

MINUTES

**RE-SCHEDULED REGULAR MEETING
ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY
Friday, July 18, 2014 at 9:21 a.m.
300 West Adams Street, 2nd Floor Conference Room
Chicago, Illinois**

Call to Order and Roll Call

Vice Chairman Anita Alvarez in the absence of Chairman Peter Ellis welcomed Board Members and guests to the July 18th quarterly Board Meeting of the Illinois Criminal Justice Information Authority, re-scheduled from June 6, 2014. She called the meeting to order and asked General Counsel Lisa Stephens to call the roll.

In addition to Vice Chairman Alvarez, Authority Board Members in attendance were:

Public Defender Abishi Cunningham
Sheriff Thomas J. Dart
Director Patrick Delfino
Director S. A. Godinez
Mr. Felix M. Gonzalez (arrived after roll call)
Mr. John Harvey
Ms. Cynthia Hora
Ms. Lisa Jacobs
Director Kevin T. McClain
Public Defender Randall B. Rosenbaum
Ms. Angela R. Rudolph
Ms. Jennifer Vollen-Katz

With a quorum in place, Vice Chairman Alvarez asked for a motion to adopt the minutes of the March 7, 2014 Authority Board Meeting.

{Ms. Cynthia Hora so moved with Mr. John Harvey seconding the motion. In response to Vice Chairman Alvarez's call for any discussion, Ms. Hora noted on page two, first paragraph, third line, the acronym for the Department of Children & Family Services, should be corrected from DCFC to DCFS; and on page three, under Chairman's Remarks (Continued), second to the last line, a period should be added after the word enforcement. With those corrections, the motion was adopted by unanimous voice vote.}

Vice Chairman's Remarks

Vice Chairman Alvarez then thanked everyone for attending and read into the record for adoption a Resolution Honoring in Memoriam Oak Forest Police Officer James P. "Jim" Morrissy:

WHEREAS, Oak Forest Police Officer James P. "Jim" Morrissy, 62, was the devoted son of the late Eunice and late John Morrissy, cherished husband of Janice, and caring father of Kyle, Mark, and Jake; and

WHEREAS, Officer Morrissy was the treasured brother of Sean, Michael, Colleen, the late Deborah, and the late Don, moving with his family from Blue Island to Oak Forest in his teens; and

WHEREAS, Officer Morrissy served his country as a member of the United States Army, from 1970 to 1972; was a 1977 graduate of Eastern Illinois University; and joined the Oak Forest Police Department in 1979; and

WHEREAS, Officer Morrissy was the longest-tenured patrolman in southwest suburban Oak Forest, serving with distinction for 34 years, and admired for his ability as a field training officer assigned to work with new recruits; and

WHEREAS, Officer Morrissy also was highly respected for his meticulous knowledge of state laws and village ordinances, and was especially effective in alcohol-related traffic stops, earning him appearances as an expert witness and decorations for his many DUI citations; and

WHEREAS, Officer Morrissy's life was needlessly and tragically taken on March 17, 2014, as a result of a vehicle crash while responding to support another officer at a domestic dispute call, sadly making him the first in the history of the Oak Forest police department to die in the line of duty:

THEREFORE, BE IT RESOLVED that JAMES P. "JIM" MORRISSY is hereby commended and cited for his military service, and his countless contributions to the Oak Forest Police Department, his community, and the people throughout Oak Forest.

BE IT FURTHER RESOLVED that the appreciation of his valor and exemplary deeds by this Authority, its Board and Staff, along with their sympathy, be conveyed to his family, his multitude of friends and the Oak Forest Police Department with a formal copy of this Resolution in Memoriam, honoring his impressive achievements.

Vice Chairman Alvarez then asked for a motion to adopt the resolution as read.

{Ms. Hora so moved. Director Patrick Delfino seconded the motion, which was adopted by unanimous voice vote.}

At that point, she presented the Resolution to Deputy Chief Tim Kristin who accepted it and thanked the Authority on behalf of the Oak Forest Police Department, Chief Gregory Anderson, and Officer James P. Morrissy's family.

Vice Chairman Alvarez next called on Executive Director Jack Cutrone for an update on Authority business.

Executive Director's Remarks

Mr. Cutrone began by introducing two new staff members. First, he announced that Alvin "Chip" Washington was taking over the position of Associate Director for the Office of Administrative Services, long held by Hank Anthony who retired, remarking that both are former United States Army Colonels. He recounted that in Mr. Washington's interview, when asked if he had experience in inventory control, he responded that his Army responsibilities included keeping track of all the United States nuclear warheads in NATO countries, with Mr. Cutrone saying that sounded good to us.

Mr. Cutrone next presented Lorenzo Padron, who joined the Authority as CFO and Associate Director for the Office of Fiscal Management, following Ron Litwin who retired after long service as Acting Associate Director. He said that Mr. Padron was previously the Director of the Illinois Department of Financial and Professional Regulation's Banking Section. Mr. Cutrone then mentioned that in addition, although not present, an Accounting Manager had been hired, filling a position that Mr. Litwin also held simultaneously. He reported that there was one more position in the Office of Fiscal Management to be filled.

Moving on, Mr. Cutrone announced that although a Budget Committee Meeting had been listed on the agenda, it was put as a placeholder in case there were items and stated that with none, there would not be a Budget Committee Meeting.

Next, he turned to discussing the Community Violence Prevention Program and its predecessor, the Neighborhood Recovery Initiative. He informed the Board of an issue that had developed with respect to funding for the Community Violence Prevention Program. He related that in June, 2013, ICJIA was provided guidance by the Comptroller that funds from a fiscal year could be used to pay for services rendered during the lapse period for that fiscal year with the limitation that professional and artistic services or services provided by someone subject to withholding could not be paid for services provided during the lapse period. He said he discussed that matter at length with an official from the Comptroller's office and the particular section of the State Finance Act on which the Comptroller based its opinion and that ICJIA confirmed that guidance in an email with the Comptroller staff.

Based on that guidance, he went on to say that ICJIA budgeted its grants under the FY14 CVP Program funding for a grant period ending on August 31, 2014. Mr. Cutrone

continued to say that after ICJIA executed grant contracts with the lead agencies, the Comptroller advised ICJIA that it would process vouchers under ICJIA's FY14 violence prevention appropriation only for services provided on or before June 30, 2014. He noted that this change created a substantial deficit for grant activities in the CVP Program since the largest portion of program expenditures occurs during the summer months of June, July and August.

He said that since the General Assembly did not provide an appropriation to ICJIA for FY15 to continue the CVP Program, ICJIA had no funds to pay the program during July and August, 2014. He explained that ICJIA looked at the feasibility of paying for the July-August CVPP activities from Fund 318, the non-appropriated fund that had been at IVPA but an issue was raised by the Comptroller about continued expenditures out of that fund in light of the Auditor General's NRI Audit Report.

Continuing on, he said that ICJIA worked on other alternatives and addressed the issue with the Governor's office and the resolution was that GOMB would explore transferring funding from another agency. Director McClain inquired whether Mr. Cutrone had conferred with anyone about the original Comptroller's guidance and he replied that he had spoken with ICJIA's CFO and that they had discussed the particular section of the State Finance Act to which the Comptroller had referred.

Director McClain then asked about procedures for Authority Board approval of actions by the Budget Committee. Mr. Cutrone explained that under ICJIA's enabling Act and the Administrative Code, the Budget Committee makes grant designations, that notice is then provided to all Authority Board members, and if, within a ten day period after receiving notice of the Budget Committee action, five Board Members indicate that they want the entire Authority Board to reconsider the Budget Committee's action, the matter is then brought before the full Board for action.

Director McClain expressed that he felt that the procedure was not fair. Mr. Cutrone stated that the procedure is laid out in statute and administrative code and if the full Authority Board so desired, they could take up the matter of changing the procedure. Mr. Cutrone also stated that every Board Member is given prior notice of proposed Budget Committee actions and any Authority Board Member may attend and participate in a Budget Committee Meeting.

Upon completion of Mr. Cutrone's remarks and other related discussion, Vice Chairman Alvarez asked if there were any other questions. With no response and no Budget Committee Meeting to follow, she thanked Mr. Cutrone and called upon CFO Lorenzo Padron for a Fiscal Report.

Fiscal Report by Lorenzo Padron, Chief Financial Officer

Mr. Padron thanked Vice Chairman Alvarez and briefly summarized his background and experience. He then presented ICJIA's Fiscal Year 2014 fiscal reports, covering the period of July 1, 2013 to June 29, 2014. He directed attention to Exhibit#1 – Operations in the handout materials, and indicated that it represented General Funds appropriated

with a total of \$1.7 million of which \$1,394,000 or 80 percent had been spent or obligated up to June 29, 2014. He noted that the remaining balance or 20 percent constituted funds projected to be disbursed by the end of the year for grants that are yet to be closed-out.

He then referred to Exhibit #2 relating the source and amount of every grant fund to its corresponding percentage usage. He noted that the first graph indicated that 49 percent of the \$91,100,000 in total funds available for the Criminal Justice Trust Fund already has been spent or obligated or an amount equivalent to \$45 million. He explained that the second graph corresponds to General Revenues Matching Funds from the State totaling \$45,505,100 of which 90 percent has already been obligated or spent.

Moving to the third graph, representing the Criminal Justice Information Project Fund, Mr. Padron said 46 percent has been spent or obligated as of June 29, 2014. He then explained that for the next category, the Juvenile Accountability Incentive Block Grant Fund, 46 percent has been spent or obligated, equivalent to \$185,546. He noted that the balance of the annual ICJIA appropriation of \$169,235,310 as of June 29, 2014 is \$79,601,647 indicating that 56 percent or \$93,839,114 has been spent or obligated.

At that point, Ms. Hora asked if the figures of \$21 million appropriated, \$16 million spent, and a \$5 million balance under the Other Funds category, Violence Prevention, are basically for July and August. She said that she was trying to get an idea of how much the grants to the Community Violence Prevention Program would total for July and August. Mr. Cutrone responded that it looks like \$7 million adding that there may be other non-appropriated funds.

Mr. Padron then moved to Exhibit #3-Federal Funding Sources for Fiscal Year 2014, describing the activity for Federal grants that are active in the fiscal year, including interest earned expenditures through June 29 and the relating balance. He explained that the total award represents active grant amounts plus interest earned. He stated that the grant expenditures to date represent all the expenses incurred from the beginning of the period of the Federal grant award which were active during year 2014. He indicated that there are two items that are being transferred to the Illinois Department of Human Services or have been closed during the year.

In closing, Mr. Padron remarked that the next page in the materials indicated the total percentage of the grant in each category of grants that have either been spent or obligated during the year up to June 29. He mentioned that the figure does not represent the final numbers that will be realized by year end June 30, 2014 and that the final figures would be known probably 90 days after the end of the fiscal year. He then asked if there were any questions. Hearing none, Vice Chairman Alvarez thanked Mr. Padron and announced a presentation by Trooper Cary Morin, Illinois State Police (ISP) Crime Scene Investigator, on the efficiencies and effectiveness of using a 3D Laser Scanner for forensic crime scene investigations.

Presentation by ISP Crime Scene Investigator Trooper Cary Morin on Forensic Investigations Using a 3D Laser Scanner

Trooper Cary Morin began by explaining that the Leica C10 3D Scanner was obtained in September 2013 by the South Suburban Major Crimes Task Force with the assistance of ICJIA. He said it had been used to map 21 major crime scenes throughout the Metropolitan Chicago Area, which included 15 death investigations, 14 homicides (with one re-opened from 20006), five officer-involved shootings, and three attempted murder cases, noting the figures do not include other cases worked on by the Cook County Sheriff's Office and in Southern Illinois.

He reported that the most recent use was of the homicide that took place the week before on the Dan Ryan Expressway. Describing the crime scene, he said it would not have been feasible to try and measure by hand. He then demonstrated the Leica C10 3D Laser Scanner, outlining its efficiencies. Next, he detailed some of the equipment's other potential uses including post-blast reconstruction, traffic crash reconstruction, and pre-event planning and security.

He noted that the FBI used it for post-blast reconstruction in the Boston bombing incident. He also explained how significant events such as the NATO conference in Chicago could benefit by using the equipment to map the scene and identify what points are going to be of interest, as well as where weaknesses are for tactical procedures. He went on to highlight other advantages of using the 3D Laser Scanner such as having full 360 scans with panoramic photos in 12 minutes as opposed to taking 45 minutes to scan from one position. In addition, he cited benefits of its use for overhead views and distance measurements and proceeded to discuss and demonstrate other effective applications, mentioning efforts to acquire more such scanners for use in other parts of the state.

At that point, Mr. Cutrone inquired as to whether any of Trooper Morin's crime scene investigations done with the 3D Laser Scanner have been used in court. Trooper Morin said that none had as yet because the equipment was obtained just nine months ago. But he added that two such cases of his are going to court soon and their progress through the court system will be examined closely, especially in Cook County where the equipment primarily has been used. He added that throughout the country it is being very well accepted so hopefully there will not be issues here.

At that point, Ms. Lisa Jacobs inquired as to costs associated with the equipment. In response, Trooper Morin said the set-up being used was purchased for the Task Force at approximately \$100,000, with the head unit about \$70,000. He mentioned that there are many accessories that would raise the cost, but that this one is sufficient, adding that it is a priceless tool for time's sake alone and that its use is the future of crime scene investigation.

In the discussion that followed, State's Attorney Alvarez commented that she is eager to see the process used in court given her experience in trying cases and the problems with

conventional photos, adding that jurors expect newer technology. In response to questions by Public Defender Cunningham, Trooper Morin said written reports were still generated as back up and cited the types of crime scene investigations where the equipment is being used.

Vice Chairman Alvarez asked if there were any questions for Trooper Morin. Hearing none, she thanked him. At that point, Ms. Hora said that she had a clarifying question going back to the earlier discussion regarding the source and the available time frame for use of the funding to supplement the Community Violence Prevention Program. ICJIA General Counsel Lisa Stephens explained that the funds were a transfer of Fiscal Year 2015 funds from the Department of Human Services to ICJIA to be used during Fiscal Year 2015.

Vice Chairman Alvarez then asked if there were any old or new business or other questions. With no response, she thanked everyone for attending and asked for a motion to adjourn.

Adjournment

{Ms. Hora moved that the meeting be adjourned. Public Defender Cunningham seconded the motion, which was adopted by unanimous voice vote.}