

Regular Meeting  
Friday, March 7, 2003 at 9:00 a.m.  
120 South Riverside Plaza, 21st Floor Conference Room  
Chicago

**AGENDA**

- Call to Order and Roll Call
- 1. Approval of the Minutes of the December 6, 2002 Regular Meeting
- 2. Chairman's Remarks
  - Resolution of Commendation for Peter Bensinger
- 3. Executive Director's Remarks
- 4. Budget Committee Report (*Michael Waller, Chair*)
  - a. Report on the January 15, 2003 Meeting
  - b. Fiscal Report (*Diane Griffin, Chief Fiscal Officer*)
- Legislation and Regulations Committee Report (*Norbert Goetten, Chair*)
- Research Informing Practice: The Implementation Evaluation of the Juvenile Justice Reform Act (*Phil Stevenson*)
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 120 South Riverside Plaza, Chicago, Illinois, 60606-3997 at (312) 793-8550. TDD services are available at (312) 793-4170.

**MINUTES**

REGULAR MEETING  
ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

December 6, 2002  
120 S. Riverside Plaza, 4<sup>th</sup> Floor  
Chicago, Illinois

**Call to Order and Roll Call**

Chairman Peter Bensinger convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Robert Boehmer, the Authority's Secretary and General Counsel, to call the roll.

Other Authority members in attendance were:

Cook County Circuit Court Clerk Dorothy Brown  
Cook County State's Attorney Richard A. Devine  
Ms. Engel  
State's Attorneys Appellate Prosecutor Director Norbert Goetten  
State Appellate Defender Theodore A. Gottfried  
Chicago Police Superintendent Terry Hillard  
DeKalb County Circuit Court Clerk Maureen Josh  
Illinois Law Enforcement Training and Standards Board Director Thomas Jurkanin  
Mr. John Piland  
Mr. John Z. Toscas  
State's Attorney Michael Waller

**Approval of the Minutes of the September 6, 2002 Authority Meeting**

*{State's Attorney Devine made a motion to approve the minutes of the regular meeting held on September 6, 2002. State's Attorney Waller seconded the motion, which passed by unanimous voice vote.}*

**Chairman's Remarks**

Chairman Bensinger introduced Heather Baker and other staff from Ohio's Office of Criminal Justice Services. Ms. Baker stated that they were visiting Authority staff to exchange ideas regarding how we administer our grant programs. Chairman Bensinger then called members' attention to three Resolutions of Commendation which were at their places. These Resolutions commended Chief John Millner, Attorney General Ryan, and John Farrell for their service to the Authority. He noted that Attorney General Ryan has been to Authority meetings more than most Attorney Generals and that he has been an advocate for children and was instrumental in starting the Illinois Violence Prevention Authority.

*{Director Jurkanin made a motion to approve the Resolution of Commendation for Chief Millner. State's Attorney Devine seconded the motion, which passed by unanimous voice vote.}*

*{Mr. Toscas made a motion to approve the Resolution of Commendation for Attorney General Ryan. State's Attorney Devine seconded the motion, which passed by unanimous voice vote.}*

*{State's Attorney Devine made a motion to approve the Resolution of Commendation for John Farrell. Mr. Toscas seconded the motion, which passed by unanimous voice vote.}*

Chairman Bensinger announced that this would be his last meeting as chair of the Authority. He said that he will not be asking the new governor to consider extending his term. He said that he has served since 1991 and thinks that it is an appropriate time for a new chair with the new governor. He indicated that serving the Authority has given him a personal sense of humility, awareness, satisfaction, and gratitude for the cooperation that has been extended to him as chair. He then thanked the members. He said that he would continue to make himself available to the Authority and the new administration for advice and commentary.

Clerk Brown complimented Chairman Bensinger on the professionalism that he demonstrated in chairing meetings during the two years that she has been sitting on the Authority. She said that he was interested in keeping each board member informed of specific information. She complimented the sensitivity he has shown to many of the issues that she has brought before the Authority. She thanked him for all of his hard work for the people of the State of Illinois. Director Gottfried thanked Chairman Bensinger for assuring that something was done when the Office of the State Appellate Defender was experiencing huge backlogs which affected the entire appellate system.

Chairman Bensinger noted that he was appointing State's Attorney Devine as vice-chair of the Authority. He said that in the chair's absence, State's Attorney Devine will be acting chair for the Authority. State's Attorney Devine said that it was truly an honor to be asked to serve as vice-chair because of the high regard he has for Chairman Bensinger. He said that he has served on many boards with Chairman Bensinger and noted that whenever Chairman Bensinger undertakes a job for the public, he does it with the same commitment, integrity and class as he has done as Authority chair. He thanked Chairman Bensinger for his service.

Chairman Bensinger said that it is his recommendation that this staff and leadership continue in the future and that members who will serve on the Authority receive the same type of professionalism that he has received. He thanked Director Kane and the entire Authority for their support and guidance and the advice and information that has been provided to him and the people of the State of Illinois during his tenure.

Chairman Bensinger called members' attention to a Tribune editorial that recognized Becky Block's homicide research. He also noted that Congress has not yet passed the federal justice appropriations bill.

### **Executive Director's Report**

Director Kane called on Dr. David Olson to speak briefly about the Illinois Substance Abuse Monitoring Network. Dr. Olson said the group arose out of the Planning Assembly where we recognized that there was a lack of effective communication across state agencies that are dealing with substance abuse. He said that the group, comprising state agencies, local agencies, justice agencies, and public health and treatment officials, will share information about emerging drug issues in the State.

Director Kane said that she gathered information from Chairman Bensinger's tenure as chair since 1991. She said that we started in 1991 with a \$23.5 million appropriation and now have a \$136 million appropriation. She said that we started with a headcount of 118 and now have 112. Regarding federal grants, we had two and now we have nine. At the time Chairman Bensinger started we had 125 grantees and now we have 450. We had 105 ALERTS users and now we have over 3300. On the crime side, 708,000 offenses were reported in 1991, while in 2001, 524,000 were reported. In 1991 there were 29,000 adults in prison, while in 2001 there were 43,000.

Director Kane also related the following activities and accomplishments during Chairman Bensinger's tenure: The Authority had just released Trends and Issues '91: Education and Criminal Justice in Illinois. Among other things, the report informed readers that 72% of Illinois' prison inmates were high school dropouts – a rate three times the state average – and almost 30% lacked the equivalent of a 6<sup>th</sup> grade education.

All requests to our Research and Analysis Unit for data or other information came by phone or mail. We didn't establish an Internet presence until 1996. Today, more than 50% of the 1500 requests received annually come to our website. By the way, our website has had 6.5 million hits since we started keeping track in 1999.

Since Chairman Bensinger came to the Authority, R&A has answered 18,000 information requests...and still found time to publish 191 reports...and that doesn't include the county profiles of each of Illinois' 102 counties!

One of his first actions was to urge staff to develop a program to prevent the use of illegal drugs. The result was the *Consider the Consequences* campaign to educate young people about the legal consequences of a drug conviction - loss of driving privileges, personal property, and school and job opportunities...as well as the possibility of time in prison or jail.

Then came the Governor's Task Force on Crime and Corrections, the Legislative Committee on Juvenile Justice, the Truth and Sentencing Commission, the Juvenile Crime Enforcement Coalition, the Governor's Commission on Capital Punishment, and the Criminal Code Re-Write Commission. He chaired, was a member of or provided valuable insights to all.

He was our champion when community policing was in its infancy and yet-to-be director and then-Chief Nowicki wanted to test this new philosophy of policing in Joliet – several years before Chicago sought, and received, his support for CPD's nationally -heralded CAPS program.

He quietly advocated for victims – expanding services for survivors of domestic violence, sexual assault and child abuse. And thought supporting the establishment of sexual assault and domestic violence hotlines in Chicago was important to do.

He has long recognized that police, prosecutors, judges, probation officers, and corrections personnel are the backbone of the criminal justice system so he reminded us that a balanced approach – which takes into account the whole system and our whole state – was best.

He led us through a Summit (on gangs, guns and drugs), an Assembly, Y2K and the development of a plan for criminal justice – Illinois' first – and four directors (Coldren, Nowicki, Baker and Kane).

He knows how important information is – to practitioners, policymakers, researchers and the public. So he pushed for improvements in criminal history records, program evaluation and pioneering research including the Chicago Women's Health Risk Study and the CAPS evaluation.

Perhaps most of all – and best of all – he has been a diplomatic and thoughtful chair. He heard and responded to the angry concerns of Project CLEAN, guided the board through potentially divisive discussions, and reassured staff of the value of our work.

Director Kane said that Chairman Bensinger has earned our respect and our thanks and that he will be leaving big shoes to fill.

Chairman Bensinger said that those accomplishments were those of the members and staff. He said that the thing that he takes the most pride in is that we have not had fistfights. He said that through the course of 50 Authority meetings and so many planning sessions we have managed to get through the issues and come to the best possible recommendations and conclusions.

### **Budget Committee Report**

State's Attorney Waller noted that the Budget Committee last met on November 16<sup>th</sup>. He called members' attention to a summary of that meeting at their places. He noted that there were adjustments to the Byrne program for federal fiscal years 2000 and 2001; and to the Juvenile Accountability Incentive Block Grant Program for federal fiscal years 1998, 1999, and 2000.

Diane Griffin then gave the fiscal year 2002 final fiscal report, describing the charts contained in the mailing. In summary, she said that we spent about 81 percent of our general revenue appropriation, 68 percent of our user's fund, 58 percent of our criminal justice trust fund, 71 percent of general revenue matching funds, 90 percent of the criminal justice information projects fund, and 48 percent of the Juvenile Incentive Block Grant Fund. For fiscal year 2003 she reported that as of the end of October we have obligated or expended 30 percent of our general funds, 33 percent of our user's fund, 42 percent of our criminal justice trust fund, 44 percent of our general revenue matching funds, and 28 percent of the Juvenile Accountability Incentive Block Grant Fund.

State's Attorney Waller said that it has been a privilege, an honor and always a pleasure serving under Chairman Bensinger. Chairman Bensinger thanked State's Attorney Waller for his comments and for serving the Authority and chairing various committees.

### **Legislation and Regulations Committee Report**

Director Goetten noted that the Legislation and Regulations Committee has not met since the last Authority meeting and then called on Robert Boehmer to discuss some legislative initiatives contained in the mailing. First, Mr. Boehmer described the proposal to amend the Illinois Uniform Conviction Information Act proposal which would remove the requirement that the Authority annually set the maximum fee local criminal justice agencies may charge to assist persons with requests under the Act. He said that this proposal was drafted in response to a recent audit finding. In response to a question from Director Goetten, Mr. Boehmer noted that if the legislation passes, the Authority would be able to set its own timeline regarding how often the fee review would be conducted.

*{Ms. Josh made a motion, seconded by Superintendent Hillard, to approve the draft legislative initiative regarding the Uniform Conviction Information Act. The motion passed by unanimous voice vote.}*

*{Director Goetten made a motion, seconded by Chairman Bensinger, to set the maximum fee that criminal justice agencies other than the Illinois State Police may charge to assist persons under the Illinois Uniform Conviction Information Act at \$16. The motion passed by unanimous voice vote.}*

Mr. Boehmer described the proposal to extend the life of the Illinois Motor Vehicle Theft Prevention Council another four years. He noted that the Council had already approved this proposal and that we are also seeking Authority support.

*{{Director Goetten made a motion, seconded by Mr. Toscas, to approve the legislative initiative to extend the life of the Illinois Motor Vehicle Theft Prevention Council by four years. The motion passed by unanimous voice vote.}}*

Director Kane noted that despite the transfer of funds from the Motor Vehicle Theft Prevention Trust Fund to the General Revenue Fund, the insurance industry still supports the extension of the program because it has done a great job of impacting motor vehicle theft.

### **Illinois Integrated Justice Information System Strategic Plan**

Chairman Bensinger noted that the Authority, the Illinois State Police and others have been working on a strategic plan for integrated justice in Illinois. He noted that the plan is ready to be presented to the Governor and called on Candice Kane and Ken Bouche to provide an overview.

Director Kane said that there have been many problems with criminal justice information being missing, incomplete or late. She said that the Governor created the Illinois Integrated Justice Information Systems Board to create a plan for integrated justice. She thanked Authority members and their staffs who put a lot of time and effort into the process. She also noted that Clerk Brown helped us get an opportunity to present the plan to the transition team. Finally, she called on Illinois State Police Deputy Director Ken Bouche to provide an overview of the issues.

Deputy Director Bouche noted that others are looking at Illinois' process as a model to be followed in developing an integration strategic plan. He noted that three committees, the planning committee, the technical committee and the outreach committee, worked together to develop the plan. He said that besides the committee members, many others also participated in the plan development. He said that the plan is a collaborative effort and sets the standard for us to measure progress in the future.

Deputy Director Bouche noted that the plan is divided into sections. One section is the scenario of what the board believed our future would look like if we integrated justice agencies in Illinois. He said that the basis of the plan is the strategic issues that tell us what the plan is going to try to accomplish. He said that the first strategic issue is to form a governing body to oversee integration efforts. The next issues include privacy and rights of individuals, funding, the establishments of standards, guiding the infrastructure, and the use of biometrics for rapid identification of people in the system.

Deputy Director Bouche said that this plan has taken us a long way. He said that it recognizes that technology is not about technicians; it's not about acronyms that none of us understand. He said that it is about policy makers coming together to use technology as a tool to accomplish their goals. He noted that the Authority has already committed funds toward integration and those funds will be used to support a new IJIS board until fiscal year 2006. Director Kane said that there is significant money to fund integration activities at this time.

In response to a question from Chairman Bensinger, Deputy Director Bouche said that we have been active in attempting to educate the justice system on our activities. He said that we have an aggressive schedule of getting to the conferences of the chiefs, sheriffs and state's attorneys. He said that we don't want to stop people from building systems, but want them to build with an eye towards an open architecture that can exchange information in ways that are common. He said that setting standards is very important.

Clerk Brown reported that the outreach committee was given guidance to market the plan throughout Illinois. She said that we have developed a strategic marketing plan and are looking for champions in every county. She also thanked people for their hard work on the plan.

*{Ms. Josh made a motion, seconded by Ms. Brown, to approve the draft legislation contained in the IJIS plan. The motion passed by unanimous voice vote.}*

*{State's Attorney Devine made a motion, seconded by Director Goetten, to express the Authority's support for the IJIS strategic plan. The motion passed by unanimous voice vote.}*

Chairman Bensinger noted that the Authority is endorsing the governing board to continue its existence and to provide them support and funding. He said that he would expect the group to report to the Authority on its progress from time to time.

#### **New Business**

After hearing no new business, Chairman Bensinger announced that the next Authority meeting has been scheduled for Friday, March 7, 2003. He also said that he wished the new governor and any new appointees the best of luck and good will. He thanked all of the members, the staff, the executive director and general counsel for their enthusiasm and support.

Chairman Bensinger adjourned the meeting after a motion, a second and a unanimous voice vote.

Respectfully Submitted,



Robert P. Boehmer  
Secretary and General Counsel

**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION  
AUTHORITY**



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**Rod R. Blagojevich, Governor**

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**Al Apa  
Barbara Engel  
John C. Piland  
John Z. Toscas**  
*Members of the Public*

**Dorothy Brown**  
*Circuit Court Clerk, Cook County*

**Timothy F. Bukowski**  
*Kankakee County Sheriff*

**Richard A. Devine**  
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*Director, Office of the State's  
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Chicago Police Department*

**Maureen Josh**  
*Circuit Court Clerk, DeKalb County*

**Thomas J. Jurkanin**  
*Director, Illinois Law Enforcement  
Training and Standards Board*

**Lisa Madigan**  
*Illinois Attorney General*

**Sam Nolen**  
*Director of State Police*

**Michael Sheahan**  
*Cook County Sheriff*

**Ernesto Velasco**  
*Director of Corrections*

**Michael Waller**  
*Lake County State's Attorney*

*Proposed*  
**RESOLUTION OF  
COMMENDATION**

*Peter B. Bensinger*

**WHEREAS**, Peter B. Bensinger served as chairman of the Illinois Criminal Justice Information Authority from June 1991 to January 2003, and

**WHEREAS**, Mr. Bensinger provided his much valued insight, assistance and leadership to the Authority in its mission to improve the administration of criminal justice in Illinois; and

**WHEREAS**, Mr. Bensinger's commitment and dedication to the criminal justice system and to improving the quality of criminal justice information through research and program evaluation have been significant; and

**WHEREAS**, Mr. Bensinger has made many outstanding contributions toward assisting the Authority in fulfilling its mission; and

**WHEREAS**, Mr. Bensinger demonstrated strong commitment, honor, integrity and professionalism during his tenure as chairman of the Authority; and

**WHEREAS**, Mr. Bensinger has earned the utmost respect of the criminal justice community, the Authority, and its staff:

**THEREFORE, BE IT RESOLVED** that **PETER B. BENSINGER** is hereby commended and cited for his tremendous service to the Authority.

**BE IT FURTHER RESOLVED** that the grateful appreciation and best wishes of the Authority and the people of the State of Illinois be conveyed to Peter B. Bensinger and that a formal copy of this Resolution of Commendation and appropriate commemoration be presented to him in honor of his dedicated service and achievement.

This **RESOLUTION OF COMMENDATION** is hereby **ADOPTED** and **UNANIMOUSLY PROCLAIMED** in open meeting by this Authority on the 7<sup>th</sup> day of March 2003.

**Richard A. Devine**

**Candice M. Kane**

**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION  
AUTHORITY**

*Vice-Chairman*

*Executive Director*



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*Lake County State's Attorney*



**ILLINOIS  
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# Memorandum

**To:** Authority Members

**From:**  Gerard F. Ramker, Ph.D.  
Research and Analysis Unit

**Date:** February 14, 2003

**Re:** Research and Analysis Unit Report – March 7, 2003 Authority Meeting

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This memorandum highlights some of the work performed by Research and Analysis Unit staff since the Authority's last quarterly meeting.

## I. ONGOING ACTIVITIES

### A. Publications

R & A staff published four (4) reports since the last Authority meeting.

- *On Good Authority: Police Use of Formal and Informal Station Adjustments for Juveniles in Illinois* (November 2002).
- *On Good Authority: Extended Jurisdiction Juvenile Prosecutions in Illinois* (December 2002).
- *On Good Authority: A Comparison of Local and Multi-Jurisdictional Drug Enforcement Efforts in Illinois* (February 2003).
- *Research Bulletin: Methamphetamine in Illinois: An Examination of An Emerging Drug* (January 2003).

Staff also added thirty-one (31) previously published Research Reports to the Authority's website making them available for download.

### B. Briefings/Presentations

Since the last Authority meeting, R & A staff made presentations at and/or attended:

- Illinois Coalition Against Domestic Violence Data Committee;
- Chicago Police Department Training Academy;
- Illinois Coalition Against Domestic Violence Training Conference;
- Fall Conference of the Illinois Alcohol and Other Drug Abuse Professional Certification Association;
- American Society of Criminology annual meeting;

- Annual National Conference on Domestic Violence, National College of District Attorneys
- 17th Annual Statewide Forensic Conference (Illinois Department of Human Services)
- Illinois Motor Vehicle Theft Prevention Council and Grant Review Committee meetings;
- Meetings of the Cook County Girls Link steering committee, evaluation committee, education and program development committee;
- Justice Research and Statistics Association (JRSA) Juvenile Justice Evaluation Center advisory board;
- Association of Crime Analysts in Illinois;
- Illinois Juvenile Detention Alternatives Partner's Meeting;
- Governor's Ex-Offender Employability Task Force;
- Administrative Office of Illinois Courts field staff training session;
- Illinois Juvenile Detention Alternatives Initiative grant site meetings;
- 4<sup>th</sup> Judicial Circuit's Juvenile Justice Council;
- North Lawndale DMC Forum;
- Illinois Juvenile Justice Forum, Training, and Data advisory committee meetings; and
- Illinois Juvenile Justice Commission meetings and a meeting of its Disproportionate Minority Confinement Subcommittee.

### **C. Criminal Justice Information Clearinghouse**

The Authority serves as a statewide clearinghouse for statistics and other information about the criminal justice system. During the second quarter (10/1/02-12/31/02) of SFY03, R&A staff responded to 397 requests from people seeking information — an average of 132 requests per month. Most came from other government agencies (49 percent) and the general public (16 percent). Other requests came from private agencies (17 percent), researchers (7 percent), students (8 percent), news media representatives (2 percent), prison inmates (1 percent), and legislators (less than 1 percent). About 42 percent of the requests originated in Chicago. About one-third (30 percent) originated in other parts of the state. All other requests for information were received from outside Illinois. R&A distributed 21,896 Authority publications during this period. *[TABLE 1 (attached) provides statistics for the latest state fiscal year quarter.]*

### **D. Web Site Development**

R&A staff also contribute toward the continued development of the Authority's Web site ([www.icjia.state.il.us](http://www.icjia.state.il.us)). We continue to expand the criminal justice data and information available on the site. We also continue to actively gather user satisfaction information and other feedback "on-line." Staff also continues to upload publications to the site and have perfected our on-line ordering forms and protocols. The site averaged nearly 600 daily user sessions during this period, and we now have 1,140 registered users of the Authority's email program (called "CJ Dispatch") which automatically alerts Web site visitors to new information added to the site. Staff continue work on database applications and new software for the site which will allow visitors to download, display and graph data in a variety of formats. *[Table 2 (attached) presents website statistics for the latest state fiscal year quarter.]*

### **E. FSGU Support Efforts**

Upon request, R&A staff review and comment on proposed program narratives submitted by potential grantees to the Federal and State Grants Unit (FSGU). The focus of R&A comments are in the areas of proposed objectives, goals, and performance measures. FSGU staff also request R&A assistance in the development of data reports for proposed programs. R&A staff has also assumed responsibility for the computerization of some program performance data and, upon FSGU request, we produce program status reports and/or profiles assessing performance over a given period of time. *[Table 3 (attached) presents FSGU support statistics for the latest state fiscal year quarter.]*

### **F. Technical Assistance**

R & A staff is continually called on to provide a variety of technical assistance on extra-agency research and evaluation projects. For example, since the last Authority meeting:

- Staff continued to assist in several third-party research projects involving studies of individuals' criminal history records including those conducted by:
  - Loyola University's Department of Criminal Justice;
  - University of Chicago's Chapin Hall;
  - Department of Human Services and Mathematica Policy Research, Inc;
  - University of Illinois at Chicago, Jane Addams School of Social Work;
  - University of Chicago's Harris School of Public Policy Studies; and
  - Northwestern University's Medical School.

## **II. CURRENT PROJECTS**

### **A. Special Short-Term Studies**

Some R&A staff are currently engaged in developing short-term studies on specific issues and/or trends. The following examples will be completed this fiscal year:

*DUI Trends and Issues* – Short term project intended to describe significant statistical trends and issues related to driving while under the influence of drugs or alcohol.

*Drug Arrest Trends in Illinois* – Short term project intended to describe trends and related to drug arrests and substance abuse treatment in the State.

### **B. Illinois Substance Abuse Surveillance Network**

R&A staff, in collaboration with the Department of Human Services' Office on Alcoholism and Substance Abuse established an Illinois Substance Abuse Monitoring Network. This group functions as a special workgroup to facilitate the exchange and analysis of information regarding the

nature and extent of drug use, drug abuse, and drug markets in Illinois. The inaugural meeting of the group was held at the Authority's offices on December 16, 2002, was very successful. Planning for the next (and future meetings) continues.

### **C. Criminal History Record Information (CHRI) Audit**

The unit's Criminal History Record Information (CHRI) Audit Center is an ADAA-funded in-house effort to continually examine the accuracy, completeness and timeliness of this information, and to recommend strategies for its improvement. With regard to the current audit, the draft final report is undergoing final editing before in-house review. The next level of review will include comments from the Illinois State Police. Publication of the final report is planned for the Spring 2003. The methodology for the upcoming 2002/2003 audit project is being finalized at this time. The methodology will be presented to the Authority's Information Systems Committee for review in the Spring of 2003.

### **D. Chicago Homicide Dataset Update Project**

The R&A Unit maintains a comprehensive database containing information on every homicide that occurred in the City of Chicago between 1965 and 1996. This information is culled from Chicago Police Department files following a long-standing collaborative process developed with the department's Detective Division. Staff recently completed an effort to update the dataset with information for the years 1997 through 2000, and will soon begin collecting 2001 data. We expect to generate a variety of research products from this dataset and to develop an archive version for use by other researchers through the University of Michigan's National Criminal Justice Data Archive. Staff is also collaborating on various third-party projects involving use of the Chicago Homicide Dataset:

- Arson associated homicides (Mr. Dallas Drake).
- Patterns of youth homicide victimization (Dr. Kimberly Vogt).
- Arrest histories of homicide offenders (Drs. Jens Ludwig & Philip Cook).
- Intimate partner homicides (Dr. Todd Shackelford).

Reports on these studies are under preparation for publication.

### **E. Statewide Crime Victimization Survey**

Growing out of recommendations in the *State Criminal Justice Plan*, staff has initiated a state crime victimization survey modeled on the U.S. Department of Justice, Bureau of Justice Statistics' Crime Victimization Survey, and similar efforts in other states. Through a "request for proposals" process, staff selected a vendor to undertake the survey, incorporate defined sampling and methodological strategies, and provide the Authority with a data file. After overcoming some technical difficulties and delays experienced with the Illinois Secretary of State's office, staff recently

took receipt of the survey sample. The survey project was launched in January 2003. Data collection continues at this point.

## **F. Program Evaluation and Research Projects**

The R&A Unit pursues an aggressive program evaluation and research agenda through an in-house ADAA-funded grant program.

Current projects include:

### **1. Evaluation of the Jackson County School-Based Probation Program**

As the result of a “request for proposal” process, the Center for the Study of Crime, Delinquency and Corrections at Southern Illinois University Carbondale was recently selected to evaluate the Jackson County School-Based Probation Program. The contracting process has been initiated and staff hopes to have the evaluation project initiated on April 1, 2003.

### **2. Evaluation of Moral Reconciliation Therapy in the Franklin/Jefferson County Evening Reporting Center Program**

As the result of a “request for proposal” process, the Department of Public Administration and Policy Analysis at Southern Illinois University Edwardsville was recently selected to evaluate the Moral Reconciliation Therapy component of the Franklin/Jefferson County Evening Reporting Center Program. The contracting process has been initiated and staff hopes to have the evaluation project initiated on April 1, 2003.

Current/ongoing evaluation and research efforts supported by the Authority include the following:

### **3. Chicago Community Policing (CAPS) Program 2001-2002**

This project is being conducted by Northwestern University and is the next-to-last phase of a comprehensive multi-year assessment of the Chicago Police Department’s community policing program. The Authority has been supporting this evaluation for several years. A final report on this phase of the study was submitted in December 2002. The full report and an Evaluation Summary are under review/preparation for publication.

### **4. Lake County Domestic Violence Probation Program Evaluation**

This is an impact evaluation of a specialized probation program in Lake County focused on domestic violence offenders, and is being carried out by Justice Research Associates (JRA). The

project is a follow-up to an implementation evaluation recently completed by JRA. A final report is due by March 31, 2003.

**5. Study of Disproportionate Incarceration of Minorities for Drug Crimes**

This project is a collaboration between the Authority and Loyola University Chicago, The John Howard Association and TASC, Inc. The study is examining the impact of sentencing laws and practices on the minority community, particularly in response to convictions for drug related crimes. A presentation by the researchers was made at the Authority's September 2002 meeting. A series of research bulletins on the project is planned. The first two publications are under development at this time.

**6. Little Village Community Youth Worker Study**

This is an extended study of data derived from the Little Village Gang Violence Reduction Program (GVRP). The GVRP was one of a series of recent initiatives in Illinois and elsewhere to address the youth gang problem. The Chicago Police Department administered the project between 1992 and 1997 with federal funds provided by the Authority. University of Chicago School of Social Service Administration Professor Irving Spergel designed the project and became its coordinator. Among other components of the comprehensive program was the employment of youth outreach workers. This study examines survey data and other information on this component of the project. A final report is due this month.

**7. Citizens and Law Enforcement Analysis and Reporting (CLEAR) Project Evaluation**

The CLEAR project is a major initiative of the Chicago Police Department to integrate information systems and processes within the department and, in many ways, represents an evolution of community policing efforts incorporating technological advances, increased accountability measures, community participation and other developments. The University of Illinois at Chicago and Northwestern University CLEAR is conducting the evaluation of. A final report on this study was submitted in December 2002. The full report and an Evaluation Summary are under review/preparation for publication.

**8. Reintegration of Gang Offenders in the Community Study**

In collaboration with DePaul University's Department of Sociology, the Illinois Department of Corrections, and the Attorney General's Gang Crime Prevention Center, a small-scale, pilot study of the reintegration process is being conducted. The study is largely qualitative, examining how gang & non-gang offenders go about reintegrating into their communities of origin. A final report on the study is due August 30, 2003.

## **9. Community Mobilization: Best Practices and Lessons Learned**

This project involves the development of a series of four research briefs on different aspects of the Attorney General's Gang Crime Prevention Center Community Mobilization Program. The four research brief topics are: · Resident decision making versus representativeness – address the inherent tension within the neighborhood as well as make suggestions as to how to avoid or minimize this iatrogenic effect of community mobilization. · Community mobilization models – describe several approaches, along with their strengths and weaknesses, and how mobilizers responded to the varying amount of available resources. · Integration into the surrounding community - address the issue of integration, including impediments to integration and strategies to maximize integration. · Resident engagement/coalition building – how to identify and engage disenfranchised community residents and how to build a coalition of persons who may have diverse views. The first two reports have been submitted and are currently undergoing review and editing at this time.

## **10. CAPS at Ten**

This project is being conducted by Northwestern University and is the last phase of a comprehensive multi-year assessment of the Chicago Police Department's community policing program. The Authority has been supporting this evaluation for several years. A final report on this phase of the study is to be submitted on December 31, 2003.

## **11. Returning Home-Illinois Research Project**

This project is being carried out by The Urban Institute. It involves the development of several products including a portrait of prisoner reentry in Illinois, a briefing on pre-release expectations on returning Illinois prisoners, and an advisory report addressing how funds made available to the Illinois Department of Corrections through the Authority should be prioritized to reduce recidivism rates. The final report on this project is due by July 31, 2003.

## **12. Illinois Going Home Program Evaluation**

In collaboration with the Illinois Department of Corrections (IDOC) and a host of other advisory entities, Authority staff are preparing a "request for proposals" (RFP) for the evaluation of Illinois' Going Home Program. This major offender reentry program will be funded through a partnership of contributing federal agencies including the Departments of Justice, Labor, Health and Human Services, Housing and Urban Development, Education, Veteran Affairs, Agriculture, and the Social Security Administration. The Authority is partnering in the effort by providing federal funds and technical assistance for its evaluation. Once the program budget and operating parameters are finalized, the evaluation RFP will be finalized and published.

**13. Circuit Court of Cook County, Department of Social Service, Domestic Violence Intervention Program**

This project is being conducted by University of Illinois at Chicago under the direction of Larry Bennet and the West Side Domestic Abuse Project (WSDAP) in collaboration with the Social Service Department of the Circuit Court of Cook County. In 1999, UIC and WSDAP developed an assessment tool for batterers aimed to increase the safety of victims and improve the ability of staff to identify men who are at high risk and intervene to reduce their risk by assertive case management. This project will use existing Cook County PROMIS data and supplemental data collected from case records on men participating in the Domestic Violence Intervention Program. Researchers will be able to collect longitudinal data on predictors of attrition and outcomes for men who batter that can be used by policy makers and staff to improve intervention services. Researchers will also be able to contribute important information to the larger criminal justice and violence against women communities about the effectiveness of justice-based intervention with batterers. Staff has initiated the contract process for the project and hopes to initiate it by April 1, 2003.

**14. National Evaluation of Multijurisdictional Drug Task Forces**

In collaboration with the U.S. Department of Justice, Office of Justice Program's Bureau of Justice Assistance (BJA), staff is preparing to provide federal funds and technical assistance to participate in a national evaluation of multijurisdictional drug task forces. It is anticipated that the research will result in an advisory report to the Authority on the effectiveness and impact of these multijurisdictional task forces in Illinois, in the context of the broader national evaluation. Staff is currently awaiting further direction from BJA on the initiation of this project.

**15. Supplemental Funds for Methamphetamine Enforcement: A Process Evaluation**

This project will be carried out by researchers at Illinois State University. In 2002 four task force programs (East Central, West Central, South Central and Quad City) received supplemental funding from the Authority to facilitate investigations related to methamphetamine production. At the time of their application these four task forces, drawing from agencies in 18 counties, were comprised of 44 officers from 29 local agencies and the Illinois State Police. The supplemental funding allowed for hiring 7 additional officers (6.75 positions) for one year and for a variety of items in support of task force activities (e.g., bullet proof vests). This project will use site visits, face-to-face interviews, telephone interviews, and data from quarterly reports to assess how the supplemental money has been used, and to identify the uses for which it has proven most beneficial and the uses for which it has not been as helpful as originally planned. Staff hopes to finalize the contract for the project shortly so that it can be initiated by March 1, 2003.

**Other Projects**

Two additional external research and evaluation efforts are under development. Requests for proposals for these projects are under development:

- Evaluating Peer Juries in Chicago Public Schools;
- Analysis of Datasets Maintained/Available Through the Authority; and,
- Evaluating Bloom Township's Neighborhood Restorative Justice Mediation Program.

## **G. Externally-Funded Research and Evaluation Projects**

R&A staff have been successful in pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

### **1. NIJ Chicago Women's Health Risk Study (CWHR)**

The Chicago Women's Health Risk Project is a continuing collaboration of Chicago medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority. Project research included detailed interviews with abused women sampled as they entered a hospital, clinic, or health center for treatment, as well as interviews with people who knew victims of intimate partner homicide. By comparing data on abused women with similar data on people who have been killed by an intimate partner, the project helps agencies develop collaborative ways to identify and respond to potentially life-threatening intimate violence situations. A follow-up study looked at the effects of community capacity to determine whether the violence stopped or declined in the abused women's neighborhoods. The research provides vital information to beat officers, clinical staff, and other decision-makers in the field. The Chicago Women's Health Risk Project was supported with grants from the National Institute of Justice, the Authority, and other agencies. A number of reports, journal articles and other publications have been developed from the research. Staff continue to be solicited for presentations and briefings on the research and project tools and data continue to be requested for use by other researchers. Most recently, Carolyn Rebecca Block was asked to present relevant findings as part of in-service training efforts in the Chicago Police Department.

### **2. NIJ Evaluation of the Cook County State's Attorney's Victim-Witness Program**

This was a federally funded (National Institute of Justice) evaluation of the Cook County State's Attorney's Victim Witness Program. The final report has been submitted to NIJ and to the Cook

County State's Attorney's Office. NIJ will soon be making the final report available through the National Criminal Justice Reference Service.

**3. BJS Gun Crime Study**

This is a federally funded (Bureau of Justice Statistics) project being carried out in partnership with the Illinois State Police, which we hope will establish a warehouse of criminal history record information for research purposes. Extracts of criminal history data have been received and have been analyzed. Archiving procedures are being finalized and the report on an analysis of all 1998 arrests for gun-related charges is nearing completion. The final report was submitted to BJS in December 2002, and *Research Bulletin* summarizing the report is under development for publication.

**4. BJA Study of MEG Unit and Local Police Department Drug Targets**

This is a federally funded (Bureau of Justice Assistance) study being carried out in partnership with Loyola University's Department of Criminal Justice. Data regarding criminal histories, and drug arrest dispositions, for a sample of Illinois' multi-jurisdictional drug task force targets and a comparison group of local police department arrestees has been collected and coded, and is now being analyzed to better understand the differences between MEG/TF and local police department drug targets. In addition, the project has also developed a means to compare Authority-funded MEG and Task Force activities with the general drug control activities in the areas they serve. This technique was used to develop new comprehensive statistical profiles for each unit, and place their efforts into the larger context of drug control efforts in the jurisdictions they work in. The final report for the project was submitted to BJA in December 2002. An *On Good Authority* summarizing the research was published in February 2003.

**5. IJJC Evaluation of the Impact of the Juvenile Justice Reform Act**

This project is funded by the Illinois Juvenile Justice Commission, utilizing Office of Juvenile Justice and Delinquency Prevention (OJJDP) funds, and is a complex, multi-phase study evaluating the implementation, process, and impact of recent changes to the Juvenile Court Act in Illinois. The project involves the study of processes by which individuals and agencies impacted by the Act's legislative changes understand the major statutory provisions and the extent to which local implementation efforts are consistent across the state. The project also involves the collection of statewide juvenile arrest data from local law enforcement agencies. Two comprehensive reports have been published. Three *On Good Authority* publications based on the full report have been published since the last Authority meeting.

**6. IJJC Study of Disproportionate Minority Representation in the Cook County Juvenile Justice System**

This project is funded by the Illinois Juvenile Justice Commission utilizing OJJDP funds, and is a study of disproportionate minority representation among juveniles in the Cook County Juvenile Justice System. Staff has completed collection and analysis of aggregate data from various juvenile justice system contact points, and has presented a draft of those findings at a meeting of the Illinois Juvenile Justice Commission. Staff is also collecting case-level data on a sample of juveniles to measure the possible influence of specific factors on decisions made as the juveniles are processed through the system. A Phase I (aggregate data) report is expected to be completed shortly. A Phase II (case-level data) report is expected to be completed in the Spring 2003. *Research Bulletins* drawing from these findings are also planned.

**7. BJS State Police NIBRS Grant Project**

A \$1.2 million discretionary grant application developed jointly with the Illinois State Police was awarded by the U.S. Department of Justice Bureau of Justice Statistics. The project will lead to the development of local records management solutions and a state central repository for National Incident-Based Reporting System (NIBRS) data. In connection with this State Police grant, R&A staff are to: (1) assist in the evaluation of crime analysis tools which will be developed as part of the project, and (2) develop "case studies" on how local law enforcement agencies make use of the expanded incident-based crime data. Staff continue to attend advisory committee and various subcommittee meetings.

**8. JRSA Disproportionate Minority Confinement Grant Project**

With the assistance of a \$20,000 grant from the Justice Research and Statistics Association (JRSA), staff is developing comprehensive statistical profiles for each of Illinois' 102 counties focused on assessing disproportionate minority overrepresentation and containing a host of data and information relative to juvenile justice planning, problem identification and problem solving. The profiles will be available in printed form and will be downloadable from the Authority's web site. We expect to complete the profiles in January 2003.

**9. BJS Crime Analysis and Mapping for Local Police Grant Project**

Pursuant to a \$50,000 grant from the U.S. Department of Justice Bureau of Justice Statistics' State Justice Statistics program, staff has begun development of a crime analysis and mapping manual for local law enforcement agencies. The publication will be a companion piece to the already-published crime analysis manual. The grant was awarded in February and the project was initiated in March 2002. An advisory committee was formed and has convened several times to review plans and working papers. Three chapters of the final report have been drafted and are undergoing review at this time. The final product is expected to be completed by December 31, 2002.

**10. JRSA Profile of Girls Committed to the IDOC Youth Centers**

Pursuant to a \$22,190 grant from the Justice Research and Statistics Association, Authority staff in collaboration with the Illinois Department of Corrections (IDOC) is conducting an in-depth examination of the backgrounds, needs, and services received by female delinquents that have been committed to IDOC. Ultimately, this project seeks to develop research, programming and policy recommendations to aid the State in the implementation of gender-specific programming for female delinquents. The project entails examining already existing information collected by IDOC on each female inmate. These data are being used to develop an in-depth profile of girls residing in IDOC. In addition, more detailed and exploratory data will be collected through focus groups of IDOC staff members regarding the barriers and successes to working with girls, girls' unique needs, and the types of services that may help girls return successfully to their communities. Additionally, a detailed inventory of the programs currently offered through IDOC and the characteristics of the girls receiving these programs, in combination with the needs assessment, will assist in identifying service gaps. The final report of the project is due on March 15, 2003.

#### **11. OJJDP Recidivism of Gang Versus Non-Gang Members Released from Prison in Illinois**

Pursuant to a \$49,000 grant from the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) through the National Youth Gang Center, R&A staff are conducting a recidivism study of adult inmates released from the Illinois Department of Corrections (IDOC), focusing on the differences between those identified as members of street gangs and those who are either not in a gang, or have renounced gang membership. In addition to examining gang membership as a factor associated to recidivism, staff is examining variables related to the inmate's age, race, prior criminal history, education level, marital status, substance abuse history, and the jurisdiction/environment the inmate was released back into. Inclusion of these variables allows staff to statistically isolate the influence gang membership has on the likelihood of an arrest for a new crime following release back into the community. A sample consisting of one month's releasees (November 2000) from the IDOC (approximately 2,000 adults, with an estimated 34 percent identified as gang-members) has been identified through examination of an automated data file on releasees provided to the ICJIA by the IDOC. Criminal history records provided by the Illinois State Police (ISP) are being used to summarize each individual's prior criminal history, as well as whether or not they were rearrested following release from prison. A variety of analyses are being conducted to measure the overall prevalence of recidivism among gang and non-gang members, as well as the degree to which gang-membership plays an independent role in recidivism likelihood. A preliminary draft report on the project has been reviewed by the National Youth Gang Center and OJJDP officials. Further analysis is underway at this time.

### **III. GRANT PROPOSALS UNDER DEVELOPMENT**

Staff is currently working three (3) research project proposals for federal discretionary grant funds:

1. Staff is partnering with INFONET staff and the Illinois Coalition Against Sexual Assault on a proposal for the National Institute of Justice to document the profile of Illinois sexual assault victims and their offenders, and to assess the outcome of sexual assault cases in Illinois. The proposal is due on February 21, 2003.
2. Staff is partnering with the Chapin Hall Center for Children, the Harris School for Policy Studies, the Cook County Sheriff's Office, and Cook County Department of Corrections on a proposal for the National Institute of Justice to study the sexual assault victimization experience of women in the Cook County jail and its connection with later life experience. The proposal is due on February 21, 2003.
3. Staff is developing a grant application for consideration by the Justice Research and Statistics Association for a study of the validity, reliability and equity of scoreable screening instruments being used in Illinois in connection with juvenile detention decisions. The project will involve a collaboration with the Administrative Office of the Illinois Courts, local probation departments, and others. The proposal is due on February 27, 2003.

#### **IV. ONGOING STAFF DEVELOPMENT/TRAINING**

- Staff continues to conduct and/or take part in a variety of staff development and training programs and projects. These include: (a) observations/site visits to several key criminal justice agencies; (b) peer review process for project development and pre-publication; (c) partnerships with the academic community; (d) development of specific training classes including ArcView mapping, multivariate statistical analysis, basic SPSS use, data availability in criminal justice, among other topics; and (e) human subject research issues/concerns and practices.
- A total of nine (9) R&A staff persons are currently pursuing advanced academic degrees: Five (5) are enrolled in graduate programs and four (4) are in post-graduate programs. Additionally, three (3) staff are pursuing professional licenses for information systems auditing.

Please feel free to contact me if you would like further information on any of these activities.

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**TABLE 1. Information Request Handling Statistics**

<b>ITEM</b>	<b>FIRST QUARTER 7/1 - 9/30/2002</b>	<b>SECOND QUARTER 10/1 - 12/31/2002</b>	<b>THIRD QUARTER 1/1 - 3/31/2003</b>	<b>FOURTH QUARTER 4/1 - 6/30/2003</b>	<b>FISCAL YEAR TO DATE</b>
<b>Information requests handled:</b>	295	397			692
<b>Monthly average number of requests:</b>	98	132			230
<b>Pct of requests completed within two days:</b>	79%	84%			82%
<b>Geographic Origin of requesters:</b>					
Chicago metropolitan area	24%	42%			33%
Other region of Illinois	44%	30%			37%
U.S. other than Illinois	18%	17%			18%
Outside the U.S.	2%	3%			2%
Unknown	12%	8%			10%
<b>Type of requester:</b>					
Government agency	34%	49%			42%
Private citizen	21%	16%			19%
Private agency	25%	17%			21%
Researcher	7%	7%			7%
Student	9%	8%			8%
Media	1%	2%			1%
Legislators	1%	1%			1%
Inmates	2%	1%			1%
Unknown	-	-			-
<b>Method of request:</b>					
Telephone/fax	45%	24%			35%
Mail	3%	4%			3%
Email/Internet	35%	28%			31%
In-person	-	32%			16%
ICJIA Web site	17%	11%			14%
<b>Publications disseminated:</b>					
Mailed in response to requests	12,621	3,864			16,485
Downloaded from Web Site	16,221	18,032			34,253
Total	28,842	21,896			50,738

**TABLE 2. Web Site Traffic Report**

	<b>FIRST QUARTER</b> <i>7/1-9/30/02</i>	<b>SECOND QUARTER</b> <i>10/1-12/31/2002</i>	<b>THIRD QUARTER</b> <i>1/1-3/31/2003</i>	<b>FOURTH QUARTER</b> <i>4/1-6/30/2003</i>	<b>FISCAL YEAR TO DATE</b>
<b>Hits for Home Page</b>	535,203	516,072			1,051,275
<b>Number of User Sessions</b>	50,558	55,074			105,632
<b>Average Hits Per Day</b>	5,814	5,611			5,713
<b>Average User Sessions Per Day</b>	549	598			574
<b>Average Use Session Length (<i>minutes</i>)</b>	16	15			16
<b>Unique Visitors</b>	21,514	23,839			45,353
<b>Visitors Who Visited Once</b>	17,657	19,638			37,295
<b>Visitors Who Visited More Than Once</b>	3,857	4,201			8,058
<b>Persons Registered for CJ Dispatch</b> <i>(Email notification of updates)</i>	1,051	1,140			1,140

**TABLE 3. FSGU Support Requested: Statistics**

Activities Requested by Federal and State Grants Unit	PROGRAM	FIRST QUARTER 7/1-9/30/02			SECOND QUARTER 10/1-12/31/2002			THIRD QUARTER 1/1-3/31/2003			FOURTH QUARTER 4/1-6/30/2003			FISCAL YEAR TO DATE		
		REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING
<b>PROGRAM NARRATIVE REVIEW</b>	ADAA	10	10	0	10	10	0							20	20	0
	JAIBG	0	0	0	0	0	0							0	0	0
	VOCA	0	0	0	0	0	0							0	0	0
	MVTPC	0	0	0	0	0	0							0	0	0
	Other	0	0	0	0	0	0							0	0	0
	<b>Total</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>0</b>							<b>20</b>	<b>20</b>	<b>0</b>
<b>DATA REPORT DEVELOPMENT</b>	ADAA	14	14	0	9	9	0							23	23	0
	JAIBG	0	0	0	0	0	0							0	0	0
	VOCA	0	0	0	0	0	0							0	0	0
	MVTPC	0	0	0	0	0	0							0	0	0
	Other	0	0	0	0	0	0							0	0	0
	<b>Total</b>	<b>14</b>	<b>14</b>	<b>0</b>	<b>9</b>	<b>9</b>	<b>0</b>							<b>23</b>	<b>23</b>	<b>0</b>
<b>DATA REPORT ENTRY</b> (Number of projects for which monthly/quarterly data reports were computerized)	ADAA	0	0	0	0	0	0							0	0	0
	JAIBG	0	0	0	0	0	0							0	0	0
	VOCA	0	0	0	0	0	0							0	0	0
	MVTPC	0	0	0	0	0	0							0	0	0
	Other	0	0	0	0	0	0							0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>							<b>0</b>	<b>0</b>	<b>0</b>
<b>PROJECT STATUS REPORT</b> (Number of assessments completed)	ADAA	0	0	0	3	3	0							3	3	0
	JAIBG	0	0	0	0	0	0							0	0	0
	VOCA	0	0	0	0	0	0							0	0	0
	MVTPC	0	0	0	0	0	0							0	0	0
	Other	0	0	0	0	0	0							0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>							<b>3</b>	<b>3</b>	<b>0</b>
<b>PROGRAM PROFILE</b> (Number of profiles)	ADAA	0	0	0	0	0	0							0	0	0
	JAIBG	0	0	0	0	0	0							0	0	0
	VOCA	2	2	0	0	0	0							2	2	0
	MVTPC	2	2	0	0	0	0							2	2	0
	Other	0	0	0	0	0	0							0	0	0

	<b>Total</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>							<b>4</b>	<b>4</b>	<b>0</b>
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# Memorandum

**To:** Authority Members  
**From:** Hank Anthony  
**Date:** February 20, 2003  
**Re:** Summary of Office of Administrative Services Activities

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The Office of Administrative Services continues to support the day to day activities of the Authority to include: mail operations, supply room operation, security, reception, procurement of goods and services, vehicle maintenance, telecommunications coordination, property inventory control, Authority database maintenance, internal staff moves and travel and conference coordination activities.



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# Memorandum

**To:** Authority Members  
**From:** Daniel Dighton, Office of Public Information  
**Date:** February 20, 2003  
**Re:** OPI Report – March 7, 2003 Authority Meeting

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This memorandum highlights the work performed by the Office of Public Information since the last Authority meeting through February 19, 2003.

- Compiled information, edited, and prepared for publication the Fiscal Year 2002 Annual Report.
- Completed and printed the Fall issue of *The Compiler*, which focused on the Criminal Justice Plan for the State of Illinois.
- Began work on the Winter issue of *The Compiler*, which will take a look at InfoNet, the Authority's web-based data collection system for victim service providers.
- Edited the Research Bulletin, "Methamphetamine in Illinois."
- Prepared for printing the research report, "Community Policing in Chicago, Years Eight and Nine."
- Edited and prepared for in-house printing the Program Evaluation Summary, "Community Policing in Chicago, Years Eight and Nine."
- Edited and printed the On Good Authority, "Extended Jurisdiction Juvenile Prosecutions in Illinois."
- Edited and prepared for printing the Program Evaluation Summary: "Sex Offender Probation Programs in DuPage, Lake, and Winnebago Counties."
- Edited and prepared for printing the On Good Authority, "Family Group Conferences Offer Promise for Juvenile Cases."
- Edited and printed On Good Authority, "A Comparison of Local and Multi-Jurisdictional Drug Enforcement Efforts in Illinois."
- Edited Chapters 1-3 of the Research and Analysis Unit's crime-mapping handbook.

- Edited the CJ Dispatch e-mail, the bi-weekly listing of additions to the Authority's website.
- Oversaw intranet content.
- Edited the CJNet newsletter for the Information Systems Unit.
- Revised and oversaw printing of "McGruff the Crime Dog" brochure on motor vehicle theft for the Motor Vehicle Theft Prevention Council.
- Edited and printed "Council News," the newsletter of the Motor Vehicle Theft Prevention Council.



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# Memorandum

**To:** Authority Members

**From:** Robert P. Boehmer  
General Counsel

**Date:** February 18, 2003

**Re:** Office of General Counsel Report – March 7, 2003 Authority Meeting

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This memorandum highlights the work performed by the Office of General Counsel from November 16, 2002 through February 14, 2003:

## Document Reviews

- Over 319 preliminary and final reviews of grant agreements, and grantee subcontracts, requests for proposals and publications.
- Reviewed Authority publications. (Annual Report, Research Bulletin, On Good Authority)
- Reviewed ISP Clandestine Laboratory Protocol.
- Prepared and reviewed other miscellaneous Authority contracts and documents, including federal grant applications, and the LLEBG Request for Proposals.

## Meetings

- Attended Illinois Integrated Justice Information Systems (IIJIS) Board Outreach Subcommittee meeting.
- Attended the Illinois Wireless Data Meeting.
- Attended the Illinois Association of Chiefs of Police Legislative Committee Meeting.

- Reviewed materials for Motor Vehicle Theft Prevention Council strategy development.

### **Legislation/Rulemaking**

- Continued working with the Illinois State Police to comply with the Campus Sex Crimes Prevention Act, the latest addition to the federal sex offender registration requirements.
- Monitored the status of federal fiscal year 2003 Commerce, Justice, State, the Judiciary, and Related Agencies appropriations bill. Worked with the Illinois Association of Chiefs of Police and others to advocate for the restoration of Byrne funding in the appropriations bill.
- Drafted legislation to change the status of the Motor Vehicle Theft Prevention Trust Fund.
- Reviewed Legislative Reference Bureau drafts of legislation for continuation of the Motor Vehicle Theft Prevention Council, creation of the Illinois Integrated Justice Information Systems Board, and amendment of the Uniform Conviction Information Act.

### **Other**

- Reviewed drafts of the IIJIS Strategic Plan.
- Coordinated development and submission of documents to Governor's transition team.
- Responded to one Freedom of Information Act request.
- Responded to one request from a legislator regarding firearms research.
- Continued work with ISU staff in the analysis of privacy issues.
- Provided advice to R&A staff regarding the evaluation process for requests for proposals.
- Attended site visits with FSGU staff.
- Drafted Authority/DHS InfoNet agreement.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings.

If you need additional information, please contact me.



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# Memorandum

**To:** Authority Members

**From:** Steve Prisoc  
Associate Director, Information Systems Unit

**Date:** February 20, 2003

**Re:** Information Systems Unit Report – March 7, 2002, Authority Meeting

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This memorandum highlights work performed by the Information Systems Unit.

## **Illinois Integrated Justice Information Systems (IIJIS) Project**

Since the last Authority meeting, the following progress has been made on the IIJIS Project:

- To gain a more in-depth understanding of criminal justice agencies' information management and information sharing practices, IIJIS project staff developed a set of surveys targeted toward police departments, sheriffs' departments, state's attorneys' offices, circuit court clerks' offices, and probation departments. Each of these survey documents was pilot tested and modified based on feedback from the pilot group. These surveys have been sent to a statewide, geographically stratified sample of agencies. Results will be provided in a summary report in April of 2003.
- The Cook County Exchange Points Workgroup completed its work in documenting justice information exchange points. IIJIS Project staff members then conducted clean-up work to refine the data-set-to-data-element relationships, and apply XML tags developed by federally-sponsored workgroups to data elements identified by the Cook County work group. Staff members also consulted with integration experts in other states to determine whether to wait until national XML tags are developed for the remaining data elements, to develop corresponding XML tags now, or to wait and see what XML tags are available for the development of proof-of-concept justice electronic information exchanges in Illinois.
- Final selection decisions have been made on consultant services for assisting in the implementation phase of the IIJIS project. The Illinois Criminal Justice Information Authority (ICJIA), on behalf of the IIJIS project, previously issued a Request for

Proposals (RFP) for professional services to assist in the planning, analysis, development and implementation of justice information systems integration projects. IIJIS project staff are seeking a vendor that can provide experienced personnel to assist in producing planning documents, analyzing existing systems, planning for new systems, and bridging crucial inter-agency justice information exchange points electronically. In response to the RFP, twelve proposals were received and scored by IIJIS project staff. The selection decisions have been submitted to Illinois Department of Central Management Services.

- IIJIS project staff met with officials from the Administrative Office of the Illinois Courts and the Clerk of the Circuit Court of Cook County to discuss possible proof-of-concept projects for justice integration. The AOIC project would entail creating an XML-based statute charge table that could be downloaded into various local justice agency systems. Partner agencies within a given jurisdiction could then work from the same complete and updated set of charges, thereby increasing their efficiency and coordination. The Court Clerk project would involve a standards-based electronic real-time exchange of data between the clerk and another partner agency such as the sheriff, the state's attorney, or a large police department.

### **The Authority's Web Page**

**The Authority Website:** During the last quarter, the Authority's Website was adapted to conform to the State of Illinois' Website template. This was accomplished without compromising the excellent navigation features of the Authority's site, though the site now has a slightly different look and feel.

**The IIJIS Website:** The IIJIS section of the Website was also updated, improved and provided with navigation features similar to that of the Authority's main Website.

**The Authority Intranet:** The Authority's internal Intranet continues to expand: fresh agency news items are posted weekly and agency announcements are posted as needed. The Intranet provides a central location for electronic forms, agency news and policy documents that can be accessed from each staff person's desktop computer.

### **The Authority's Information Systems for Law Enforcement**

**ALERTS:** Motorola's DataTac 2.0 technology is now operational on the ALERTS network. Staff members have been working with Illinois Department of Central Management Services and Motorola and have converted eight ALERTS agencies to this technology, which will allow future implementations of enhanced features including transmission of graphical images and in-car use of bar code readers.

**ALERTS Advisory and Policy Board:** During the last quarter, the officers of the ALERTS Advisory and Policy Board (ALERTS APB) met via teleconference. The Board

continues to examine ways of making the ALERTS network more responsive to the needs of its users.

**Illinois Wireless Data User Group** – Discussions at ALERTS APB meetings and IIJIS Board and Committee meetings led to the establishment of the Illinois Wireless Data User Group. The first meeting of this group was held on January 8, 2003, and included representatives of many of Illinois' 19 mobile data systems, Illinois Department of Central Management Services, the Chicago Police Department, the Illinois State Police and the ALERTS APB. This group was brought together to discuss ways to advance mobile data interoperability between the many public safety mobile data networks in Illinois. Authority staff members, along with members of the ALERTS Advisory Policy Board, will continue working with this group to attain this goal.

**PIMSNet:** In November 2002 staff members installed two new PIMSNet servers in the Authority's computer room; these servers will house the new PIMSNet system. This system will ultimately replace PIMS, the Authority's longstanding police records management system. Authority staff members participated in training on maintaining the new system in December of 2002. The projected date for the first agency to move to PIMSNet is March 30, 2003.

Staff members and consultants are now migrating existing PIMS data to the new PIMSNet system. The current PIMS Query Manager is being used to move all the existing PIMS agencies' data to the new PIMSNet servers.

### **The InfoNet System**

Fifty domestic violence programs and 29 sexual assault programs continue to access the InfoNet from more than 120 sites throughout the state. During the past quarter, the InfoNet team continued to maintain the InfoNet for current users while modifying pages to accommodate the changing needs of new and existing users. Specific accomplishments during the past quarter include the following:

- Released coalition administrative report utility, which was developed using Microsoft's ".net" technology.
- Redesigned the InfoNet database to accommodate Illinois Child Advocacy Center (CAC) needs.
- Consolidated the InfoNet's application code; the new code performs the same functions but is substantially reduced in volume, which improves maintainability.
- Developed a method to import data from the Community Crisis Center's Sexual Assault and Domestic Violence programs.
- Provided training to the Illinois Department of Human Services' domestic violence staff members.
- Held one InfoNet User Group meeting.

### **Customer Service Activities in support of ALERTS, PIMS, ALECS and InfoNet**

ISU Customer Service staff members performed seventeen support-related site visits to law enforcement and emergency service agencies between November 15, 2002 and February 14, 2003. A breakdown of these visits by application follows:

- **ALECS** - 3 site visits
- **ALERTS** - 5 site visits
- **PIMS** - 6 site visits
- **InfoNet** - 3 site visits

A total of 902 calls for information systems support were handled between November 15, 2002 and February 14, 2003.

### **Improvements to the Authority's Networking Infrastructure**

On Saturday, January 25, 2003, the Internet experienced its most significant denial-of-service attack to date in the form of the "SQL Slammer" worm virus. The Authority was forced to disconnect from the Internet for a few hours during the peak of the attack, but no harm was caused to the mission-critical systems of ALECS, ALERTS, and PIMS. A complaint was received from one local law enforcement agency that the Authority transmitted the virus to that agency; however, since this agency is attached to other state and local networks, and since the virus was ubiquitous worldwide on all networks attached to the Internet, it is impossible to know if the Authority passed the virus to the agency. Staff members are researching ways of preventing similar undocumented virus attacks in the future.

The Authority's telecommunications infrastructure, which serves all internal staff as well as many local law enforcement agencies, is now being analyzed with the intention of providing a plan that will reduce the complexity of the network. This infrastructure has gradually grown over the years into a network of 228 dedicated data circuits, which is difficult and unwieldy to maintain. Once analysis is completed, the network will be overhauled to reduce complexity and increase efficiency.



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# Memorandum

**To:** Authority Members  
**From:** Jan M. Oncken  
**Date:** February 14, 2003  
**Re:** Summary of Human Resources Activities

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The following highlights the work performed by Human Resources since the last Authority meeting.

## **Recruitment, Screening and Hiring**

- Advertised and recruited for 4 vacant positions.
- Prepared and sent out over 50 interview letters.
- Provided 6 orientation meetings for new full-time staff and several part-time interns.
- Prepared contracts for new employees and amendments for staff being evaluated for annual performance increases.
- Processed 4 promotions and 4 resignations.
- Discussed with staff the ramifications of Executive Order One (2003) dated January 14, 2003 regarding the hiring freeze and inability to process promotions.

## **Employee Benefits**

- Worked with 3 staff to process early retirement incentive paperwork and answer all related questions.
- Met with Central Credit Union of Illinois' representative to discuss benefits provided.
- Worked with several new staff to explain insurance benefit options as well as researched and resolved insurance related problems.
- Continued to calculate and submit payroll information to the State Retirement System for each member requesting credit for furlough day.
- Processed all WageWorks deductions for staff enrolled for this transportation benefit.
- Provided 2 staff with disability and family leave information. Processed all related medical/administrative paperwork.
- Scheduled several staff for 2003 retirement seminars.
- Processed several Deferred Compensation transactions.
- Processed and distributed Savings Bonds for employees.

### **Salaries & Compensation**

- Continued bi-monthly payroll processing for 100 employees.
- Issued time balance reports monthly to payroll and contractual employees as well as supervisors.
- Continued to check timesheets of federally funded employees for correct time certification reports.
- Continued distribution of petty cash.
- Processed wage garnishments and other involuntary wage deductions.

### **Equal Employment Opportunities**

- Received a comprehensive review provided by the Department of Human Rights (DHR) on the Authority's affirmative action performance during FY'02 and was found to have accomplished the goals set out in our plan.
- Prepared and submitted 2<sup>nd</sup> quarter EEO reports for the Department of Human Rights. Promoted a female to a management position, thereby meeting one of our programmatic goals.
- Prepared and submitted fiscal year 2002 Agency Workforce Report in accordance with the State Employment Records Act to the Office of the Secretary of State.

### **Staff Development & Training**

- Staff attended a "Lunch & Learn" training session regarding performance appraisals provided by CMS.
- Coordinated training for supervisory staff regarding "Conflict Resolution".
- Coordinated Rutan training for new supervisors.
- Coordinated sexual harassment training for employees.
- Investigated and recommended management training for new supervisors.
- Researched on-line courses available as well as new management training classes being offered through New Horizons.
- Counseled supervisors on progressive discipline and probationary discharge procedures.
- Provided information and processed tuition reimbursement for several staff.
- Continued to provide staff with development tools now available in library for use.

### **Other Miscellaneous Projects**

- Provided the new Administration with personnel information regarding all personnel transactions back to July 2002.
- Requested an exception to the hiring freeze in order to hire two Criminal Justice Specialist I's and an Accountant funded by federal dollars.
- In conjunction with the Office of Fiscal Management, completed budget forms for the Illinois Legislature.
- Reorganized the Systems Development section in the Information Technology Unit. Established and clarified several job descriptions.

- Updated the agency organizational chart.
- Processed 3 and 6-month evaluations as well as annual evaluations for all staff.
- Met with employees and supervisors when performance evaluations were disputed. Clarified issues and objectives for the next performance period.
- Continued background checks and fingerprinting for all new employees.

### **Reports**

The following reports were prepared and submitted by HR staff:

- 2002 Annual Flex-Time Report for Central Management Services.
- Certification of employees required to file statements of economic interest to the Office of the Secretary of State.
- BR-8 Personnel Detail forms for the Governor's Budget Book
- End of the month headcount and staff salary information to executive staff.
- Bureau of the Budget Headcount Tracking Form to the Bureau analyst.
- Bureau of Labor Statistics Log and Summary of Occupational Injuries and Illnesses for the calendar year 2002.
- Annual Petty Cash Usage Report to the Comptroller's Office.



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**MEMORANDUM**

**To:** Authority Members  
**From:** Diane Griffin, Chief Fiscal Officer  
**Date:** February 14, 2002  
**Re:** Summary of Office of Fiscal Management Activities

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The following highlights the work performed by the Office of Fiscal Management since the last Authority meeting.

**Reports**

The following reports were prepared and submitted by OFM staff:

- Quarterly Accounts Receivable Report.
- Quarterly Federal Financial Status Reports for direct and formula grant awards.
- Cost center reports for agency operations and federal grant cost centers.
- Annual Federal Grant-In-Aid Report for the Illinois Commission on Intergovernmental Cooperation.
- Follow-up reports for the FY02 Generally Accepted Accounting Principles (GAAP) package for the federal fund.

**Accounts Receivable**

- With the assistance of the Information Systems Unit and the Office of Administrative Services, issued billings of **\$909,767** to **314 users** of the Authority's information systems for the second half of SFY03. To date, received and processed approximately **62%** of this billing.
- Continued to follow-up on and reconcile outstanding balances.

### **Federal Grants**

- Conducted preliminary budget reviews of approximately **75** interagency agreements
- Processed **154** contract obligation documents (**\$10,904,688**) and **300** vouchers (**\$18,051,974**) for federal grants to state and local governments and not-for-profit agencies.
- Prepared 14 payment history letters in response to requests from grantees for information for their independent audits.
- Reviewed 52 A-133 independent audit reports received from grantees for compliance with audit requirements and conducted follow-up as necessary.
- Conducted nine on-site detailed monitoring reviews of Authority grantees.

### **General Agency Operations**

- Completed obligation, expenditure and cash reconciliations for six funds.

### **Agency Budget**

- Responded to requests from the Governor's Bureau of the Budget for additional information related to our FY04 budget request. Reached agreement on a proposed FY04 budget level prior to the change in administrations.
- Prepared and submitted forms and narrative information to be included in the Governor's FY04 Budget Book.
- Began preparation of the Illinois State Legislature (ISL) forms, which detail our FY04 budget request.

### **Audit**

- Continued to work with KPMG auditors conducting the FY02 State Single Audit by responding promptly to questions and assisting them in interpreting information gathered. Presently waiting for information from KPMG on the status of this audit.

### **Other Misc. Projects**

- Developed system specifications for a new accounts receivable software system and began researching available commercial packages.
- Prepared information on the Authority's current budget and budget history for inclusion in transition documents forwarded to the new administration.

- Prepared expenditure allocation report by information system for the User's fund.
- Worked with staff from the Office of the Comptroller and other Authority units on language to be included in the reauthorization legislation for the Motor Vehicle Theft Prevention Council that will reclassify the Motor Vehicle Theft Prevention Trust Fund to a more appropriate fund type.

### **Personnel Changes**

New Hires:                      None

Departures                      Donna Henry – Accountant

Interviewing for replacement has taken place and a candidate was identified however, an offer has been put on hold due to hiring restrictions put in place by new administration.



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# Memorandum

**To:** Authority Members

**From:** Robert D. Taylor

**Date:** February 19, 2003

**Re:** Federal and State Grants Unit Report – March 7, 2003 Authority Meeting

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The 23 staff assigned to the Federal and State Grants Unit (FSGU) performed a variety of activities during the last quarter.

## **Grant Activities**

Following is information on grant activity during the period of October through December 2002. During that time FSGU staff monitored an average of 548 grants, totaling an average of \$126,986,183. Monitoring includes the following:

- Reviewing 1,142 monthly or quarterly data and fiscal reports;
- Initiating disbursement of funds requested by grantees;
- Conducting 58 site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees 1,225 times; this includes telephonic, e-mail, and on site contacts with grantees that request assistance regarding issues relating to their grant(s). Staff also receives communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

Additionally, during this same period, FSGU staff processed 104 new grant agreements, totaling \$8,093,946. Processing of a new agreement includes:

- Negotiating the program narrative, budget and budget narrative with the grantee;
- Processing the grant proposal for in-house Legal, Fiscal, and Research and Analysis reviews and comments;
- Making any necessary changes and then forwarding the agreement to the grantee for signature;

- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and when signed returning a fully executed copy to the grantee as well as other contacts; and
- Initiating an obligation and disbursing any initial funds that are requested.

### **Administrative Activities**

- Since the last Authority meeting in December 2002, FSGU staff have planned for and staffed two meetings: one Budget Committee meeting and a MVTPC Grant Review Committee meeting. This includes working with Research and Analysis staff on the presentation of program data, preparation and mailing of meeting materials, and coordinating logistics with the Office of Administrative Services.
- The FFY03 Juvenile Accountability Incentive Block Grant (JAIBG) application was completed.
- Semi-annual reports were completed for the following grant awards: JAIBG, National Criminal History Improvement Program (NCHIP), Violence Against Women—Rural, Violent Offender Incarceration/Truth in Sentencing (VOITIS), and Residential Substance Abuse Treatment (RSAT).
- Staff is continuing to work and meet with the Authority's Research and Analysis Unit and other state agencies, such as the Administrative Office of the Illinois Courts, to determine areas of greatest need for the funds set-aside for innovative probation initiatives, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers.
- Requests for Proposals (RFP): The VOITIS local juvenile detention center RFP is continuing to be prepared; 17 projects were funded through the Victims Of Crime Act RFP for law enforcement and prosecution based victim assistance. Training for these new grantees will be held March 4, 2003.
- Staff is working closely with Fiscal Management staff to close out the JAIBG program for Federal Fiscal Year 1999, Anti-Drug Abuse Act (Byrne) for Federal Fiscal Years 1995 and 1996, and the Violence Against Women Act program for Federal Fiscal Year 1997, and the Local Law Enforcement Block Grants program for Federal Fiscal Year 2000.

### **Miscellaneous Activities**

- In support of the Authority's Strategic Plan, the staff continues to prioritize the projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- FSGU staff have conducted 9 interviews for several vacant victim services positions. Job offers have not been made due to the state hiring freeze.
- FSGU staff has continued a review and an update of the unit's policies and procedures manual.
- Staff staff began planning for a Balanced and Restorative Justice (BARJ) Summit to be held in September 2003. The summit is being funded through the JAIBG program.



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**MEMORANDUM**

**To:** Authority Members  
**From:** Diane Griffin, Chief Fiscal Officer  
**Date:** February 14, 2003  
**Re:** Authority Fiscal Report – Second Quarter FY 2003

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Attached are FY03 fiscal reports covering the period July 1, 2002 through January 31, 2003.

**Exhibit #1 – Operations**

As shown in the attached report, we have obligated or expended 57% of our total operations budget for FY2003 as of January 31, 2003. As of this date, 58% of our General Revenue operations budget has been expended or obligated.

**Exhibit #2 – Awards and Grants**

Exhibit 2 details obligations and expenditures for Awards and Grants. As of January 31, 2003, we have expended or obligated 53% of our total appropriation for these budget lines.

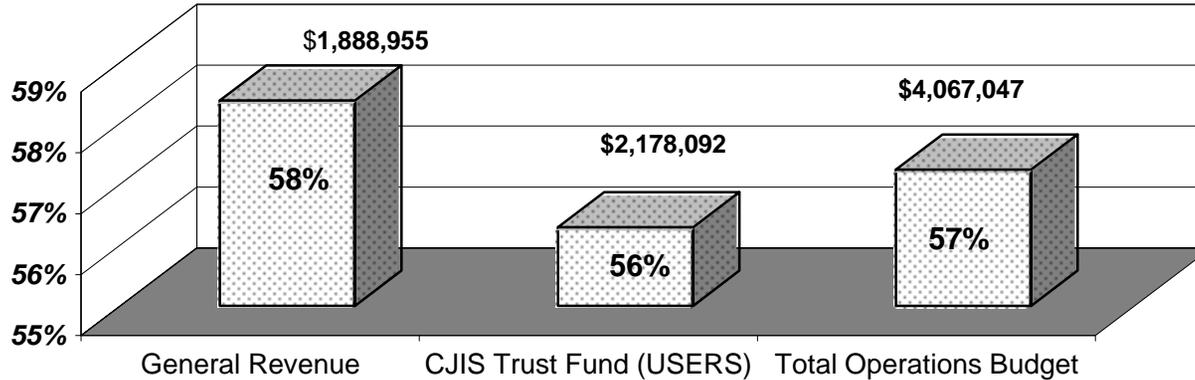
I will be available at the Authority meeting to answer any questions you may have regarding these reports.

## Exhibit #1 - Operations

### Illinois Criminal Justice Information Authority

#### FY 2003 Expenditures/Obligations

July 1, 2002 - January 31, 2003



	General Revenue			Criminal Justice Information Systems Trust Fund			Total		
	Appropriation	Expenditures/ Obligations	Balance	Appropriation	Expenditures/ Obligations	Balance	Appropriation	Expenditures/ Obligations	Balance
Personal Services	\$1,663,900	\$911,740	\$752,160	\$775,300	\$312,328	\$462,972	\$2,439,200	\$1,224,068	\$1,215,132
Retirement - State Pick-Up	\$67,100	\$36,236	\$30,864	\$31,000	\$10,954	\$20,046	\$98,100	\$47,190	\$50,910
Retirement	\$177,900	\$94,137	\$83,763	\$82,200	\$30,654	\$51,546	\$260,100	\$124,791	\$135,309
FICA	\$128,500	\$66,890	\$61,610	\$59,300	\$21,821	\$37,479	\$187,800	\$88,711	\$99,089
Group Insurance	\$0	\$0	\$0	\$139,500	\$54,891	\$84,609	\$139,500	\$54,891	\$84,609
Contractual	\$673,000	\$572,416	\$100,584	\$300,200	\$147,597	\$152,603	\$973,200	\$720,012	\$253,188
Travel	\$18,400	\$1,894	\$16,506	\$14,000	\$1,841	\$12,159	\$32,400	\$3,735	\$28,665
Commodities	\$14,900	\$10,901	\$3,999	\$6,100	\$454	\$5,646	\$21,000	\$11,354	\$9,646
Printing	\$17,500	\$9,237	\$8,263	\$4,000	\$489	\$3,511	\$21,500	\$9,726	\$11,774
Equipment	\$3,400	\$1,010	\$2,390	\$4,500	\$125	\$4,375	\$7,900	\$1,135	\$6,765
EDP	\$388,300	\$104,566	\$283,734	\$2,220,000	\$1,402,564	\$817,436	\$2,608,300	\$1,507,130	\$1,101,170
Telecommunications	\$78,900	\$78,900	\$0	\$226,000	\$190,378	\$35,622	\$304,900	\$269,278	\$35,622
Operation of Auto	\$4,400	\$1,029	\$3,371	\$7,400	\$3,996	\$3,404	\$11,800	\$5,025	\$6,775
<b>Total</b>	<b>\$3,236,200</b>	<b>\$1,888,955</b>	<b>\$1,347,245</b>	<b>\$3,869,500</b>	<b>\$2,178,092</b>	<b>\$1,691,408</b>	<b>\$7,105,700</b>	<b>\$4,067,047</b>	<b>\$3,038,653</b>
% of Appropriation		58%	42%		56%	44%		57%	43%

