

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

March 6, 2009 at 9:15 a.m.

**300 West Adams Street
Chicago, Illinois**

Call to Order and Roll Call

Chairman Sheldon Sorosky convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Jack Cutrone, the Authority's General Counsel, to call the roll.

In addition to Chairman Sorosky, other Authority Members in attendance were:

Chief David P. Bradford
Director Patrick Delfino
Director Bradley G. Demuzio
Ms. Barbara Engel
Ms. Cynthia Hora
Clerk Becky Jansen
State's Attorney William A. Mudge
Mr. Eugene E. Murphy, Jr.
Director Michael J. Pelletier
Mr. John Z. Toscas
Director Larry G. Trent

Approval of Minutes of December 5, 2008 Regular Meeting

With a quorum in place, Chairman Sheldon Sorosky asked for a motion to adopt the minutes of the last Authority Meeting.

{Mr. John Z. Toscas moved that the minutes of the December 5, 2008 Authority Meeting be adopted. Director Larry G. Trent seconded the motion and it was adopted by unanimous voice vote.}

Chairman's Remarks

Chairman Sorosky welcomed Board Members to the first 2009 meeting of the Illinois Criminal Justice Information Authority Board, with an additional welcome to Director Pelletier, this being his first Board meeting as a new member. Chairman Sorosky then called upon Executive Director Lori Levin for an update of Authority activities.

Executive Director's Remarks

Director Levin thanked Chairman Sorosky. She reported that the last quarter had been exceptionally busy, particularly in dealing with the stimulus dollars and said that Budget Committee Chair Eugene Murphy would explain the details. She added that she is starting to attend regular meetings with the Governor's Office regarding how to deal with transparency, efficiency and accountability as to the stimulus dollars statewide. Director Levin also mentioned that Governor Quinn has been very interested in making sure that all three of those matters are addressed and said that Chairman Murphy would describe how the Authority has started the process.

She went on to say that because there is such a large amount of money coming to the Authority, a request for 11 positions has been made, including two current positions that are vacant and pending. She noted that there still is no one on the Authority's Human Resources staff but that there is a candidate for Human Resources pending for final approval in the Governor's Electronic Personnel Action Request (E-PAR) system.

She further explained that an accountant had been requested to replace one who had retired. She additionally said that the other nine positions included one lawyer, some grant monitors, and two researchers to assure that the Authority is adequately prepared to undertake the required accountability for the spending of the stimulus funds. The Director indicated that those positions were not in the system yet, as the Authority was told to wait a week or two before entering them.

The Director moved on to discuss the Authority's participation in the Safety Net Works consortium effort with various state agencies and community groups working together to try to stem youth violence. She pointed out that the Board not only has funded two sites through the Illinois Violence Prevention Authority (IVPA), but that the ICJIA research staff under the guidance of Associate Director of Research and Analysis Mark Myrent has been evaluating the program.

The Director then reported that work is continuing on the Go To 2040 planning project, sponsored by the Chicago Metropolitan Agency for Planning and the Chicago Community Trust, about which a presentation was made to the Board at the last meeting. She reiterated that the Authority is taking the lead with the University of Illinois at Chicago on planning the public safety portion for the seven northern counties of Illinois and said that more information is on the ICJIA's website.

Next, the Director discussed the feasibility study on InfoNet, the Authority's information system for providing data to victim services providers throughout Illinois. She explained that the study was undertaken to determine requirements for expanding it to multiple states per requests over the years. She said that a consultant had been engaged and a draft report has been provided. She added that she is planning to schedule an Information Systems Committee Meeting for Board Members to help consider whether or not the

Authority should try to expand InfoNet, pointing out that the Authority would receive administrative costs for multistate use.

The Director then reported that the Illinois Integrated Justice Information System (IIJIS) Implementation Board has designated money for the 2009 IIJIS Summit. She also reported that the IIJIS Privacy Policy Committee met recently to help evaluate the Illinois Citizen and Law Enforcement Analysis and Reporting privacy policy, which probably will be incorporated into the IIJIS privacy policy with a few other items.

In conclusion, she stated that more details of the Authority's activities appear in the Board materials and asked if there were any questions. With no response, Chairman Sorosky thanked her and proceeded to convene the Authority Meeting as a Budget Committee as a whole, appointing every member of the Authority Board in attendance as a Budget Committee Member. He then called on Budget Committee Chair Eugene E. Murphy, Jr. to conduct the meeting.

Budget Committee Meeting

Mr. Murphy thanked Chairman Sorosky and reported that the Budget Committee also met the day before. He stated that there would be another Budget Committee Meeting with respect to details regarding the money the Authority will be receiving from the federal government in the sum of about \$57 million. He explained that of the \$57 million, \$50 million will be Justice Assistance Grant (JAG) money for four-years, not for one-year, which Senator Durbin's office is reconfirming. He added that for planning purposes, until the Authority hears differently, the \$50 million will be considered four-year money. Mr. Murphy then stated that approximately \$5 million will be allocated to Violence Against Women Act (VAWA) programs for one year, and that funds for Victims of Crime Act (VOCA) efforts will be determined.

He explained that a draft packet will be prepared from this information for dissemination throughout the state as to the requirements, thoughts, and priorities, as well as the responsibilities and reporting details for those people wishing to receive some of this money.

Mr. Murphy then turned to the subject of accountability and responsibility for the spending of the federal funds and assuring that the money is not used for anything inappropriate. He said those details will be part of the packet. Another part of the packet he said would reflect Barbara Engel's comments made at the meeting the previous day that the money be put toward advancing the major concepts and overriding principles of the stimulus, making sure the projects are sustainable, that they stimulate the economy, and create and maintain jobs. Mr. Murphy emphasized that this will be a very important focus of the whole package.

He once more urged that thoughts and ideas be sent to Director Levin by the following Monday so a draft could be available on Thursday. He also recommended that everyone attend a follow-up Budget Committee on March 24, either in person or by phone, at 10:00 a.m., with the location to be announced.

Director Levin then stated that she wanted to clarify that when Mr. Murphy asked for proposals earlier, he was not seeking grant proposals at this time, but rather proposals on how to go about funding in general. She reported that she had called an all staff meeting for the following Tuesday, after the proposals are received on Monday, to get their thinking regarding this issue. She also mentioned that of the approximately \$57 million, the amount for VOCA grants is \$1,353,000, but a deadline has not yet been established.

Then, following-up on his earlier question, Chairman Sorosky queried if new radio equipment for police cars were funded that would not create new jobs, but if a new shelter for battered women were built, jobs could be created in the sense that workers would be hired and rent would be paid to a landlord. He asked if those were factors.

In response, Mr. Murphy explained the employment component with the hypothetical of purchasing a new statewide computer system that allows different law enforcement organizations to communicate with each other. He said someone has to build it, someone has to maintain it and someone has to teach people how to use it, adding, that as such, there is more than just the purchase. He went on to say that the first step is setting priorities and then determining the process for making selections once all the requests are received. He stressed that it must be fair and equitable and assure that people who are selected will do the best not only by way of meeting Washington's mandate, but also in helping as many people as quickly as possible with the funding.

Chairman Sorosky next inquired about the matching funds situation, with Mr. Murphy responding that the issue was raised at the meeting the day before and was tabled. He said that he anticipated a vote at the next meeting, with Director Levin indicating that it only pertains to JAG. He referred to Ms. Engel's comments on the topic made at the meeting that timing is not realistic for the matching concept with respect to the JAG money. He stated that the subject would be put to a vote at the next Budget Committee Meeting.

Ms. Engel then reiterated her belief that not requiring match is critical, and pointed out as an example that going through the process of trying to obtain matching funds from the Cook County Board now would be extremely difficult. She said she would like the no-match concept to be widely conveyed because it will stimulate more thought in areas that may not try to receive this money if there were a requirement for matching funds.

She also raised the issue about supplanting jobs, which is not supposed to happen because jobs are to be saved. She then repeated her request made at the meeting the day before to Director Levin and the Budget Committee as a whole to devise language describing supplanting versus saving a job that is about to disappear. She asked to focus on how jobs can be saved and proof that they are not being supplanted.

In the ensuing discussion, different questions and examples were posed as to how to determine the best use of the funding, including whether to try to stimulate jobs on the private side as opposed to the public side. Also covered was the notion that a job saved is as good as a job created, which Mr. Murphy observed would meet the mandate from Washington and help Illinois families as well.

Mr. Murphy then turned to several additional matters, the first with respect to violence against women. Director Levin said that both she and Ronnie Reichgelt would address this issue. She reported that the Authority is the State Administering Agency for a new grant program, the Sexual Assault Services Program (SASP) through the Violence Against Women Act (VAWA), in addition to the stimulus funding. She called on Mr. Reichgelt to explain the details. He said that the new initiative is a formula fund program with the amount of money figured by formula of crime population in Illinois. He added that there was discussion as to whether the funds would be given directly to the Illinois Coalition Against Sexual Assault (ICASA), but it was decided that the Authority would be the recipient and would give a grant to ICASA for distribution.

He said that the primary purpose of the money is for the expansion of rape crisis centers and supporting the services they provide. He added that a meeting with ICASA was scheduled for the following week to coordinate the Authority's application, which is due April 17. Mr. Reichgelt estimated that the grant would be about \$210,000, over a 24-month period and that it will be very effective in bringing rape crisis services to counties in Illinois that currently have none.

Director Levin said that the Board will be asked for permission to allow ICASA to administer all the SASP money this year, given all the other funding issues with which the Authority is dealing and the fact that the Authority is confident that ICASA is capable of handling this task competently. At that point, Ms. Engel made the following motion.

{Ms. Engel moved that the Authority apply for the SASP grant in a timely manner and, assuming it is approved by the federal government, the Authority detail it to the Illinois Coalition Against Sexual Assault. Cynthia Hora seconded the motion and it was adopted by unanimous voice vote.}

Mr. Murphy then turned to Mike Carter who discussed four staff recommendations regarding JAG fund designations as follows: \$180,000 in FFY05 funds to the Department of Corrections for the purchase of surveillance equipment to be installed at three of its women's facilities; \$89,951 in FFY05 funds and any additional 05 earned interest or potential lapsing funds toward an RFP to fund local and county law enforcement agencies for the purchase of equipment that contributes to officers' safety; \$25,000 in FFY05 funds to ICASA centers for the purchase of clothing for sexual assault victims, translations of materials from English to Spanish and for printing of starter kits

for new ICASA staff, and from FFY06 \$60,049 for an RFP to fund local law enforcement, which will supplement the 05 funding for a total of \$150,000.

Mr. Murphy asked if there were any questions. With no response, he called for a motion to adopt the four staff recommendations.

{Chief David Bradford moved that they be adopted as presented. Director Bradley Demuzio seconded the motion, which passed by unanimous voice vote.}

Mr. Murphy then concluded the Budget Committee Meeting and returned to the business of the regular Authority Board Meeting. At that point, Ms. Engel asked if the amount of \$44,236 in 06 money that appeared on page 2, tab 3 in the Board materials was going to expire on September 30 and inquired if there were plans for using it. In the discussion that followed, it was determined that an extension had been received for those funds until September 30, 2010.

Ms. Engel remarked that she was checking because she wanted to make sure that money is not returned. In response, Director Levin commended the staff because she said that over the last several Budget Committee Meetings only \$3.00 from Mr. Carter's programs had to be returned to the federal government. She added that the Authority is aiming for that amount to be its biggest lapse entirely.

Fiscal Report by Ted Miller, Chief Fiscal Officer

Chairman Sorosky next called upon Authority Chief Fiscal Officer Ted Miller for a fiscal report. Mr. Miller turned to Exhibits 1 and 2 in the Board materials. Under Exhibit 1, he reported that as of December, only 36 percent of General Revenue Funds were spent. He said that salaries, wages and retirement represent the largest component. He explained that the second largest component is under the Contractual line item which covers the Authority's allocation for rent and facilities charges. He continued to say that the next two numbers were for telecommunications and that the Authority spends its money later in the year. He added that there were no shortages and that the status of the General Revenue Fund should remain positive throughout the year.

Moving to Exhibit 2, which includes the Authority's Awards and Grants, he reported that the Authority spent 42 percent of its matching funds and 41 percent of its federal expenditures.

In addition he gave line by line details of Exhibit 2. He began with the Authority's Federal Assistance Report and explained it included salaries, rent and overhead charges for monitoring all the Authority's grants. He said the amount was somewhat low because of personnel vacancies, but with the hope of being able to add 11 or 12 jobs supported by the stimulus funding, the amount should be much higher in the future.

Next, he discussed the State Agencies and Local Nonprofits line item saying that the local nonprofits seem to be running higher than the state agencies by percentage appropriation, but by year end, the state agencies would be at the budgeted amount.

Mr. Miller then mentioned a federal crime bill initiative that was the previous Violent Offender Incarceration/Truth in Sentencing (VOI/TIS) grant, which included \$10 million in this year's budget. He added it was not an issue that had to be handled and does not need to be addressed because there are no refunds or anything that occurred in this budget year.

In moving to the Shared Services line item he stated that there were no expenses and none were expected because the Authority being in Chicago is not involved in that effort. He added that no money was included for Shared Services in the FY10 Authority budget.

Explaining the General Revenue Matching Funds line item, he stated that the Authority spent somewhat less than 50 percent of its money. He added that the Authority had to compensate for much of that amount due to OMB's taking away the Authority's match money but that currently all matching requirements are being met and the Authority's appropriation will come close to being met by year end.

Mr. Miller mentioned another Shared Services line for General Revenue Funds and explained that the Authority does not expect to spend any money on that line. He moved to the Criminal Justice Information Projects Fund, which he said was budgeted at \$400,000, but indicated that money needs to be contributed to it before anything can be spent and he does not think that will happen. He said that the appropriation is continued because there may be the possibility of receiving money from some private entity.

He then said that spending for the Juvenile Accountability Block Grant was at the planned level and that financially the Authority is doing well. He added that because of the stimulus plan, more people will be able to be hired. In concluding, Mr. Miller said that currently he does not foresee any budget problems. Chairman Sorosky thanked Mr. Miller and asked if there were any questions, comments or concerns. With no response, he turned to the next item on the agenda, a presentation on the Jail Data Link Program.

PRESENTATION ON THE JAIL DATA LINK PROGRAM BY DR. ANDERSON FREEMAN, MS. KATHLEEN NEE, AND MR. DAVID GRUNENFELDER

Chairman Sorosky said that the presentation would be made by Dr. Anderson Freeman, Deputy Director of Forensic Services for the Department of Human Services, Division of Mental Health; Ms. Kathleen Nee, DMH Director of the Jail Data Link Program; and Mr. David Grunenfelder, Assistant Director of the Institute for Legal, Legislative and Policy Studies, at the University of Illinois at Springfield.

Chairman Sorosky explained that the Authority has funded the Jail Link Data Program which provides jails in Illinois with information about entering inmates who may have mental health problems. Director Levin added that the Board just voted to fund three additional counties.

Dr. Freeman started by noting that the overall DMH transformation transfer initiative is designed to improve the criminal justice system's response to individuals who have serious mental illness and co-occurring disorders. He said that its goals are: to create a recovery oriented system for individuals with mental illness, to improve the continuum of mental health care as people pass through the criminal justice system and hopefully can be referred to the more appropriate mental health system, to increase collaboration between all system partners and stakeholders to try to facilitate federal grants to support mental health and justice initiatives, and to improve integration with the Illinois county court system in responding to forensic and mental health and justice issues.

One major transformation activity he described was the three-year Cook County Jail Diversion Community Reintegration Collaborative Project which expanded diversion services in Cook County mainly through the Cook County Mental Health Court. He said that in that project over 600 individuals were served either through the direct services of the Mental Health Court or through crisis intervention team (CIT) responses on the street and diversion into emergency mental health care.

In describing other activities he said that with the Authority's support, Jail Data Link was expanded to Marion, Jefferson, Peoria and Will Counties. He then described a new veterans' integration initiative that had been added with two demonstration projects in Rock Island and Cook County where trial oriented services will be provided to veterans. He said that DMH was working closely with the newly developed Mental Health Court Association and that through a partnership with Justice Kathryn Zenoff and the Council of State Governments, work is being done on an integrated database so all of the mental health courts can share information and do better planning and advocacy.

At that point, he introduced Kathleen Nee, the Data Jail Link Project Director, and said that she has been instrumental over the last ten years in assuring that the Jail Data Link program continues to progress. Ms. Nee thanked Dr. Anderson for his introduction and Chairman Sorosky and Director Levin for allowing her to make the presentation.

She said that the 10th anniversary of the Jail Data Link project was approaching and explained that it is a technology driven system which cross matches the census of any county jail on a daily basis with information from the Division of Mental Health inpatient and outpatient record system. She added that the results identify detainees who are mentally ill in any given county jail.

After describing the process for linking detainees with community service providers, Ms. Nee said that an aftercare plan is developed to provide some continuity of care. She went on to explain that the daily cross match database facilitates instantaneous communication, and added that Cook County Jail has over 800 detainees with mental

illness receiving psychiatric services. She talked about the success that specialized case managers are having with individuals who often will not self report their mental problems for fear of retribution, but will engage in conversation with the specialized case managers and actually ask for future help when they are discharged. She said that plans called for expansion to 60 additional jails, community agencies, and specialized partners.

She then gave a step-by-step demonstration of the Jail Data Link system and emphasized that the demonstration site was totally encrypted.

Dr. Freeman emphasized the importance of case management as part of the program, with the best outcomes in jails in Will, Peoria, Jefferson, and Marion Counties and Proviso Township. He emphasized that the Jail Data Link program has to be paired with strong case management and case managers, which is part of its goal to expand to the 60 counties across the state.

Chairman Sorosky thanked Ms. Nee and Dr. Anderson for their excellent presentation. At that point Senior Research Analyst Tracy Hahn introduced David Grunenfelder, Assistant Director of the Institute for Legal, Legislative and Policy Studies at the University of Illinois Springfield with whom the Authority contracted to do an evaluation of the Jail Data Link program's first year in three Illinois sites. Mr. Grunenfelder said that the study has been undertaken as phase two of the project and was almost completed.

He began by citing the project's goals: to identify new detainees who have a history of mental health treatment either at the state hospital level or at a community health center, to improve services while they are confined because of the quick exchange of information including services while they are in jail, to start immediate discharge planning, and as a result, to carry out the discharge planning referral and linkages to insure that there is a plan in place upon release.

He stated that the sites were Peoria, Will and Jefferson Counties with local mental health centers working with the jails, starting in the spring of 2006. Mr. Grunenfelder said that the program represents an excellent example of a state agency working with local agencies with positive results. He said that all the organizations were committed to improving the well-being of the mentally ill inmates, realizing that continuity of care was a problem, that people were leaving jail with no discharge planning, and that the project could help solve this problem. He reported that everybody involved was supportive of the project and that the database and the dedicated case managers were the two key parts of the program.

After describing the cross match process, Mr. Grunenfelder reiterated that there were about 28,000 total inmates admitted in the three jails in the first year, with about 10 percent of those cross matched, totaling about 3,000 cases. He said that the target cases included the genuinely mentally ill, resulting in about 785, once excluded cases were removed, with almost 100 percent referred for linkage. He said that the detainees in the study were mostly male, including about half being white, and somewhat less than half,

black, about 33 years old on average. He said that half were high school graduates and most of the remainder were not, mostly unmarried with a weak employment history.

Mr. Grunenfelder reported that people who use the system on an everyday basis with whom he spoke felt very positive about it, finding it very user friendly, very reliable, and easy to navigate. In addition, he said that the staff training provided was described as high quality. In reviewing the discharge planning, he stated that it occurred starting immediately, as soon as the inmate arrived at the jail, but that the problem often was that many jail stays were very short, two or three days, and sometimes even less than 24 hours. He emphasized that it was important to start the process quickly, with nearly everybody seen in five days or less.

In recapping, Mr. Grunenfelder pointed out that continuity of care is important, with the project identifying and serving those who need mental health services. He said that the program facilitates the in-jail services for the jail medical unit and shows that this kind of collaboration works well. He continued to say that the Jail Data Link system appears to be very solid, that discharge planning is critical, and that the costs seemed reasonable. He closed by stating that in his judgment the program was well-managed, should be expanded, and needs more research. He then asked for questions.

Ms. Hora inquired of the cases reviewed if it were known how many were property offenders versus crimes against the person. Mr. Grunenfelder said he believed the majority were property offenders. Following up, Ms. Hora asked that in terms of recidivism, would it necessarily be the same type of offense, with Mr. Grunenfelder responding that it would be different kinds of offenses.

Chairman Sorosky then thanked Mr. Grunenfelder for an excellent presentation and called for any questions or concerns. He also asked if there were any new or old business. With no response, Chairman Sorosky announced that the next quarterly Authority Board Meeting would take place on Friday, June 5 at 9:00 a.m., and called for a motion to adjourn.

Motion to Adjourn

(Director Bradley Demuzio's motion to adjourn was seconded by Mr. John Z. Toscas and passed by unanimous voice vote.)