the unit to full strength. On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.
- 3) Staff continually updates Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- 4) Staff is improving the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- 5) FSGU staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.
- 6) Staff has been working closely with Fiscal Management staff to close out the following federal awards:
 - A) Juvenile Accountability Block Grants (JABG) FFY 2006 and FFY07.
 - B) Justice Assistance Grants (JAG) FFY07.
- 7) Staff continues to be involved in post-Balanced and Restorative Justice (BARJ) Summit activities, including the Illinois BARJ initiative.
- 8) FSGU staff is working with Information Systems Unit (ISU) staff to maintain and improve the enhanced Grant Management Information System (eGMIS) and to devise new applications and uses for eGMIS.
- 9) Phase 2 of eGMIS development has been delayed, but is expected to resume in the near future. Its goal is to begin to move the Authority's grant management activities into a paperless environment.
- 10) Staff has been heavily focused on ARRA administration, RFPs, and technical aspects of ARRA compliance.
- 11) One staff member attended strategic planning meetings with the Cook County Circuit Court's Domestic Violence Unit concerning planning for domestic violence cases enter the system at the Domestic Violence Court House.

Memorandum

To: Authority Members
From: Anthony Jenkins
Date: August 22, 2012
Re: Information Systems Unit Report

Since the last report to Authority members, progress has been made in the following areas of the Information Services Unit (ISU).

The InfoNet System

One hundred and eleven (111) victim service providers use InfoNet as their data collection and reporting system. This includes 68 domestic violence programs, 33 sexual assault centers, and 10 child advocacy centers. Since the last quarterly report, the InfoNet team continued to serve its users in various ways. Some specific accomplishments during the past quarter follow.

Technical assistance and data requests

Staff continued to provide technical assistance to InfoNet users. A total of 273 technical assistance requests were responded to during the quarter.

Additionally, staff completed compiling InfoNet data on clients served and service hours provided during the last three fiscal years by each of the 64 domestic violence programs receiving funding from the Illinois Department of Human Services (DHS). DHS' Domestic Violence and Sexual Assault Prevention Unit is using this data to inform funding decisions.

InfoNet Demonstration to the Office for Victims of Crime

In July 2012, staff provided a demonstration of InfoNet for a consultant hired by the federal Office for Victims of Crime (OVC) to examine processes used by states in their administration of Victims of Crime Act (VOCA) funds.

InfoNet Ad Hoc Committee

An InfoNet Ad Hoc Committee comprising ICJIA staff from all units was formed in December 2011 with the goal of improving InfoNet's functional and fiscal efficiency and to decrease future costs of maintaining InfoNet for ICJIA. After considering different options, this committee decided to issue a Request For Proposals (RFP) to determine costs for an external vendor to complete the improvements needed for the InfoNet system that ICJIA does not have the internal resources to address. During the quarter, an RFP was completed and posted to the state's procurement site on June 18, 2012. Proposals were due July 18, 2012. Seven proposals were submitted, but two were disqualified for

administrative reasons. A team of five ICJIA staff reviewed and scored each of the five remaining proposals. Scores were submitted to ICJIA's purchasing officer for totaling of scores and final review. Price proposals will be opened after this is complete.

Multi-Disciplinary Team (MDT) Study

Staff continued working with research staff from the University of Illinois Springfield (UIS) regarding their use of InfoNet data for the Multidisciplinary Team (MDT) Evaluation study. This ICJIA-funded study aims to assess the effectiveness of MDTs to improve locally coordinated responses to domestic and sexual violence. During the past quarter, staff reviewed the researchers' draft analysis of InfoNet data and provided feedback. The researchers are incorporating this feedback and will submit a final report for the study in September 2012.

Domestic Violence Outcome Measures Project

ICJIA staff has been working with the Chicago Metropolitan Battered Women's Network (CMBWN) on a project aiming to collect long term outcome measures from victims who receive services from domestic violence programs. This project will help ICJIA and other interested stakeholders gain insight about whether or not different victim characteristics or receipt of certain service types may influence longer term outcomes for victims of domestic violence.

During the past quarter, staff compiled and provided data to project participants about the frequency and duration of court advocacy and counseling services received by victims served by CMBWN member programs. This information will be used to help further develop data collection tools and procedures as well as sampling strategies.

InfoNet public web site

Staff continues to develop content for InfoNet's new public web site (www.icjia.state.il.us/infonet). The site's new structure is more user friendly and visually appealing, with additional resources for users and other parties interested in learning about InfoNet. It is anticipated the new site will be publicly available by October 2012.

Development

InfoNet's development and technical staff completed routine tasks this quarter required for maintaining the system. These duties included completing daily, weekly, and monthly data backups; monitoring InfoNet's batch reporting service; responding to system errors; and testing the system for need and readiness for hardware and/or software upgrades.

InfoNet's lead developer completed the following upgrades and fixes for InfoNet during the quarter. Following are development tasks completed and/or worked on during the quarter.

- 1) Completed and posted FY13 upgrades to production, including:
 - a. A new data entry tab labeled **Events** was created in the Community & Institutional Services section for sexual assault users. This new page

- allows users to enter data about Awareness Promotion and Social Justice Activism activities.
- b. Replaced the direct service used by sexual assault users, **Consultation: Significant Other** to **Parent/Guardian Consultation**.
 - c. Added the option **Employer/Boss/Supervisor** to the **Offender Relationship to Victim** drop down menu for sexual assault users.
 - d. Updated statewide funding sources available for all users (some funding sources such as ARRA have ended, so they needed to be disabled in InfoNet).
 - e. Replaced the label for the Client and Offender Sex data fields from **Sex** to **Gender**.
 - f. Modifying InfoNet's data reports to reflect all SFY13 changes (still occurring).
- 2) Staff created a new login for the Center for Prevention of Abuse in Peoria, who recently opened a new shelter in Pekin. This program requested a separate login for the new location. This allows users to track services provided from each site, yet also aggregate the data from all sites when needed.
 - 3) Staff created a new login for Rape Victim Advocates in Chicago. This program recently opened a new site on Chicago's north side and requested a separate login for the new location. This allows users to track data on services provided from each site, yet also aggregate the data from all sites when needed.
 - 4) Revised the Community and Institutional Services data entry page so that it could be navigated with the tab key in addition to using a mouse. This ability substantially speeds up data entry time for some users. This upgrade was tested and posted to production.
 - 5) Staff identified an exception report that was never updated to reflect new data elements added to InfoNet earlier this year. The developer created an updated version of this report, and it was posted to production.
 - 6) Updated funding source information for FY13 in InfoNet's Administrative Utility, which is the tool used by funding agencies such as the Illinois Coalition Against Domestic Violence (ICADV) and the Illinois Coalition Against Sexual Assault (ICASA) use to extract member centers' client and service data.
 - 7) Staff identified a bug that prevented users from editing records for hotline calls by staff who no longer worked for the agency. This problem was fixed and posted to production.

InfoNet's lead developer attended training during the quarter entitled, "Implementing and Maintaining Structured Query Language (SQL) Server 2008 Reporting." This training helped improve her skills and knowledge with using more advanced technologies for maintaining and updating InfoNet.

Systems Support:

Systems support continues its technical support to the agency internal and external users along with the support of the agency local and wide area networks. Maintaining, upgrading and updating the existing systems remain the top priority. Technical resources are being used to troubleshoot servers, computers and other network peripherals as needed. The agency systems, CLARIS, InfoNet, GMIS, and Web Services are being monitored and backed up. CLARIS reports are being generated on a weekly basis and the results provided to the Claris staff.

The Authority's Help Desk Remedy program is a problem request tracking system. It allows the Authority to track information about itself as well as internal and external requests placed upon our technical support staff. This information is tracked using various Remedy applications. Total number of Remedy Tickets for this quarter is One hundred and seventy five.

Software:

ISU tech support staff has been working with Associate directors on cleaning on deleting old staff members email address that are still configured in our email system. The old staff members mail boxes still exist because of special circumstances. The reason for the clean-up is due to the Authority being charged for our email boxes, the current fiscal year rate per mailbox is \$12.50 and any generic account is the same charge. This rate includes distribution lists, Archive vaulting, spam and virus protection, email routing services, etc.

Hardware:

System support is assisting SPAC Director Kathy Saltmarsh on purchasing equipment for the SPAC program. SPAC is in the process of collecting corrections data and court data from several counties that make up the majority of the state's population. The court data will be used in cohort analyses and for cost estimation for various legislative bills, policy recommendations, and "what-if" analyses. Currently, some of this data is stored in separate Microsoft Access and Microsoft SQL Server Express databases or in text files on a personal computer and DVDs. SPAC will need a Server, SQL, Tape unit, and software.

Applications:

Web Development:

Our Webmaster and his staff continue to update the Authority's ISU Tech Notes Resource Center on our intranet site, this section highlight useful computer related resources and tips, and tries to demystify technology and help people understand the new gizmos, and procedures.

Staff is working on the Authority Frequently Asked Question database with Master an OPI manager. This database would allow OPI Manager to enter a frequently asked question and then supply an answer. There would also be a dropdown listing the various sites that the question/answer would be associated with.

Staff is continuing to develop a mobile version of the statute website. Our plan is target the application for iOS and Android platforms, we will be using software package JQuery Mobile. Staff has created mobile website using jquery mobile for the Authority website: <http://www.icjia.org/mobile>.

The Mobile Web refers access to the World Wide Web, i.e. the use of browser-based Internet services, from a handheld mobile device, such as a smart phone, a feature phone or a tablet computer, connected to a mobile network or other wireless network.

Traditionally, access to the Web has been via fixed-line services on large-screen laptops and desktop computers. However, the Web is becoming more accessible by portable and wireless devices, with current growth rates, web access by people on the move — via laptops and smart mobile devices – is likely to exceed web access from desktop computers within the next five years. The shift to mobile Web access has been accelerating with the rise since 2007, so it makes sense that we develop our applications to take advantage of this new trend in technology.

Nefsis Video Conferencing

Nefsis is an internet based video conferencing service that is used to create information and general presentations, online training materials, web conferencing, learning modules, and user desktop sharing applications.

Staff launched a recording that was created through Nefsis videoconferencing software for the webinar that was held on July 16, 2012 re: *Residential Substance Abuse Treatment Program 2012 Local Request for Proposals: A webinar for potential grantees* which is available for viewing through a webpage on the ICJIA public website at: http://www.icjia.state.il.us/public/index.cfm?metaSection=Grants&metaPage=RSAT_071612_Webinar.

Staff is currently developing INFONET User Trainings, Research and Analysis Unit trainings for other related projects, Webinars for the Federal State Grant Unit and other agency related on-line applications.

SurveyGizmo

SurveyGizmo is an online survey software solution that provides a variety of features to help in conducting a multitude of tasks including advanced market research, quick polling and quizzing, embedding forms into websites.

Staff created/launched the ICJIA Illinois Law Enforcement Executive Leadership Workshop Registration Application Form through SurveyGizmo, which is located at: <http://www.surveygizmo.com/s3/894433/Illinois-Law-Enforcement-Executive-Leadership-Workshop>.

Staff completed the final draft of the Inventory of Current Illinois CJ Research Online Survey. The survey that was designed through SurveyGizmo can be viewed at: <http://www.surveygizmo.com/s3/752815/Inventory-of-Current-Illinois-Criminal-Justice-Research-Survey>.

Staff created/launched a website visitors pop-up survey through SurveyGizmo for the Illinois Center of Excellence for Behavioral Health and Justice Website. The survey will be accessible through a top bar on the home page of the Illinois Center of Excellence for Behavioral Health and Justice Website at: <http://www.illinoiscenterofexcellence.org/> linking the survey to the SurveyGizmo survey webpage which is located at: <http://www.surveygizmo.com/s3/991264/Illinois-Center-of-Excellence-Web-Visitor-Pop-Up-Survey>.

Constant Contact

Constant Contact (<http://www.constantcontact.com/>) is an online e-mailing marketing service which enables staff to connect and network with website subscribers through e-mails.

Staff maintains the CJ Dispatch E-mail Distribution List of subscribers to announce and highlight ICJIA publications, Request for Proposals for grants that ICJIA administrates, and other newsworthy items.

Staff also maintains other e-mail distribution lists for the following:

- ICJIA Authority Board Members Distribution List
- ICJIA Summit Distribution List
- Illinois Integration of Justice Information Systems (IIJIS) E-Mail Distribution List
- INFONET Child Abuse Centers Staff E-Mail Distribution List
- INFONET Domestic Violence Program Staff E-Mail Distribution List
- INFONET Sexual Assault Program Staff E-Mail Distribution List
- Inventorying Employment Restrictions List
- Motor Vehicle Theft Prevention Council and Grant Review Committee List
- Domestic Violence Roundtable Invitation List

Currently, there are 3,130 active contacts subscribed to 10 distribution list.

Website Enhancements

Staff is currently working on developing the following Illinois Criminal Justice Information Authority website enhancements:

Staff is currently developing the redesigned of the INFONET website.

Staff is currently developing the redesigned of the Illinois Integration Justice Information Systems (IIJIS) website.

Staff is currently designing a new website for the Federal State Grants Units (FSGU).

Staff is currently developing the ICJIA Public Information Database to enhance website user search functions.

Staff is currently developing the mobile version of the Illinois Criminal Justice Information Authority Public website.

Staff launched the Illinois Behavioral and Justice Center for Excellence website which can be viewed at: <http://www.illinoiscenterofexcellence.org>. The Illinois Center of Excellence for Behavioral Health and Justice is a statewide entity working to equip communities to appropriately respond to the needs of persons with behavioral health disorders that are involved in the criminal justice system.

Staff launched the Grant Opportunities Database Webpage at: <http://www.icjia.org/grantopportunities/>. This new online feature, the ICJIA Grant Opportunities Database will provide the following: Searchable by eligibility and category, the database includes grant opportunities that have been collected from a variety of sources in the areas of criminal justice and health and human services. Simply select the categories that interest you and then click on the resulting grant titles for general descriptions, amount of funding available, application deadlines, eligibility, and links to the actual RFPs. The ICJIA Grant Opportunities Database will be updated weekly to assist agencies in search of grant funding. This is one of several projects under way by the Authority to provide technical assistance to agencies in search of grant funding.

An RSS feed was also created for Grant Opportunities Database webpage at: <http://www.icjia.org/grantopportunities>. The feed allows website visitors to subscribe to the page and always see the most recent grants. The feed pulls the last 15 grants entered into the database. If you're running IE or Firefox as a browser, you can click on the orange RSS icon on the page, and it should give you an option to subscribe with various feed "readers". Chrome doesn't give the option – it just shows the page. If you're running Google's personalized homepage (<http://www.icjia.org/ig>) you can subscribe to the feed and have it appear directly on your homepage (via Google's 'Add Stuff' link) for: <http://www.icjia.org/grantopportunities>, the RSS feed is located at: <http://www.icjia.org/rss/grant-ops.xml>.

Staff launched the Inventorying Employment Restrictions Act website at: <http://www.icjia.state.il.us/IERTF/>. The [Task Force on Inventorying Employment Restrictions Act \[20 ILCS 5000\]](#) was created to review the statutes, administrative rules, policies, and practices that restrict employment of individuals with a criminal history, and to report to the Governor and the General Assembly those employment

restrictions and their impact on employment opportunities by July 1, 2013. By statute all state agencies must submit a report that describes restrictions for employment within the agency, in facilities licensed, regulated, supervised, or funded by the agency, and in occupations that the agency licenses or provides certifications to practice.

Staff launched the new updated Illinois Sentencing Policies Advisory Council (SPAC) website at: <http://www.icjia.org/spac>. SPAC was created to collect, analyze and present data from all relevant sources to more accurately determine the consequences of sentencing policy decisions and to review the effectiveness and efficiency of current sentencing policies and practices. SPAC reports directly to the Governor and the General Assembly.

Staff added the Research & Analysis Internship Program announcement as a new menu tab under the about section titled Internships on the Illinois Statistical Analysis Center (ISAC) website at: <http://www.icjia.state.il.us/public/sac/index.cfm?metaSection=About&metaPage=internship>.

Staff updated the ICJIA Federal, State, Grants Units Grant Technical Assistance webpage by adding the following PowerPoint presentation in PDF titled: Illinois Criminal Justice Information Authority Federal & State Grants Unit: A guide for grantees at: http://www.icjia.state.il.us/public/pdf/FSGU/Authority_grant_process_2012.pdf, Program Goals, Objectives, and Performance Indicators: A guide for grant and program development at: http://www.icjia.state.il.us/public/pdf/FSGU/Goals_Objectives_and_Performance_Measures_2012.pdf, and How to Successfully Obtain Grant Funding -- And Be Glad You Did: Keys to successful grant applications at: http://www.icjia.state.il.us/public/pdf/FSGU/How_to_write_successful_grant_applications_2012.pdf. They now all appear under the Grant section at: <http://www.icjia.state.il.us/public/index.cfm?metasection=grants>.

Webtrends Analytics

WebTrends Analytics analyzes Web servers recorded activity on a site in a log file—a text file containing records of who visited, when they visited, the path they took through your site, and which pages they looked at when they were there. Webtrends analytics software then analyzes and reports on your web server activity.

The volume of web users has remained at high levels. Using *WebTrends* website analytics tool, it was determined that the website had 60,262 unique visitors during the period May 2012 through July 2012, and that all new and returning visitors viewed 505,088 pages of content on the site (*See Table 1*). The website continues to be a valuable resource for our constituents.

Table 1

May 2012 to July 2012 ICJIA Public Website Web Trends Activity

Months	File Downloads	Visitors		
		Unique	New Visitors	Returning Visitors
May-12	182,635	20,897	17,850	3,047
Jun-12	158,235	19,403	16,310	3,093
Jul-12	164,218	19,962	16,806	3,156
Total	505,088	60,262	50,966	9,296
Monthly Average	168,363	20,087	16,989	3,099

Misc Systems:

Staff is working on the Authority Frequently Asked Question database with Master an OPI manager. This database would allow OPI Manager to enter a frequently asked question and then supply an answer. There would also be a dropdown listing the various sites that the question/answer would be associated with.

MARS (Motor Vehicle Automated Reporting System):

MARS is a web-based data collection and reporting system used by the Motor Vehicle Theft Prevention Council. This system allows the Motor Vehicle Theft Prevention Council to track the progress of motor vehicle Theft prevention Task force throughout the state which is funded by grants administered by the MVTPC in making arrests, recovering stolen vehicles, and preventing motor vehicle theft and insurance fraud.

Staff has completed the new coding for the [New MARS] project and it was released to the Web Server. The Version No. is 2.4 and the Release Date is 2/9/2012. This new coding contains the new format for the MARS Project. Each number or money has a column and row summary.

eGMIS (Enhanced Grants Management Information System):

eGMIS is a web-based data collection system used to administer and track grants and other procurement actions. eGMIS acts as a planning tool and as a data management tool. eGMIS keeps track of grant-specific information such as:

- Fiscal information.
- Data collected from grantees reports detailing program activities/effectiveness.
- Grantee contact information.
- Grant/grantee tasks and due dates.

Information from eGMIS is used for mandatory Reporting to the U.S. Dept of Justice.

- New release for the EGMIS Project. The Version No. is 5.8 and the Release Date is 2/3/2012. This new release contains 2 changes:
- The [Contacts Part] in the [User Management] section is changed. We have grouped table [Agency], table [Implementing Agency] and table [Program Agency] into one table so it will be easy for us to Add, Update and Delete our client's information.
- The [Implementing Report] is changed: We added the [Grant Status] parameter to this report. Now we have 8 parameters to use to create the report.

CLARIS (Clandestine Lab Reporting Information System):

Programming staff continues to support the applications/databases code and repair problems as they arise.

Clandestine Lab Reporting Information System (CLARIS) is a web-based data collection system for reporting and analysis of methamphetamine lab seizure data used mainly by law enforcement agencies in Illinois. With CLARIS, remote users access the program and centralized database at the Authority using a Web-browser.

CLARIS is used by the Illinois Meth Response Teams and other drug enforcement groups who perform methamphetamine lab seizures. Data collected is submitted to Illinois State Police for analysis. Agencies also use CLARIS to file the required EPIC report, and to perform local monthly and annual statistical tabulations

The data will be useful in determining, among other criteria, the types, numbers, and locations of laboratories seized; manufacturing trends; precursor and chemical sources; the number of children and law enforcement officers affected; and investigative leads. The data may also be useful to agencies in justifying and allocating current or future resources.

Claris Incidents are submitted to the designated Department of Justice (DOJ) receiving agency (El Paso Information Center – EPIC), the total Claris Transmissions for this quarter is: 81.



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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Hank Anthony, Associate Director for Administrative Services
Date: August 30, 2012
Re: OAS Activities

The Office of Administrative Services continues to support the day to day activities of the Authority to include: mail operations, supply room operation, security, reception, procurement of goods and services, vehicle maintenance, telecommunications coordination, property inventory control, Authority database maintenance, internal staff moves and travel and conference coordination activities.

Memorandum

To: Authority Board Members

From: Lisa Stephens, General Counsel

Date: August 20, 2012

Office of the General Counsel Report for the September 7, 2012 Authority Board Meeting

This memorandum highlights significant events and the work performed by the Office of General Counsel since the last OGC Report.

Legal Advice to Authority Staff and Grant Review, etc.

The staff of the Office of General Counsel continues to perform its role as legal advisor to the staff of the Authority and to provide legal review of grants and related documents, contracts, and the like. Since the last Authority meeting, OGC has reviewed approximately 62 grant interagency agreements, amendments and revisions, grantee contracts with vendors, sub recipients, procurement documents, etc.

OGC staff continues to keep abreast of all the ARRA requirements and attend all relevant ARRA related meetings.

OGC staff continues to make periodic and necessary modifications to the Authority form agreements and related documents in order to conform to changes in federal and state law, regulations and good practice.

OGC staff continues to regularly review Authority publications prior to release for potential legal issues.

As part of OGC's responsibilities, staff members researched a number of topics for Authority staff and provided legal advice.

Motor Vehicle Trust Fund Suit

The Property and Casualty Insurance Association of America (PICCA) filed a suit in the State of Illinois in 2006. The Governor and other top Illinois State Officials (the State) are named as defendants. The suit asks for the return of over \$6 million of monies removed from the fund and for an injunction barring further removal of funds from the Trust Fund.

An agreed court order between the plaintiff and defendants was entered on June 6, 2006. The State agreed that no money would be withdrawn from the fund and the plaintiff agreed to withdraw its motion for preliminary injunction.

The defendants filed a motion to dismiss all counts of the complaint which was heard and denied in October 2006. The plaintiffs filed a Motion for Summary Judgment which was denied in January 2008. Another similar case, A.B.A.T.E of Illinois v. the State (ABATE) stayed the legal proceedings of PICCA and there are no legal proceedings proposed or undertaken to date.

In A.B.A.T.E. (ABATE) of Illinois v. Illinois State officials (the State), a group of motorcyclists challenged the transfer of money from the Cycle Rider Safety Training Fund to the General Revenue Fund pursuant to the Fiscal Year 2004 and Fiscal Year 2005 Budget Implementation Acts. The trial court rejected the ABATE's constitutional and statutory challenges and granted a Motion of Summary Judgment for the State. ABATE filed an appeal with the Illinois Appellate Court, Fourth Judicial District. The appellate court affirmed the judgment of the trial court in granting the Motion of the State for Summary Judgment. On October 27, 2011, in a 6-to -1, decision the Illinois Supreme Court upheld the Illinois Appellate Court and the Sangamon County Circuit Court ruling backing the Governor and the Legislature's ability to sweep funds.

The Office of the General Counsel of the Illinois Criminal Justice Information Authority(OGC) states that the ABATE decision may not significantly impact the PCIAA litigation because the statute section of the Illinois Motor Vehicle Theft Prevention Act that creates the Motor Vehicle Theft Prevention Trust Fund is substantially different than the statute in the ABATE case. OGC further states that the Supreme Court ruling in ABATE will not likely end the PCIAA litigation.

Legislation

- HB 297 – Employment Restrictions Report – ICJIA is staffing the task force; work on the employment restrictions inventory and the related report are underway;
- HB 4596 – FOIA Amendment – this bill passed both houses and was sent to the Governor on 6/26/12. No action has been taken on this bill by the Governor as of this writing.
- SB 1034 HA2 – Illinois State Police's FOID initiative; in HA 2 ISP has incorporated the substance of SB 3395 along with various other provisions ISP is seeking to amend in the FOIS Act. The bill passed both houses and was sent to the governor on 6/29/12. No action has been taken on this bill by the Governor as of this writing.

- SB 1338 HA4 – Task Force on Inventorying Employment Restrictions – this bill changed the due date for the ERI task force’s final report from 9/1/12 to 7/1/13. This bill passed both houses and was sent to the governor on 6/29/12. No action has been taken on this bill by the Governor as of this writing.

Requests for Information

The OGC responded to 8 Freedom of Information Act Requests and a variety of general requests for information.

Meetings, Boards and Conferences

General Counsel, Lisa Stephens attended the 2012 National Criminal Justice Association (NCJA) Annual Forum on Criminal Justice and Public Safety. Deputy General Counsel, Sean O’Brien, represented the OGC at bi-monthly meetings of the Adult Redeploy Illinois Oversight Board. Associate General Counsel, Junaid Afeef, represented the OGC at the Illinois Motor Vehicle Theft Prevention Council (MVTPC) meeting and two Institutional Review Board (IRB) meetings. Junaid also represented the OGC at two meetings of the Advisory Board and Board of Directors for the Center of Excellence for Behavioral Health and Justice. Associate General Counsel, Simeon Kim, continues to lead the criminal offense index project and continues to assist on the ICJIA public access project. Simeon continues his support on developing and providing technical assistance on the Kane County Risk Assessment tool.



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Memorandum

To: Authority Board Members
From: Cristin Monti Evans, Public Information Officer
Date: August 30, 2012
Re: Office of Public Information Report for the September 7, 2012, Authority Meeting

The Office of Public Information (OPI) designs, edits, and publishes the Authority's written materials, including press releases, the agency's annual report and other publications such as *Research Reports*, *Research Bulletins*, and *Program Evaluation Summaries*. OPI staff also responds to information requests from the public, the media, and others.

Publications. OPI staff edits, designs, and publishes online a variety of ICJIA publications. This quarter, OPI:

- Initiated edit of *Research Report*, "Juvenile recidivism: Exploring re-arrest and re-incarceration of youth committed for court evaluation."
- Initiated edit of *Research Bulletin*, "Human trafficking legislation and arrests."

Other activities. OPI also:

- Assisted in the development and edited a set of PowerPoint presentations designed to provide technical assistance to individuals seeking grant funding. Now available online, they include:
 1. ICJIA Federal and State Grants Unit: A guide for grantees
 2. How to Successfully Obtain Grant Funding -- And Be Glad You Did: Keys to successful grant applications
 3. Program Goals, Objectives, and Performance Indicators: A guide for grant and program development.
- Continued development and planning with webmaster of ICJIA website and several sister sites. These efforts included:
 1. Homepage content development.

2. Monthly editing of new site content.
 3. Planning and content development for several online grants features to assist site users who are seeking grant funding, looking to access data in support of grant application, researching programs currently being funded through programs administered by ICJIA, and getting answers to frequently asked questions about grants.
 4. Live FSGU grant writing webinar planning and development. The webinar, "*Residential Substance Abuse Treatment Local Jail And Aftercare Services Request For Proposals*," was presented to 10 potential RSAT applicants on July 16. The webinar was recorded and is available on the ICJIA website.
 5. Coordination and development of the ICJIA Grant Opportunities Database and web interface. This database was made public on July 2. New grant opportunities are collected weekly from grants.gov and several criminal justice and health and human services agencies and entered into the database.
 6. Weekly quality control review of Grant Opportunities Database.
 7. Planning, design, and content development for Sentencing Policy Advisory Council (SPAC) website. The SPAC site was completed and made public August 3.
- Used CJ Dispatch template to promote a variety of Authority research, projects, and other initiatives. The CJ Dispatch was created via a Constant Contact subscription to more effectively and efficiently disseminate ICJIA news. The following announcements were designed, drafted, and sent to a subscriber list of almost 3,000:
 1. Adult Redeploy Illinois requests proposals to expand alternatives to incarceration for non-violent offenders
 2. Virginia Center For Police Innovation offers free death investigation training
 3. ICJIA Research Report: Examining Multi-Jurisdictional Drug Task Force Operations In Illinois
 4. ICJIA Program Evaluation: Chicago Police Department Youth Crisis Intervention Team Training

5. Introducing the ICJIA Grant Opportunities Database
 6. ICJIA announces webinar training opportunity: *Residential Substance Abuse Treatment Local Jail And Aftercare Services Request For Proposals*
 7. ICJIA requests proposals for local, evidence-based substance abuse treatment programs
 8. Authority requests proposals for upgrade of victim services database
 9. ICJIA announces police executive leadership training
- Edited and coordinated publication of public notice, “ICJIA requests proposals for local, evidence-based substance abuse treatment programs.” This notice was published in the downstate Breeze-Courier on June 28 and June 29.
 - Edited the Federal & State Grants Unit’s internal Policies & Procedures document, drafted to strengthen grant administration within the unit.
 - Edited 10 individual summaries of the Adult Redeploy Illinois-funded programs in Cook, DuPage, Fulton, Knox, Macon, McLean, St. Clair, and Winnebago counties.
 - Utilized ICJIA Facebook page to publicize ICJIA resources, publications, research, requests for proposals, and other initiatives.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

To: Authority Members

From: Mark Myrent, Associate Director
Research and Analysis Unit

Date: August 22, 2012

Re: Research and Analysis Unit Report for the September 2012 Authority Meeting

This memorandum highlights the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting.

Project Name: Illinois Department of Juvenile Justice Recidivism Study
Project Type: Statistical analysis
Internal / External: ICJIA
Background: Supported by a grant from the American Statistical Association, Bureau of Justice Statistics Small Grants program, the goal of the project is to conduct an in-depth analysis of Illinois juvenile recidivism rates. This study uses various advanced statistical techniques including multilevel modeling, survival analysis, and markov modeling to examine recidivism rates for all juveniles released from corrections in SFY2005 - 2007. The study employs multiple measures of recidivism, including re-arrest for new offenses post-release from juvenile corrections, readmission into a juvenile correctional facility, and admission into an adult facility. The purpose of the study is to provide policymakers with in-depth information on patterns of recidivism for various demographic and crime type subgroups of juvenile offenders, never before available in Illinois in such detail.

Project Status: In Progress
Progress Last Qtr: Staff has completed 2 reports for publication by ICJIA, and submitted them for internal review. Upon final review, reports will be published on the ICJIA website. Staff will explore the possibility of future publications using the data gathered for these reports.

End Date: Fall 2012

Project Name: Examining Mental Health and PTSD in Cook County Jail Substance Abuse Treatment Program
Project Type: Applied research
Internal / External: ICJIA

Background: This project is a collaboration between ICJIA, Loyola University Chicago and the WestCare Foundation. The goal is to examine mental health, trauma exposure, and PTSD of males in substance abuse programming at the Cook County Jail. A survey will be distributed to detainees in Cook County Jail participating in the WestCare Foundation's Impact program. The purpose is to learn about trauma and PTSD in jail populations in order to add to the literature and suggest programmatic improvements to the jail.

Project Status: In Progress

Progress Last Qtr: The evaluation team received approval of their User Agreement with the Illinois State Police to access criminal history record information (CHRI) and is in the final analysis stage.

End Date: Summer 2013

Project Name: Inventory of Illinois State Agency Employment Restrictions for Persons with Criminal Records

Project Type: Workgroup

Internal / External: ICJIA

Background: The Task Force on Inventorying Employment Restrictions Act [20 ILCS 5000] provides for the formation of a Task Force that shall review all state agencies' statutes, administrative rules, policies and practices that create restrictions for employment of persons with a criminal background, and to report to the Governor and General Assembly by June 30, 2013 those restrictions and their impact on employment opportunities. The goal of the project is to provide staff support to the Task Force in collecting and collating information received from all state agencies, including statistics on the numbers of applicants who have been restricted from employment in the past two years.

Project Status: In Progress

Progress Last Qtr: The first meeting of the Task Force was held on July 20th at ICJIA. The goals and objectives of the task force were introduced to the members, along with presentations about the state hiring process as outlined in the Illinois Personnel Code and the form and manner of criminal history background checks conducted by the State Police. The next meeting is scheduled for September 5th. Staff continues to compile and summarized agency responses and developed content for a new webpage hosted on the Authority's website.

End Date: Summer 2013

Project Name: Adult Redeploy Illinois Program Evaluation

Project Type: Evaluation

Internal / External: ICJIA

Background: Adult Redeploy Illinois is a performance-based funding program designed to offer incentives to counties to divert low-level non-violent offenders from prison through improved local services and community supervision at several pilot sites. The goal of the evaluation is to identify areas where these programs can be enhanced to improve successful outcomes for participants. The

evaluation will take information gathered from interviews with program staff and data collected from program clients to monitor implementation progress and the effectiveness of specific treatment interventions. The purpose of the evaluation is to gauge progress on performance measures, as well as identify areas for improvement in these services to ensure program sustainability and replicability. The initiative is currently funded through 2012 and the evaluation will assist with making a case for continued state and other funding. More information about the Adult Redeploy Illinois program can be found on an associated Authority website: <http://www.icjia.org/public/redeploy>

Project Status: In Progress

Progress Last Qtr: Staff has continued to work with all 10 pilot sites to assist with quality data collection and to provide troubleshooting for data-related issues. Staff has also begun to implement key components checklists for overall program models (drug courts, mental health courts, intensive probation supervision, and opportunity probation with enforcement) to allow evaluators to determine the fidelity with which the sites have implemented their respective programmatic models. As the first five pilot sites approach the end of the pilot period, evaluators will begin analyzing client data and examining program implementation.

End Date: Spring 2014

Project Name: Evaluation of St. Leonard's Ministries Interim Housing Program for Formerly Incarcerated Individuals

Project Type: Evaluation

Internal / External: ICJIA

Background: St. Leonard's Ministries operates two temporary, supportive, residential programs for individuals leaving prison--St. Leonard's House for men and Grace House for women. The goals of the study are to identify program components that are effective in contributing to successful resident outcomes, as well as to learn about the programs' residents and operations. This information will educate criminal justice professionals and the public about the potential benefit of a long-standing, structured reentry program for formerly incarcerated men and women.

Project Status: In Progress

Progress Last Qtr: Staff completed five case study interviews and drafted a report which is in review. Staff continued to conduct field observations at the programs. Staff started conducting staff and stakeholder interviews at the programs.

End Date: Spring 2015

Project Name: Study of Illinois Multi-Jurisdictional Drug Task Forces Goals and Objectives

Project Type: Applied research

Internal / External: ICJIA

Background: The goal of the study is to obtain general information on multi-jurisdictional drug task forces from participating task force members and identify issues that

can guide ICJIA in establishing future performance measures and strategic priorities. Two focus groups with voluntary participants from all drug task forces will be conducted. The purpose is to learn and share information about drug task force operations with policy makers.

Project Status: Complete
Progress Last Qtr: The report was published on the ICJIA website in August 2012.
End Date: Summer 2012

Project Name: Profiles of Illinois Multi-jurisdictional Drug Task Forces

Project Type: Program profile

Internal / External: ICJIA

Background: For more than 20 years ICJIA has been awarding federal funding to local agencies to support multi-jurisdictional enforcement groups (MEGs) and drug task forces. The goal of the project is to produce statistical profiles that provide a general overview of the drug problems in the various jurisdictions and share MEG/TF responses to these problems. By using data provided directly by the MEG/TF units, these profiles can provide information to MEG and task force directors and policy board members to guide decision-making and the allocation of resources.

Project Status: In Progress

Progress Last Qtr: In addition to the DuPage County profile, profiles for Task Force 6, Vermilion County Metropolitan Enforcement Group, and West Central Illinois Task Force were published on the ICJIA website. The remaining profiles will be published as they are completed.

End Date: Fall 2012

Project Name: Report on Illinois Juvenile Justice and Risk Factor Data, 2009-10

Project Type: Statistical summary

Internal / External: ICJIA

Background: Supported by a grant from the Illinois Department of Human Services on behalf of the Juvenile Justice Commission, the goal of this project is to compile a broad range of Illinois juvenile justice and associated risk factor data into one comprehensive reference document to be updated annually. Data trends on every aspect of the juvenile justice system are identified, as well as those of associated community, social and school related risk factors. These data will be made available on the R&A website in the Data Section. Information on new legislation or statewide juvenile justice initiatives is updated, as well as information on such special issues as disproportionate minority contact, status offenders in secure detention, and juvenile mental health issues. The purpose is to provide policymakers and practitioners with current and relevant information to assist in developing informed planning and policy initiatives.

Project Status: In Progress

Progress Last Qtr: Staff has nearly completed the draft report. After data from the Illinois State Board of Education on truancy and drop-out rates is received and analyzed for the Risk Factor Section, the report will be submitted for executive review. The juvenile justice and risk factor datasets will also be posted on the Authority's website.

End Date: Winter 2012

Project Name: Overview of the Process and Procedures of the Illinois Adult Criminal Justice System

Project Type: Summary

Internal / External: ICJIA

Background: The goal of the project is to develop a guide that provides an overview of how the state adult criminal justice system typically operates in Illinois. The purpose is to inform the public on the flow of an adult criminal case through the criminal justice system including arrest procedures, the court system, pretrial activities, trial, sentencing, sentencing, and the criminal record expungement process.

Project Status: In Progress

Progress Last Qtr: Staff completed all review and edits. A cover page is being completed and then it will be ready for publication on the ICJIA website.

End Date: Summer 2012

Project Name: Analysis of Juvenile Redeploy Illinois Program Trends

Project Type: Applied research

Internal / External: ICJIA

Background: The Juvenile Redeploy Illinois program is designed to provide services to youth between the ages of 13 and 18 who are at high risk of being committed to the Department of Corrections. The Redeploy Oversight Board requested an in-depth analysis of arrest, detention, and incarceration trends comparing counties with Juvenile Redeploy programs and other counties in the state. In addition, R&A staff will analyze arrests to examine changes in the number of arrests, as well as changes in arrest reporting practices that will be used in a report.

Project Status: In Progress

Progress Last Qtr: Staff has analyzed arrest, detention, and incarceration data. The final report is being drafted for the Redeploy Illinois Oversight Board.

End Date: Summer 2012

Project Name: Adult Prisoner Criminal History Analysis Web-based Tool

Project Type: Database design

Internal / External: ICJIA

Background: Supported by a grant from the U.S. Department of Justice, Bureau of Justice Statistics, the goal of this project is to develop a new web-based analysis tool

that allows users to explore patterns of prior criminal history of prisoners admitted to the Illinois Department of Corrections over the last decade. A dataset derived from de-identified prison records and corresponding criminal history records is being built, as well as a web-based user interface. Users of the tool will be offered combinations of crime categories and prisoner characteristics from which to choose, and will be shown results for the prior ten years. The purpose of the tool is to assist users in making informed sentencing and corrections policies by providing information in a format that does not currently exist in Illinois, and to inform the public about Illinois-specific incarcerated populations.

Project Status: In Progress

Progress Last Qtr: Staff is finishing data preparation and will begin design of the web interface this upcoming quarter. The algorithm that was developed to handle identification problems has been modified based on further anomalies present in the matching of the two data sets. Staff now has all arrest and IDOC data for FY1991-2011 admissions and exits loaded onto an SQL server database, which will provide the data manipulation environment needed to create the actual web-based tool.

End Date: Fall 2012

Project Name: Citizen Satisfaction Surveys of Police Encounters -Technical Assistance

Project Type: Database design

Internal / External: ICJIA

Background: The Center for Research in Law and Justice at the University of Illinois at Chicago was awarded a Justice Assistance Grant (JAG) from ICJIA to build the first statewide system to collect and report on citizen satisfaction with police in the context of traffic incidents and citizens' reporting of criminal incidents. ICJIA staff has been asked to provide technical assistance in building a web-based data reporting mechanism that will allow police chiefs to access aggregate reports on how citizens rate their officers in terms of procedural fairness, respectfulness and professional demeanor during citizen-police interactions.

Project Status: In Progress

Progress Last Qtr: Staff met with the principal investigator and project staff to begin discussions about the scope of the technical assistance, logistics, and timing of assistance during the life cycle of the grant.

End Date: Summer 2013

Project Name: Illinois Criminal Justice Cost-Benefit Model Development

Project Type: Statistical analysis

Internal / External: ICJIA

Background: The goal of this project is to implement a comprehensive cost-benefit model for the Illinois criminal justice system based on the work by the Washington State Institute of Public Policy (WSIPP). The purpose is to use the model to

identify the Illinois-specific costs and benefits of the criminal justice system and its programs and policies.

Project Status: In Progress
Progress Last Qtr: Staff have been preparing model inputs for the WSIPP cost-benefit analysis tool, including marginal cost estimates, cohort and resource usage, and evidence-based program information specific to Illinois. Staff are creating a data warehouse using a combination of CHRI and IDOC data, and court data obtained directly from circuit clerks' offices.
End Date: Summer 2013

Project Name: Summary of Anti-trafficking Laws and Arrests in Illinois

Project Type: Statistical analysis

Internal / External: ICJIA

Background: The goal is to provide current trafficking- and prostitution-related laws and learn how legislation is being enforced. The research bulletin examines the recent changes to federal and state law, as well as the number of trafficking-related arrests by year and region from 2006 to 2011. The purpose is to gauge the impact of legislation on arrest trends.

Project Status: In Progress

Progress Last Qtr: Staff completed a draft of the research bulletin. It is currently in review.

End Date: Winter 2012

Project Name: Residential Programs for Trafficking Victims in the U.S.

Project Type: Applied research

Internal / External: ICJIA

Background: The goal was to learn about potential residential programs for victims of trafficking in order to create a national inventory. Staff surveyed potential residential programs operating in the United States. The purpose was to gauge the extent of residential programs and share services for victims across the country.

Project Status: In Progress

Progress Last Qtr: Staff finished data collection and is finishing a draft of the report.

End Date: Winter 2013

Project Name: River Valley Juvenile Detention Center Mental Health Program Outcome Evaluation

Project Type: Evaluation

Internal / External: ICJIA

Background: The mental health program at River Valley Detention Center conducts court-ordered psychological reports for juveniles in Will and Kankakee counties. The psychological reports inform judges of youth mental health history and provide recommendations addressing any barriers that may negatively influence their criminal justice system involvement. The goal of the study is to

evaluate the utility of court-ordered psychological reports and their influence on justice-involved youth outcomes. The study measures youth re-arrest rates and subsequent detention stays and use of court-ordered psychological reports by county criminal justice professionals.

Project Status: In Progress
Progress Last Qtr: Staff is currently analyzing data and anticipates completion of a draft of the report by Fall 2012.
End Date: Winter 2013

Project Name: Evaluation of Chicago Youth Crisis Intervention Team (CIT) Training for Law Enforcement (Year 2)

Project Type: Evaluation

Internal / External: ICJIA

Background: The Chicago Police Department, in conjunction with the National Alliance on Mental Illness (NAMI), established its 40-hour Youth-Crisis Intervention Team training to teach officers how to better respond to mental health crises among juveniles. The goal of the study is to evaluate the program to improve and enhance training practices. The study measures pre-and post-training knowledge; retention of the training material; satisfaction with the training; and the intentions and use of training materials in the field. This is a three-year evaluation project, but a report of findings will be completed for each year.

Project Status: In Progress

Progress Last Qtr: The Year 2 evaluation of CPD's CIT-Y training is currently in the data collection phase. Staff anticipate data collection will be completed by Winter 2012.

End Date: Spring 2013

Project Name: Evaluation of Chicago Youth Crisis Intervention Team (CIT) Training for Law Enforcement (Year 1)

Project Type: Evaluation

Internal / External: ICJIA

Background: The Chicago Police Department, in conjunction with the National Alliance on Mental Illness (NAMI), established a 40-hour Youth Crisis Intervention Team (CIT) training to teach officers how to better respond to mental health crises in juveniles. The goal of the study is to evaluate the program to improve and enhance training practices. The study measures pre-and post-training knowledge; retention of the training material; satisfaction with the training; and the intentions and use of training materials in the field. This is a three-year evaluation project, but a report of findings will be completed for each year.

Project Status: Complete

Progress Last Qtr: Staff completed the Year 1 evaluation and published the final report on the ICJIA website in July 2012.

End Date: Summer 2012

Project Name: Examination of Anne's House Residential Program for Trafficking Victims
Project Type: Program profile
Internal / External: ICJIA
Background: Anne's House is a residential home for women and girls who are domestic (non-international) victims of sex trafficking. The goal is to describe Anne's House during its first 18 months of operation. This research bulletin will describe program services and its participants. The purpose is to share the program model with other jurisdictions.
Project Status: In Progress
Progress Last Qtr: Staff completed a draft of the research bulletin. It is currently in review.
End Date: Winter 2012

Project Name: Campus Crime Report Series: Trends at Illinois Community Colleges
Project Type: Statistical summary
Internal / External: ICJIA
Background: The goal of the project is to analyze trends in violent and property crimes reported at two-year (community) colleges in Illinois, using Clery Act data reported by college administrators to the U.S. Department of Education. Data on prevalent offense types, and location of crime occurrence, will be analyzed. The purpose is to inform school administrators, policymakers and the public on college campus crime trends.
Project Status: In Progress
Progress Last Qtr: Staff continued to work on the draft report, which is anticipated to be submitted for executive review during the next quarter.
End Date: Fall 2012

Project Name: First Defense Legal Aid Agency Database Development
Project Type: Database design
Internal / External: ICJIA
Background: First Defense Legal Aid (FDLA) is a non-profit agency that provides pro-bono legal representation to individuals from the time of their arrest until transfer of the case to a public defender or private attorney. Additionally, FDLA provides education regarding citizen rights during arrest and interrogation. The goal of the project is to provide research assistance through development of a database to track program activities.
Project Status: In Progress
Progress Last Qtr: Staff met with FDLA to discuss the specifics of the database, received copies of the forms, and had preliminary questions answered. Staff will proceed to build the database during the next quarter.
End Date: Fall 2012

Project Name: Development of a Criminal Justice Strategic Plan for the State of Illinois
Project Type: Workgroup
Internal / External: ICJIA
Background: The Smarter Solutions for Crime Reduction: Strategic Planning Initiative began as a comprehensive, statewide, information-gathering process regarding problems confronting the criminal justice system, highlighted by a two-day strategic planning summit held in September 2010 where policies, practices and programs proven to be effective in solving these problems were explored. The goal of the project is to bring the identified ideas of state and local policymakers and practitioners to fruition in the form of the Criminal Justice Strategic Plan for the State of Illinois, SFY 2013-2018. This plan is to guide criminal justice policy, funding and research over the next five years. Priorities lean toward programs, practices, and policies that are promising or evidence-based; are multidisciplinary; support professional development and training; and emphasize integrated information sharing.
Project Status: In Progress
Progress Last Qtr: An overview of the plan was presented to the Authority's Planning and Research Committee. Project staff is synchronizing the various plan sections and updating information.
End Date: Winter 2012

Project Name: Kane County State's Attorney's Office Evidence-Based Decision Making Tool Technical Assistance
Project Type: Technical assistance
Internal / External: ICJIA
Background: The Kane County State's Attorney's Office approached ICJIA to develop an evidence-based risk, assets and needs assessment tool to help inform plea decisions. The goal of the project is the development of an automated tool calibrated to Kane County that will assist state's attorneys in compiling and evaluating defendant information relevant to their plea decisions. Data on 500 cases completed in 2007 are being collected by Kane County staff, and will be used to develop appropriate weights for each data element. The purpose is to standardize information acquisition and decision-making in the county's State's Attorney's Office, using evidence-based practices.
Project Status: In Progress
Progress Last Qtr: Data compiled by Kane County state's attorneys were received for analysis and construction of a baseline for the proposed scoring tool. The Authority's Institutional Review Board approved the linking of these cases with corresponding CHRI data, in order to have more complete data on prior criminal justice involvement available for the weighting process.
End Date: Winter 2012

Project Name: Statewide Juvenile Disproportionate Minority Contact (DMC) Assessment
Project Type: Technical assistance

Internal / External: ICJIA
Background: The U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention requires that Illinois conduct a formal methodological study to explore disproportionality of youth in the juvenile justice system, and possible contributing mechanisms. R&A staff are providing technical assistance to the DMC Subcommittee of the Juvenile Justice Committee in terms of sampling and data collection strategies. The first phase of the technical assistance will be to analyze race and ethnic distributions of juveniles recorded in the TRACKER probation case management system in 19 of the 41 counties targeted in the Statewide DMC Assessment.
Project Status: In Progress
Progress Last Qtr: Staff has requested racial, ethnic and gender data from 19 counties that use the TRACKER data system to record case-level information on juvenile probationers, in order to be able to calculate relative rate indices (RRI) indicating minority representation in the juvenile justice system. Test records have been received and approved. Data from the counties will be analyzed during the next quarter.
End Date: Fall 2012

Project Name: Study of Restorative Justice Programs for Youth in Illinois
Project Type: Survey
Internal / External: ICJIA
Background: The goals of the study are to measure the extent to which agencies dealing with youth have incorporated components of restorative justices in response to youth misconduct, and to create an inventory of those restorative justice practices currently being used in Illinois. A web-based survey of all relevant agencies in the state was conducted and the responses from over 100 agencies analyzed. The purpose is to provide comprehensive information to program developers and administrators on the types of restorative practices used in Illinois and the extent to which they follow the basic framework of restorative justice.
Project Status: In Progress
Progress Last Qtr: The report is in review and staff are completing edits. It is anticipated to be published on the ICJIA website in the next quarter.
End Date: Fall 2012

Project Name: Study of Graduates of the Sheridan Prison Drug Treatment Program
Project Type: Evaluation
Internal / External: ICJIA
Background: Sheridan Correctional Center National Model Drug Prison and Reentry Program (Sheridan) is a fully-dedicated, modified therapeutic community for adult male inmates, providing substance abuse treatment and aftercare. Prior research has shown reductions in recidivism among Sheridan graduates compared to other prisoners. The goal of the project was to interview re-

incarcerated graduates of the Sheridan program in order to ascertain what contributed to their re-incarceration. Fifty re-incarcerated Sheridan graduates were interviewed. The purpose was to obtain information and insights from Sheridan graduates about their opinions regarding the multiple components of the Sheridan program, aftercare, and parole, in order to improve the program.

Project Status: Complete
Progress Last Qtr: This report was published in February 2012. Staff presented its report findings to Sheridan staff and TASC staff.
End Date: Winter 2012

Project Name: Report on Hate Crime in Illinois and Nationally, 1997-2009

Project Type: Statistical summary

Internal / External: ICJIA

Background: The goal of this project is to conduct an analysis of hate crime data mandated by state law to be reported by law enforcement agencies to the Illinois Uniform Crime Reporting program. A comprehensive analysis of compliance with data reporting mandates was conducted, along with detailed analyses of observed hate crime trends, offenses and motivation types, location, and victim and offender characteristics. Comparison to national trends as reported to the FBI's Uniform Crime Reporting program were also made. The purpose is to inform policymakers and the public on the prevalence of this crime motivation in Illinois compared to the rest of the country.

Project Status: In Progress
Progress Last Qtr: Staff has completed a draft report, which is in review. It is anticipated that the report will be published on the Authority website during the next quarter.
End Date: Fall 2012

Project Name: Profile of a Chicago Elder Abuse Multidisciplinary Team Pilot Project

Project Type: Program profile

Internal / External: ICJIA

Background: The goal of this project is to provide research and evaluation support to the Coordinated Response (to Elder Abuse) Initiative, a multidisciplinary team pilot project conducted by Metropolitan Family Services, the Chicago Police Department and the Cook County State's Attorney's Office. This pilot project, funded by a federal grant administered by ICJIA, seeks to build coordination between law enforcement officers and elder abuse caseworkers responding to reported elder abuse cases. Research staff attended policy team meetings to observe the formation of this collaborative process, and conducted an analysis of the reports submitted by the program to ICJIA. The goal is to produce a report on the lifecycle of the initiative to inform potential future funders of the benefits of the program, and to document the process of successful multi-disciplinary team formation.

Project Status: In Progress

Progress Last Qtr: Staff continued to work on the draft report, synthesizing information on similar multidisciplinary teams in other jurisdictions.
End Date: Fall 2012

Project Name: Audit of the Illinois Criminal History Record Information System, 2012
Project Type: Statistical analysis
Internal / External: ICJIA
Background: ICJIA is mandated by statute to conduct periodic audits of the Illinois state central repository for criminal history record information (rap sheets) which is maintained by the Illinois State Police. The goal of the project is to document the accuracy, completeness and timeliness of the information in the CHRI system, with a particular focus on court dispositions. The purpose of the project is to provide the Illinois State Police with feedback on limitations in their current system that may require remedial action, as well as to provide recommendations to inform future federal grant applications for state criminal history record improvements.

Project Status: Planning
Progress Last Qtr: In coordination with technical assistance to the Sentencing Policy Advisory Council (SPAC), project staff has begun to collect local circuit court case disposition data. This information will potentially be used as source documents against which criminal history record information (CHRI) maintained by the State Police will be compared. Data for the past 15 years were received from Cook, DuPage, Winnebago, McLean, Kane, Madison, Peoria, and St. Clair counties, and requests were made to Champaign and Will counties. Comparisons across data sources, particularly on sentencing have been conducted.
End Date: Fall 2013

Project Name: Inventory of Illinois Criminal Justice Research
Project Type: Survey
Internal / External: ICJIA
Background: The goal of this project is to compile an inventory of recent and on-going criminal justice and public policy research occurring at Illinois colleges and universities, as well as privately and publicly funded agencies. This results will be displayed on the Authority's website, and will be searchable by title and research topic.

Project Status: Planning
Progress Last Qtr: The survey, letter, and mailing list have been drafted and are under review.
End Date: Winter 2013

Project Name: Juvenile Redeploy Illinois Program Monthly Data Reports Database
Project Type: Development
Technical assistance

Internal / External: ICJIA

Background: The Juvenile Redeploy Illinois program is designed to provide services to youth between the ages of 13 and 18 who are at high risk of being committed to the Department of Juvenile Justice. The goal of the project to provide research support and technical assistance to the four pilot site counties by providing a standardized automated mechanism to report monthly data about program participants and the services they received. The initial phase of the project was the development of paper monthly data report, followed by an Access database deployed out to each program administrator. During the final phase of the project, a web-based data collection tool is being developed to supercede the Access database. The purpose is to obtain detailed information on Redeploy Illinois program participants and services to inform program administrators about participant needs and gaps in services, and to inform the Oversight Board of program progress.

Project Status: In Progress

Progress Last Qtr: Feedback from site visits and data analysis has led to changes being incorporated into the data reports. Additional questions were gleaned from the narratives submitted as part of the monthly report. The final version of the report was released the first week of August, and sites are submitting one report for Jan-June and one for July. Monthly reports will follow. Work continues on the web interface that will eventually replace the Access database being used by site coordinators for data input.

End Date: Fall 2012

Project Name: Risk, Assets, and Needs Assessment (RANA) Task Force Support

Project Type: Workgroup

Internal / External: ICJIA

Background: The Crime Reduction Act of 2009 created the Risks, Assets and Needs Assessment Taskforce to facilitate the adoption of a standardized assessment instrument for all levels of the criminal justice system in Illinois for a coordinated and effective approach to offender assessment and risk management. The goal of the project is to serve on this taskforce and assist in identifying criteria by which to assess the different instruments under consideration.

Project Status: In Progress

Progress Last Qtr: Proposals were scored by the review team on June 5-6, 2012, and a follow-up conference call took place on July 16 to clarify reviewer comments. Orbis Partners was the selected vendor. They will start implementation of the Level of Service Inventory-Revised (LSI-R) instrument in Fall 2012, beginning with a module for parole services.

End Date: April 2013

Project Name: Illinois Sentence Policy Advisory Council Research Support

Project Type: Statistical analysis

Internal / External: ICJIA
Background: The Sentencing Policy Advisory Council (SPAC) is a nonpartisan group of 18 key stakeholders from across the state and local criminal justice systems, including members of all three branches of government, victims' rights advocates and academics. Created in 2009, the Council is charged with collecting and analyzing information related to sentencing, crime trends, and existing correctional resources for the purpose of determining how proposed changes in sentencing policies will impact the criminal justice system. R&A staff are currently the primary source of research expertise and technical assistance to the Council. To date, staff has assisted in producing a data gap report, a retrospective analysis of trends in crime and sentencing, and a statistical model for system wide fiscal impact statements. R&A staff will continue to provide research and technical support as SPAC's work develops.

Project Status: In Progress
Progress Last Qtr: Staff continues to provide support to SPAC. This quarter staff met with outside researchers, circuit clerks, and other entities to discuss data and research. Staff provided SPAC with marginal cost estimates for the criminal justice system in Illinois to be discussed with practitioners in the field. Staff is using CHRI, IDOC, and court data to conduct 10-year cohort analyses to determine recidivism patters, resource usage, and sentencing across several criminal justice populations.

End Date: Summer 2013

Project Name: Cook County Domestic Violence Court Help Desk Check-In Database Development

Project Type: Database design

Internal / External: ICJIA

Background: The goal of this technical assistance project is to develop and maintain a client tracking database for the Help Desk Check-In at the Cook County Domestic Violence Courthouse. Victims of domestic violence seeking court services at the courthouse are directed to various stations within the Help Center, where they can meet with assistant state's attorneys, victim advocates, and pro bono legal assistance in furtherance of their court case or filing of civil orders of protection. The database tracks utilization of services offered and the time spent by victims in the Help Center. The purpose of the project is to provide the Court Administrator with data necessary for the most efficient allocation of resources within the court house.

Project Status: Ongoing

Progress Last Qtr: Staff continues to provide technical assistance in administering and maintaining the database used at the Help Desk. Staff also have assisted the Help Desk staff in preparing automated reports that describe the Help Desk clients.

End Date: -----

Project Name: Illinois Family Violence Coordinating Council (IVPCC) Integrated Protocol Initiative Arrest Grant - Technical Assistance
Project Type: Workgroup
Internal / External: ICJIA
Background: The IFVCC Integrated Protocol Initiative (IPI) Arrest Grant from Office of Violence against Women (OVW) has as its goal the statewide adoption, training and implementation of protocols for law enforcement, prosecution, judiciary, and victim services on domestic violence, elder abuse, and abuse perpetrated against women with disabilities. ICJIA staff serves on the Advisory Committee made up of representatives from IVPCC, local councils and 23 judicial circuits. The purpose of that committee is to update the Illinois Model Protocols for Domestic Violence for Law Enforcement, Prosecution and the Judiciary, assess the progress of the multidisciplinary statewide training efforts on the revised protocols, and conduct follow-up on protocol implementation.
Project Status: In Progress
Progress Last Qtr: Staff continues to participate in monthly Advisory Committee meetings via teleconference, as well as monthly subcommittee meetings on the revisions and update of the DV protocol. During the next quarter, discussions will begin regarding staff involvement in monitoring the protocol training activities that are part of this grant.
End Date: Winter 2013

Project Name: Current Criminal Justice Trends Fact Sheets
Project Type: Statistical summary
Internal / External: ICJIA
Background: The goal of this project is produce fact sheets on current criminal justice trends and topics, as a continuing feature of the Statistical Analysis Center website. These factsheets highlight the latest trends in the criminal justice system overall, and within a wide array of interest area, such as campus crime reporting and the aging of the Illinois prison population. The purpose of these factsheets is to provide citizens and policy makers the latest information on various aspects of the Illinois criminal justice system.
Project Status: Ongoing
Progress Last Qtr: Staff worked to develop two fact sheets using clearinghouse data, to be published on the Authority's website. The first is an analysis of the aging of inmates in the Illinois Department of Corrections and the associated cost burden. The second is an analysis of methamphetamine arrests over the past three years, by region of the state. These will be published on the ICJIA website during the next quarter.
End Date: -----

Project Name: Research Support to ICJIA Grants Unit
Project Type: Technical assistance
Internal / External: ICJIA

Background: The goal of this ongoing activity is to provide research and analysis support to the ICJIA Grants Unit in several key areas. This includes providing information on evidence based practices for grants solicitations, data on crime trends and target populations to be served, advice in setting appropriate program goals and objectives, and providing technical assistance in improving the quality of the program data collected as a requirement of grant funding.

Project Status: Ongoing

Progress Last Qtr: Staff provided a database of average values across about 80 indicators from R&A data sets for use on a grants web page to help grantees access data for their counties. In addition, staff has begun work on a web-based VAWA data reporting mechanism that will be eventually used by grantees to directly enter grant performance data.

End Date: -----

Project Name: Clearinghouse of Criminal Justice Information

Project Type: Technical assistance

Internal / External: ICJIA

Background: The Authority serves as a statewide clearinghouse for statistics, research studies and other information about all aspects of criminal justice system to facilitate the improvement and coordination of all aspects of law enforcement, prosecution and corrections, and to provide this information for the establishment of grant funding priorities. Staff also handle requests for information from outside requestors, including legislators, the media, other agencies and citizens. The datasets housed in the clearinghouse are updated and augmented regularly and posted on the Authority's website for use in various internal statistical projects for ease of access by outside users.

Project Status: Ongoing

Progress Last Qtr: Staff continues to answer information requests. Appendix A provides more detail on the 32 requests handled. Appendix B presents the top 25 downloaded publications this quarter. Staff also worked on a larger website project that will integrate information across various Authority products (research reports, statistics, grants, statutes) in one unified search engine and display page.

End Date: -----

Project Name: Advanced Web Access to Illinois Criminal Justice Data

Project Type: Database design

Internal / External: ICJIA

Background: Initially supported by a grant from the U.S. Department of Justice, Bureau of Justice Statistics, the goal of this on-going activity is to continually update the web-based data infrastructure that fully supports mapping and trend analysis of Illinois adult and juvenile criminal justice and associated risk factor data. The purpose of this activity is to provide web access to the Authority's Clearinghouse holdings of data to both outside users and ICJIA staff, and offer the capability to produce user-specified maps and graphs in several data tools.

Project Status: Ongoing
Progress Last Qtr: Staff added and updated data sets available online. Staff began work on an HTML5 Instant Atlas template that will replace one Flash-based template.
End Date: -----

Project Name: Illinois Criminal History Record Information (CHRI) Ad Hoc Data Dissemination for Research

Project Type: Technical assistance

Internal / External: ICJIA

Background: The Authority has entered into a data sharing partnership with the Illinois State Police, whereby Illinois criminal history record information (CHRI) data is made available by ICJIA staff to bona fide research projects and information requests. Outside researchers enter into CHRI User Agreements to gain access to CHRI data for their research. ICJIA staff also use the CHRI data to answer requests for statistical information that cannot be derived from other aggregate datasets. The on-going dissemination of CHRI data also involves partnering with researchers to develop new methodologies for data manipulation and interpretation, based on the unique sample populations under study.

Project Status: Ongoing

Progress Last Qtr: Staff completed the process of compiling CHRI data for the large-scale University of Michigan/University of Chicago Housing Voucher study. During the last quarter, CHRI data was also delivered to REGIS, Inc. and Loyola University. Five CHRI User Agreements were sent to the State Police for approval from researchers at Loyola, Illinois State University, Johns Hopkins, Roosevelt University, and University of Illinois at Springfield. In addition, staff met with representatives from the Illinois State Police to discuss various issues related to the dissemination of CHRI data for research purposes.

End Date: -----

Project Name: Arrest-Related Deaths (Deaths in Law Enforcement Custody Data Collection Program)

Project Type: Technical assistance

Internal / External: ICJIA

Background: The Federal Deaths in Custody Reporting Act requires states to compile and report quarterly to the U.S. Department of Justice, Bureau of Justice Statistics the number and circumstances of deaths of people held in various facilities for criminal offenses. Since 2004, ICJIA has collected Illinois arrest-related deaths report forms on behalf of BJS and forwarded such forms when received. Supported by a grant from BJS, the goal of the project is to continue to identify and submit cases, obtain any missing information on circumstances and manner of death, and promote awareness of the reporting requirement. To that end, a web page on the ICJIA website has been developed to facilitate arrest-related deaths reporting, and a short web-based survey of coroners and medical examiners has been developed. The purpose is to provide BJS with complete

Project Status: data from Illinois. More information about the DCRA program can be found at: <http://www.icjia.org/public/index.cfm?metasection=Data&metapage=dicra>
Progress Last Qtr: Ongoing
End Date: Staff assembled all eligible cases for the first half of 2012. 2011 cases were sent to RTI and are awaiting approval to close out the year.

Project Name: Study on the Impact of Parole Violators, Sentences Imposed and Sentence Credits on IDOC Prison Populations

Project Type: Statistical analysis

Internal / External: Research Sponsored by ICJIA Grant

Background: In this ICJIA-sponsored research, researchers from Loyola University Chicago are examining the trends in prison admissions for violators of Mandatory Supervised Release (parole) and determine how this group of admissions influences overall prison admissions and populations. The study will also examine how various policies and practices related to sentence length and sentence credits have influenced time served in prison and overall population changes.

Project Status: Submitted to ICJIA

Progress Last Qtr: The researchers have presented their findings to SPAC and Authority staff on the impact of Mandatory Supervised Release Violators on IDOC population. A report on how various policies and practices have influenced DOC populations is under review.

End Date: Fall 2012

Project Name: Evaluation of Illinois Multidisciplinary Domestic Violence and Sexual Assault Teams

Project Type: Evaluation

Internal / External: Research Sponsored by ICJIA Grant

Background: In this ICJIA-sponsored research, researchers from the University of Illinois at Springfield is examining the operation of multidisciplinary team (MDT) programs currently operating in McLean, Kankakee, St. Clair and Peoria counties in Illinois. Multidisciplinary teams aim to bring together several components of the criminal justice and victim service systems in a coordinated approach to effectively process cases and provide support and service to victims. Three of the MDTs were formed to address domestic violence and one to address sexual assault cases. The study will assess to what extent the programs operated collaboratively, how victims were served and what efforts were made to hold the offender accountable. In addition, the evaluation of such programs is consistent with the current need to identify evidence based programming and practices in the criminal justice system.

Project Status: In Progress

Progress Last Qtr: The evaluation team is currently examining CHRI data and preparing a draft final report for review in September 2012.

End Date: Summer 2012

Project Name: Evaluation of Mental Health Courts in Illinois

Project Type: Evaluation

Internal / External: Research Sponsored by ICJIA Grant

Background: In this ICJIA-sponsored research, researchers from Loyola University Chicago are conducting the assessment and evaluation of mental health courts operating in Illinois. The project will inventory the current courts in Illinois and assess what barriers were in place for those courts that did not materialize. A more thorough evaluation will be conducted on specific courts in an effort to gauge their operations, effectiveness and outcomes. Loyola's methodology and study design includes a mixed methods approach, including quantitative data from program operations and client outcomes, as well as qualitative data stemming from interviews and focus groups with the court stakeholders. Special attention will be paid to the multidisciplinary roles of the court teams and the boundary-spanning that they are required to do.

Project Status: In Progress

Progress Last Qtr: The evaluation team received approval of their User Agreement with the Illinois State Police to access criminal history record information (CHRI) and are in the final analyses stage.

End Date: Fall 2012

Project Name: Safer Return Initiative - An Examination of the Family Inclusive Case Management Service Component

Project Type: Evaluation

Internal / External: Research Sponsored by ICJIA Grant

Background: In this ICJIA-sponsored research, researchers from the Urban Institute are conducting an implementation and impact evaluation of the family-inclusive case management component of the Safer Return offender reentry initiative. Stemming from a larger evaluation of the initiative, this study will focus on whether and to what extent the family-inclusive case management provides benefits to offenders returning back to the community and their family and social support networks. Individual and family-level outcomes will be assessed.

Project Status: Complete

Progress Last Qtr: The final draft report was received in April and revision requests were forwarded to Urban on May 2. The final report was received in July 2012 and released on our site that same month.

End Date: Summer 2012

New Publications - June 1, 2012 through August 2, 2012

Metropolitan Enforcement Group (MEG) Profile: *Collaborating to fight drug crime: Profile of Task Force 6*
Aug 2, 2012

Metropolitan Enforcement Group (MEG) Profile: *Collaborating to fight drug crime: Profile of the Vermilion County Metropolitan Enforcement Group*
Aug 2, 2012

Metropolitan Enforcement Group (MEG) Profile: *Collaborating to fight drug crime: Profile of the West Central Illinois Task Force*
Aug 2, 2012

ICJIA Research Report: *Examining multi-jurisdictional drug task force operations in Illinois*
Aug 1, 2012

ICJIA Research Report: *Families and Reentry: Unpacking How Social Support Matters*
Jul 27, 2012

Institutional Review Board (IRB) Activity

- On July 19, an Institutional Review Board meeting was held. The board heard an application for *The study of mental, health, trauma exposure, and PTSD among male jail detainees*; amendments to the *Evaluation of Adult Redeploy Illinois*, and the *Evaluation of Chicago Police Department's Youth Crisis Intervention Training*; as well as renewals on five applications.
- An Institutional Review Board meeting was held on August 8 to provide final review of *The study of mental, health, trauma exposure, and PTSD among male jail detainees*. Concerns raised by the IRB members at the July 19 meeting were addressed.

Staff Training

- Two staff members attended NVivo 9 training at DePaul University on May 9. NVivo software is used in qualitative data analysis.
- On May 22, the R&A managers conducted a presentation on Institution Review Board procedures for R&A staff.
- On June 19, staff attended a training on conflict resolution
- In-house training on NVivo software was provided to R&A staff on July 31.

Presentations

- The research director presented information about Data Trends for Program Planning at the June 1 Authority Board meeting.
- Staff presented the new web based version of the juvenile redeploy Illinois monthly data report, along with some changes that have been made to the report itself at the Juvenile Redeploy Illinois all-sites meeting held in Bloomington on June 20.
- Staff presented information regarding The Task Force on Inventorying Employment Restrictions Act [20 ILCS 5000] at the first Task Force meeting on July 20.
- On August 16, staff presented at the Cook County Human Trafficking Task Force - Second Annual Conference on “Innovations in Research/Technology to Combat Human Trafficking.”
- On August 17, staff attended the juvenile Redeploy Illinois board meeting in Chicago. Staff gave a short presentation on the final version of the Redeploy monthly data report.

Meetings

- Staff participated in an IFVCC Arrest Grant meeting on June 12, July 10 and August 14.
- Staff attended a site visit to Fulton County’s Drug Court for the Adult Redeploy Illinois evaluation on May 16.
- Staff met with Illinois State Police officials on May 29 in Joliet to develop a Memorandum of Understanding regarding the Authority’s access to, and dissemination of criminal history record information for research purposes.
- The research director presented information about Data Trends for Program Planning at the June 1 Authority Board meeting.
- On June 4, staff met with University of Illinois Chicago researchers concerning their implementation of citizen surveys of police encounters, and the Authority’s potential role in hosting a web-based database for the survey data, and co-authoring research reports from that data.
- The research director participated in the scoring of proposals for a statewide Risk, Assets, and Needs Assessment Instrument on June 5-7 in Springfield.
- Staff participated on a call with the Executive Director of the Juvenile Justice Commission regarding Illinois’ statewide DMC assessment on June 11.
- Staff met with the Judicial Advisory Council of Cook County on June 13 to discuss assistance they are seeking with an analysis of overcrowding at the jail.
- Staff participated in a conference call with Redeploy board members and staff from Macon County discussing their program data on June 15.
- Staff participated in an IVPA Board Meeting on June 18.
- On June 18, staff attended a site visit of the juvenile aftercare program at IYC Chicago, an ICJIA grantee.
- A conference call was held with the University of Illinois at Springfield on June 19 to discuss the preliminary findings from the evaluation of multidisciplinary teams in Illinois.
- Staff met with researchers from University of Chicago Crime Lab (UCCL) on June 19 to discuss research collaboration for the Neighborhood Recovery Initiative as well as Authority

funded projects for which UCCL has a research role – the IDJJ Virtual High School, and the Chicago Police Department’s Juvenile Intervention and Support Center (JISC).

- Staff presented the new web based version of the juvenile redeploy Illinois monthly data report, along with some changes that have been made to the report itself at the Juvenile Redeploy Illinois all-sites meeting held in Bloomington on June 20.
- On June 25, the research director served as agency designee on the Racial and Ethnic Impact Research Task Force at their meeting in Chicago.
- On June 26, staff attended a meeting with WestCare staff to discuss the IRB application for the upcoming trauma in jail study.
- Staff met with First Defense Legal Aid agency on June 26 to discuss their technical assistance request for a case tracking database.
- On June 28, staff met with the Performance Measurement Subcommittee of the Adult Redeploy Initiative.
- On June 28, R&A managers met with members of the University of Chicago Crime Lab to discuss research collaboration and data sharing.
- On June 29, staff had a conference call with David Peterson, Human Resources Administrator for Winnebago County, to provide technical assistance for a planned county-level strategic planning conference.
- Staff attended a Juvenile Redeploy Illinois site visit in Peoria on July 11, to discuss the data collection instrument developed by R&A staff.
- A conference call was held July 9 to define success for the juvenile Redeploy Illinois program. Staff also fielded a call from the statewide DMC coordinator (Candice Jones), who needed an immediate response for a data request from OJJDP.
- Staff met with the Cook County Domestic Violence Court Administrator on July 17 regarding technical assistance being provided to the court.
- Staff attended the Illinois Juvenile Justice Commission meeting on July 18.
- Staff convened and presented at the first Task Force on Inventorying Employment Restrictions Act meeting on July 20.
- Staff attended a Pew WSIPP model convening on July 23-26 in Denver, CO.
- Staff met with researchers from University of Illinois Chicago on July 26 to plan the design of a database for citizen satisfaction surveys to be completed in jurisdictions across the state.
- The Research Director attended the Crime Reduction Act Steering Committee meeting on August 3 in Chicago.
- Staff attended the Adult Redeploy Illinois Oversight Board meeting on August 6 in Chicago to provide an update of the program evaluation.
- Staff attended a meeting of the National Association of Sentencing Commissions on August 6 in Chicago
- Staff participated on a call with OJJDP to discuss Illinois’ compliance with reporting requirements on August 6.
- Staff attended the National Association of Sentencing Commissions conference on August 7 in Chicago, and met with representatives of PEW Results First project staff to discuss Illinois’ progress on its Cost-Benefit Tool.
- On August 7, staff conducted interviews with St. Leonard’s House staff and stakeholders for the evaluation.
- On August 13, staff attended the Collaborative on Reentry annual meeting in Chicago.

- On August 16, staff presented at the Cook County Human Trafficking Task Force - Second Annual Conference on “Innovations in Research/Technology to Combat Human Trafficking.”
- On August 17, staff attended the juvenile Redeploy Illinois board meeting in Chicago. Staff gave a short presentation on the final version of the Redeploy monthly data report.

cc: Jack Cutrone
Hank Anthony

Appendix A – Information Request Handling Statistics

April 1, 2012 through June 30, 2012

ITEM	REQUESTS/Pct
Number of information requests handled:	32
Monthly average number of requests:	10.6
Geographic origin of requesters:	
Chicago metropolitan area	6%
Other region of Illinois	59%
U.S. other than Illinois	19%
Outside the U.S.	0%
Unknown	16%
Type of requester:	
Government agency	25%
Private agency	25%
Researcher	3%
Student	0%
Citizen	38%
Media	0%
Legislators	0%
Inmates	9%
Method of request:	
Telephone/fax	25%
Mail	9%
Email/Internet	16%
In-person	0%
ICJIA Website	50%

Appendix B: WebTrends Download Trends Top 25 Publications From May 1, 2012 to July 31, 2012	Downloads
Policies and Procedures of the Illinois Juvenile Justice System (August 2010)	37326
Mental Health Screening and Assessment in the Illinois Juvenile Justice System (March 2010)	13307
Implementing Restorative Justice: A Guide for Schools (October 2009)	8603
Juvenile Justice System and Risk Factor Data for Illinois: 2007 Annual Report (December 2009)	5039
Developing profiles of violent offenders and Identifying groups of violent offenders at high risk of recidivism and treatment failure (August 2004)	4063
Illinois Criminal Justice Information Authority 2011 Annual Report (April 2012)	3916
Victimization and Help Seeking Behaviors among Female Prisoners in Illinois (April 2010)	3312
Collaborating to Fight Drug Crime: Multi-Jurisdictional Task Forces - A Profile of the DuPage County Metropolitan Enforcement Group (April 2012)	2789
INFONET MANUAL: Domestic Violence Users (March 2006)	2082
Trends and Issues 2008: A Profile of Criminal and Juvenile Justice in Illinois - Juvenile Justice System (May 2008)	2046
The Compiler: Minority overrepresentation in the criminal and juvenile justice systems (Summer 2003)	1949
An Evaluation of the Madison County Assessment and Treatment Alternative Court (November 1998)	1942
The Compiler: Computer Crime (September 1999)	1887
An Evaluation of the Moral Reconciliation Therapy of the Franklin/Jefferson County Evening Reporting Center Program (2003)	1703
Criminal & Traffic Expungement & Sealing Procedural Guide (January 2010)	1671
The Compiler: The Response to Domestic Violence (Winter-Spring 2008)	1566
Illinois Municipal Officers 'Perception of Police Ethics (September 1994)	1495
Examining At-Risk and Delinquent Girls in Illinois (May 2009)	1461
INFONET User's Manual for Sexual Assault Programs (March 2006)	1395
The Commercial Sexual Exploitation of Children and Youth in Illinois (January 2008)	1343
The Little Village Gang Violence Reduction Project in Chicago (March 2004)	1317
Drug Abuse, Treatment, and Probationer Recidivism (February 2006)	1315
Community Reentry After Prison Drug Treatment Learning from Sheridan Therapeutic Community Program Participants (January 2012)	1262
Critical Incident Preparedness and Response on Campus: Examining the Relationship Between Local Law Enforcement and Post-Secondary Institutions in Illinois and the United (December 2008)	1239
Analysis of Shelter Utilization by Victims of Domestic Violence Quantitative and Qualitative Analysis Final Technical Report (February 2010)	1218